

COMMERCIAL TOWNSHIP BOE REGULAR MEETING MINUTES – JULY 9, 2019

The Regular Meeting of the Commercial Township Board of Education was held in the Commercial Township Board of Education Office, located at 1308 North Avenue, Port Norris, NJ, on Tuesday, July 9, 2019 at 7:00 pm.

Board President, Mrs. Perelli, opened the meeting at 7:00 PM, leading the group in the pledge to the flag.

PLEDGE TO THE FLAG

Board President, Mrs. Perelli, read the following statement:

CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Commercial Township Board of Education has caused notice of this meeting to be published by having the date, time and place advertised in the Press of Atlantic City and South Jersey Times, and posted in the Commercial Township Schools and District Office.

ROLL CALL

ROLL CALL

Roll call was performed by Board Secretary, Darren Harris, and is listed as follows:

- Mrs. Abbott Present
- Ms. Dragotta Present
- Mrs. Perelli Present
- Mrs. Plummer Present
- Mrs. Porter Present
- Mrs. Ronan Present
- Mrs. Stormes-Rivera Present
- Mr. Sutton Present
- Mrs. Wilson-Smith Present (7:07 PM)

The following were also present:

- Mr. Harris - Board Secretary
- Mr. Giambri - Business Official
- Ms. Elizabeth Murphy – Representative from Busch Law Group
- Members of the Public

EXECUTIVE SESSION

EXECUTIVE SESSION

Motioned by Mrs. Porter and seconded by Ms. Plummer the Board of Education, by resolution, recess into Executive Session, from which the general public will be excluded, to discuss Personnel, a Level 4 Grievance, and the Superintendent Search. The results of the session will be made public immediately after, or as soon thereafter as a decision is reached if permitted by law.

Roll Call: Ayes: (8) *Mrs. Abbott, Ms. Dragotta, Mrs. Perelli, Mrs. Plummer, Mrs. Porter, Mrs. Ronan, Mrs. Stormes-Rivera, Mr. Sutton*

Noes: (0) Abstain: (0) Motion Carried

Unanimously approved

7:03 P.M.

RECESS FROM EXECUTIVE SESSION

Motioned by Mrs. Porter and seconded by Ms. Dragotta the Board of Education approve to recess from Executive Session and reconvene into public session.

Voice Vote: Ayes: (9) *Mrs. Abbott, Ms. Dragotta, Mrs. Perelli, Mrs. Plummer, Mrs. Porter, Mrs. Ronan, Mrs. Stormes-Rivera, Mr. Sutton, Mrs. Wilson Smith*

Noes: (0) Abstain: (0) Motion Carried

9:03 P.M.

MINUTES

MINUTES

Motioned by Ms. Abbott and seconded by Ms. Plummer the Board of Education approve the minutes from June 10, 2019 with the following corrections:

Under Public Comments –

COMMERCIAL TOWNSHIP BOE REGULAR MEETING MINUTES – JULY 9, 2019

Ms. Kathy Vissard should be spelled, Ms. Kathy Vizzard
Ms. Natalia McHugh should be spelled, Ms. Natalia Michalkiewicz
Voice Vote: Ayes: (9) *Mrs. Abbott, Ms. Dragotta, Mrs. Perrelli, Mrs. Plummer, Mrs. Porter, Mrs. Ronan, Mrs. Stormes-Rivera, Mr. Sutton, Mrs. Wilson Smith*
Noes: (0) Abstain: (0) Motion Carried

CORRESPONDENCE

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- Thank you postcard from the “Fiddler on the Roof” cast and crew.

PRESENTATION

PRESENTATION

Mr. Giambri presented to the Board the analysis of the related cost on bringing Custodial Services in-district. The handout will be provided to the Building and Grounds Committee.

PUBLIC COMMENTS ON AGENDA ITEMS

PUBLIC COMMENTS ON AGENDA ITEMS - None

SUPERINTENDENT'S REPORT

SUPERINTENDENT'S REPORT

Motioned by Mrs. Ronan and seconded by Ms. Dragotta the Board of Education approve the following:

HIB REPORTS

1. HIB Reports – June 2019

STOCKTON CURRICULUM COACH

2. Stockton Curriculum Coach – Approve the contract with Stockton University for a Curriculum coach for 9 coaching days at a total cost of \$6,750.00. This contract will be funded through Title I SIA.

BUSCH LAW GROUP AGREEMENT

3. Busch Law Group Agreement – Approve the Board Attorney/Retainer Agreement with the Busch Law Group for the 2019-2020 school year.

PREFERRED HOME HEALTH CARE AGREEMENT

4. Preferred Home Health Care Agreement – Approve the School Staffing Agreement with Preferred Home Health Care for the 2019-2020 school year.

MMER BASKETBALL CAMP

5. Summer Basketball Camp – Approve Mr. Dylan Tribbett, as a volunteer, to coordinate and oversee a summer basketball program on the following dates: July 29-30-31; August 5-6-7; August 12-13-14; and August 19-20-21 from 10:00 AM to 12:00 PM. Mr. Tribbett has provided the proper insurance paperwork through the Commercial Township Recreation Committee. Participants in the program must be registered students in the Commercial Township Elementary and/or Middle School. *Mrs. Wilson Smith asked who would be responsible to verify that no high schoolers would participate. Mrs. Smith noted it would be Mr. Tribbett. It was clarified that those going into 6-8th were eligible.*

ANNUAL SCHOOL PLAN

6. Annual School Plan – Approve the 2019-2020 Annual School Plan.

STUDENT SAFETY DATA SYSTEM

7. Student Safety Data System – Approve the Student Safety Data System Report for January 2019-June 2019.

FUNDRAISERS

8. Fundraisers – Approve the following fundraisers:

- Friends Helping Friends (Bosco's)
- Yankee Candle

POLICY

9. Policy – Approve the following policies for the first reading:

- 4119.23 Substance Abuse: Drugs, Steroids & Alcohol (Revised)
- 4219.23 Substance Abuse: Drugs, Steroids & Alcohol (Revised)

Roll Call: Ayes: (9) *Mrs. Abbott, Ms. Dragotta, Mrs. Perrelli, Mrs. Plummer, Mrs. Porter, Mrs. Ronan, Mrs. Stormes-Rivera, Mr. Sutton, Mrs. Wilson Smith*

Noes: (0) Abstain: (0) Motion Carried

FINANCE

FINANCE

Motioned by Mrs. Wilson-Smith and seconded by Mrs. Abbott the Board of Education approve the following:

FRESH FRUITS AND VEGETABLES GRANT

1. Fresh Fruits and Vegetables Grant – Accept the Fresh Fruits and Vegetables Grant for the 2019-2020 school year in the amount of \$20,295.00.

It was clarified that the Fresh Fruits and Vegetables Grant was for Haleyville-Mauricetown School only.

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2. Donation – Accept the donation of 200 student desks from the Millville Board of Education for the Port Norris School.

DONATION

Mrs. Abbott inquired whether the desks were new. Mrs. Smith answered no.

19-20 IDEA APPLICATION

3. 19-20 IDEA Application – Approve the 2019-2020 IDEA Application.

19-20 ESEA APPLICATION

4. 19-20 ESEA Application – Approve the 2019-2020 ESEA Application.

- Notable funding losses in each grant:
 - Title I - \$83,253.00
 - Title I SIA - \$18,997.00
 - Title II - \$11,093.00

REVISED 18-19 ESEA APPLICATION

5. Revised 18-19 ESEA Application – Approve the revised 2018-2019 ESEA Application.

6. Federal Grant Salaries – Approve the following staff to be funded with Title I and Title II funds:

FEDERAL GRANT SALARIES

Employee	Position	Title I%	Title I Salary
Caromano, Sandra	Teacher – HMS	10.00%	8802.00
Clark, Michelle	Teacher – HMS	10.00%	7,261.00
Driscoll, Jennifer	Teacher – HMS	10.00%	8,751.00
Dunn, Joy	Teacher – HMS	10.00%	5,711.00
Eisenhart, Lauren	Teacher – HMS	10.00%	7,158.00
Etter, Chelsea	Teacher – HMS	10.00%	7,846.00
Gregory, Jillian	Teacher – HMS	10.00%	6,570.00
Haddock, Karen	Teacher – HMS	10.00%	7,949.00
Hayden, Tina	Teacher – HMS	10.00%	7,846.00
LaSerre, Anastasia	Teacher – HMS	10.00%	5,711.00
Michalkiewicz, Natalia	Teacher – HMS	10.00%	6,972.00
Santiago, Lisa	Teacher – HMS	10.00%	6,151.00
Smith, Patricia	Teacher – HMS	10.00%	5,711.00
Solomon, Deborah	Teacher – HMS	10.00%	7,949.00
Yunk, Rochelle	Teacher – HMS	10.00%	6,727.00
Gerbereux, Nora	K Aide	100.00%	39,237.00
Givens, Linda	K Aide	100.00%	31,858.00
Sokolov, Anatoly	1:1 Aide	100.00%	36,158.00
Brooks, Dallas	K Aide	100.00%	33,343.00
Brockman, Janine	Teacher – PNS	15.00%	10,407.00
Dolcy, Peter	Teacher – PNS	15.00%	10,562.00
Egnor, Andrew	Counselor – PNS	14.00%	7,885.00
Gaddy, Lou Ann	Teacher – PNS	15.00%	11,924.00
Lanterman, Chris	Teacher – PNS	15.00%	12,485.00
Mingin, Matthew	Teacher – PNS	15.00%	9,230.00
Sammons, Tricia	Teacher – PNS	15.00%	10,407.00
Vazquez, Katherine	Teacher – PNS	15.00%	11,924.00
Zeleniak, Kerri	Teacher – PNS	10.00%	8,457.00
Employee	Position	Title IIA%	Title IIA Salary
Prohovich, Ted	Teacher – Tech	100.00%	33,650.00
Zeleniak, Kerri	Teacher – Tech	15.00%	13,021.00

7. Withdraw from Coastal Regional Employee Benefit Fund – Approve, by resolution, to withdraw membership from the Coastal Regional Employee Benefit Fund, effective September 1, 2019. Mrs. Abbott inquired about the change of plans. Mr. Harris answered.

WITHDRAW FROM COASTAL REGIONAL EMPLOYEE BENEFIT FUND

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SY 2019-2020
NJCBVI SERVICE
CONTRACT

8. SY 2019-2020 NJCBVI Service Contract – Approve the 2019-2020 service contract with NJCBVI to provide services from September 1, 2019 to June 30, 2019 for SID#9417095542 in the amount of \$1,900.00.

REVISED
WOODBINE CHILD
STUDY TEAM
CONTRACT

9. Revised Woodbine Child Study Team Contract – Approve the revised Child Study Team Contract with the Woodbine Board of Education. This contract will be for itinerant services at the cost of \$63,000.00. This contract will replace the previously signed contract.

2019-2020 SY
ITINERANT
AGREEMENT WITH
CMCSSD

10. 2019-2020 SY Itinerant Agreement with Cape May County Special Services – Approve the 2019-2020 SY Itinerant Agreement with CMCSSD from July 1, 2019 to June 30, 2020.

2019-2020 SY
ITINERANT
AGREEMENT WITH
SCSSSD

11. 2019-2020 SY Itinerant Agreement with Salem County Special Services – Approve the 2019-2020 SY Itinerant Agreement with SCSSSD from July 1, 2019 to June 30, 2020.

Roll Call: Ayes: (9) *Mrs. Abbott (no for #7), Ms. Dragotta (no for #7), Mrs. Perrelli, Mrs. Plummer, Mrs. Porter, Mrs. Ronan, Mrs. Stormes-Rivera, Mr. Sutton, Mrs. Wilson Smith*

Noes: (0) Abstain: (0) Motion Carried

PERSONNEL

PERSONNEL

Motioned by Mrs. Ronan and seconded by Ms. Dragotta the Board of Education approve the following:

RESIGNATIONS

1. Resignations – Approve the following resignations:

- Sarah Cobb, Occupational Therapist, effective July 1, 2019
- Amanda Edelman, 1st Grade Teacher, effective June 30, 2019

STAFF HIRES

2. Staff Hires – Approve the following staff hires:

- Kaila Santiago, Speech Therapist, MA Step 1 - \$55,450*; her start date will be July 11 and be approved for ESY @ \$26/hour pending the CTEA negotiated rate.
- Laura Lee, Speech Therapist, MA Step 1 - \$55,450*; her start date will be September 3, 2019.

*Salary is pending the CTEA negotiated rate

CLINICAL
FELLOWSHIP
SUPERVISION

3. Clinical Fellowship Supervision – Approve Salem County Special Services School District to provide Speech Therapist Clinical Fellowship Year Supervision to Kaila Santaigo and Laura Lee at a cost of \$2,500 each. These staff members will reimburse the Board of Education 100% of the cost should they leave within two years of the completion of the supervision.

STAFF
APPOINTMENTS

4. Staff Appointments – Approve the following appointments for the 2019-2020 school year at the rate of \$26 per hour pending the CTEA contract negotiation agreement:

- Breakfast Monitor – Ashley Loteck
- Volleyball Coach – Chris Lanterman
- Cross Country Coach – Chris Lanterman

Ayes: (9) *Mrs. Abbott, Ms. Dragotta, Mrs. Perrelli, Mrs. Plummer, Mrs. Porter, Mrs. Ronan, Mrs. Stormes-Rivera, Mr. Sutton, Mrs. Wilson Smith*

Noes: (0) Abstain: (0) Motion Carried

CURRICULUM

CURRICULUM

Motioned by Mrs. Abbott and seconded by Mrs. Stormes-Rivera the Board of Education approve the following:

FIELD TRIPS

1. Field Trips – for the 2019-2020 School Year:

<u>Location</u>	<u>Grade</u>	<u>Date</u>	<u>Cost to the BOE</u>	<u>Student Cost</u>
Regal Cinema	HMS Club 21	7/5/19	\$0	\$0
Camden Aquarium	HMS Club 21	7/18/19	\$0	\$0
Broadway Theater NYC	HMS Club 21	7/20/19	\$0	\$0
Brunswick Zone	HMS Club 21	8/1/19	\$0	\$0

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2. Professional Days – Approve the following Professional days for the 2019-2020 school year:

Date	Staff	Workshop & Location	Cost
October 21-24, 2019	Jean Smith Alysia Thomson John Lavell Kerri Zeleniak	NJSBA Workshop 2019, Atlantic City	Group Rate - \$1,600 (Early Bird Pricing) *Covers 20 persons – school board, BA, superintendent, facilities managers, curriculum professionals, IT staff, and other district personnel

PROFESSIONAL DAYS

3. Rowan University Practicum – Approve the request from Rowan University for Dalene Peterson to complete her practicum under the supervision of Mrs. Patty Teasenfitz.

ROWAN UNIVERSITY PRACTICUM

Ayes: (9) *Mrs. Abbott, Ms. Dragotta, Mrs. Perrelli, Mrs. Plummer, Mrs. Porter (No for #2), Mrs. Ronan, Mrs. Stormes-Rivera, Mr. Sutton, Mrs. Wilson Smith*
 Noes: (0) Abstain: (0) Motion Carried

UNFINISHED BUSINESS –

The contract for Custodial Services will be sent to the Building and Grounds Committee.

UNFINISHED BUSINESS

NEW BUSINESS

Motioned by Mrs. Porter and seconded by Ms. Plummer the Board of Education approve the following:

NEW BUSINESS

1. **NJSBA Workshop 19** – Approve for all Board Members to attend the NJSBA Workshop.
2. **Preschool Grant and Emergency Aid** – Mrs. Smith gave an update on the Preschool Grant Application and Emergency Aid Application.

NJSBA WORKSHOP 19

PRESCHOOL GRANT AND EMERGENCY AID

Roll Call: Ayes: (9) *Mrs. Abbott, Ms. Dragotta, Mrs. Perrelli, Mrs. Plummer, Mrs. Porter, Mrs. Ronan, Mrs. Stormes-Rivera, Mr. Sutton, Mrs. Wilson Smith*
 Noes: (0) Abstain: (0) Motion Carried

OTHER BUSINESS

OTHER BUSINESS

Motioned by Mrs. Stormes-Rivera and seconded by Mrs. Wilson-Smith the Board of Education approve the following:

1. Board Secretary’s Monthly Certification

BOARD SECRETARY’S MONTHLY CERTIFICATION

The Board Secretary’s Report, pursuant to N.J.A.C. 6A:23A-16.10(c)2, the Business Administrator/Board Secretary certifies that there are no changes in anticipated revenue amounts and sources for the month ending May 31, 2019 and pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary certifies that as of May 31, 2019 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Commercial Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(c)4.

2. Bill Lists/Line Item Transfers

BILL LISTS/LINE ITEM TRANSFERS

- Bill List - Approve the itemized bill list for June 30, 2019.
- Transfer Status Report – Approve the Transfer Status Report for the month of May 31, 2019.
- Authorize the School Business Administrator to pay bills and make necessary transfers before the next board meeting. A list of bills and transfers will be provided at the next board meeting.

Roll Call: Ayes: (9) *Mrs. Abbott, Ms. Dragotta, Mrs. Perrelli, Mrs. Plummer, Mrs. Porter, Mrs. Ronan, Mrs. Stormes-Rivera, Mr. Sutton, Mrs. Wilson Smith*
 Noes: (0) Abstain: (0) Motion Carried

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PUBLIC COMMENTS

PUBLIC COMMENTS

- Natalia Michalkiewicz questioned about the Superintendent process.

ADJOURNMENT

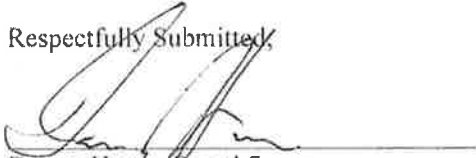
ADJOURNMENT

Motioned by Ms. Dragotta and seconded by Mrs. Ronan that the Board of Education approve to adjourn the meeting. (9:49 P.M.)

Voice Vote: Ayes: (9) *Mrs. Abbott, Ms. Dragotta, Mrs. Perrelli, Mrs. Plummer, Mrs. Porter, Mrs. Ronan, Mrs. Stormes-Rivera, Mr. Sutton, Mrs. Wilson Smith*

Noes: (0) Abstain: (0) Motion Carried

Respectfully Submitted,



Darren Harris, Board Secretary

July 9, 2019