

COMMERCIAL TOWNSHIP BOARD OF EDUCATION

Minutes of the Regular Meeting

April 21, 2020

The Regular Meeting of the Commercial Township Board of Education was held through electronic means on Google Meets on Tuesday, April 21, 2020 at 7:00 P.M.

Board President, Ms. Perrelli, opened the meeting at 7:08 P.M., leading the group in the pledge to the flag.

PLEDGE TO THE FLAG

Board President, Ms. Perrelli, read the following statement:

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Commercial Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Press of Atlantic City and South Jersey Times, and posted in the Commercial Township Schools and District Office.

CALL TO ORDER

ROLL CALL

Roll call was performed by the Business Administrator, Darren Harris, and is listed as follows:

ROLL CALL

Ms. Dragotta	Present
Mrs. Perrelli	Present
Ms. Plummer	Present
Mrs. Porter	Present
Mrs. Richardson	Present
Mrs. Ronan	Present
Mrs. Stormes-Rivera	Present
Mr. Sutton	Present
Mrs. Wilson-Smith	Present

The following were also present:

Mr. Harris – Board Secretary/Business Administrator

Mr. Giambri – Business Official

Mrs. Kristin Schell - Superintendent

Ms. Alysia Thomson – District Vice Principal

Members of the public

CORRESPONDENCE –

1. Executive County Superintendent’s Certification of QSAC Results – Letter received from the Executive County Superintendent regarding the districts 2019-2020 QSAC.

CORRESPONDENCE

PRESENTATION - None

PRESENTATION

PUBLIC COMMENTS ON AGENDA ITEMS - None

PUBLIC COMMENTS ON
AGENDA ITEMS

MINUTES

Motioned by Mrs. Wilson-Smith and seconded by Ms. Dragotta the Board of Education approve the following minutes:

MINUTES

- Special Meeting on March 3, 2020
- Regular Meeting on March 10, 2020
- Executive Meeting on March 10, 2020
- Special Meeting on March 24, 2020
- Executive Session on March 24, 2020

Voice Vote

Ayes: (9) *Ms. Dragotta, Mrs. Perrelli, Mrs. Plummer, Mrs. Porter, Mrs. Richardson, Ms. Ronan, Mrs. Stormes-Rivera, Mr. Sutton, Mrs. Wilson-Smith*

Noes: (0) Abstain: (0)

Motion Carried

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ENROLLMENT REPORT

The enrollment report was reviewed.

	As of February 29, 2020	As of March 31, 2020
HMS	352	352
PNS	147	147

SUPERINTENDENT'S REPORT

Motioned by Ms. Ronan and seconded by Mrs. Wilson-Smith the Board of Education:

1. Approve the HIB Reports – February 2020

Reported:	1
Completed:	1
Number of incidents ruled as Harassment, Intimidation or Bullying	1
Number of incidents ruled as not falling under the HIB provisions:	0

2. Acknowledge the HIB Report – March 2020

Reported:	2
Completed:	2
Number of incidents ruled as Harassment, Intimidation or Bullying	0
Number of incidents ruled as not falling under the HIB provisions:	2

3. SEMI Action Plan - Approve the SEMI Corrective Action Plan for the 2019-2020 school year.

4. School Closure Plan – Approve the School Closure Plan.

5. Distant Learning Program Plan – Approve the Distance Learning Program Plan.

Roll Call:

Ayes: (9) *Ms. Dragotta, Mrs. Perrelli, Mrs. Plummer, Mrs. Porter, Mrs. Richardson, Ms. Ronan, Mrs. Stormes-Rivera, Mr. Sutton, Mrs. Wilson-Smith*

Noes: (0) Abstain: (0) Motion Carried

PERSONNEL

Motioned by Mrs. Stormes-Rivera and seconded by Ms. Plummer the Board of Education approve the following:

1. Rescind Medical Leave Approval – Rescind the motion to the following medical leave:

Employee Number	School/Location	Paid	Unpaid Days	Type of Leave	Effective Dates
0049	HMS	47 days	0 days	Medical	4/8/2020 to 6/22/2020

2. Rescind Replacement Leave Approval – Rescind the motion to approve the Grade 2, Leave Replacement appointment as it is no longer needed. This applies to Samantha Peterson from April 4, 2020 to June 22, 2020 (approximately).

3. Resignation – Accept the following Employee Resignation:

- Bus Driver, James Walters, effective April 1, 2020

4. Certificated Staff – Approve the following staff member to be placed on the CTEA salary guide as originally approved at the October 8, 2019 board meeting:

- Mr. Rodrigo Diaz, Teacher of Spanish, per diem BA+15/Step 3, \$56,069, effective April 7, 2020.
- Mr. Diaz has received his Spanish certification.

Roll Call:

Ayes: (9) *Ms. Dragotta, Mrs. Perrelli, Mrs. Plummer, Mrs. Porter, Mrs. Richardson, Ms. Ronan, Mrs. Stormes-Rivera, Mr. Sutton, Mrs. Wilson-Smith*

Noes: (0) Abstain: (0) Motion Carried

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POLICY

Policy is being pulled for revision. No vote taken.

POLICY

CURRICULUM

Motioned by Mrs. Wilson-Smith and seconded by Mrs. Richardson the Board of Education approve the following:

CURRICULUM

- 1. **2020-2021 School Calendar** – Approve the 2020-2021 School Year Calendar.

2020-2021 SCHOOL CALENDAR

Roll Call:

Ayes: (9) Ms. Dragotta, Mrs. Perrelli, Mrs. Plummer, Mrs. Porter, Mrs. Richardson, Ms. Ronan, Mrs. Stormes-Rivera, Mr. Sutton, Mrs. Wilson-Smith

Noes: (0) Abstain: (0) Motion Carried

TRANSPORTATION - None

TRANSPORTATION

FINANCE

Motioned by Mrs. Stormes-Rivera and seconded by Ms. Dragotta the Board of Education approve the following items 1 and 3:

FINANCE

- 1. **RFP for School Security Specialist** – Approve the RFP specifications for Armed and Unarmed School Safety Specialist proposal number CTBOE-SSS-2019-20-004.

RFP FOR SCHOOL SECURITY SPECIALIST

Ms. Ronan wanted clarification on the RFP. Mrs. Schell responded that from the discussions with state officers and recent incidents, exploring looking into this with the school consolidation. Discussion took place regarding what other schools were doing and the areas this district is exploring.

- 2. **Thunderbolt Tuition Contract** – This motion has been tabled

GENYOUth GRANT

- 3. **GENYOUth Grant** – Approve submitting the GENYOUth grant in the amount of \$3,000 for supplies and resources for meal distribution and delivery efforts to get food to students during COVID-19.

Roll Call:

Ayes: (9) Ms. Dragotta, Mrs. Perrelli, Mrs. Plummer, Mrs. Porter, Mrs. Richardson, Ms. Ronan, Mrs. Stormes-Rivera, Mr. Sutton, Mrs. Wilson-Smith

Noes: (0) Abstain: (0) Motion Carried

UNFINISHED BUSINESS – It was clarified that educational services have been provided to the student on homebound instruction.

UNFINISHED BUSINESS

NEW BUSINESS

- 1. **Graduation** – Mrs. Schell mentioned that she is surveying 8th grade families should they not be able to move forward with graduation. Options include virtual, drive-up, or drive-through.

NEW BUSINESS

OTHER BUSINESS

Motioned by Mrs. Wilson-Smith and seconded by Ms. Ronan the Board of Education approve the following items:

OTHER BUSINESS

- 1. **Board Secretary’s Monthly Certification**

It is recommended that the Board of Education approve the Board Secretary’s Report, pursuant to N.J.A.C. 6A:23A-16.10(c) 2, the Business Administrator/Board Secretary certifies that there are no changes in anticipated revenue amounts and sources for the month ending February 29, 2020 and pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary certifies that as of February 29, 2020 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Commercial Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(c)4.

BOARD SECRETARY’S MONTHLY CERTIFICATION

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TREASURER'S REPORT

2. Treasurer's Report

Treasurer's Report, is in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2, for the month ending February 29, 2020. The Treasurer's Report and Secretary's Report are in agreement for the month ending February 29, 2020.

BILL LISTS/LINE ITEM TRANSFERS

3. Bill Lists/Line Item Transfers

It is recommended that the Board of Education approve the itemized bill lists for March 2020.

It is recommended that the Board of Education approve the Transfer Status Report for the month of February 29, 2020.

It is recommended that the Board of Education authorize the School Business Administrator to pay bills and make necessary transfers before the next board meeting. A list of all bills and transfers will be provided at the next board meeting.

Roll Call:

Ayes: (9) *Ms. Dragotta, Mrs. Perrelli, Mrs. Plummer, Mrs. Porter, Mrs. Richardson, Ms. Ronan, Mrs. Stormes-Rivera, Mr. Sutton, Mrs. Wilson-Smith*

Noes: (0) Abstain: (0) Motion Carried

ADDENDUM

ADDENDUM - None

FYI

FOR YOUR INFORMATION

SCHOOL ETHICS DISCLOSURE FORMS

1. School Ethics Disclosure Forms – An email from the School Ethics Commission should have been sent out with instructions to complete the School Ethics Disclosure Forms. These forms must be completed online no later than April 30, 2020.

FIELD TRIPS

2. Field Trips – Those field trips that can be rescheduled will be and those that need to be cancelled will be cancelled.

PUBLIC COMMENTS

PUBLIC COMMENTS - None

EXECUTIVE SESSION

EXECUTIVE SESSION

Motioned by Mrs. Stormes-Rivera and seconded by Mrs. Porter the Board of Education by Resolution, recess into the closed session, from which the public will be excluded, to discuss Contractual Matters, Personnel, and Student Matters. The results of the session will be made public immediately after, or as soon as a decision is reached if permitted by law.

Unanimously approved.

7:40 P.M.

Motioned by Mrs. Porter and seconded by Mrs. Wilson-Smith the Board of Education end the executive session.

Unanimously approved.

8:31 P.M.

RECONVENE MEETING

RECONVENE PUBLIC MEETING

Motioned by Mrs. Porter and seconded by Mrs. Wilson-Smith the Board of Education approve to reconvene the Public session.

Unanimously approved.

8:32 P.M.

Mrs. Porter left the meeting at 8:32 P.M.

SUPERINTENDENT'S REPORT II

SUPERINTENDENT'S REPORT II

Motioned by Mrs. Stormes-Rivera and seconded by Ms. Dragotta the Board of Education approve the following:

SUPERINTENDENT'S RUBRIC

1. Superintendent Rubric – Approve the Superintendent's Evaluation Rubric.

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2. Arch Contract - Approve the Arch contract to provide homebound instruction at the rate of \$30 per hour

ARCH CONTRACT

Ayes: (8) *Ms. Dragotta, Mrs. Perrelli, Mrs. Plummer, Mrs. Richardson, Ms. Ronan, Mrs. Stormes-Rivera, Mr. Sutton, Mrs. Wilson-Smith*

Noes: (0) Abstain: (0) Motion Carried

ADJOURNMENT

ADJOURNMENT

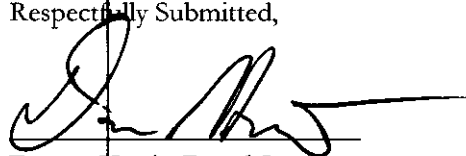
Motioned by Mrs. Dragotta and seconded by Mrs. Stormes-Rivera the Commercial Township Board of Education adjourn the meeting.

Voice vote

Unanimously approved

8:35 P.M.

Respectfully Submitted,



Darren Harris, Board Secretary

April 21, 2020