

COMMERCIAL TOWNSHIP BOARD OF EDUCATION

Regular Board of Education Meeting

Monday, June 10, 2019 – 7:00 P.M.

AGENDA

A. PLEDGE TO THE FLAG

B. SUNSHINE LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Commercial Township Board of Education has caused notice of this meeting to be published by having the date, time and place advertised in the Press of Atlantic City and South Jersey Times and posted in the Commercial Township Schools, District Office and on the District website, and Township Clerk.

C. ROLL CALL

Mr. Darren Harris, Board Secretary, will roll call the attendance:

Julie Abbott	_____	Sheena Plummer	_____	Karen Stormes-Rivera	_____
Beverly Dragotta	_____	Sharon Porter	_____	Ronald Sutton, Jr.	_____
Carol Perrelli	_____	Michelle Ronan	_____	Stacy Wilson-Smith	_____

D. EXECUTIVE SESSION - It is recommended that the Board of Education, by Resolution, recess into Executive Session, from which the general public will be excluded, to discuss the Personnel and Superintendent Search. The results of this session will be made public immediately after, or as soon thereafter as a decision is reached if permitted by law.

E. RESUME PUBLIC MEETING- It is recommended the Board of Education that the Commercial Township Board of Education adjourn into Open Session.

F. MINUTES - It is recommended that the Board of Education approve the following minutes:

- Special Meeting on May 7, 2019
- Executive Session on May 7, 2019
- Regular Meeting on May 14, 2019
- Executive Session on May 14, 2019

G. CORRESPONDENCE - NONE

H. PUBLIC COMMENTS ON AGENDA ITEMS

I. ENROLLMENT REPORT

	5/1/19	6/3/19
HMS	366	366
PNS	167	165

J. SUPERINTENDENT'S REPORT

a. 2019-2020 Preschool Program and Budget Approved.

- 1. HIB Reports - It is recommended the Board of Education confirm the May HIB Reports.**

HIB Reports - June 2019

HMS – 0 Reported 0 Confirmed

PNS – 0 Reported 0 Confirmed

- 2. Comprehensive Equity Plan Needs Assessment- It is recommended the Board of Education approve the Affirmative Action Team to conduct a needs assessment to develop the Comprehensive Equity Plan.**
- 3. Comprehensive Equity Plan Submission- It is recommended the Board of Education authorize the Superintendent to submit the proposed 2019-2022 Comprehensive Equity Plan by the June 14, 2019 deadline.**

K. FINANCE

It is recommended that the Board of Education approve the following Finance items:

- 4. It is recommended that the Board of Education approve the renewal service contract for CM3 Building Solutions for the 2019-2020 school year for a cost of \$20,364 .**
- 5. Tuition- It is recommended that the Board of Education approve the placement of student 6410520498 at Pineland Learning Center for the 2019-2020 School year, at a per diem rate of \$302.00. The student will attend 30 days of Extended School Year and 180 days during the regular school year for a total cost of \$63,420.00 plus transportation.**
- 6. It is recommended that the Board of Education approve the contract for Cape May County Special Services School District for Itinerant Services from July 1, 2018 - June 30, 2019.**
- 7. Maintenance Reserve - It is recommended that the Board of Education approve, by resolution to approve a transfer to Maintenance Reserve account up to \$250,000 at the end of the 2018-2019 school year, should funds be available, to be used for consequent school years, as allowed by N.J.A.C. 6A:23A-14.3.**
- 8. Substitute Rates - The increase of the following Substitute Rates for the 2019-2020 school year:**
 - Substitutes Aides- \$75 per day**
 - Substitute Teachers with a Sub Certificate- \$90 per day**
 - Substitute Teachers with a Teaching Certification- \$100 per day**
 - Long Term (20 Consecutive Days in the same position) Substitute Rate with a Teaching Certification- \$200.00 per day**
- 9. GCA Custodial Services - The Interlocal Services Agreement for GCA Custodial Services, effective July 1, 2019 through June 30, 2020, in the amount of \$301,134.82 (increase of \$3,671.39 from 18-19).**
- 10. Vendor Contracts- Pursuant to PL 2015, Chapter 47 the Commercial Township Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be**

in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq.

11. **Curriculum Consultant** - It is recommended that the Board of Education approve the contract with Stockton University during the month of July for a total of 30 hours of consultation the total cost of the consultation is \$3,890 paid out of Title 1 SIA Funds.
12. **Shared Services** -
 - a. It is recommended that the Board of Education approve the contract with Cape May Special Services School District for Transportation Shared Services costs are 5% of the districts billable portion for cooperative transportation routes and 10% for field trips and athletic event transportation for the 2019-2020 school year.
 - b. It is recommended that the Board of Education approve the contract with Somerdale School District to provide part time IT services for the 2019-2020 school year at a rate of \$36,720.
13. **Auditor Services**- It is recommended that the Board of Education approve the Audit Engagement Letter with Nightlinger, Colavita & Volpa, PA for the June 30, 2019 audit. The cost of the auditing services are \$22,736.
14. **Acceptance of Funds**- It is recommended that the Board of Education accept the ESEA Funds for the 2019-2020 School Year.

TITLE I PART A BASIC- \$398,767
TITLE I PART A NEGLECTED- \$0
TITLE I PART D DELINQUENT- \$0

TITLE I TOTAL- \$398,767
TITLE II PART A- \$53,803
TITLE III- \$0
TITLE III - IMMIGRANT \$0
TITLE IV- \$24,744
=====

TOTAL ALLOCATION- \$477,314

15. It is recommended that the Board of Education approve the agreement between Denise Spaulding, Learning Disabilities Teacher Consultant, LDT at the rate of \$300 per day.
16. It is recommended that the Board of Education approve CAP for 2018-2019 School Year.

L. Transportation

It is recommended that the Board of Education approve the following Transportation items:

17. **Summer Bus Lease**- It is recommended that the Board of Education approve the Rental Agreement with Sheppard for the 2019 Summer Programs. The rental cost is \$65/day for 54 passenger bus, \$65/day for Mini Van, \$130/day for Wheelchair Bus and Van. The contract will begin July 1, 2019 and end when the buses are returned to Sheppard.

M. PERSONNEL

It is recommended that the Board of Education approve the following Personnel items:

18. It is recommended that the Board of Education approve the Interim Superintendent Contract with Jean Smith, effective July 1, 2019 through April 18, 2020, pending Cumberland County Superintendent approval. (Compensation - per diem rate of \$400).
19. New Hire -
- a. It is recommended that the Board of Education approve Eileen Sorantino as 11 month Executive Secretary to the Superintendent, starting salary for the 2019-2020 school year will be \$40,000. Her start date will be determined based on her release from her current contract.
- b. It is recommended that the Board of Education approve Angel Rivera as Part Time Bus Driver at \$17 per hour. Starting September 1, 2019 for the 2019-2020 school year.
- c. It is recommended that the Board of Education approve Amadis Terrero to fill the vacancy left from the Transportation Coordinator. Her start Date is June 17.
20. Salary Increase - It is recommended that the Board of Education approve the salary increase for Linda Pancrazio in the amount of \$2,000, for a total compensation amount of \$42,787, for the 2019-2020 school year.
21. It is recommended that the Board of Education approve the Administrative Secretaries Contract from July 1, 2019 through June 30, 2022.
22. It is recommended that the Board of Education approve the following non-union staff rehires:

Part Time Maintenance:
Ed Leith

Part Time Bus Drivers:
Charlette Whittle

Substitute Bus Driver:
Anthony Green

Substitute Teachers:
Dylan Tribbett
Theodore Prohowich
Jennifer Kelly
Steve Schoen Jr.
Dawn Blinchikovff
Taylor Broughton
LaRae Smith
Terri Veltman

Substitute Instructional Aides:
Betty Mikus
Melissa Busler
Danielle Dixon
Lauren Smith
Maria Green
Kennea Wilson

**Lunch Aides:
Janice Hoffman
Juan Figueroa
Danielle Dixon
Lauren Smith**

- 23. It is recommended that the Board of Education approve Angelica Lawler as a Long Term Preschool Substitute Teacher from September - December 2019 at the rate of \$200.00 per day.**
- 24. Medical Leave-**
- a. It is recommended that the Board of Education approve the request to extend employee #0089 Medical Leave until June 21, 2019**
 - b. It is recommended that the Board of Education approve the return to work date of employee #1034 to return on June 3, 2019.**
- 25. Resignation - Brittany Fisher, Bus Driver, has resigned as of May 20, 2019 her last day will be on June 14, 2019.**
- 26. It is recommended that the Board of Education approve the following for Summer Hours at the rate of \$26 per hour pending the CTEA contract negotiation agreement.**
- a. Kerri Zeleniak - Technology- 30 Hours**
 - b. Tarin Leech - Guidance - 20 Hours**
 - c. Heather Corraluzzo - Guidance -15 Hours - Title I Funds**
 - d. Jamal Hall - Child Study Team - 15 Hours - Title I Funds**
- 27. Port Norris Middle School - It is recommended that the Board of Education approve the following for the 2019- 2020 school year at the rate of \$26 per hour pending the CTEA contract negotiation agreement.**
- a. Academic Learning Lab
Jenna Wells
Ashley Loteck
Catherine Vazquez
Matthew Mingin
Janine Brockman**
 - b. NJHS
Jenna Wells
Ashley Loteck**
 - c. Before and After School Detention
Jenna Wells
Ashley Loteck
Janine Brockman**
 - d. Basketball Coach
Dylan Tribbett**
 - e. Breakfast Monitor
Andrew Egnor
Janine Brockman**
 - f. 21st CCLC Summer Staff**

Career Awareness Counselor - Catherine Vazquez
STEM Advisor - Peter Dolcy
LA Instructor - Jenna Wells
Coordinators - Matthew Mingin and Audrey Lloyd
Special Ed Teacher - Yajaira Johnson

28. **Summer Bus Drivers-** It is recommended that the Board of Education approve the following drivers for summer program transportation:

Drivers: \$17.00 per hour, pending the CTEA contract negotiation agreement

Rosina Dennis	Paul Bentz	James Walters
Damaris Cruz	Amadis Terrero	Charlette Whittle

Aide: \$10.00 per hour

Mary Fiddler

29. **Child Study Team Services** - It is recommended that the Board of Education approve the Child Study Team Services, on an as needed between July 1, 2019 and August 30, 2019, at the rate of \$26 per hour pending the CTEA contract negotiation agreement:

John Borchert Jamaal Hall Sarah Cobb

30. It is recommended that the Board of Education approve the following employees for the 2019-2020 Extended School Year beginning July 1 - July 31, 2019 at the rate of \$26 per hour pending the CTEA contract negotiation agreement; aides, will be paid at \$10.00 an hour per the minimum wage law.

Aides - Elena Quinton

31. **Maternity Leave** -

- a. It is recommended that the Board of Education approve Maternity Leave for employee #1008 starting June 12, 2019 and ending June 30, 2019.
- b. It is recommended that the Board of Education approve Maternity Leave for employee #0235 starting on September 1, 2019 and a tentative return date of January 3, 2020

32. **Staff Transfers** - It is recommended that the Board of Education approve the following transfers for the 2019-2020 school year:

Natalia Michalkiewicz - Teacher, from Fourth Grade to Fifth Grade

Melanie Hough - Aide, from LLD 3-5 to Preschool

Kim Rodriguez - Aide, from LLD K-2 to Third Grade

Stephanie Padilla - Aide, from Preschool 1:1 to Port Norris MD 1:1

Amanda Reid - Aide, from Preschool 1:1 to LLD 3-5 1:1

Ana Carrion- Aide, from Kindergarten 1:1 to MD K-2 1:1

Anatoly Sokolov - Aide, from Preschool 1:1 to MD K-2

Elena Quinton - Aide, from LLD K-2 1:1 to MD 3-5 1:1

Kathy Vizzard - Aide, from MD 3-5 Shared to LLD 3-5

Susan Nicholas - Aide, from MD 3-5 1:1 to LLD K-2 1:1

33. **21st Century HMS** - It is recommended that the Board of Education approve the following 21st Century Staff Members for the 2019-2020 school year at the rate of \$26 per hour pending the CTEA contract negotiation agreement; aides, will be paid at \$10.00 an hour per the minimum wage law.

a.Coordinator

**Rochelle Yunk
Scott Shea
Rochelle Magee**

**Monique O'Connell (Substitute)
Patti Smith (Substitute)
Melanie Hough (Substitute)**

b. Teachers

**Linda Givens
Nora Gerberaux
Tracy Richardson
Dawn Blinichoff
Monique O'Connell
Melanie Hough
Amanda Reid
Jenn Driscoll
Serena Perkins**

**Ted Prohowich
Heather Coralluzzo
Jill Gregory
John Borchert
Susan Nichols
Jamaal Hall
Scott Shea (Substitute)
Rochelle Magee (Substitute)
Rochelle Yunk (Substitute)**

c. Aides

**Kinnea Wilson
Jennifer Russell
Kristi Bevan
Linda Givens
Nora Gerberaux
Tracy Richardson
Dawn Blinichoff
Monique O'Connell
Melanie Hough
Serena Perkins
Ted Prohowich**

**Heather Coralluzzo
Jill Gregory
John Borchert
Susan Nichols
Jamaal Hall
Amanda Reid
Jenn Driscoll
Scott Shea (Substitute)
Rochelle Magee (Substitute)
Rochelle Yunk (Substitute)**

34. **21st Century PNS** - It is recommended that the Board of Education approve the following 21st Century Staff Members for the 2019-2020 school year at the rate of \$26 per hour pending the CTEA contract negotiation agreement; aides, will be paid at \$10.00 an hour per the minimum wage law.

a.Coordinators

**Matthew Mingin
Audrey Lloyd**

b.Tutors

**Matthew Mingin
Janine Brockman
Lisa Baker**

**Yajaira Johnson
Jenna Wells
Catherine Vazquez**

c.Club Advisors

**Matthew Mingin
Janine Brockman
Lisa Baker
Yajaira Johnson**

**Jenna Wells
Catherine Vazquez
Christopher Lanterman
Peter Dolcy**

d.Aides

Matthew Mingin

Yajaira Johnson

Peter Dolcy

Audrey Lloyd
Janine Brockman
Lisa Baker

Jenna Wells
Catherine Vazquez
Christopher Lanterman

35. Clinical Practice -

a. It is recommended that the Board of Education approve Rochelle Yunk as a mentor teacher for Rowan University Clinical Intern Elizabeth Carpani for Fall 2019 and Spring 2020.

b.. It is recommended that the Board of Education approve the request for Kelly Perry's Practicum in Nursing School with Patricia Teasenfitz from August 27, 2019 - December 9, 2019.

N. UNFINISHED BUSINESS

O. NEW BUSINESS

P. OTHER BUSINESS

The following Board Members need to complete the required Governance Training by December 31, 2019:

**Mr. Ronald Sutton, Jr.: Governance IV
Ms. Sharon Porter: Governance III
Ms. Michelle Ronan: Governance III
Ms. Karen Stormes-Rivera: Governance II
Ms. Beverly Dragotta: Governance I
Ms. Sheena Plummer Governance I**

Q. BILL LISTS / LINE ITEM TRANSFERS

It is recommended that the Board of Education approve the itemized bill lists for May 31, 2019.

It is recommended that the Board of Education authorize the School Business Administrator to pay bills and make necessary transfers before the next board meeting. A list of all bills and transfers will be provided at the next board meeting.

R. BOARD SECRETARY'S MONTHLY CERTIFICATION

It is recommended that the Board of Education approve the Board Secretary's Report, pursuant to N.J.A.C. 6A:23A-16.10(c) 2, the Business Administrator/Board Secretary certifies that there are no changes in anticipated revenue amounts and sources for the month ending April 30, 2019 and pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Business Administrator/Board Secretary certifies that as of May 31, 2019 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Commercial Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(c)4.

S. Transfers

It is recommended that the Board of Education approve the Transfer Status Report for the month of April 30, 2019.

T. PUBLIC COMMENTS

U. ADJOURNMENT