

COMMERCIAL TOWNSHIP BOE SPECIAL MEETING MINUTES – JULY 31, 2018

The Special Meeting of the Commercial Township Board of Education was held in the Administration Building, located at 1308 North Avenue, Port Norris, NJ, on Tuesday, July 31, 2018 at 6:00 p.m. Board President, Mrs. Perrelli, opened the meeting at 6:02 PM, leading the group in the pledge to the flag.

PLEDGE TO THE FLAG

Board President, Mrs. Perrelli, read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Commercial Township Board of Education has caused notice of this meeting to be published by having the date, time and place advertised in the Press of Atlantic City and South Jersey Times, and posted in the Commercial Township Schools and District Office, and on the District website.

CALL TO ORDER

ROLL CALL

Board Secretary, Trish Birmingham, performed roll call and is listed as follows:

ROLL CALL

Mrs. Abbott	Present (6:07 p.m.)
Mrs. Dragotta	Present
Mrs. Plummer	Present
Mrs. Perrelli	Present
Mrs. Porter	Absent
Mrs. Ronan	Present
Mrs. Stormes-Rivera	Present
Mr. Sutton	Present
Mrs. Wilson-Smith	Present

Also present:

Mrs. Jean Smith – Interim Superintendent

CORRESPONDENCE

None

CORRESP

PUBLIC COMMENTS ON AGENDA ITEMS

Mary Moyer-Stubbs – questioned the Speech/OT/PT line account decrease, to which Ms. Birmingham replied the position would be outsourced and moved to a grant line account. She also questioned the available library services. Mary noted she was asking as she lives in the community and sees what happens to students when they lose resources and notes the state aid decrease as an equity issue.

PUBLIC COMMENTS ON AGENDA

FINANCE

1. **Revised Budget** – Motioned by Mrs. Ronan and seconded by Mrs. Plummer that the Board of Education, by Resolution 3-19 (as attached), approve the revised FY19 budget, due to the loss of state aid funding in the amount of \$958,213. The revised budget will reduce previously approved appropriations, as listed, as well as use \$294,201 of unassigned general fund surplus to maintain the revised budgeted appropriations.

REVISED BUDGET DETAIL

The budget will be revised as listed below and those accounts that are affected are also listed:

	Originally Approved Budget	Revised Budget	Difference
Current Expense	\$ 12,901,361	\$ 12,237,348	\$(664,013)
Special Revenue Fund	\$ 920,788	\$ 1,082,261	\$ 161,473
Debt Service Fund	\$ 267,072	\$ 267,072	\$ 0
Total	\$ 14,089,221	\$ 13,586,681	\$(502,540)

COMMERCIAL TOWNSHIP BOE SPECIAL MEETING MINUTES – JULY 31, 2018

Line Account #	Line Account Description	Originally Budgeted Amount	Revised Budgeted Amount	Increase/(Decrease)
11-000-100-562	SpEd Tuition To Other LEAs	\$ 446,442.00	\$ 382,888.00	\$ (63,554.00)
11-000-100-566	Private School for Handicapped	\$ 58,485.00	\$ 52,434.00	\$ (6,051.00)
11-000-216-100	Speech/OT/PT Salaries	\$ 112,400.00	\$ 56,450.00	\$ (55,950.00)
11-000-216-320	Purchased Ed Services - Speech	\$ 10,000.00	\$ 47,430.00	\$ 37,430.00
11-000-217-320	Purchased Services - 1:1 Nurse	\$ 56,160.00	\$ -	\$ (56,160.00)
11-000-218-104	Guidance Counselor Salaries	\$ 172,635.00	\$ 116,185.00	\$ (56,450.00)
11-000-219-105	CST - Secretaries Salaries	\$ 39,793.00	\$ -	\$ (39,793.00)
11-000-222-100	Media Specialist Salaries	\$ 54,950.00	\$ -	\$ (54,950.00)
11-000-230-100	Superintendent and Secretary Salaries	\$ 139,992.00	\$ 104,000.00	\$ (35,992.00)
11-000-251-100	Business Office Salaries	\$ 114,793.00	\$ 112,293.00	\$ (2,500.00)
11-000-270-160	Student Transportation Salaries	\$ 261,958.00	\$ 250,934.00	\$ (11,024.00)
11-000-270-220	Student Transportation SS Contrib	\$ 20,040.00	\$ 19,196.00	\$ (844.00)
11-000-270-503	Student Transportation - AIL	\$ 60,000.00	\$ 50,000.00	\$ (10,000.00)
11-000-270-518	Student Transportation	\$ 251,440.00	\$ 250,000.00	\$ (1,440.00)
11-000-291-220	Social Security Contrib	\$ 70,000.00	\$ 49,445.00	\$ (20,555.00)
11-000-291-270	Medical Benefits	\$ 1,159,784.00	\$ 1,282,366.00	\$ 122,582.00
11-105-100-101	Instruction PK - Regular - Salaries	\$ 23,632.00	\$ 19,686.00	\$ (3,946.00)
11-110-100-101	Instruction K - Regular - Salaries	\$ 237,025.00	\$ 138,518.00	\$ (98,507.00)
11-120-100-101	Instruction 1-5 - Regular - Salaries	\$ 1,163,529.00	\$ 1,045,848.00	\$ (117,681.00)
11-130-100-101	Instruction 6-8 - Regular - Salaries	\$ 697,749.00	\$ 513,847.00	\$ (183,902.00)
11-204-100-101	SpEd Instruction - LLD Salaries	\$ 187,575.00	\$ 204,397.00	\$ 16,822.00
11-204-100-106	SpEd Instruction - LLD Aide Salaries	\$ 50,372.00	\$ 25,186.00	\$ (25,186.00)
11-240-100-101	Bilingual Instruction - Salaries	\$ 69,136.00	\$ 72,775.00	\$ 3,639.00
			Subtotal	\$ (664,012.00)
			Total Loss of State Aid	\$ 958,213.00
			Difference	\$ 294,201.00
10-303	Unassigned Fund Balance/Surplus	\$ 0.00	\$ 294,201.00	\$ 294,201.00
Line Account #	Line Account Description	Originally Budgeted Amount	Revised Budgeted Amount	Increase/(Decrease)
20-231-100-101	Title I	\$ 365,941.00	\$ 482,020.00	\$ 116,079.00
20-234-100-101	Title I - SIA	\$ 43,460.00	\$ 18,700.00	\$ (24,760.00)

COMMERCIAL TOWNSHIP BOE SPECIAL MEETING MINUTES – JULY 31, 2018

20-250-100-320	IDEA - Basic	\$ 141,781.00	\$ 180,705.00	\$ 38,924.00
20-251-100-320	IDEA - Preschool	\$ 4,222.00	\$ 5,891.00	\$ 1,669.00
20-272-100-101	Title IIA	\$ 53,114.00	\$ 64,896.00	\$ 11,782.00
20-268-100-320	Title IV	\$ 8,500.00	\$ 26,280.00	\$ 17,780.00
			Additional Aid Received FY19	\$ 161,474.00

Roll-Call Vote: Ayes: (8) Noes: (0) Abstain: (0) Motion Carried

PERSONNEL

2. **CTEA Sidebar** – Motioned by Mr. Sutton and seconded by Mrs. Wilson-Smith that the Board of Education ratify the Memorandum of Understanding / Sidebar Agreement, dated July 23, 2018, for the Agreement between the Board and the Commercial Township Education Association.

CTEA
SIDEBAR

Discussion occurred regarding the negotiation process and the lines of communication to review the items being negotiated. Mrs. Dragotta questioned how the Transportation Coordinator’s salary did not reflect a higher salary due to adding a month to the position’s work year. Discussion continued regarding the job descriptions and the process for approving those as well as the need for committee meetings. Additional transportation items were discussed that had previously been reviewed.

Roll-Call vote: Ayes: (8) Noes: (0) Abstain: (0) Motion Carried

PUBLIC COMMENTS

Tracy Richardson – questioned if any programs have been cut to which Mrs. Smith replied there were no programs cut but classes were condensed.

PUBLIC
COMMENTS

EXECUTIVE SESSION

None


EXEC
SESSION

ADJOURNMENT

Moved by Mrs. Abbott and seconded by Mrs. Wilson-Smith to adjourn the meeting. (6:50 pm)

Ayes: (8) Noes: (0) Abstain: (0) Motion Carried

ADJOURN


 Lauren Birmingham, Board Secretary
 July 31, 2018