

COMMERCIAL TOWNSHIP BOARD OF EDUCATION

Minutes of the Regular Board Meeting

April 12, 2022

The Regular Meeting of the Commercial Township Board of Education was called to order by Board President, Ms. Carol Perrelli, on Tuesday, April 12, 2022 at 7:00 P.M. in the Commercial Township Board of Education Conference Room, located at 1308 North Avenue, Port Norris, NJ.

Board President, Ms. Perelli, opened the meeting at 7:05 P.M., leading the group in the pledge to the flag.

PLEDGE TO THE FLAG

Board President, Ms. Perelli, read the following statement:

CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Commercial Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Press of Atlantic City and South Jersey Times, and posted in the Commercial Township Schools, District Office and on the District website, and Township Clerk.

ROLL CALL

ROLL CALL

Roll call was performed by the Board President, Ms. Perrelli, and is listed as follows:

| | |
|--------------------------|---------|
| Ms. Carol Perrelli | Present |
| Ms. Sharon Porter | Present |
| Ms. Tracy Richardson | Present |
| Ms. Karen Stormes-Rivera | Present |
| Mr. Ronald Sutton | Present |
| Ms. Jessica Driver | Present |
| Ms. Stacy Wilson-Smith | Absent |

The following were also present:

Mrs. Kristin Schell – Superintendent
Mr. Darren Harris – Business Administrator/Board Secretary
Mr. Joseph Giambri – Business Official
Members of the public

EXECUTIVE SESSION

EXECUTIVE SESSION

Moved by Ms. Stormes-Rivera and seconded by Ms. Driver that the Board of Education approve, by Resolution, adjourning into Executive Session. 7:06 P.M.

RESOLVED: At a public meeting of the Board of Education of Commercial Township, held this evening, pursuant to the "Open Public Meetings Act", the following subjects to be discussed in a session of the Board closed to the public:

Legal Matters

Personnel

It is presently anticipated that the items mentioned in the resolution may be disclosed to the public upon final determination of the subject by the Board of Education.

Action (may) or (may not) be taken

Unanimously approved

RESUME PUBLIC MEETING

RESUME PUBLIC MEETING

Moved by Mr. Sutton and seconded by Ms. Stormes-Rivera that the Board of Education approve to resume to open session. 7:18 P.M.

Unanimously approved

PRESENTATION - None

PRESENTATION

CORRESPONDENCE - None

CORRESPONDENCE

PUBLIC COMMENTS ON AGENDA ITEMS

PUBLIC COMMENT ON AGENDA ITEMS

- Resident, had a question on policy with regards to public participation in Board meetings. Ms. Perelli clarified that the language is being adjusted.

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COMMITTEE REPORTS

COMMITTEE REPORTS

- Personnel met on 4/6/2022 – Ms. Stormes-Rivera gave an update on personnel including reviewing contract proposals.

MINUTES

MINUTES

Moved by Ms. Stormes-Rivera and seconded by Ms. Driver that the Board of Education approve the minutes from:

- Regular Meeting on March 15, 2022

ENROLLMENT REPORT

ENROLLMENT REPORT

| | As of March 10, 2022 | As of April 7, 2022 |
|-----|----------------------|---------------------|
| CTS | 450 | 452 |

- Suspensions:
03/09/2022 through 04/07/2022
Number of new student suspensions:
In-school suspensions – 6
External suspensions - 8

SUPERINTENDENT'S REPORT

SUPERINTENDENT'S REPORT

Moved by Ms. Stormes-Rivera and seconded by Ms. Richardson that the Board of Education approve the following:

1. HIB Report Approval - The Superintendent's monthly Harassment, Intimidation and Bullying Report for March 2022 as presented:
HIB Investigations:
Reported: 3
Completed: 3
Number of incidents ruled as Harassment, Intimidation or Bullying: 0
Number of incidents ruled as not falling under the HIB provisions: 3
2. HIB Acknowledgement - The Superintendent's monthly Harassment, Intimidation and Bullying Report for April 2022 as presented:
HIB Investigations:
Reported: 1
Completed: 1
Number of incidents ruled as Harassment, Intimidation or Bullying: 0
Number of incidents ruled as not falling under the HIB provisions: 1
3. Bus Evacuation Drills that took place on:
 - 3/15/22 & 3/23/22 at CCTECH. Supervised by A. Lopez, Director of Campus Safety for High School and CCTECH students
 - 4/5/22 at CTS. Supervised by Alysia Thomson, Asst. Principal for CTS students.
4. Facilities Use - The facilities use for the following PTA events:
 - 5-20-22- 80s Glow Dance, Grades 6-8, 7:00 PM - 9:00 PM
 - 5-23-22- Tie dying shirts for field day (during school hours).

Roll Call: Ayes (6) Ms. Driver, Ms. Porter, Ms. Richardson, Ms. Stormes-Rivera, Mr. Sutton, Ms. Perrelli

Noes (0)

Abstain (0)

Motion Carried

2022-2023 School Calendar – Ms. Richardson had a question about the calendar. The motion to approve the 2022-2023 school calendar has been tabled for a later meeting.

PERSONNEL

PERSONNEL

Moved by Ms. Porter and seconded by Ms. Driver that the Board of Education approve the following:

1. Summer Positions - The following staff members for Summer 2022 Positions as listed:
 - Club 21 teachers: Pete Dolcy, Cathy Vazquez, Matt Mingin

SUMMER POSITIONS

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- Club 21 aides: Audrey Lloyd, Janice Hoffman
- Art Camp teacher: Sarah Jackson
- Art Camp aide: Michelle Santiago
- Mission Impossible: Michelle Clark, Angelica Lawler
- ESY teacher: Jenna Mucardo
- Math Matters in the Kitchen: Michelle Clark
- CST related services: Amanda Ross (Occupational Therapy), Patrice Curtis (Speech Therapist)
- Bus Drivers: Margarita Morales, Mary Folwell, Renne' Sheppard, Damaris Cruz, Rosina Dennis,
- Bus Aide: Kim Schultz

- 2. Substitute Hire - Peter Manzelmann as a substitute teacher for the 2021-2022 school year at a rate of \$105/per day (pending required paperwork).
- 3. Academic Learning Lab - Jenna Wells to work ALL for the 2021-2022 school year at a rate of \$30/per hour.

SUB - P.
MANZELMANN

ACADEMIC
LEARNING LAB J.
WELLS

Roll Call: Ayes (6) Ms. Driver, Ms. Porter, Ms. Richardson, Ms. Stormes-Rivera, Mr. Sutton, Ms. Perrelli

Noes (0) Abstain (0) Motion Carried

POLICY

Moved by Ms. Stormes-Rivera and seconded by Ms. Richardson that the Board of Education approve the following revised policy for second reading and adoption:

POLICY

- 0167 P-Public Participation In Board Meetings – Ms. Porter commented that she does not agree with the policy.
Ms. Perrelli gave a copy of the policy to the audience members.
Ms. Porter asked if it would be beneficial to have conversations during public comment.
Ms. Schell responded that it is not advised.

Roll Call: Ayes (5) Ms. Driver, Ms. Richardson, Ms. Stormes-Rivera, Mr. Sutton, Ms. Perrelli

Noes (1) Ms. Porter Abstain (0) Motion Carried

CURRICULUM

Moved by Ms. Stormes-Rivera and seconded by Ms. Richardson that the Board of Education approve the following Workshops:

CURRICULUM

WORKSHOP/
MILEAGE

| Name | Date | Workshop | Location | Cost | Mileage |
|------------------|-------------|--|-------------------|------------|---------|
| *Lisa Robbins | 6/27-30/22 | Google for Admin. Asst. | Virtual | \$160.00 | \$0 |
| *Michelle Clark | 6/13-16//22 | Math Intervention Specialist Training | Virtual | \$495.00 | \$0 |
| **Kristin Schell | 6/20-6/24 | Research Strategies for Applied Principals of Neuroscience | Cape May Co. Tech | \$1,740.00 | Yes |

*Funded by Title II

**Funded with ESSER II Mental Health Funds

Roll Call: Ayes (6) Ms. Driver, Ms. Porter, Ms. Richardson, Ms. Stormes-Rivera, Mr. Sutton, Ms. Perrelli

Noes (0) Abstain (0) Motion Carried

TRANSPORTATION

TRANSPORTATION - None

FINANCE

Moved by Ms. Richardson and seconded by Ms. Driver that the Board of Education approve the following:

FINANCE

SALE OF BNDS

- 1. Sale of School Bonds - By resolution, the sale of Series 2022 School Bonds.

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PHOENIX ADVISORS

2. Phoenix Advisors - The engagement letter for the issuance of School Bonds, Series 2022 between Phoenix Advisors, LLC, and the Commercial Township School District.

BROOKFIELD SCHOOLS

3. Brookfield Schools - The contract between the Commercial Township School District and Brookfield Schools, for the tutoring of 1 student at \$30 per hour. Ms. Porter asked if it was clarified to be a placement.

NJSIG SAFETY GRANT

4. NJSIG School Safety Grant - The submission of the 2021 NJSIG Safety Grant application in the amount of \$3,745.00, which is to be used to improve school security.

IDEA AMENDMENT

5. IDEA Amendment - The amendment to the IDEA Grant application to budget carryover funds.

ARP HOMELESS GRANT

6. Accept Grant - The ARP- Homeless allocation in the amount of \$9,831 which will be used to offset homeless transportation costs.

TECHNOLOGY PERSONNEL CONTRACT

7. Technology Personnel Contract - The renewal proposal from RFP solutions for technology personnel, through the CCECSC Co-Op. The proposal includes 1 full time network technician 5 days a week at 8 hours a day. Ms. Porter asked if this is a full-time position. It was clarified that this is the same as last year.

SHARED SERVICE ITINERANT - HOPEWELL

8. Shared Service Itinerant Agreement - The Hopewell Township Board of Education for Occupational Therapy services in the amount of \$33,868. The Commercial Township School District will be providing the Occupational Therapy services to Hopewell.

BID SPECS - PARKING LOT

9. Bid Specifications - The following bid specifications:
o Commercial Township School Parking Lot Improvements, Project Number 22.025

Roll Call: Ayes (6) Ms. Driver, Ms. Porter, Ms. Richardson, Ms. Stormes-Rivera, Mr. Sutton, Ms.

Perrelli

Noes (0)

Abstain (0)

Motion Carried

ADDENDUM

ADDENDUM - None

UNFINISHED BUSINESS

UNFINISHED BUSINESS - None

NEW BUSINESS

NEW BUSINESS

- Ms. Schell met with Dick Smith to look for artifacts for the historical society. There is an old trophy from the Port Norris High School. They are looking at taking some old framed photos and other artifacts. This may be on a future agenda to donate these items to the Historical Society.
- Jacquelyn McCallister^{4/3/22} from the Office of Comprehensive Status of the NJDOE, and she had glowing things to say on the progress she has seen with curriculum, facilities, and the intangible culture from the building. The Board is on pace to remediate the district from that status.

OTHER BUSINESS

OTHER BUSINESS

Moved by Ms. Stormes-Rivera and seconded by Ms. Porter that the Board of Education approve the following:

BOARD SECRETARY'S REPORT

1. Board Secretary's Monthly Certification - The Board Secretary's Report, pursuant to N.J.A.C. 6A:23A-16.10(c) 2, the Business Administrator/Board Secretary certifies that there are no changes in anticipated revenue amounts and sources for the month ending August 31, 2021 and pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Business Administrator/Board Secretary certifies that as of August 31, 2021 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Commercial Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(c)4.

TREASURER'S REPORT

2. Treasurer's Report - Treasurer's Report, is in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2, for the month ending August 31, 2021. The Treasurer's Report and Secretary's Report are in agreement for the month ending August 31, 2021.

BILL LIST/TRANSFERS

3. Bill List/Line Item Transfers - The itemized bill pay list for March 2022.

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It is recommended that the Board of Education authorize the School Business Administrator to pay bills and make necessary transfers before the next board meeting. A list of all bills and transfers will be provided at the next board meeting.

Roll Call: Ayes (6) Ms. Driver, Ms. Porter, Ms. Richardson, Ms. Stormes-Rivera, Mr. Sutton, Ms.

Perrelli

Noes (0)

Abstain (0)

Motion Carried

FOR YOUR INFORMATION – Reviewed by Ms. Perrelli

1. School Ethics Disclosure Forms - An email will be sent out with instructions to complete the School Ethics Disclosure Forms. These forms must be completed online no later than April 30, 2022.
2. Public Hearing Date - The meeting on May 10, 2022 has been rescheduled to May 3, 2022 to hold the Public Hearing on the 2022-2023 Budget.
3. Official Results - Official Election Results for March 8, 2022 Special Education:
 - Yes- 168
 - No- 40

FYI

PUBLIC COMMENTS

- Emily Klecz from Laurel Lake had a couple of questions related to preschool. She had discussed the time had not changed and was concerned. She is concerned her child came home hurt but was not informed by anyone and was concerned of the lack of communication. She also expressed concern that there will be issues in the upcoming Kindergarten classes with increasing preschool enrollment. She mentioned that when it rains, there is nothing for the preschoolers to do. She would like to know what they can do when there is inclement weather. She also asked if there is a reason why the preschoolers are not allowed to partake in the Spring Concert.


PUBLIC COMMENTS

ADJOURNMENT

Moved by Ms. Stormes-Rivera and seconded by Ms. Driver that the Board of Education approve the Board of Education meeting be adjourned. 8:05 P.M.

ADJOURNED

Respectfully Submitted,



Darren Harris, Board Secretary

April 12, 2022