

COMMERCIAL TOWNSHIP BOARD OF EDUCATION

Minutes of the Regular Board Meeting

October 12, 2021

The Regular Meeting of the Commercial Township Board of Education was called to order by Board President, Ms. Carol Perrelli, on Tuesday, October 12, 2021 at 7:00 P.M. in the Commercial Township Administrative Conference Room, located at 1308 North Avenue, Port Norris, NJ.

PLEDGE TO THE FLAG

Board President, Ms. Perelli, opened the meeting at 7:02 P.M., leading the group in the pledge to the flag.

Board President, Ms. Perelli, read the following statement:

CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Commercial Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Press of Atlantic City and South Jersey Times, and posted in the Commercial Township Schools, District Office and on the District website, and Township Clerk.

ROLL CALL

ROLL CALL

Roll call was performed by the Board President, Ms. Perelli, and is listed as follows:

- Ms. Beverly Dragotta Present
- Ms. Carol Perrelli Present
- Ms. Sharon Porter Present
- Ms. Tracy Richardson Present
- Ms. Michelle Ronan Absent
- Ms. Karen Stormes-Rivera Present
- Mr. Ronald Sutton Present
- Ms. Jessica Driver Present
- Ms. Stacy Wilson-Smith Present (7:05 P.M.)

The following were also present:

- Mrs. Kristin Schell – Superintendent
- Mr. Darren Harris – Business Administrator/Board Secretary
- Mr. John Lavell – Director of the Child Study Team
- Members of the public

CORRESPONDENCE – None.

CORRESPONDENCE

PRESENTATION – None.

PRESENTATION

PUBLIC COMMENTS ON AGENDA ITEMS – None.

PUBLIC COMMENT

COMMITTEE REPORTS – None.

COMMITTEE REPORTS

MINUTES

MINUTES

Moved by Ms. Stormes-Rivera and seconded by Ms. Dragotta that the Board of Education approve the following minutes:

- Regular Meeting on September 14, 2021

BOE MEETING 9/14/21

Unanimously approved

Ms. Wilson-Smith Arrived at 7:05 P.M.

EXECUTIVE SESSION

EXECUTIVE SESSION

Moved by Ms. Stormes-Rivera and seconded by Ms. Richardson that the Board of Education approve, by Resolution, adjourning into Executive Session. 7:05 P.M.

Unanimously approved

RESUME PUBLIC MEETING

RESUME PUBLIC MEETING

COMMERCIAL TOWNSHIP BOARD OF EDUCATION

Minutes of the Regular Board Meeting

October 12, 2021

Moved by Ms. Dragotta and seconded by Ms. Driver that the Board of Education approve to Resume to Open Session. 7:16 P.M.

ENROLLMENT REPORT

ENROLLMENT REPORT – Reviewed by the Board

	As of September 9, 2021	As of October 8, 2021
CTS	468	465

Suspensions:

9-14-21/10-7-21

Number of student suspensions: 8

SUPERINTENDENT'S REPORT

SUPERINTENDENT'S REPORT

Moved by Ms. Dragotta and seconded by Ms. Wilson-Smith that the Board of Education approve the following:

HIB REPORT APPROVAL

1. HIB Report Approval - The Superintendent's monthly Harassment, Intimidation and Bullying Report for August 2021 as presented:

HIB Investigations:

Reported: 0

Completed: 0

Number of incidents ruled as Harassment, Intimidation or Bullying: 0

Number of incidents ruled as not falling under the HIB provisions: 0

HIB ACKNOWLEDGEMENT

2. HIB Acknowledgement - The Superintendent's monthly Harassment, Intimidation and Bullying Report for September 2021 as presented:

HIB Investigations:

Reported: 4

Completed: 4

Number of incidents ruled as Harassment, Intimidation or Bullying: 2

Number of incidents ruled as not falling under the HIB provisions: 2

SDSS

3. Student Data Safety System - The SDSS for the month of June 2021.

VIRTUAL SCHOOL PLAN

4. Virtual School Plan – The Virtual school plan for 2021-2022 school year and submission to the County Office by 10-18-21.

SCHOOL CALENDAR REVISION

5. School Calendar Revision - A revision to the 2021-2022 school calendar, to change February 18, 2021 from school being closed to a half day for students.

Roll Call: Ayes (8) Ms. Dragotta, Ms. Driver, Ms. Porter, Ms. Richardson, Ms. Stormes-Rivera, Mr. Sutton, Ms. Wilson-Smith, Ms. Perrelli

Noes (0)

Abstain (0)

Motion Carried

PERSONNEL

PERSONNEL

Ms. Wilson-Smith and seconded by Ms. Richardson that the Board of Education approve the following:

SUBSTITUTES

1. Substitutes - The following substitutes for the 2021-2022 school year:

o Brittany Gaddy as a substitute Teacher, at a rate of \$95/day.

o Caylin Thompson as a substitute Teacher, at a rate of \$95/day.

o Hailey Sheppard as a substitute Instructional Assistant, at a rate of \$85/day.

o Hailey Sheppard as a substitute Bus Aide, at a rate of \$12/hr.

RESIGNATION – A. THOMSON

2. Substitute Coordinator Resignation - The resignation of Alysia Thomson as substitute coordinator effective September 30, 2021.

HIRE – D. CUTRONE SUB COORDINATOR

3. Substitute Coordinator Hire - Diane Cutrone as Substitute Coordinator, effective October 1, 2021, with a \$2,500 stipend (prorated).

HIRE – R. SHEPPARD BUS DRIVER

4. New Hire - The hiring of Renne' Sheppard, Bus Driver, at a rate of \$26,945/year (prorated), for the 2021/2022 school year. Ms. Sheppard's starting date will be 10-22-21.

HIRE – C. LANTERMAN & C. MUSSER BREAKFAST MONITORS

5. Breakfast Monitors - Chris Lanterman and Caitlin Musser as breakfast monitors at the rate per CTEA contract.

REINSTATE M. SANTIAGO

COMMERCIAL TOWNSHIP BOARD OF EDUCATION

Minutes of the Regular Board Meeting

October 12, 2021

- 6. Reinstatement of Personnel - To reinstate (1) Instructional Assistant position. This position was a reduction in force in the Spring of 2021. Michelle Santiago will be reinstated at Step 3, \$27,689 (prorated).

Roll Call: Ayes (8) Ms. Dragotta, Ms. Driver, Ms. Porter, Ms. Richardson, Ms. Stormes-Rivera, Mr. Sutton, Ms. Wilson-Smith, Ms. Perrelli

Noes (0) Abstain (0) Motion Carried

POLICY

POLICY

Moved by Ms. Stormes-Rivera and seconded by Ms. Driver that the Board of Education approve the following:

1648.13 2ND READING

- 1. Policy- Second Reading - The COVID-testing policy 1648.13 for second reading and adoption.

Roll Call: Ayes (8) Ms. Dragotta, Ms. Driver, Ms. Porter, Ms. Richardson, Ms. Stormes-Rivera, Mr. Sutton, Ms. Wilson-Smith, Ms. Perrelli

Noes (0) Abstain (0) Motion Carried

TRANSPORTATION

TRANSPORTATION

Moved by Ms. Stormes-Rivera and seconded by Ms. Dragotta that the Board of Education approve the following:

- 1. Transportation Jointure - The transportation jointure with the Cumberland Regional High School to transport 1 student to the Agricultural Program at their school. The cost of the jointure is \$2,145.00.

TRANS JOINTURE – CUMBERLAND REGIONAL

Roll Call: Ayes (8) Ms. Dragotta, Ms. Driver, Ms. Porter, Ms. Richardson, Ms. Stormes-Rivera, Mr. Sutton, Ms. Wilson-Smith, Ms. Perrelli

Noes (0) Abstain (0) Motion Carried

FINANCE

FINANCE

Moved by Ms. Porter and seconded by Ms. Richardson that the Board of Education approve the following:

- 1. Tuition Contract - The tuition contract between the Commercial Township School District and Gloucester County Vocational School for 1 student at the rate of \$2,547.00 with an out of county fee of \$5,418.00.
- 2. Bond Referendum Project - The submission of the Commercial Township School Addition and Renovations project, #11-0950-025-22-1000, for schematic approval as a school facilities project for which the district is seeking state funding.
- 3. The 2022-2023 Tentative Budget Calendar
- 4. Bid Rejection - Reject all bids of Bid #2022-05 for preschool transportation as all bids came in over budget.
- 5. CECZ Fall Contract - The Partnership Agreement with the Cumberland Empowerment Zone Corporation for the afterschool program. CECZ shall reimburse the district \$400.00 per student up to 40 students.

TUITION – GCVTSD

BOND REFERENDUM PROJECT

2022-23 TENTATIVE BUDGET BID REJECTION

CECZ FALL CONTRACT

Roll Call: Ayes (8) Ms. Dragotta, Ms. Driver, Ms. Porter, Ms. Richardson, Ms. Stormes-Rivera, Mr. Sutton, Ms. Wilson-Smith, Ms. Perrelli

Noes (0) Abstain (0) Motion Carried

UNFINISHED BUSINESS

UNFINISHED BUSINESS

- 1. NJSBA Field Representative Bi-monthly Trainings
- 2. Covid-19 Testing - The superintendent reviewed information that has been provided regarding Covid-19 testing for staff members, which begins October 18, 2021.

NEW BUSINESS – None.

NEW BUSINESS

ADDENDUM

ADDENDUM

COMMERCIAL TOWNSHIP BOARD OF EDUCATION

Minutes of the Regular Board Meeting

October 12, 2021

Moved by Ms. Dragotta and seconded by Ms. Stormes-Rivera that the Board of Education approve the following:

1. Vault Medical Services Contract - The service contract with Vault Medical Services, P.A. to provide Covid Testing and Supervision at the cost of \$79.00 per test kit.

Unanimously approved

OTHER BUSINESS

OTHER BUSINESS

Moved by Ms. Stormes-Rivera and seconded by Ms. Wilson-Smith that the Board of Education approve the following:

BOARD SECRETARY'S REPORT

1. Board Secretary's Monthly Certification - The Board Secretary's Report, pursuant to N.J.A.C. 6A:23A-16.10(c) 2, the Business Administrator/Board Secretary certifies that there are no changes in anticipated revenue amounts and sources for the month ending August 31, 2021 and pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Business Administrator/Board Secretary certifies that as of August 31, 2021 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Commercial Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(c)4.

TREASURER'S REPORT

2. Treasurer's Report – The Treasurer's Report, is in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2, for the month ending August 31, 2021. The Treasurer's Report and Secretary's Report are in agreement for the month ending August 31, 2021.

BILLS/TRANSFERS

3. Bill List/Line Item Transfers - The itemized bill pay list for September 2021. It is recommended that the Board of Education authorize the School Business Administrator to pay bills and make necessary transfers before the next board meeting. A list of all bills and transfers will be provided at the next board meeting.

Roll Call: Ayes (8) Ms. Dragotta, Ms. Driver, Ms. Porter, Ms. Richardson, Ms. Stormes-Rivera, Mr. Sutton, Ms. Wilson-Smith, Ms. Perrelli

Noes (0)

Abstain (0)

Motion Carried

FOR YOUR INFORMATION

FYI

1. Mandated Trainings - The following Board Members need to complete their NJSBA Mandated Trainings by December 31, 2020.
Tracy Richardson- Governance I
Sheena Plummer- Governance II
Beverly Dragotta- Governance II
Karen Stormes-Rivera- Governance III

PUBLIC COMMENTS

PUBLIC COMMENTS

- Lynn Baton, parent, has a concern regarding student pictures on October 20. The second concern was no follow up or debriefing on the active shooter incident in September.
- Emily Klezit, parent, asked if there is any training on bus accidents or bus drills. She went on to ask about shelter-in-place drills. Ms. Schell responded that the bus evacuations are done twice a year, and security drills once a month. She asked if there was a reason EMS was not called. She also expressed concern about not getting emails.
- Ashley Huddima, parent, expressed concern about not getting emails. Her biggest concern was the lack of communication, particularly with the earlier student dismissal. She also expressed concern about being let into class while on quarantine. The parent was assured that the child was getting assistance during the time, but said the in-class resource was cut in half due to staff shortage and the child has not had speech yet. She also expressed a desire for more community outreach. Ms. Baton also expressed concern about receiving paper communication.
- Leaf Hido, parent, mentioned a service Millville has that allows a kiosk for staff and students to take that gives a PCR and Rapid Test.

COMMERCIAL TOWNSHIP BOARD OF EDUCATION

Minutes of the Regular Board Meeting

October 12, 2021

- Bridget Schooley, parent, had a question regarding sanitation in between classes.

ADJOURNMENT

Moved by Ms. Stormes-Rivera and seconded by Ms. Dragotta that the Board of Education approve that the Board of Education Meeting be adjourned. 8:02 P.M.

Respectfully Submitted,



Darren Harris, Board Secretary

October 12, 2021

ADJOURNED