

The Regular Meeting of the Commercial Township Board of Education was held in the Commercial Township Board of Education Office, located at 1308 North Avenue, Port Norris, NJ, on Tuesday, March 12, 2019 at 7:00 pm.

Board President, Mrs. Perrelli, opened the meeting at 7:02 PM, leading the group in the pledge to the flag.

PLEDGE TO THE FLAG

Board President, Mrs. Perrelli, read the following statement:

CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Commercial Township Board of Education has caused notice of this meeting to be published by having the date, time and place advertised in the Press of Atlantic City and South Jersey Times, and posted in the Commercial Township Schools and District Office.

ROLL CALL

ROLL CALL

Roll call was performed by Business Administrator, Darren Harris, and is listed as follows:

- Mrs. Abbott Present
- Ms. Dragotta Present
- Mrs. Perrelli Present
- Mrs. Plummer Present
- Mrs. Porter Present
- Mrs. Ronan Present
- Mrs. Stormes-Rivera Present
- Mr. Sutton Present
- Mrs. Wilson-Smith Present

The following were also present:

- Mr. Harris – Board Secretary/Business Administrator
- Mr. Lovell – Director of Special Services
- Mrs. Smith Ed. D.– Interim Superintendent
- Mrs. Thompson – District Vice Principal
- Members of the Public

MINUTES

MINUTES

Motioned by Mrs. Abbott and seconded by Mrs. Wilson-Smith the Board of Education approve the minutes from the February 12, 2019, Regular Meeting and Executive Session, and February 26, 2019 Special Meeting.

Ayes: (9) Noes: (0) Abstain: (0) Motion Carried

CORRESPONDENCE

CORRESPONDENCE

None

BUDGET DISCUSSION

BUDGET DISCUSSION

Mr. Harris discussed several items on the budget, in particular the loss of state funding projected from the state in fiscal year 2020. Members of the public asked questions that were answered by administration and the Board President.

PUBLIC COMMENT ON AGENDA ITEMS

PUBLIC COMMENT ON AGENDA ITEMS

None

ENROLLMENT
REPORT

ENROLLMENT REPORT

Enrollment report reviewed by Mrs. Smith, Interim Superintendent.

	2/4/19	3/7/19
HMS	363	365
PNS	170	170

Motioned by Mrs. Porter and seconded by Mrs. Ronan that the Board of Education approve the following:

SUPERINTENDENT'S
REPORT

SUPERINTENDENT'S REPORT

HIB REPORTS

1. HIB Reports – January HIB reports.

2. HIB Reports – February 2019

HMS – 0 Reported 0 Confirmed

PNS - 0 Reported 0 Confirmed

3. It is recommended the Board of Education accept the Student Safety Data System report of violence, vandalism, substance abuse, and HIB incidents for Report Period 1 (September 1 – December 31, 2018) submitted to the NJDOE.

SCHOOL SAFETY
DATA SYSTEM
REPORT

Roll Call

Ayes: (9) Noes: (0) Abstain: (0) Motion Carried

Items 4-5 – Informational items only.

FYI

4. School Ethics forms are due no later than April 30, 2019.

SCHOOL ETHICS

5. The 8th Grade Dialogue & Reception will be held March 27, 2019. Registration will be at 5:30 p.m., at Fairfield Township School (light dinner will be served). Anyone interested in attending should contact the Business Office to be registered. Mrs. Perrelli clarified that one 8th grade student per school is chosen.

8TH GRADE
DIALOGUE &
RECEPTION

Motioned by Mrs. Porter and seconded by Mrs. Abbott that the Board of Education approve the following:

FINANCE

FINANCE

6. Tuition Contracts –

TUITION
CONTRACTS

- Approve the contract with Thunderbolt Academy for one student, effective September 24, 2018 through June 30, 2019, a tuition rate of \$16,832.
- Approve the contract with Cape May County Special Services for one student, effective February 25, 2019 through June 30, 2019, at a tuition rate of \$15,725.

7. Finance/Personnel Software – Approve the renewal agreement with Computer Solutions, Inc. for the 2019-2020 school year. The cost of the contract is \$3,912.

FINANCE/
PERSONNEL
SOFTWARE

8. Architects' Contract – Approve the professional service contract for architects services with Manders Merighi Portadin Farrell Architects, LLC for the 2018-19 school year.

ARCHITECTS
CONTRACT

9. Estimated Tuition Rates – Approve the estimated Tuition Rates for the 2019-20 school year, as submitted.

ESTIMATED TUITION
RATES

10. Transportation Contracts –

TRANSPORTATION
CONTRACTS

- Approve the Transportation Jointure with the Cape May County Special Services Board of Education from January 28, 2019 to June 30, 2019. The cost of the jointure is \$15,792.
- Approve the Transportation Jointure with Maurice River Township Board of Education from March 11, 2019 to June 30, 2019. The cost of the jointure is \$4,620. The district will be hosting the jointure.

Roll Call

Ayes: (9) Noes: (0) Abstain: (0) Motion Carried

Motioned by Ms. Plummer and seconded by Mrs. Ronan that the Board of Education approve the following:

PERSONNEL

PERSONNEL
PROFESSIONAL
DAYS

11. Professional Days – for the 2018-19 school year.

Heather Coralluzzo	3/7/19	The Role of School Climate Team	\$64.48 (mileage)
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EXCEL

12. Excel – Approve the following teachers to work Excel Program, 3:45-4:45 pm, at \$26.00 an hour on Monday and Tuesdays, March 11 through May 24, 2019. This program will be funded by Title 1 funds.

- Patricia Smith
- Sandra Caromano
- Samantha Garrett

13. New Hires –Approve Denise Capaldi as a Part-Time Bus Driver for Commercial Township School District for the 2018-19 school year at the rate of \$17 per hour.

NEW HIRES

14. Resignation –

RESIGNATION

- Kathleen Williamson-Abbott – 2nd grade teacher has resigned as of March 12, 2019 and will be effective immediately.
- Rosetta Gilman – Bus driver has resigned as of March 3, 2019 and her last day will be on March 15, 2019.

Ms. Dragotta inquired about whether the new part time driver is replacing the full time driver who is resigning. It was clarified the new part time driver hired is to fill the current part time driver who took the full time position.

15. Staff Transfer – Approve the transfer of Morgan Smith from BSI to 2nd Grade Teacher effective immediately.

STAFF
TRANSFERS

16. Field Trips - for the 2018-2019 school year:

FIELD TRIPS

Location	Grade	Date	Cost
Mauricetown Historical Society	4 th Grade	March 14, 15 & 18, 2019	No Fee
The Levoy Theatre	Performing Arts	April 5, 2019	No Cost to Board
Bucks County Playhouse	Performing Arts	April 8, 2019	No Cost to Board

Roll Call

Ayes: (9)

Noes: (0)

Abstain: (0)

Motion Carried

Motioned by Mrs. Wilson-Smith and seconded by Mrs. Dragotta that the Board of Education approve the following:

POLICY

POLICY

17. Policy

2 nd Reading & Approval	Revised	Instructional Personnel Supervision & Evaluation
1 st Reading	New	Instructional Personnel Earned Sick Leave Law
1 st Reading	New	Support Personnel Earned Sick Leave Law

Roll Call
Ayes: (9) Noes: (0) Abstain: (0) Motion Carried

UNFINISHED
BUSINESS

18. Unfinished Business – None

NEW BUSINESS
DEBT SERVICE

19. New Business – Mr. Harris discussed reaching out to the architect to talk more about coming up with a plan for the facilities, as the debt service is set to expire soon.

SPECIAL MEETING
– MARCH 20TH

Motioned by Mrs. Stormes-Rivera and seconded by Ms. Dragotta the Board of Education approve a Special Board of Education Meeting on March 20th, 2019 at 7:00 pm to submit the provisional budget for County review.

Roll Call Vote – Ayes: (9) Noes: (0) Abstain: (0) Motion Carried

OTHER BUSINESS

Motioned by Mrs. Abbott and seconded by Ms. Ronan the Board of Education approve the following:

OTHER BUSINESS

BILL LISTS/LINE
ITEM TRANSFERS

20. Bill Lists/Line Item Transfers

Approve the itemized bill lists for February 28, 2019.

Authorize the School Business Administrator to pay bills and make necessary transfers before the next board meeting. A list of bills and transfers will be provided at the next board meeting.

Approve Transfer Status Report for the month ending January 31, 2019.

BOARD
SECRETARY'S
MONTHLY
CERTIFICATION

21. Board Secretary's Monthly Certification

The Board Secretary's Report, pursuant to N.J.A.C. 6A:23A-16.10(c) 2, the Business Administrator/Board Secretary certifies that there are no changes in anticipated revenue amounts and sources for the month ending January 31, 2019 and pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Business Administrator/Board Secretary certifies that as of January 31, 2018, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Commercial Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(c)4.

Roll-Call vote- Ayes: (9) Noes: (0) Abstain: (0) Motion Carried

PUBLIC
COMMENTS

PUBLIC COMMENTS

Ms. Yunk inquired if the Board of Education was hiring a BSI teacher as a result of the staff transfer to 2nd grade.

Ms. Robinson asked when the superintendent's position would be posted. The Board President confirmed it would be posted soon. Mr. Muhoney asked if current superintendent could stay as superintendent. Mrs. Smith confirmed.

As a parent liaison, Ms. Henry spoke about the upcoming Autism for Six Flags event. She noted that she would be available to answer any questions other parents may have. She indicated that some donations were received to allow for all students and parents to go.

Jame Obrien asked about the decrease in enrollment. Ms. Perrelli responded there are various reasons for students leaving including, homeschool, school choice, and attendance at Votech.

EXECUTIVE
SESSION

EXECUTIVE SESSION -

Motioned by Mrs. Porter and seconded by Ms. Ronan that the Board of Education by Resolution, recess into closed session, from which the public will be excluded, to discuss Personnel Matters. The

results of the session will be made public immediately after, or as soon as a decision is reached if permitted by law.

7:52 P.M.

Unanimously approved

ADJOURNMENT

ADJOURNMENT

Motioned by Mrs. Wilson-Smith and seconded by Ms. Dragotta that the Board of Education approve to recess from Executive Session and adjourn the meeting. (8:55 P.M.)

Ayes: (9)

Noes: (0)

Abstain: (0)

Motion Carried

Unanimously approved

Respectfully Submitted,

Darren Harris, Board Secretary

March 12, 2019