

# COMMERCIAL TOWNSHIP BOARD OF EDUCATION

## Minutes of the Regular Board Meeting

February 8, 2022

The Regular Meeting of the Commercial Township Board of Education was called to order by Board President, Ms. Carol Perrelli, on Tuesday, February 8, 2022 at 6:00 P.M. in the Commercial Township School Cafeteria, located at 1308 North Avenue, Port Norris, NJ.

Board President, Ms. Perelli, opened the meeting at 6:03 P.M., leading the group in the pledge to the flag.

PLEDGE TO THE FLAG

Board President, Ms. Perelli, read the following statement:

CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Commercial Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Press of Atlantic City and South Jersey Times, and posted in the Commercial Township Schools, District Office and on the District website, and Township Clerk.

### ROLL CALL

ROLL CALL

Roll call was performed by the Board President, Ms. Perrelli, and is listed as follows:

Ms. Carol Perrelli	Present
Ms. Sharon Porter	Present
Ms. Tracy Richardson	Present
Ms. Karen Stormes-Rivera	Present
Mr. Ronald Sutton	Present
Ms. Jessica Driver	Present
Ms. Stacy Wilson-Smith	Present

The following were also present:

Mrs. Kristin Schell – Superintendent  
Mr. Darren Harris – Business Administrator/Board Secretary  
Mr. Joseph Giambri – Business Official  
Members of the public

### PRESENTATION

PRESENTATION

1. School Board Training – Michelle Kennedy, NJSBA Field Representative, gave a presentation on school ethics training.

### RECESS FOR WALKING TOUR

RECESS

Moved by Mr. Sutton and seconded by Ms. Stormes-Rivera that the Board of Education approve the Board to recess for 20 minutes to take a tour of the facilities. 6:47 P.M.

Unanimously approved

### RECONVENE

RECONVENE

Moved by Ms. Stormes-Rivera and seconded by Ms. Driver that the Board of Education approve that the Board reconvene from their recess. 7:20 P.M.

Unanimously approved

### EXECUTIVE SESSION

EXECUTIVE SESSION

Moved by Ms. Stormes-Rivera and seconded by Ms. Driver that the Board approve, by Resolution, adjourning into Executive Session. 7:21 P.M.

RESOLVED: At a public meeting of the Board of Education of Commercial Township, held this evening, pursuant to the “Open Public Meetings Act”, the following subjects to be discussed in a session of the Board closed to the public:

- Contractual Matter

It is presently anticipated that the items mentioned in the resolution may be disclosed to the public upon final determination of the subject by the Board of Education.

Action (may) or (may not) be taken.

Unanimously approved

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OPEN SESSION

## RECONVENE INTO OPEN SESSION

Moved by Ms. Porter and seconded by Ms. Stormes-Rivera that the Board of Education approve that the Board meeting reconvene into open session. 7:41 P.M.

Roll Call: Ayes (7) Ms. Driver, Ms. Porter, Ms. Richardson, Ms. Stormes-Rivera, Mr. Sutton, Ms. Wilson-Smith, Ms. Perrelli

Noes (0)

Abstain (0)

Motion Carried

CORRESPONDENCE

## CORRESPONDENCE - None

PUBLIC COMMENTS

## PUBLIC COMMENTS ON AGENDA ITEMS - None

COMMITTEE REPORTS

## COMMITTEE REPORTS

POLICY

Moved by Ms. Driver and seconded by Ms. Porter that the Board of Education approve the following:

1. Policy Committee – Ms. Diver reviewed the Policy Committee Meeting Minutes with the Board
2. Finance Committee – Ms. Porter reviewed the Finance Committee Meeting Minutes with the Board

FINANCE

Roll Call: Ayes (7) Ms. Driver, Ms. Porter, Ms. Richardson, Ms. Stormes-Rivera, Mr. Sutton, Ms. Wilson-Smith, Ms. Perrelli

Noes (0)

Abstain (0)

Motion Carried

MINUTES

## MINUTES

Moved by Ms. Stormes-Rivera and seconded by Mr. Sutton that the Board of Education approve the following minutes:

BOE MEETING 1/4/22

- Regular Meeting on January 4, 2022

Roll Call: Ayes (7) Ms. Diver, Ms. Porter, Ms. Richardson, Ms. Stormes-Rivera, Mr. Sutton, Ms. Wilson-Smith, Ms. Perrelli

Noes (0)

Abstain (0)

Motion Carried

ENROLLMENT

## ENROLLMENT REPORT

	As of January 4, 2022	As of February 8, 2022
CTS	456	450

1. Suspensions - 01/04/2022 through 2/8/2022  
Number of new student suspensions: 4 external, 1 in-school

SUPERINTENDENT'S REPORT

## SUPERINTENDENT'S REPORT

Moved by Ms. Stormes-Rivera and seconded by Ms. Driver that the Board of Education approve the following:

HIB APPROVAL

1. HIB Report Approval - The Superintendent's monthly Harassment, Intimidation and Bullying Report for December 2021 as presented:

HIB Investigations:

Reported: 0

Completed: 0

Number of incidents ruled as Harassment, Intimidation or Bullying: 0

Number of incidents ruled as not falling under the HIB provisions: 0

HIB ACKNOWLEDGEMENT

2. HIB Acknowledgement - The Superintendent's monthly Harassment, Intimidation and Bullying Report for January 2022 as presented:

HIB Investigations:

Reported: 0

Completed: 0

Number of incidents ruled as Harassment, Intimidation or Bullying: 0

Number of incidents ruled as not falling under the HIB provisions: 0

ACCEPT DONATION

3. Accept Donation - 14 boxes of school uniforms from the Woodbine Board of Education.

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4. Calendar Revision - Revisions to the 2021-2022 school calendar, adding June 15, June 16, and June 17 as school days for students and staff to make up for unplanned school closures.
5. Panthercize - Stephanie Padilla, trained fitness instructor, to instruct a staff afterschool wellness program at a rate of \$30/hr, to be paid with ESSER Funds. The program will run every other Monday, from 4:00-5:00 PM, and will begin on February 14, 2022.
6. Revise Meeting Calendar - Revising its meeting calendar, changing the meeting from March 8, 2022 to March 15, 2022, due to the special election being held on March 8th.

CALENDAR REVISION

PANTHERCIZE

REVISE MEETING  
CALENDAR

Roll Call: Ayes (7) Ms. Driver, Ms. Porter, Ms. Richardson, Ms. Stormes-Rivera, Mr. Sutton, Ms. Wilson-Smith, Ms. Perrelli

Noes (0)

Abstain (0)

Motion Carried

### PERSONNEL

PERSONNEL

Moved by Ms. Stormes-Rivera and seconded by Ms. Richardson that the Board of Education approve the following:

1. New Hires - The following staff hires:

- Jenna Mucardo as ICR Teacher for the 2021-2022 school year, beginning February 9, 2022. Her salary will be \$54,577 (prorated), Step 1BA.
- Ted Prohovich for the position of MS ELA Replacement Teacher, from April 4, 2022 to June 6, 2022, at a rate of \$272.89 per day.

NEW HIRES

J. MUCARDO ICR  
TEACHER

T. PROHOVICH MS ELA  
TEACHER

Roll Call: Ayes (7) Ms. Driver, Ms. Porter, Ms. Richardson, Ms. Stormes-Rivera, Mr. Sutton, Ms. Wilson-Smith, Ms. Perrelli

Noes (0)

Abstain (0)

Motion Carried

### POLICY

POLICY

Moved by Ms. Driver and seconded by Ms. Richardson that the Board of Education approve the following:

1. Policy-First Reading - The following Policy (P) and Regulation (R) for first reading:

- 2415.05 P-Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment (M) (Revised)
- 2431.4 P & R-Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) (Revised)
- 2460.30 R-Additional/Compensatory Special Education and Related Services (M) (New)
- 2622 P-Student Assessment (M) (Revised)
- 2622 R-Student Assessment (M) (New)
- 3233 P-Political Activities (Revised)
- 5541 P-Anti-Hazing (M) (New)
- 7540 P-Joint Use of Facilities (Revised)
- 8465 P & R-Bias Crimes and Bias-Related Acts (M) (Revised)
- 9560 P-Administration of School Surveys (M) (Revised)

FIRST READING/  
REGULATION

Roll Call: Ayes (7) Ms. Driver, Ms. Porter, Ms. Richardson, Ms. Stormes-Rivera, Mr. Sutton, Ms. Wilson-Smith, Ms. Perrelli

Noes (0)

Abstain (0)

Motion Carried

### CURRICULUM

CURRICULUM

Moved by Ms. Wilson-Smith and seconded by Ms. Porter that the Board of Education approve the acceptance of a Hess Toy Truck STEM Kit awarded to the school district from a grant. It will be used in Ms. Michalkiewicz's 3rd grade classroom.

Roll Call: Ayes (7) Ms. Driver, Ms. Porter, Ms. Richardson, Ms. Stormes-Rivera, Mr. Sutton, Ms. Wilson-Smith, Ms. Perrelli

Noes (0)

Abstain (0)

Motion Carried

### TRANSPORTATION - None

TRANSPORTATION

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FINANCE

## FINANCE

Moved by Ms. Richardson and seconded by Ms. Stormes-Rivera that the Board of Education approve the following:

BOND REFERENDUM  
RESOLUTION

1. Resolution to Submit Bond Referendum Question - By resolution, the Bond Referendum Question to be submitted to the County Clerk's Office for the March 8, 2022 Special Election as follows:

The Board of Education of the Township of Commercial in the County of Cumberland, New Jersey is authorized (a) to undertake various renovations, alterations, improvements and upgrades at Commercial Township Elementary School, including acquisition and installation of fixtures, equipment, and any related site work; and (b) to appropriate \$3,060,423, and to issue bonds in an amount not to exceed \$3,060,423.

The final eligible costs for the projects approved by the New Jersey Commissioner of Education are \$3,060,423. The project includes \$0 for school facility construction elements in addition to the facilities efficiency standards developed by the Commissioner of Education or not otherwise eligible for State support pursuant to N.J.S.A. 18A:7G-5(g). The State debt service aid percentage will equal 68.7314% of the annual debt service due with respect to the final eligible costs of the projects. The Board of Education is authorized to transfer funds among the projects approved at this special election.

SCSSSD TUITION

2. Tuition Contract - With SCSSSD for 1 BD student to begin January 11, 2022. The cost of the contract is \$313.44 per day.

THUNDERBOLT  
TUITION

3. Thunderbolt Contract - Contract with Thunderbolt Academy for 1 student to begin February 3, 2022. The cost of the contract is \$90.83 per day.

RFP – BROKERAGE  
SERVICES

4. Brokerage Services RFP - Accept and award the following RFP's submitted for RFP 22-01 for Commercial Real Estate Brokerage Services:

Max Spann Real Estate & Auction Company- Seller Fees- \$.00, 10% Buyer Premium (Award)

VOORHEES PED –  
RELATED SERVICE

5. Related Service Provision Contract - With Voorhees Pediatric Rehabilitation Services for 1 homebound student to begin February 1, 2022. The cost is as listed in the contract per service.

ESEA AMENDMENT

6. ESEA Amendment - The amendment to the ESEA Grant Application. The Amendment was made to budget carryover funds.

2021-2022 ITUTOR

7. iTutor - The contract with iTutor for the 2021-2022 Spring Semester to be paid with ESSER II Funds.

Roll Call: Ayes (7) Ms. Driver, Ms. Porter, Ms. Richardson, Ms. Stormes-Rivera, Mr. Sutton, Ms. Wilson-Smith, Ms. Perrelli

Noes (0)

Abstain (0)

Motion Carried

## ADDENDUM

ADDENDUM

CLOSE & SELL PORT  
NORRIS SCHOOL

Moved by Ms. Porter and seconded by Ms. Driver that the Board of Education approve the resolution for the closing and selling of the Port Norris School, and authorize the submission of both to the NJDOE.

Roll Call: Ayes (7) Ms. Driver, Ms. Porter, Ms. Richardson, Ms. Stormes-Rivera, Mr. Sutton, Ms. Wilson-Smith, Ms. Perrelli

Noes (0)

Abstain (0)

Motion Carried

UNFINISHED BUSINESS

UNFINISHED BUSINESS - None

NEW BUSINESS

## NEW BUSINESS

BOARD RECOGNITION  
MONTH

Board Member Recognition – Ms. Schell spoke in recognition of the Commercial Township School Board and read a resolution regarding the New Jersey School Boards Recognition Month.

WHEREAS, The New Jersey School Boards Association has called local communities to acknowledge the contributions made by their local school board members; and

WHEREAS, The Commercial Township Board of Education is one of the 599 public school boards in New Jersey which sets policies and over-sees operations for its district; and



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WHEREAS, The Commercial Township Board of Education embraces the goal of a high-quality and well-rounded education for all New Jersey public school students; and  
WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.3 million students in pre-kindergarten through 12th grade; and  
WHEREAS, New Jersey's local school board members who receive no remuneration for their services yet act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and  
WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students including those with unique needs; and  
WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and  
WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators;  
Now, therefore, be it RESOLVED, That the Commercial Township Board of Education, does hereby recognize the services of its school board members;  
and be it further RESOLVED, That the Commercial Township Board of Education urges all New Jersey citizens to work with their local boards of education and public-school staffs toward the advancement of our children's education.  
Moved by Ms. Stormes-Rivera and seconded by Ms. Richardson that the Board of Education approve the New Jersey School Boards Recognition Month.  
Unanimously approved

## OTHER BUSINESS

Moved by Ms. Stormes-Rivera and seconded by Mr. Sutton that the Board of Education approve the following:

1. Board Secretary's Monthly Certification - It is recommended that the Board of Education approve the Board Secretary's Report, pursuant to N.J.A.C. 6A:23A-16.10(c) 2, the Business Administrator/Board Secretary certifies that there are no changes in anticipated revenue amounts and sources for the month ending December 31, 2021 and pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Business Administrator/Board Secretary certifies that as of December 31, 2021 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Commercial Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(c)4.
2. Treasurer's Report, is in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2, for the month ending December 31, 2021. The Treasurer's Report and Secretary's Report are in agreement for the month ending December 31, 2021.
3. Bill List/Line Item Transfers - The itemized bill pay list for January 2022. It is recommended that the Board of Education authorize the School Business Administrator to pay bills and make necessary transfers before the next board meeting. A list of all bills and transfers will be provided at the next board meeting.

Roll Call: Ayes (7) Ms. Driver, Ms. Porter, Ms. Richardson, Ms. Stormes-Rivera, Mr. Sutton, Ms. Wilson-Smith, Ms. Perrelli

Noes (0)

Abstain (0)

Motion Carried

## FOR YOUR INFORMATION - Reviewed by Ms. Perrelli

1. Eighth Grade Breakfast

## PUBLIC COMMENTS

- Ms. Melanie Mann, parent, on February 2, 2022, spoke about a concern regarding the policy regarding hand-holding. She questioned why the students were told to not hold hands without a reason. She asked if a school administrator can alter a known policy without an addendum to the policy. She also questioned why student hand holding is not appropriate.

OTHER BUSINESS

BOARD SECRETARY'S  
REPORT

TREASURER'S REPORT

BILL LIST/TRANSFER  
STATUS

FYI

PUBLIC COMMENTS

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- Ms. Porter had a question regarding the state aid calculation.

EXECUTIVE SESSION

**EXECUTIVE SESSION**

Moved by Ms. Stormes-Rivera and seconded by Ms. Driver that the Board of Education approve, by Resolution, adjourning into Executive Session. 8:14 P.M.

RESOLVED: At a public meeting of the Board of Education of Commercial Township, held this evening, pursuant to the "Open Public Meetings Act", the following subjects to be discussed in a session of the Board closed to the public:

- Negotiations

It is presently anticipated that the items mentioned in the resolution may be disclosed to the public upon final determination of the subject by the Board of Education.

Action (may) or (may not) be taken

Roll Call: Ayes (7) Ms. Driver, Ms. Porter, Ms. Richardson, Ms. Stormes-Rivera, Mr. Sutton, Ms. Wilson-Smith, Ms. Perrelli

Noes (0)

Abstain (0)

Motion Carried

*Ms. Wilson-Smith left the meeting at 8:31 P.M.*

RESUME PUBLIC MEETING

**RESUME PUBLIC MEETING**

Moved by Mr. Sutton and seconded by Ms. Porter that the Board of Education approve to resume Open Session. 8:32 P.M.

Unanimously approved

ADJOURNED

**ADJOURNMENT**

Moved by Ms. Driver and seconded by Mr. Sutton that the Board of Education approve that the Board of Education Meeting be adjourned. 8:33 P.M.

Unanimously approved

Respectfully Submitted,



Darren Harris, Board Secretary

February 8, 2022