

# COMMERCIAL TOWNSHIP BOARD OF EDUCATION

Minutes of the Regular Meeting  
September 10, 2019

The Special Meeting of the Commercial Township Board of Education was held in the Commercial Township Board of Education Office, located at 1308 North Avenue, Port Norris, NJ, on Tuesday, September 10, 2019 at 7:02 P.M.

Board President, Ms. Perrelli, opened the meeting at 7:02 P.M., leading the group in the pledge to the flag.

PLEDGE TO THE FLAG

Board President, Ms. Perrelli, read the following statement:

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Commercial Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Press of Atlantic City and South Jersey Times, and posted in the Commercial Township Schools and District Office.

CALL TO ORDER

## ROLL CALL

Roll call was performed by the Business Administrator, Darren Harris, and is listed as follows:

ROLL CALL

Mrs. Abbott	Present
Ms. Dragotta	Present
Mrs. Perrelli	Present
Mrs. Plummer	Present
Mrs. Porter	Present
Mrs. Ronan	Present
Mrs. Stormes-Rivera	Present
Mr. Sutton	Present
Mrs. Wilson-Smith	Present

The following were also present:

Mr. Harris – Board Secretary/Business Administrator  
Mr. Giambri – Business Official  
Mrs. Jean Smith – Interim Superintendent  
Members of the public

EXECUTIVE SESSION

## EXECUTIVE SESSION

Motioned by Mrs. Plummer and seconded by Mrs. Ronan the Board of Education by Resolution, recess into closed session, from which the public will be excluded, to discuss the Superintendent Goals and Superintendent Search. The results of the session will be made public immediately after, or as soon as a decision is reached if permitted by law.

7:05 P.M.

Unanimously approved

RESUMPTION OF  
PUBLIC MEETING

## RESUMPTION OF PUBLIC MEETING

Motioned by Mrs. Plummer and seconded by Mrs. Ronan the Commercial Township Board of Education resume the public meeting.

8:15 P.M.

Unanimously approved

## PUBLIC COMMENTS ON AGENDA ITEMS - None

PUBLIC COMMENTS ON  
AGENDA ITEMS

## MINUTES

### ITEM TABLED

MINUTES

Approve the minutes from:

- Special Meeting on August 5, 2019
- Regular Meeting on August 13, 2019

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- Executive Meeting on August 13, 2019
- Special Meeting on August 19, 2019
- Special Executive Meeting on August 19, 2019

CORRESPONDENCE

CORRESPONDENCE - None

SUPERINTENDENT'S REPORT

## SUPERINTENDENT'S REPORT

Motioned by Ms. Plummer and seconded by Ms. Dragotta the Commercial Township Board of Education approve the following:

FUNDRAISERS

1. 2019-2020 Fundraisers – Approve the following fundraisers for 2019-2020 school year:

School	Dates	Fundraiser	Funds are For:
PNS	9/2019-5/2020	Water and Snack Sales at Sporting Events	Sport Uniforms and Equipment
PNS	9/2019-6/2020	Yankee Candle	8 <sup>th</sup> Grade Field Trip
HMS	9/13/19 – 9/27/19	T-Shirt Sale HMS	Students
PTA	10/1-18/2019	Cookie Dough Sale	Students
District	11/15/19	Annual Pasta Dinner	Fine and Performing Arts
PNS	9/2019-10/2019	Friends Helping Friends	8 <sup>th</sup> Grade Field Trip

SUPERINTENDENT GOALS

2. Superintendent Goals – Approve the Superintendent Goals for the 2019-2020 school year. (see attached)

USE OF FACILITIES

3. Use of Facilities (Addendum) – Approve the following use of facilities requests:

- October 18, 2019 – 5:00 pm to 10:00 pm – set up for Trunk or Treat – PTA
- October 19, 2019 – 9:00 am to 3:00 pm – Trunk or Treat – PTA
- December 5 & 6, 2019 – 5:00 pm to 9:00 pm – Set up for Saturday with Santa – PTA
- December 7, 2019 – 9:00 am to 3:00 pm – Saturday with Santa – PTA

Roll Call:

Ayes (9) – Mrs. Abbott, Ms. Dragotta, Ms. Plummer, Mrs. Porter, Mrs. Ronan, Mrs. Stormes-Rivera, Mrs. Wilson-Smith, Mr. Sutton, Jr., Mrs. Perrelli

Noes (0)

Abstain (3) – Mrs. Porter #1 & #3 PTA items only, Mrs. Ronan #1 & #3 PTA items only, Mrs. Stormes-Rivera #1 & #3 PTA items only

Motion Carried

PERSONNEL

## PERSONNEL

Motioned by Mrs. Stormes-Rivera and seconded by Mrs. Ronan the Commercial Township Board of Education approve the following:

LETTER OF RESIGNATION

1. Letter of Resignation – Accept the resignation of Spanish Teacher, Silvia Sharkey, effective October 28, 2019, by contract of 60 day notice.

SUBSTITUTE TEACHER

2. Substitute Teacher – Approve Ms. Monica Doss, as a substitute teacher for the 2019-2020 school year. Ms. Doss will be paid at the substitute certificate rate of \$90 per diem.

Roll Call:

Ayes (9) – Mrs. Abbott, Ms. Dragotta, Ms. Plummer, Mrs. Porter, Mrs. Ronan, Mrs. Stormes-Rivera, Mrs. Wilson-Smith, Mr. Sutton, Jr., Mrs. Perrelli

Noes (0)

Abstain (0)

Motion Carried

POLICY

## POLICY

Motioned by Mrs. Ronan and seconded by Mrs. Baum-Abbott the Commercial Township Board of Education approve the following:

POLICY – FIRST READING

1. Policy First Reading – approve the following policies for First Reading and Adoption:

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- 4151.1 – Instructional Personnel Earned Sick Leave Law (New)
  - 4215.5 – Support Personnel Earned Sick Leave Law (New)
  - 7116 – Indoor Air Quality (New)
2. Policy Revised – Approve the revision of the following policy:
- 4131/4131.1 – Staff Development; In-Service Education/Visitations, Conferences (Revised)

POLICY REVISED

Roll Call:

Ayes (9) – Mrs. Abbott, Ms. Dragotta, Ms. Plummer, Mrs. Porter, Mrs. Ronan, Mrs. Stormes-Rivera, Mrs. Wilson-Smith, Mr. Sutton, Jr., Mrs. Perrelli

Noes (0)

Abstain (0)

Motion Carried

### CURRICULUM

CURRICULUM

Motioned by Mrs. Abbott and seconded by Ms. Dragotta the Commercial Township Board of Education approve the following:

WORKSHOPS

#### 1. Workshops – Approve the following staff workshops:

Name	Date	Workshop	Location	Cost	Mileage
Alysia Thomson	10/17-18/2019	2019 FEA Fall Conference	Ocean Blvd, Long Branch, NJ 07740	\$320.00	\$69.23 mileage
Lauren Eisenhart	11/6/2019	CoTeaching – Why and How?	South Jersey Tech Park, 107 Gilbreth Pkwy, Mullica Hill, NJ 08062	\$149.00	\$13.30 mileage
Lauren Eisenhart	9/25/19	Finding the Best Fit for Learning	South Jersey Tech Park, 107 Gilbreth Pkwy, Mullica Hill, NJ 08062	\$149.00	\$13.30 mileage
Rochelle Yunk	11/6/2019	CoTeaching – Why and How?	South Jersey Tech Park, 107 Gilbreth Pkwy, Mullica Hill, NJ 08062	\$149.00	\$13.30 mileage
Brittney Knight	9/25/19	Finding the Best Fit for Learning	South Jersey Tech Park, 107 Gilbreth Pkwy, Mullica Hill, NJ 08062	\$149.00	\$13.30 mileage
Brittney Knight	11/6/19	CoTeaching – Why and How?	South Jersey Tech Park, 107 Gilbreth Pkwy, Mullica Hill, NJ 08062	\$149.00	\$13.30 mileage
Lisa Santiago	9/18/19	Mentor Training	Stockton University, ETTC 10 Leeds Road, Galloway, NJ 08205	0	0
Catherine Vazquez	9/18/19	Mentor Training	Stockton University, ETTC 10 Leeds Road,	0	0

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			Galloway, NJ 08205		
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Roll Call:

Ayes (9) – *Mrs. Abbott, Ms. Dragotta, Ms. Plummer, Mrs. Porter, Mrs. Ronan, Mrs. Stormes-Rivera, Mrs. Wilson-Smith, Mr. Sutton, Jr., Mrs. Perrelli*

Noes (0)                      Abstain (0)                      Motion Carried

TRANSPORTATION

## TRANSPORTATION

Motioned by Ms. Plummer and seconded by Mrs. Ronan the Commercial Township Board of Education approve the following:

TRANSPORTATION  
JOINTURE

1. Transportation Jointure – Approve the transportation jointure with the Maurice River Township Board of Education at a cost of \$12,780. The district will be the Host District for the route.

Roll Call:

Ayes (9) – *Mrs. Abbott, Ms. Dragotta, Ms. Plummer, Mrs. Porter, Mrs. Ronan, Mrs. Stormes-Rivera, Mrs. Wilson-Smith, Mr. Sutton, Jr., Mrs. Perrelli*

Noes (0)                      Abstain (0)                      Motion Carried

FINANCE

## FINANCE

Motioned by Mrs. Abbott and seconded by Mrs. Stormes-Rivera the Commercial Township Board of Education approve the following:

2019-20 ESY SPECIAL  
EDUCATION TUITION  
CONTRACT

1: 2019-2020 ESY Special Education Tuition Contract – Approve the 2019-2020 Special Education Extended School Year Tuition Contract Agreement from July 1, 2019 to August 30, 2019 with the Cumberland County Board of Vocational Education in the amount of \$2,240.

2019-20 SY PINELAND  
TUITION CONTRACT

2. 2019-2020 SY Pineland Tuition Contract – Renewal – Approve the 2019-2020 SY Private Schools for Students with Disabilities with Pineland Learning Center for one student, at a total cost of \$54,360.

Roll Call:

Ayes (9) – *Mrs. Abbott, Ms. Dragotta, Ms. Plummer, Mrs. Porter, Mrs. Ronan, Mrs. Stormes-Rivera, Mrs. Wilson-Smith, Mr. Sutton, Jr., Mrs. Perrelli*

Noes (0)                      Abstain (0)                      Motion Carried

ADDENDUM

## ADDENDUM

Motioned by Mrs. Porter and seconded by Mrs. Ronan the Commercial Township Board of Education approve the following:

NON-CERTIFIED STAFF  
APPOINTMENT

1. Non-Certified Staff Appointment (Addendum) – Approve the following employee:

- Myrian Delgado – as a part time bus driver for the 2019-2020 school year. She will be paid at the hourly salary of \$17.00 pending all necessary licensure credentials and employment documentation are received. Salary is pending the CTEA negotiated rate. This driver will fill a vacancy.

SUBSTITUTE SCHOOL  
NURSE

2. Substitute School Nurse (Addendum) – Approve Ms. Melanie Pfizenmayer as a substitute nurse in the district for the 2019-2020 school year. Ms. Pfizenmayer will be paid the daily rate of \$200 per day upon receipt of all necessary employment documentation.

Roll Call:

Ayes (9) – *Mrs. Abbott, Ms. Dragotta, Ms. Plummer, Mrs. Porter, Mrs. Ronan, Mrs. Stormes-Rivera, Mrs. Wilson-Smith, Mr. Sutton, Jr., Mrs. Perrelli*

Noes (0)                      Abstain (0)                      Motion Carried

UNFINISHED BUSINESS

## UNFINISHED BUSINESS

GCA CONTRACT

1. GCA Contract – *ITEM TABLED*

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## NEW BUSINESS

1. Cumberland County SBA Meeting (Addendum) – The Cumberland County School Board Association meeting is scheduled for Monday, September 16, 2019 at Riverview Inn, Pennsville. The meeting will begin with registration and a hot dinner at 6:00 PM. The topic to be discussed is School District Regionalization and The Path to Progress. Please inform the Business Office if you wish to attend.

NEW BUSINESS

CUMBERLAND COUNTY  
SBA MEETING

Motioned by Mrs. Ronan and seconded by Ms. Dragotta the Commercial Township Board of Education approve the following:

2. Revise August 5, 2019 Minutes (Addendum) – Approve revising the motion in the minutes from the August 5, 2019 meeting for the Submission of Emergency Aid to the following:

REVISE AUGUST 5, 2019  
MINUTES

Approve the submission of the 2019-2020 Emergency Aid Application in the amount of \$791,961 by the Interim Superintendent. The FY2019 Appropriations Act removed 100% of the \$958,213 Commercial Township Board of Education was calculated as overfunded by the FY19 Appropriations Act, compared to the 5% most other districts calculated as overfunded lost. Emergency Aid for 95% of the difference was restored to the District in 2018-19 to reconcile Commercial Township with the 5% state aid reduction specified for other overfunded districts in the FY19 Appropriations Act. For the 2019-20 budget, the restoration of the state aid lost was not brought back into the calculation for 2019-20 state aid, resulting in a decrease of \$791,961 compared to what the funding would have been had Commercial Township been deemed overfunded in FY18. The result of this loss in state aid has caused fiscal distress in the following areas: maintaining class size as required by NJAC 6A:13-3.1, maintaining district-level positions that are vacant due to lack of funding, out-of-district special education tuition, and necessary maintenance and repairs to the facilities. The funds will be used to help reduce class sizes as required by as per NJAC 6A:13-3.1; restore positions that are required by QSAC, but vacant due to a lack of funding; relieve salary costs allocated to Federal Grants; bring in staff members to help students who are in need of improvement academically; help fund additional out-of-district special education placements; and make necessary repairs to the facilities to ensure student safety.

Roll Call:

Ayes (9) – Mrs. Abbott, Ms. Dragotta, Ms. Plummer, Mrs. Porter, Mrs. Ronan, Mrs. Stormes-Rivera, Mrs. Wilson-Smith, Mr. Sutton, Jr., Mrs. Perrelli

Noes (0)

Abstain (0)

Motion Carried

## OTHER BUSINESS

1. Board Secretary's Monthly Certification -

It is recommended that the Board of Education approve the FINAL Board Secretary's Report, pursuant to N.J.A.C. 6A:23A-16.10(c) 2, the Business Administrator/Board Secretary certifies that there are no changes in anticipated revenue amounts and sources for the month ending July 31, 2019 and pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Business Administrator/Board Secretary certifies that as of July 31, 2019 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Commercial Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(c)4.

OTHER BUSINESS

BOARD SECRETARY'S  
MONTHLY  
CERTIFICATION

2. Treasurer's Report – Approve the Treasurer's Report, is in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2, for the month ending July 31, 2019. The Treasurer's Report and Secretary's Report are in agreement for the month ending July 31, 2019.

TREASURER'S REPORT

3. Bill Lists/Line Item Transfers –

Approve the following:

- Approve the itemized bill lists for August 31, 2019.
- Approve the Transfer Status Report for the month of July 31, 2019.

BILL LISTS/LINE ITEM  
TRANSFERS

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- Authorize the School Business Administrator to pay bills and make necessary transfers before the next board meeting. A list of all bills and transfers will be provided at the next board meeting.

Voice Vote:

Ayes (9) – *Mrs. Abbott, Ms. Dragotta, Ms. Plummer, Mrs. Porter, Mrs. Ronan, Mrs. Stormes-Rivera, Mrs. Wilson-Smith, Mr. Sutton, Jr., Mrs. Perrelli*

Noes (0)

Abstain (0)

Motion Carried

PUBLIC COMMENTS

**PUBLIC COMMENTS** – None

ADJOURNMENT

**ADJOURNMENT**

Motioned by Ms. Dragotta and seconded by Mrs. Abbott the Commercial Township Board of Education adjourn the meeting.

8:32 PM – Unanimously approved

Respectfully Submitted,



Darren Harris, Board Secretary

September 10, 2019