

COMMERCIAL TOWNSHIP BOARD OF EDUCATION

Minutes of the Regular Meeting

August 13, 2019

The Special Meeting of the Commercial Township Board of Education was held in the Commercial Township Board of Education Office, located at 1308 North Avenue, Port Norris, NJ, on Tuesday, August 13, 2019 at 6:00 P.M.

Board President, Ms. Perrelli, opened the meeting at 6:00 P.M., leading the group in the pledge to the flag.

PLEDGE TO THE FLAG

Board President, Ms. Perrelli, read the following statement:

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Commercial Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Press of Atlantic City and South Jersey Times, and posted in the Commercial Township Schools and District Office.

CALL TO ORDER

ROLL CALL

Roll call was performed by the Business Administrator, Darren Harris, and is listed as follows:

ROLL CALL

Mrs. Abbott	Present
Ms. Dragotta	Present
Mrs. Perrelli	Present
Mrs. Plummer	Present
Mrs. Porter	Present
Mrs. Ronan	Present
Mrs. Stormes-Rivera	Present
Mr. Sutton	Absent
Mrs. Wilson-Smith	Present

The following were also present:

Mr. Harris – Board Secretary/Business Administrator

Mr. Giambri – Business Official

Mrs. Jean Smith – Interim Superintendent

Members of the public

EXECUTIVE SESSION

EXECUTIVE SESSION

Motioned by Mrs. Wilson-Smith and seconded by Mrs. Stormes-Rivera the Board of Education by Resolution, recess into closed session, from which the public will be excluded, to discuss the Superintendent Search, a Level 4 Grievance, and personnel. The results of the session will be made public immediately after, or as soon as a decision is reached if permitted by law.

6:00 P.M.

Unanimously approved

RESUMPTION OF PUBLIC MEETING

RESUMPTION OF PUBLIC MEETING

Motioned by Mrs. Abbott and seconded by Ms. Dragotta the Commercial Township Board of Education resume the public meeting.

7:30 P.M.

PUBLIC COMMENTS ON AGENDA ITEMS

PUBLIC COMMENTS ON AGENDA ITEMS - None

MINUTES

Motioned by Mrs. Abbott and seconded by Ms. Dragotta the Commercial Township Board of Education approve the following minutes:

MINUTES

Approve the minutes from:

- Regular Meeting on July 9, 2019
- Executive Meeting on July 9, 2019

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- Executive Meeting on August 13, 2019
- Special Meeting on August 19, 2019
- Special Executive Meeting on August 19, 2019

CORRESPONDENCE

CORRESPONDENCE

1. Letter from the Cumberland Empowerment Zone – Mr. Giambri spoke about the letter received from the Cumberland Empowerment Zone.

SUPERINTENDENT'S REPORT

SUPERINTENDENT'S REPORT

Motioned by Mrs. Wilson-Smith and seconded by Mrs. Ronan the Commercial Township Board of Education approve the following:

FUNDRAISERS

1. Policy Adoption – Approve the following policies for Second Reading and Adoption:

- 4119.23 – Substance Abuse: Drugs, Steroids & Alcohol (Revised)
- 4219.23 – Substance Abuse: Drugs, Steroids & Alcohol (Revised)

2. 2019-2020 Fundraisers – Approve the following fundraisers:

School	Group	Begin	End	Activity	Purpose
PNS	NJHS	September 2019	June 2020	Pretzel Sale and Candy Grams	NJHS

SUPERINTENDENT GOALS

3. 2019-2020 School Crisis Plans – Approve the School Crisis Plans for the Haleyville-Mauricetown Elementary Schools and Port Norris Middle School.

4. 18-19 School Assessment – Anti-Bullying Bill of Rights Act – Approve the 2018-19 HMS and PNS School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act.

USE OF FACILITIES

Roll Call:

Ayes (8) – Mrs. Abbott, Ms. Dragotta, Ms. Plummer, Mrs. Porter, Mrs. Ronan, Mrs. Stormes-Rivera, Mrs. Wilson-Smith, Mrs. Perrelli

Noes (0)

Abstain (0)

Motion Carried

PERSONNEL

Motioned by Ms. Dragotta and seconded by Ms. Ronan the Commercial Township Board of Education approve the following:

PERSONNEL

1. Paid Leave of Absence – Approve the paid leave of absence for employee #1003 from September 3, 2019 to November 15, 2019.

2. Medical Leave of Absence – Approve the long-term medical leave of absence for employee #0092 from September 3, 2019 to October 4, 2019 (approximately) utilizing earned sick benefit time.

3. 2019-2022 Administrator's Contract – Approve the Administrator's Contract from July 1, 2019 to June 30, 2022 for the following:

- Alysia Thomson, PNS VP - \$96,500.00* salary, 12 month
- John Lavell, CST/Special Services Supervisor - \$87,500.00* salary, 11 month position to a 12 month position

LETTER OF RESIGNATION

Each employee will receive retroactive pay from July 1, 2019

SUBSTITUTE TEACHER

4. Certified Staff Appointments – Approve the following appointments:

- Ms. Angelica Lawler to the position of Elementary First Grade School Teacher, effective September 1, 2019, upon receipt of all required employment documentation. Ms. Lawler will be placed on Step2BA, \$54,950.
- Ms. Kristine Givens to the position of LLD Teacher – Grades 3-5, effective September 1, 2019, upon receipt of all required employment documentation. Ms. Givens will be placed on Step3MA, \$56,450.
- Ms. Jennifer A. Blankley to the position of Occupational Therapist, effective September 1, 2019, upon receipt of all required employment documentation. Ms. Blankley will be placed on Step5MA, \$57,725.
- Mr. Thomas Jones to the position of Special Education Teacher Grades 6-8, effective September 1, 2019, upon receipt of all required employment documentation. Mr. Jones will be placed on Step 1MA, \$55,450.

POLICY

POLICY – FIRST READING

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- Ms. Kimberly Geremia to the position of Guidance Counselor, effective September 1, 2019, upon receipt of all required employment documentation. Ms. Geremia will be placed on Step 2MA, \$55,950.

5. Long Term Substitute – Pre-School – Approve Ms. Melanie Hough as a long-term substitute for a preschool teacher at Haleyville-Mauricetown School, effective September 3, 2019 through January 1, 2020 (approximately) at the salary and terms as per Board policy. Ms. Hough will be the long-term substitute for the extended leave absence of employee #0235.

6. Substitute Teacher – Approve Ms. Deedra M. Brewer as a substitute teacher for the 2019-2020 school year. Ms. Brewer will be paid at the substitute certificate rate of \$90 per diem.

7. 2019-2020 Substitute Teacher Reappointment – Approve the reappointment of Ms. Casey Taylor, as a substitute teacher for the 2019-2020 school year. She will be paid at the substitute certified rate of \$90 per diem.

8. 2019-2020 SY Certified and Non-Certified Staff Transfers/Reassignments – Approve the certified/non-certified staff transfers/**reassignments**, effective 2019-2020 school year:

Name	Job Title	Current Position	New Position	Effective
Kristy Bevan	Aide	MD K-2	LLD 3-5 1:1	9/3/19
Sue Nichols	Aide	LLD K-2 1:1	Autism K-2 1:1	9/3/19
Stephanie Padilla	Aide	PN 1:1	Autism K-2 1:1	9/3/19
Elena Quinton	Aide	MD 3-5 1:1	Preschool 1:1	9/3/19
Amanda Reid	Aide	LLD 3-5 1:1	Preschool 1:1	9/3/19
Anotoly Sokolov	Aide	MD K-2	LLD 3-5 1:1	9/3/19
Joyce Stuckman	Aide	PN 1:1	MD 3-5 Shared	9/3/19
Kathy Vizzard	Aide	LLD 3-5	LLD K-2	9/3/19
Amanda Wozniak	Teacher	ICR	MD K-3	9/3/19

9. Non-Certified Staff Appointment – Addendum – Approve the following employees:

- Samantha Simpkins as a part time bus driver for the 2019-2020 school year. She will be paid at the hourly salary of \$17.00 pending all necessary licensure credentials and employment documentation are received.
- Charlette Whittle, transfer from part time bus driver to full time (10 month) bus driver for the 2019-2020 school year. Mrs. Whittle salary will be Step1, \$24,924* effective September 1, 2019.
- Cythia Smith as a part time bus driver for the 2019-2020 school year. She will be paid at the hourly salary of \$17.00 pending all necessary licensure credentials and employment documentation are received.

*Salary is pending the CTEA negotiated rate.

10. Attendance Officer 2019-2020 SY – Approve Eileen L. Sorantino as the Attendance Officer for the 2019-2020 school year. Ms. Sorantino will be paid a \$2,000 stipend for the 2019-2020 school year.

11. Course Reimbursement – Approve course reimbursement for the following:

- Kelly Perry, School Nurse, for 3 graduate credits, as per the CTEA agreement. It is further recommended that the Board of Education approve the course reimbursement for 6 graduate credits for her NJ School Nurse Certificate.
- Kerri Zeleniak, for 6 graduate credits, as per the CTEA agreement.

12. Letters of Resignation – Approve the following resignations:

- Letter of resignation from Speech Language employee, Paige Weissman, effective July 16, 2019.
- Letter of resignation from Elementary Guidance Counselor, Heather Coralluzzo, effective August 1, 2019.
- Letter of resignation from Speech Therapist employee, Laura Spatafora (Lee) effective August 2, 2019.

13. 2019-2020 Student Handbooks – Approve the 2019-2020 student handbooks for Haleyville-Mauricetown School and Port Norris Middle School.

Roll Call:

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Ayes (8) – Mrs. Abbott, Ms. Dragotta, Ms. Plummer, Mrs. Porter, Mrs. Ronan, Mrs. Stormes-Rivera, Mrs. Wilson-Smith, Mrs. Perrelli

Noes (1) – Mrs. Porter #11 for Kerri Zeleniak only Abstain (0) Motion Carried

CURRICULUM

Motioned by Mrs. Stormes-Rivera and seconded by Mrs. Abbott the Commercial Township Board of Education approve the following:

1. Professional Development/Workshops – Approve the following workshops:

Name	Date	Workshop	Where	Cost	Employee Reimbursement
Alysia Thomson	10/17-18/19	FEA Fall Conference	Long Branch, NJ	\$320	\$69.23 mileage

2. 2019-2020 District Professional Development Plan and SOA – Approve the 2019-2020 District Professional Development Plan and SOA.

POLICY REVISED

3. 2019-2020 HMS and PNS PDP Plans – Approve the 2019-2020 Professional Development plans for Haleyville-Mauricetown Elementary School and Port Norris Middle School.

4. 2019-2020 District Mentoring Plan and SOA – Approve the 2019-2020 District Mentoring Plan and SOA.

4. 2019-2020 Evaluation Instruments – Approve the 2019-2020 District Evaluation Instruments. These are the same instruments that were used in the 2018-19 school year.

CURRICULUM

- Administrators, Directors and Supervisors – The Marzano District Leader Evaluation Model
- Instructional Staff, Child Study Team Members and Nurses – The Marzano Focused Non-Classroom Instructional Support Personnel Evaluation Model
- Teacher Evaluation – The Marzano Focused Teacher Evaluation Model

WORKSHOPS

Roll Call:

Ayes (8) – Mrs. Abbott, Ms. Dragotta, Ms. Plummer, Mrs. Porter, Mrs. Ronan, Mrs. Stormes-Rivera, Mrs. Wilson-Smith, Mrs. Perrelli

Noes (0) Abstain (0) Motion Carried

FINANCE

Motioned by Mrs. Porter and seconded by Mrs. Wilson-Smith the Commercial Township Board of Education approve the following:

TRANSPORTATION

1. Special Education Tuition Contract with Downe Township – Approve the Special Education Receiving Tuition Contract with the Downe Township Board of Education for two students, at a total cost of \$54,482.00.

TRANSPORTATION JOINTURE

2. Special Education Tuition Contract with Bridgeton – Approve the Special Education Receiving Tuition Contract with Bridgeton Board of Education for two students, a total cost of \$36,948.00.

3. Special Education Tuition Contract with Lawrence Township – Approve the Special Education Receiving Tuition contract with Lawrence Township Board of Education for one student, at a total cost of \$36,008.00.

4. Transportation Jointure – Approve the Transportation Jointure with the Vineland Board of Education, as the host district. The cost of the jointure is \$1,742.40.

5. 2019-2020 Sheppard Bus Lease Agreement – Approve the 2019-2020 SY 10 month lease with Sheppard Bus Service for 8 buses and 2 vans – less 6% discount for \$14,304.00 per month.

FINANCE

Roll Call:

Ayes (8) – Mrs. Abbott, Ms. Dragotta, Ms. Plummer, Mrs. Porter, Mrs. Ronan, Mrs. Stormes-Rivera, Mrs. Wilson-Smith, Mrs. Perrelli

2019-20 ESY SPECIAL EDUCATION TUITION CONTRACT

Noes (0) Abstain (0) Motion Carried

2019-20 SY PINELAND TUITION CONTRACT

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UNFINISHED BUSINESS – None

NEW BUSINESS - None

OTHER BUSINESS

1. Board Secretary's Monthly Certification -

It is recommended that the Board of Education approve the FINAL Board Secretary's Report, pursuant to N.J.A.C. 6A:23A-16.10(c) 2, the Business Administrator/Board Secretary certifies that there are no changes in anticipated revenue amounts and sources for the month ending June 30, 2019 and pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Business Administrator/Board Secretary certifies that as of June 30, 2019 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Commercial Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(c)4.

REVISE AUGUST 5, 2019
MINUTES

2. Bill Lists/Line Item Transfers –

Approve the following:

- Approve the itemized bill lists for July 31, 2019.
- Approve the Transfer Status Report for the month of June 30, 2019.
- Authorize the School Business Administrator to pay bills and make necessary transfers before the next board meeting. A list of all bills and transfers will be provided at the next board meeting.

Roll Call:

Ayes (8) – Mrs. Abbott, Ms. Dragotta, Ms. Plummer, Mrs. Porter, Mrs. Ronan, Mrs. Stormes-Rivera, Mrs. Wilson-Smith, Mrs. Perrelli

Noes (0)

Abstain (0)

Motion Carried

PUBLIC COMMENTS

PUBLIC COMMENTS

- Ms. Tricia Sammons asked how communication were presented to the Board of Education. Mr. Giambri explained the process.
- Ms. Sammons asked about a letter she had sent that has not yet been presented to the Board of Education. Ms. Smith talked about the way the letter was received and the reason the letter was not sent yet.

ADJOURNMENT

OTHER BUSINESS

BOARD SECRETARY'S
MONTHLY
CERTIFICATION

EXECUTIVE SESSION

Motioned by Ms. Dragotta and seconded by Mrs. Wilson-Smith the Board of Education by Resolution, recess into closed session, from which the public will be excluded, to discuss the Superintendent Search and the letter from Ms. Sammons. The results of the session will be made public immediately after, or as soon as a decision is reached if permitted by law.

7:50 PM

Unanimously approved

TREASURER'S REPORT

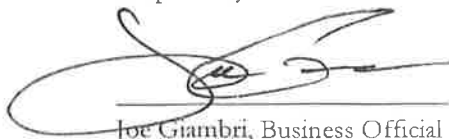
ADJOURNMENT

Motioned by Ms. Dragotta and seconded by Mrs. Wilson-Smith the Commercial Township Board of Education adjourn the meeting.

8:40 PM – Unanimously approved

BILL LISTS/LINE ITEM
TRANSFERS

Respectfully Submitted,



Joe Giambri, Business Official

August 13, 2019

