



**Commercial Township Board of Education
Meeting
09/14/2021 07:00 PM
Commercial Township School
1308 North Ave
Port Norris, NJ 08349**

Printed : 9/13/2021 9:43 AM ET

A. PLEDGE TO THE FLAG

B. SUNSHINE LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Commercial Township Board of Education has caused notice of this meeting to be published by having the date, time and place advertised in the Press of Atlantic City and South Jersey Times and posted in the Commercial Township School, District Office and on the District website, and Township Clerk.

C. ROLL CALL

Mr. Darren Harris, Board Secretary, will roll call the attendance:

Beverly Dragotta ____ Sharon Porter ____ Karen Stormes-Rivera ____

Jess Driver ____ Tracy Richardson ____ Ronald Sutton, Jr. ____

Michelle Ronan ____ Stacy Wilson-Smith ____ Carol Perrelli ____

D. CORRESPONDENCE

1. PEA Acceptance Letter

Letter received from Tonya Coston, Deputy Assistant Commissioner, approving the Commercial Township Board of Education Preschool Expansion Application.

E. PRESENTATION

F. PUBLIC COMMENTS ON AGENDA ITEMS

G. COMMITTEE REPORTS

H. MINUTES

It is recommended the Board of Education approve the minutes from:

- Regular Meeting on August 10, 2021

I. ENROLLMENT REPORT

	As of August 6, 2021	As of September 9, 2021
CTS	378	468

1. Suspensions
Number of student suspensions: 5

J. SUPERINTENDENT'S REPORT

1. HIB Report Approval
It is recommended that the Board of Education approve the Superintendent's monthly Harassment, Intimidation and Bullying Report for July 2021 as presented:

HIB Investigations:

Reported:	0
Completed:	0
Number of incidents ruled as Harassment, Intimidation or Bullying:	0
Number of incidents ruled as not falling under the HIB provisions:	0

2. HIB Acknowledgement
It is recommended that the Board of Education acknowledge the Superintendent's monthly Harassment, Intimidation and Bullying Report for August 2021 as presented:

HIB Investigations:

Reported:	0
Completed:	0
Number of incidents ruled as Harassment, Intimidation or Bullying:	0
Number of incidents ruled as not falling under the HIB provisions:	0

3. Use of Facilities
It is recommended that the Board of Education approve the Use of Facilities forms from the Commercial Twp. PTA.
4. Erie 1 BOCES State Contract
It is recommended the Board of Education approve participation in the Erie 1 BOCES New York State Contract.
5. iTutor Contract
It is recommended the Board of Education approve iTutor to provide virtual home instruction through the Erie 1 BOCES New York State Contract. The cost of the contract is \$28,900.00.

K. PERSONNEL

1. NJMVC Authorization
It is recommended the Board of Education approve the following Resolution authorizing Joseph Giambri and Brian Saxton to be representatives of the Commercial Township Board of Education with the Department of Motor Vehicles.

RESOLUTION

WHEREAS, the Commercial Township Board of Education acknowledges that from time to time, paperwork concerning its motor vehicles must be completed and delivered in person to the New Jersey Motor Vehicle Commission ("NJMVC"); and

WHEREAS, the Board desires to appoint Joseph Giambri and Brian Saxton as its authorized representatives to complete, sign and deliver paperwork regarding District vehicles on behalf of the Commercial Township Board of Education to the NJMVC, for the 2021 calendar year;

NOW, THEREFORE, the Commercial Township Board of Education resolves to appoint Joseph Giambri

and Brian Saxton as its authorized representative, for the completion and delivery of any necessary paperwork regarding District vehicles to the NJMVC.

2. Additional Compensation Positions

It is recommended that the Board of Education approve the following staff members for Additional Compensation Positions per CTEA contract:

Janine Brockman - Breakfast Monitor
Ashley Loteck - Breakfast Monitor
Kathy Vizzard - PM Bus Monitor
Chris Lanterman - PM Bus Monitor
Dana Crandall - PM Bus Monitor
Stephanie Padilla - PM Bus Monitor
Serena Perkins - PM Bus Monitor

3. Itinerant Services

It is recommended that the Board of Education approve Bonnie Phillips, Occupational Therapist, for itinerant services for the 2021-2022 at the rate of \$90/hr and \$300 per evaluation.

4. Preschool Hires

It is recommended that the Board of Education authorize the Superintendent to hire a Preschool Teacher for the 2021-2022 school year, for the months of September and October, between Board of Education meetings, after consultation with the Board President. Formal action will be required at the following Board meeting.

5. Preschool Contracts

It is recommended that the Board of Education authorize the Superintendent to enter into contract for Preschool Master Teacher/Intervention and Referral Specialist for the 2021-2022 school year, for the months of September and October, between Board of Education meetings, after consultation with the Board President. Formal action will be required at the following Board meeting.

6. Reinstatement of Personnel

It is recommended that the Board of Education approve to reinstate (1) Instructional Assistant position. This position was a reduction in force in the Spring of 2021. Elena Quinton will be reinstated at Step 4, \$28,039.

7. Substitute

It is recommended that the Board of Education approve Shirley Green as a substitute teacher at a rate of \$95 per day.

L. POLICY

1. Revise and Abolish Policy - Second Reading and Adoption

It is recommended that the Board of Education revise and abolish policy and regulation as indicated:

P 0131 Bylaws, Policies, and Regulations (Revised)
P 1521 Educational Improvement Plans (Abolished)
P 1649 Federal Families First Coronavirus (COVID-19) Response Act (Abolished)
P 2421 Career and technical Education (Revised)
R 2421 Vocation - Technical Education (Abolished)
P 3134 Assignment of Extra Duties (Revised)
P & R 3142 Nonrenewal of Nontenured Teaching Staff Member (Revised)
P & R 3221 Evaluation of Teachers (Revised)
P & R 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (Revised)
P & R 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (Revised)
P & R 3224 Evaluation of Principals, Vice Principals, and Assistant Principals (Revised)

P & R 4146 Nonrenewal of Nontenured Support Staff Member (Revised)
P & R 6471 School District Travel (Revised)
P 8561 Procurement Procedures for School Nutrition Programs (Revised)

2. Policy- First Reading

It is recommended that the Board of Education approve the following policy for first reading:

1648.13 School Employee Vaccination Requirements (New)

M. CURRICULUM

1. Staff Workshop

It is recommended that the Board of Education approve the following staff workshops:

Name	Date	Workshop	Location	Cost	Mileage
Tina Hayden	9/28-10/1	Seeing Stars	Virtual	\$1,128	\$0
Karen Haddock	9/28-10/1	Seeing Stars	Virtual	\$1,128	\$0

These will be paid with Title II Funds.

N. TRANSPORTATION

1. Vineland Transportation Jointure

It is recommended the Board of Education approve the transportation jointure with the Vineland Board of Education in the amount of \$4,500 to transport 1 student to Commercial Township Schools. Commercial Township is the Host District.

O. FINANCE

1. Cooperative Purchase

It is recommended the Board of Education approve the following proposal for a rental chiller, pump, trailer and associated equipment using Cooperative Contracts:

CM3 Building Solutions- \$84,350 using NJ State contract #66 CCESP. This rental will be funded with ESSER II funds.

2. Accept PEA Grant

It is recommended the Board of Education accept the PEA Grant Allocation in the amount of \$563,122.

3. Tuition Contract

It is recommended that the Board of Education approve the tuition contract between the Commercial Township School District and Atlantic County Special Services School District to serve one student at a cost \$41,580/year.

P. UNFINISHED BUSINESS

1. NJSBA Field Representative Bi-monthly Trainings

Discussion on NJSBA School Board Training.

Q. NEW BUSINESS

1. Opening of School , Pre-K Program, Covid-19 Testing for Staff

The superintendent will review the first days of school, the preschool program, and Covid-19 testing for staff members.

R. OTHER BUSINESS

1. Board Secretary's Monthly Certification

It is recommended that the Board of Education approve the Board Secretary's Report, pursuant to N.J.A.C. 6A:23A-16.10(c) 2, the Business Administrator/Board Secretary certifies that there are no changes in anticipated revenue amounts and sources for the month ending July 31, 2021 and pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Business Administrator/Board Secretary certifies that as of July 31, 2021 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Commercial Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(c)4.

2. Treasurer's Report

Treasurer's Report, is in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2, for the month ending July 31, 2021. The Treasurer's Report and Secretary's Report are in agreement for the month ending July 31, 2021.

3. Bill List/Line Item Transfers

It is recommended that the Board of Education approve the itemized bill pay list for August 2021 and September 2021.

It is recommended that the Board of Education authorize the School Business Administrator to pay bills and make necessary transfers before the next board meeting. A list of all bills and transfers will be provided at the next board meeting.

S. ADDENDUM

1. Century 21 Staff

It is recommended that the Board of Education approve the following staff members for Century 21 positions, rate per the CTEA Agreement:

Coordinator-Matthew Mingin

Sub. Coordinator-Audrey Lloyd

Emerg. Coordinator-Peter Dolcy

Club Advisor-Matthew Mingin, Audrey Lloyd, Peter Dolcy, Chris Lanterman, Cathy Vazquez, Janine Brockman, Tarin Leech

Tutor-Matthew Mingin, Audrey Lloyd, Peter Dolcy, Cathy Vazquez, Janine Brockman

Aide-Matthew Mingin, Audrey Lloyd, Peter Dolcy, Chris Lanterman, Cathy Vazquez, Janine Brockman, Stephanie Padilla

2. Additional Compensation Positions

It is recommended that the Board of Education approve Cathy Vazquez as a Breakfast Monitor for the 2021-2022 school year at \$30/hr per CTEA Agreement.

3. Preschool Transportation

It is recommended that the Board of Education approve the bid specifications for preschool transportation.

T. FOR YOUR INFORMATION

1. Mandated Trainings

The following Board Members need to complete their NJSBA Mandated Trainings by December 31, 2021.

Tracy Richardson- Governance II
Beverly Dragotta- Governance III
Karen Stormes-Rivera- Governance IV
Sharon Porter- Governance IV
Michelle Ronan Governance IV
Stacy Wilson-Smith- Governance IV

U. EXECUTIVE SESSION

V. PUBLIC COMMENTS

Members of the public are encouraged to speak during the public portion of the meeting. A time limit of three (3) minutes will be given for each audience member. Complaints stated, questions asked, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. Step to the podium.
3. State your full name and address before commenting.
4. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

W. ADJOURNMENT