

COMMERCIAL TOWNSHIP BOARD OF EDUCATION

Minutes of the Regular Board Meeting

August 10, 2021

The Regular Meeting of the Commercial Township Board of Education was called to order by Board President, Ms. Carol Perrelli, on Tuesday, August 10, 2021 at 7:00 P.M. in the Commercial Township Conference Room, located at 1308 North Avenue, Port Norris, NJ.

Board President, Ms. Perelli, opened the meeting at 7:02 P.M., leading the group in the pledge to the flag.

PLEDGE TO THE FLAG

Board President, Ms. Perelli, read the following statement:

CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Commercial Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Press of Atlantic City and South Jersey Times, and posted in the Commercial Township Schools, District Office and on the District website, and Township Clerk.

ROLL CALL

ROLL CALL

Roll call was performed by the Board President, Ms. Perelli, and is listed as follows:

- Ms. Beverly Dragotta Absent
- Ms. Carol Perrelli Present
- Ms. Sharon Porter Absent
- Ms. Tracy Richardson Present
- Ms. Michelle Ronan Absent
- Ms. Karen Stormes-Rivera Present
- Mr. Ronald Sutton Present
- Ms. Jessica Driver Present
- Ms. Stacy Wilson-Smith Present (7:12 P.M.)

The following were also present:

- Mrs. Kristin Schell – Superintendent
- Mr. Joseph Giambri – Business Official
- Members of the public

CORRESPONDENCE

CORRESPONDENCE

1. Desk Donation – A letter was received from Woodbine School District regarding donated desks and chairs.
2. QSAC Letter - QSAC letter received from Paula Bloom, Acting Assistant Deputy Commissioner, Division of Field Services.

DESK DONATION

QSAC LETTER

EXECUTIVE SESSION - None

PRESENTATION

1. Teacher of the Year – Ms. Perrelli recognized the 2020-2021 Teacher of the Year-Angelica Lawler.

PRESENTATION
TEACHER OF THE YR/
EDUCATIONAL SERVICES
PROFESSIONAL

PUBLIC COMMENTS ON AGENDA ITEMS - None

PUBLIC COMMENT

COMMITTEE REPORTS

COMMITTEE REPORTS

1. Curriculum committee met on 7/27/2021.

CURRICULUM

MINUTES

MINUTES

Moved by Ms. Driver and seconded by Ms. Stormes-Rivera that the Board of Education approve the following minutes:

- Regular Meeting on July 13, 2021
- Special Meeting on July 27, 2021

BOE MEETING 7/13/21

Ayes: (5) Ms. Richardson, Ms. Stormes-Rivera, Mr. Sutton, Ms. Driver, Ms. Perrelli

SPECIAL MEETING
7/27/21

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Noes (0)

Abstain (0)

Motion Carried

ENROLLMENT REPORT

ENROLLMENT REPORT

	As of June 15, 2021	As of August 6, 2021
CTS	442	378

SUPERINTENDENT'S
REPORT
HIB RPT APPROVAL

SUPERINTENDENT'S REPORT

1. HIB Report Approval - The Superintendent's monthly Harassment, Intimidation and Bullying Report for June 2021 as presented:

HIB Investigations:

Reported:	0
Completed:	0
Number of incidents ruled as Harassment, Intimidation or Bullying:	0
Number of incidents ruled as not falling under the HIB provisions:	0

2. HIB Acknowledgement - The Superintendent's monthly Harassment, Intimidation and Bullying Report for July 2021 as presented:

HIB Investigations:

Reported:	0
Completed:	0
Number of incidents ruled as Harassment, Intimidation or Bullying:	0
Number of incidents ruled as not falling under the HIB provisions:	0

HIB
ACKNOWLEDGEMENT

PRESCHOOL EXPANSION

3. Preschool Expansion Application - The submission of the preschool expansion grant application.

PD PLAN 2021-22

4. Professional Development Plan 2021-2022 - The Professional Development Plan for the 2021-2022 school year.

MENTORING PLAN 21-
22

5. Mentoring Plan 2021-2022 - The Mentoring Plan for the 2021-2022 school year.

STUDENT HANDBOOK

6. Student Handbook - The Student Handbook for 2021-2022 school year.

DONATION

7. Donation - The donation of 2 warming carts to the Knight's of Columbus in Westmont.

EMERGENCY RESPONSE
TEMPLATE

8. Emergency Response Template - The Emergency Response Template for the 2021-2022 school year.

ANNUAL SCHOOL PLAN

9. Annual School Plan 2021-2022 - The 2021-2022 Annual School Plan.

SCHOOL CRISIS PLAN

10. School Crisis Plan - The school crisis plan for the 2021-2022 school year.

REVISED CALENDAR

11. Revised Calendar - The revised school calendar for the 2021-2022 school year. The revision reflects the observance of Juneteenth on June 20, 2022.

Unanimously approved

PERSONNEL

PERSONNEL

1. 2021-2022 Evaluation Instruments - The 2021-2022 District Evaluation Instruments. - These are the same instruments that were used in 2020-2021 school year.

- Administrators, Directors, and Supervisors:
The Marzano District Leader Evaluation Model
- Instructional Staff, Child Study Team Members, and Nurses:
The Marzano Focused Non-Classroom Instructional Support Personnel Evaluation Model
- Teacher Evaluation:
The Marzano Focused Teacher Evaluation Model

STAFF TRANSFER

2. Staff Transfer - The transfer of Megan McNiss from ICR Teacher to Pre-K Teacher for the 2021-2022 school year.

SUBSTITUTES

3. Substitutes - The following substitutes for the 2021-2022 school year:
Dawn Blinichkoff, Deedra Brewer, Jennifer Kelly, Melanie Pfizenmayer (Nurse), Theodore Prohowich, Dylan Tribbett, Kennea Wilson (pending sub certification).

ADDT'L COMPENSATION
POSITIONS

4. Additional Compensation Positions - The following positions:

- Substitute Coordinator - Alysia Thomson

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- Academic Learning Lab - Lou Ann Gaddy, Ashley Loteck
- Detention Teacher - Lou Ann Gaddy, Ashley Loteck
- Attendance Office - Diane Cutrone
- Cross Country Coach _ Amy Ellis, Chris Lanterman (split stipend)
- Drama Club Advisor
- Basketball Coach - Dylan Tribbett
- Volleyball Coach - Chris Lanterman
- Breakfast Monitor (certificated staff)
- Safety Club Advisor

5. CTEA Sidebar - The sidebar agreement with the CTEA.
Unanimously approved

POLICY

POLICY

Moved by Ms. Stormes-Rivera and seconded by Ms. Richardson that the Board of Education approve the following:

1. Revise and Abolish Policy - First Reading - as indicated:
 - P 0131 Bylaws, Policies, and Regulations (Revised)
 - P 1521 Educational Improvement Plans (Abolished)
 - P 1649 Federal Families First Coronavirus (COVID-19) Response Act (Abolished)
 - P 2421 Career and technical Education (Revised)
 - R 2421 Vocation - Technical Education (Abolished)
 - P 3134 Assignment of Extra Duties (Revised)
 - P & R 3142 Nonrenewal of Nontenured Teaching Staff Member (Revised) – Ms. Driver asked about the changes. Ms. Schell spoke on the changes.
 - P & R 3221 Evaluation of Teachers (Revised)
 - P & R 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (Revised)
 - P & R 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (Revised)
 - P & R 3224 Evaluation of Principals, Vice Principals, and Assistant Principals (Revised)
 - P & R 4146 Nonrenewal of Nontenured Support Staff Member (Revised)
 - P & R 6471 School District Travel (Revised)
 - P 8561 Procurement Procedures for School Nutrition Programs (Revised)

CURRICULUM

CURRICULUM

Moved by Ms. Driver and seconded by Ms. Wilson-Smith that the Board of Education approve the following:

1. Revised Curricula - Curricula revised through the CAR Grant framework for the following courses:

ELA	Math
Gr. 1	K
Gr. 2	Gr. 2
Gr. 3	Gr. 4
Gr. 4	Gr. 5
Gr. 5	Gr. 6

REVISED CURRICULA

Ms. Stormes-Rivera applauded all for their hard work on the curriculum revisions.
Unanimously approved

TRANSPORTATION

TRANSPORTATION

Moved by Ms. Stormes-Rivera and seconded by Ms. Driver that the Board of Education approve the following:

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SUMMER TRANS JOINTURE

1. Summer Transportation Jointure - The transportation jointure for 17 days with the Vineland Board of Education in the amount of \$1,190.00. Commercial Township Schools in the Host district.

Unanimously approved

FINANCE

FINANCE

Moved by Ms. Stormes-Rivera and seconded by Mr. Sutton that the Board of Education approve the following:

PHOENIX ADVISORS

1. Agreement for Continuing Disclosure Services - The 2020-2021 Agreement for Continuing Disclose and Independent Registered Municipal Advisor Services, with Phoenix Advisors at a base fee of \$1,000.

CHANGE ORDER LOWER LEVEL

2. Change Order - Change order #1 to the Lower Level Renovation project to waterproof the office space, in the amount of \$14,652.60.

ESEA ALLOCATIONS

3. ESEA Allocations - The following ESEA Allocations:

- Title I: \$416,754
- Title I SIA: \$54,400
- Title IIA: \$41,111
- Title IV: \$33,256

4. ARP IDEA Grant - The following ARP IDEA allocations:

- ARP Basic: \$26,097
- ARP Preschool: \$2,211

Ayes: (*6) Ms. Richardson, Ms. Stormes-Rivera, Mr. Sutton, *Ms. Wilson-Smith, Ms. Driver, Ms. Perrelli

Noes (*1) Ms. Stormes-Rivera – *Change Order only*

Abstain (0)

Motion Carried

UNFINISHED BUSINESS

UNFINISHED BUSINESS

1. Board Goals – Ms. Perrelli reviewed the Board Goals.

- Board Goal #1 – Review of the Bylaws
- Board Goal #2 – Bi-Monthly School Board Trainings

Moved by Ms. Storms-Rivera and seconded by Ms. Wilson-Smith that the Board of Education approve the Board Goals.

Unanimously approved

NEW BUSINESS

NEW BUSINESS

1. Ms. Schell reviewed important upcoming dates with the Board of Education
2. Mr. Giambri reviewed the status of summer projects.
3. Mr. Giambri spoke on the status of P-EBT cards.
4. Ms. Schell reviewed other items of interest with the Board of Education

OTHER BUSINESS

OTHER BUSINESS

Moved by Ms. Stormes-Rivera and seconded by Ms. Driver that the Board of Education approve the following:

BOARD SECRETARY'S REPORT

1. Board Secretary's Monthly Certification - The Board Secretary's Report, pursuant to N.J.A.C. 6A:23A-16.10(c) 2, the Business Administrator/Board Secretary certifies that there are no changes in anticipated revenue amounts and sources for the month ending April 30, 2021 and pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Business Administrator/Board Secretary certifies that as of April 30, 2021 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Commercial Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(c)4.

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2. Treasurer's Report - Treasurer's Report, is in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2, for the month ending March 31, 2021. The Treasurer's Report and Secretary's Report are in agreement for the month ending March 31, 2021.

TREASURER'S REPORT

3. Bill List/Line Item Transfers - The itemized bill pay list for June 30, 2021 and July 31, 2021. The Transfer Status Report for the month of June 30, 2021.

BILLS/TRANSFERS

It is recommended that the Board of Education authorize the School Business Administrator to pay bills and make necessary transfers before the next board meeting. A list of all bills and transfers will be provided at the next board meeting.

ADDENDUM

ADDENDUM

Moved by Ms. Stormes-Rivera and seconded by Ms. Richardson that the Board of Education approve the following:

1. New Hire - Dana Crandall for the position of Guidance Counselor for the 2021-2022 school year. She will be placed on Step 5 MA @\$57,852.
2. New Staff Hires - The Superintendent to hire bus drivers (1 F/T, 1 P/T), World Language Teacher, Special Education Teacher, Middle School Language Arts Replacement Teacher, PEEA Preschool Teacher, and day to day substitutes for the 2021-22 school year, for the months of August and September, between Board of Education meetings, after consultation with the Board President. Formal action will be required at the following Board meeting.
3. Substitute Instructional Assistants - The following substitute Instructional Assistants for the 2021-2022 school year:
 - Betty Mikus, Sydney Caromano, Kennea Wilson
4. Additional Compensation Positions - Sandy Caromano as the Safety Club Advisor, and Walter Webster as the Drama Club Advisor for the 2021-2022 school year.

D. CRANDALL -
GUIDANCE COUNSELOR

NEW STAFF HIRES

SUB INSTRUCTIONAL
ASSISTANTS

ADDITIONAL
COMPENSATION
POSITIONS

Ms. Richardson asked about the unfilled Replacement Teacher position and if the previous teacher would get that position back. Ms. Schell explained it is to fill a 2-month leave of absence.

Unanimously approved

FOR YOUR INFORMATION

FYI

1. Mandated Trainings - The following Board Members need to complete their NJSBA Mandated Trainings by December 31, 2020.
 - Tracy Richardson- Governance I
 - Sheena Plummer- Governance II
 - Beverly Dragotta- Governance II
 - Karen Stormes-Rivera- Governance III

PUBLIC COMMENTS

PUBLIC COMMENT

Lurac Smith, staff member, stated that she has enjoyed working for the district and will be working as a teacher in Bridgeton in September. She also stated she will be running for the Board of Education in November.

Ms. Richardson talked about Club 21 and how successful the program has been running.

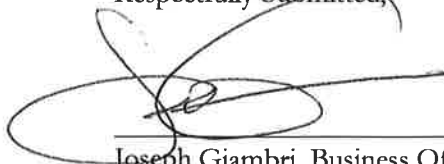
ADJOURNMENT

ADJOURNED

Moved by Ms. Stormes-Rivera and seconded by Ms. Driver that the Board of Education approve that the Board meeting be adjourned. 7:55 P.M.

Unanimously approved

Respectfully Submitted,



Joseph Giambri, Business Official
August 10, 2021

