

COMMERCIAL TOWNSHIP BOARD OF EDUCATION

Minutes of the Executive Meeting

February 9, 2021

EXECUTIVE SESSIC

EXECUTIVE SESSION

Motioned by Ms. Wilson-Smith and seconded by Ms. Porter the Board of Education by Resolution, recess into the closed session, from which the public will be excluded, to discuss vacant Board Member position.

Action may or may not be taken.

Unanimously approved.

8:01 P.M.

Members Present: Mrs. Perrelli, Mrs. Porter, Mrs. Richardson, Ms. Ronan, Mrs. Stormes-Rivera, Mr. Sutton, Mrs. Wilson-Smith

Also Present: Mrs. Schell, Superintendent/Principal
Mr. Giambri, Business Official
Mr. Harris, Board Secretary/Business Administrator

The Board of Education interviewed Ms. Jessica Driver for the vacant Board Member position.

VACANT BOARD
MEMBER POSITIO

Motioned by Ms. Porter and seconded by Ms. Wilson-Smith the Board of Education end the executive session.

Unanimously approved.

8:14 P.M.

Respectfully Submitted,



Darren Harris, Board Secretary/Business Administrator

February 9, 2021

COMMERCIAL TOWNSHIP BOARD OF EDUCATION

Minutes of the Regular Board Meeting

February 9, 2021

The Regular Meeting of the Commercial Township Board of Education was called to order by Board Secretary, Darren Harris, on Tuesday, February 9, 2021 at 7:00 P.M. in the Commercial Township Board of Education Office, located at 1308 North Avenue, Port Norris, NJ.

Board Secretary, Ms. Perrelli, opened the meeting at 7:02 P.M., leading the group in the pledge to the flag.

PLEDGE TO THE FLAG

Board Secretary, Ms. Perrelli, read the following statement:

CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Commercial Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Press of Atlantic City and South Jersey Times, and posted in the Commercial Township Schools, District Office and on the District website, and Township Clerk.

ROLL CALL

ROLL CALL

Roll call was performed by the Business Administrator, Darren Harris, and is listed as follows:

Ms. Beverly Dragotta	Absent
Ms. Carol Perrelli	Present
Ms. Sharon Porter	Present
Ms. Tracy Richardson (7:40 pm)	Present
Ms. Michelle Ronan	Present
Ms. Karen Stormes-Rivera	Present
Mr. Ronald Sutton	Present
Ms. Stacy Wilson-Smith	Present

The following were also present:

Mr. Darren Harris – Board Secretary/Business Administrator
Mr. Joseph Giambri – Business Official
Mrs. Kristin Schell – Superintendent
Mr. Ray Colavita – Auditor, Nightlinger, Colavita, & Volpa
Ms. Jane Kershner, NJSBA Field Representative
Members of the public

CORRESPONDENCE

CORRESPONDENCE

1. Letter of Interest in Board Vacancy – Letter received from Jessica Driver expressing interest in vacant Board of Education seat.

PRESENTATION

PRESENTATION
JUNE 30 AUDIT
PRESENTATION

1. June 30, 2020 Audit Presentation

The FY20 Commercial Township Audit was presented by Mr. Colavita from Nightlinger, Colavita, & Volpa.

2. NJSBA Presentation

NJSBA PRESENTATION

Ms. Kirschner, Director of Field Services for NJSBA presented fundamentals of school board membership.

Ms. Kirschner fielded questions from Board Members including executive sessions and RICE notices.

Ms. Richardson arrived at 7:40pm

EXECUTIVE SESSION

EXECUTIVE SESSION

Motioned by Ms. Wilson-Smith and seconded by Ms. Porter the Board of Education by Resolution, recess into the closed session, from which the public will be excluded to discuss the vacant Board Member position. The results of the session will be made public immediately after, or as soon as a decision is reached if permitted by law.

Unanimously approved.

8:01 PM

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RESUMPTION OF PUBLIC PORTION OF THE MEETING

VII. RESUMPTION OF PUBLIC PORTION OF THE MEETING

Motioned by Ms. Porter and seconded by Ms. Wilson-Smith the Board of Education approve to adjourn into Open Session.

8:14 PM

Motioned by Ms. Porter and seconded by Ms. Ronan the Board of Education approve Ms. Jessica Driver as new Board Member until January 2022 Reorganizational Meeting.

Roll Call: Ayes (7) *Ms. Perrelli, Ms. Porter, Ms. Richardson, Ms. Ronan, Ms. Stormes-Rivera, Mr. Sutton, Ms. Wilson-Smith*

Noes (0) Abstain (0) Motion Carried

Unanimously Approved

COMMITTEE REPORTS

COMMITTEE REPORTS

- Mr. Sutton reviewed the Building and Grounds committee minutes from 1/26/2021, including the walkthrough of the Commercial Township School.
- Ms. Stormes-Rivera reviewed the Personnel committee minutes from 1/26/2021 with the Board.

PUBLIC COMMENTS ON AGENDA ITEMS

PUBLIC COMMENTS ON AGENDA ITEMS - None

MINUTES

MINUTES

Motioned by Ms. Ronan and seconded by Ms. Porter the Board of Education approve the following minutes:

- Regular Meeting on January 5, 2021

Voice Vote: Ayes (7) *Ms. Perrelli, Ms. Porter, Ms. Richardson, Ms. Ronan, Ms. Stormes-Rivera, Mr. Sutton, Ms. Wilson-Smith*

Noes (0) Abstain (0) Motion Carried

Unanimously Approved

ENROLLMENT REPORT

ENROLLMENT REPORT

	As of December 18, 2020	As of February 5, 2021
CTS	456	449

SUPERINTENDENT'S REPORT

SUPERINTENDENT'S REPORT

Motioned by Ms. Ronan and seconded by Ms. Richardson the Board of Education approve the following:

HIB APPROVAL - DECEMBER 2020

1. HIB Report Approval – December 2020

HIB Investigations	
Reported	0
Completed	0
Number of Incidents ruled as Harassment, Intimidation, or Bullying	0
Number of incidents ruled as not falling under HIB provisions	0

HIB ACKNOWLEDGEMENT - JANUARY 2021

2. HIB Acknowledgement – January 2021

HIB Investigations	
Reported	0
Completed	0
Number of Incidents ruled as Harassment, Intimidation, or Bullying	0
Number of incidents ruled as not falling under HIB provisions	0

Voice Vote: Ayes (7) *Ms. Perrelli, Ms. Porter, Ms. Richardson, Ms. Ronan, Ms. Stormes-Rivera, Mr. Sutton, Ms. Wilson-Smith*

Noes (0) Abstain (0) Motion Carried

Unanimously Approved

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CURRICULUM

CURRICULUM

Motioned by Ms. Richardson and seconded by Ms. Porter the Board of Education approve the following:

CLINICAL PLACEMENTS

1. Clinical Placements – Approve the following clinical placements:

- Kristi Maund, Stockton University Student, in Ms. Michalkiewicz’s classroom, February 10, 2021 to May 7, 2021
- Diana Stevenson, Stockton University Student, in Mrs. Santiago’s classroom, February 10, 2021 to May 7, 2021
- Kathryn Sugar, Stockton University Student, in Mrs. LaSerre’s classroom, February 10, 2021 to May 7, 2021

SOUTHWEST COUNCIL

2. Southwest Council – Approve the following 10-week Southwest Council programs to be facilitated through health classes in the Spring of 2021, at no cost to the Board:

- Grade 1 – “Too Good for Drugs”
- Grade 2 – “Footprints”
- Grade 5 & 6 – “Media Ready”

Roll Call: Ayes (7) *Ms. Perrelli, Ms. Porter, Ms. Richardson, Ms. Ronan, Ms. Stormes-Rivera, Mr. Sutton, Ms. Wilson-Smith*

Noes (0) Abstain (0) Motion Carried

Unanimously Approved

TRANSPORTATION

TRANSPORTATION

Motioned by Ms. Wilson-Smith and seconded by Ms. Porter the Board of Education approve the following:

TRANSPORTATION JOINTURE

1. Transportation Jointure – Approve the 2020-2021 Transportation Jointure with Cumberland Regional High School in the amount of \$14,000.

Roll Call: Ayes (7) *Ms. Perrelli, Ms. Porter, Ms. Richardson, Ms. Ronan, Ms. Stormes-Rivera, Mr. Sutton, Ms. Wilson-Smith*

Noes (0) Abstain (0) Motion Carried

Unanimously Approved

FINANCE

FINANCE

Motioned by Ms. Ronan and seconded by Ms. Stormes-Rivera the Board of Education approve the following:

REVISED CUMBERLAND COUNTY VOTEC TUITION CONTRACT

1. Revised Cumberland County Vo-Tech Tuition Contract- Approve the revised Cumberland County Vocational School Tuition contract for the 2020-2021 school year in the amount of \$150,768. The contract is for 1 less student based on the October 2020 enrollment.

VOID CHECKS

2. Void Checks – Approve voiding and not reissuing the following checks that are over 90 days old.

- Warrant Checks
 - #24948 to Schemley, Annette dated 6/30/2020 for \$333.34

AMENDMENT TO IDEA GRANT

3. Amendment to IDEA Grant – Approve the amendment to the I.D.E.A. application. The amendment was made to budget carryover funds.

TECC, INC CONTRACT

4. TECC, Inc. Contract – Approve the contract with Technology for Education and Communication Consulting, Inc. to provide educational services for the 2020-2021 school year, on an as needed basis.

JUNE 30, 2020 AUDIT

5. June 30, 2020 Audit – Accept the June 30, 2020 audit as well as the Corrective Action Plan.

Roll Call: Ayes (7) *Ms. Perrelli, Ms. Porter, Ms. Richardson, Ms. Ronan, Ms. Stormes-Rivera, Mr. Sutton, Ms. Wilson-Smith*

Noes (0) Abstain (0) Motion Carried

Unanimously Approved

UNFINISHED BUSINESS – None

UNFINISHED BUSINESS

NEW BUSINESS - None

NEW BUSINESS

OTHER BUSINESS

COMMERCIAL TOWNSHIP BOARD OF EDUCATION

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Motioned by Ms. Wilson-Smith and seconded by Ms. Ronan the Board of Education approve item #3 only:

OTHER BUSINESS

1. Board Secretary's Monthly Certification

BD SECRETARY'S MONTHLY CERTIFICATION

It is recommended that the Board of Education approve the Board Secretary's Report, pursuant to N.J.A.C. 6A:23A-16.10(c) 2, the Business Administrator/Board Secretary certifies that there are no changes in anticipated revenue amounts and sources for the month ending November 30, 2020 and December 31, 2020 and pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary certifies that as of November 30, 2020 and December 31, 2020 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Commercial Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(c)4.

2. Treasurer's Report

TREASURER'S REPORT

Treasurer's Report, is in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2, for the month ending November 30, 2020 and December 31, 2020. The Treasurer's Report and Secretary's Report are in agreement for the month ending November 30, 2020 and December 31, 2020.

3. Bill Lists/Line Item Transfers

BILL LISTS/LINE ITEM TRANSFERS

It is recommended that the Board of Education approve the itemized bill lists for January 31, 2021.

It is recommended that the Board of Education approve the Transfer Status Report for the month of December 31, 2020.

It is recommended that the Board of Education authorize the School Business Administrator to pay bills and make necessary transfers before the next board meeting. A list of all bills and transfers will be provided at the next board meeting.

Roll Call: Ayes (7) Ms. Perrelli, Ms. Porter, Ms. Richardson, Ms. Ronan, Ms. Stormes-Rivera, Mr. Sutton, Ms. Wilson-Smith

Noes (0) Abstain (0)

Motion Carried

Unanimously Approved

ADDENDUM – None

ADDENDUM

FOR YOUR INFORMATION

FYI 8TH GRADE BREAKFAST

1. Annual 8th Grade Breakfast – The annual 8th grade breakfast will be held Saturday, March 20, 2021 from 9:00 am to 12:00 pm in the Commercial Township School Cafeteria. Tickets are \$7.00. Tickets can be purchased through the main office or from an 8th grade student.

PUBLIC COMMENTS – None

PUBLIC COMMENTS

ADJOURNMENT

ADJOURNMENT

Motioned by Ms. Wilson-Smith and seconded by Ms. Richardson the Commercial Township Board of Education adjourn the meeting.

Unanimously approved

8:28 P.M.

Respectfully Submitted,

Darren Harris

February 9, 2021

