

COMMERCIAL TOWNSHIP BOARD OF EDUCATION

Regular Board of Education Meeting

Tuesday, November 6, 2018 – 7:00 P.M.

AGENDA

A. PLEDGE TO THE FLAG

B. SUNSHINE LAW

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Commercial Township Board of Education has caused notice of this meeting to be published by having the date, time and place advertised in the Press of Atlantic City and South Jersey Times and posted in the Commercial Township Schools, District Office and on the District website.

C. ROLL CALL

Attendance:

Julie Abbott	_____	Sheena Plummer	_____	Karen Stormes-Rivera	_____
Beverly Dragotta	_____	Sharon Porter	_____	Ronald Sutton, Jr.	_____
Carol Perrelli	_____	Michelle Ronan	_____	Stacy Wilson-Smith	_____

D. MINUTES - It is recommended the Board of Education approve the minutes from October 9, 2018 - Regular Meeting and October 17, 2018 - Special Meeting.

E. CORRESPONDENCE

- a. Invite to Veterans Day Breakfast
- b. Presentation for Siera Ojeda
- c. Mr. Lavel Special Education Report

F. EXECUTIVE SESSION - It is recommended the Board of Education, by Resolution, recess into Executive Session, from which general public will be excluded, to discuss Business Administrator Position. The results of this session will be made public immediately after, or as soon thereafter as a decision is reached if permitted by law.

G. PUBLIC COMMENTS ON AGENDA ITEMS

H. ENROLLMENT REPORT

	10/4/18	11/1/18
HMS	366	364
PNS	168	168

I. SUPERINTENDENT'S REPORT

- 1. **HIB Reports - It is recommended the Board of Education confirm the October HIB Reports.**

2. **HIB Reports - October 2018**

HMS – 3 Reported 1 Confirmed
PNS - 0 Reported 0 Confirmed

3. **Accept State of NJ funds of \$910,302**

TRANSPORTATION

4. **Bus Evacuation Drills -**

- a. **held on October 10, 2018, at the front of the Port Norris School, as supervised by Mrs. Thomson - District Asst. Principal and Ms. Susan Walkup - Transportation Coordinator**

- b. **held on October 9, 2018 at the Haleyville-Mauricetown School Parking lot, as supervised by Mrs. Smith - Interim Superintendent and Ms. Susan Walkup - Transportation Coordinator**

- c. **held on October 2, 2018 at the Millville Senior High School Parking lot, as supervised by Ms. Susan Walkup - Transportation Coordinator**

- d. **held on October 9, 2018 at the Memorial High School Parking lot, as supervised by Ms. Susan Walkup - Transportation Coordinator**

FINANCE

It is recommended the Board of Education approve the following Finance items:

5. **Tuition Contracts - For one student to attend Thunderbolt Academy, with the Millville Board of Education, effective October 9, 2018 through June 30, 2019, at a tuition rate of \$16,832, to be prorated.**

6. **Donation - It is recommended that the Board of Education approve the donation from Rutgers for a \$100 Target gift card to be used for Port Norris School Character Education Program.**

PERSONNEL

It is recommended the board of Education approve the following Personnel items:

7. **Retirement -**
 - a. **Melanie Pfizenmayer, Port Norris School Nurse, effective March 1, 2019**

 - b. **Karen Golway, Port Norris School MD Teacher, effective July 1, 2019**

8. **Resignation - Ryan Nottis - CST Secretary, his last day will be November 9, 2018 not November 16 as previously requested.**

9. **Professional Days – for the 2018-2019 school year:**

December 6, 2018	Sarah Cobb	Sensory Integration: Assessing and Treating Kids When Formal Testing Isn't Possible	Fee: \$199.99 plus The Cost of Mileage

10. **New Hires** -

a. It is recommended the Board of Education approve Theodore Prohowich part time three(3) days a week Technology Teacher at Haleyville - Mauricetown School for the 2018-2019 School Year. His salary is \$54,450.00, ¾ of Step 1, BA to be prorated at \$32,670. Effective immediately

b. It is recommended the Board of Education approve to hire Iethia Thompson as a Part Time Bus Driver for Commercial Township School District for the 2018 - 2019 School Year. At the rate of \$17 per hour.

c. It is recommended the Board of Education approve to hire Amanda Wozniak as a Full Time ICS Special Ed. 2nd grade Teacher. Her salary is \$54,450 Step 1, BA prorated pending release from current school district.

d. It is recommended the Board of Education approve Kathleen Williamson - Abbott as a Full Time 2nd Grade Teacher. Her salary is \$54,898 Step 1, MA prorated pending on release from current school district.

11. **Maternity Leave** - It is recommended the Board of Education approve the maternity disability leave of Employee #24687931 beginning tentatively December 3, 2018 until approximately January 28, 2019.

12. **Staff Transfers** -

a. It is recommended the Board of Education approve Joy Dunn from ICS 2nd Grade Kindergarten Teacher. Effective immediately.

b. It is recommended the Board of Education approve Linda Givens from 1;1 aide to Kindergarten Aide. Effective immediately.

13. **PNS 21st Century** - Approve:
Kelly McHale - Substitute at \$26 per hour

14. **PNS Academic Lab** - Approve:
Kelly McHale at \$26 per hour

15. **PNS Detention Lab** - Approve:
Kelly McHale at \$26 per hour

CURRICULUM

It is recommended the Board of Education approve the following Curriculum items:

16. **Curriculum** - As posted on the District Website:

Science	2nd Reading	3rd
Health Education	2nd Reading	K-5

17. **Enrollment** - request from employee #25630633 who moved out of district to continue her child's education at Commercial Township School District.

18. **Clinical Practice** -It is recommended the Board of Education approve a Stockton University Student, Samantha Garrett, to complete her Intermediate Fieldwork Placement, with Mrs. Carmano from January 15, 2019 - April 26, 2019.

19. **Field Trips** - for the 2018-2019 school year:

21st Century	12/3/18	Bridgeton High School
7th Grade	5/24/19	Atlantic City Aquarium
NJHS & G/T	5/31/18	Morey's Pier
1st Grade	12/11/18	Levoy Theater
MD/LLD K-5	11/14/18	Johnson's Corner Farm

POLICY

It is recommended the Board of Education approve the following Policy items:

20. **Job Descriptions** -

2nd Reading	Revision	Confidential Secretary to the Superintendent
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21. **Policy** -

1st Reading	Revision	Instructional Personnel - Supervision and Evaluation
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OTHER BUSINESS

22. **BILL LISTS / LINE ITEM TRANSFERS**

It is recommended the Board of Education approve the itemized bill lists for September 2018 and October 2018 and the budgetary line item transfers as of September 30, 2018.

It is recommended the Board of Education authorize the School Business Administrator to pay bills and make necessary transfers before the next board meeting. A list of all bills and transfers will be provided at the next board meeting.

23. **MONTHLY BOARD CERTIFICATION**

It is recommended the Board of Education officially certify pursuant to N.J.A.C.

6A:23A-16.10(c) that as of September 2018, after a review of the secretary's monthly financial Report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

24. BOARD SECRETARY'S MONTHLY CERTIFICATION

It is recommended the Board of Education approve the Board Secretary's Report, pursuant to N.J.A.C. 6A:23A-16.10(c) 2, the Business Administrator/Board Secretary certifies that there are no changes in anticipated revenue amounts and sources for the month ending September 30, 2018 and pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Business Administrator/Board Secretary certifies that as of September 30, 2018, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Commercial Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(c)4.

I. PUBLIC COMMENTS

J. EXECUTIVE SESSION - It is recommended the Board of Education, by Resolution, recess into Executive Session, from which general public will be excluded, to discuss _____. The results of this session will be made public immediately after, or as soon thereafter as a decision is reached if permitted by law.

K. ADJOURNMENT