

The Regular Meeting of the Commercial Township Board of Education was held in the Commercial Township Board of Education Building, located at 1308 North Avenue, Port Norris, NJ, on Tuesday, August 8, 2017 at 7:00 p.m.

Board President, Mrs. Perrelli, opened the meeting at 7:03 PM, leading the group in the pledge to the flag. PLEDGE TO THE FLAG

Board President, Mrs. Perrelli, read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Commercial Township Board of Education has caused notice of this meeting to be published by having the date, time and place advertised in the Press of Atlantic City and South Jersey Times, and posted in the Commercial Township Schools and District Office. CALL TO ORDER

ROLL CALL

ROLL CALL

Roll call was performed by Board Secretary, Trish Birmingham, and is listed as follows:

- Mrs. Abbott Present
- Mrs. DeFabrites Present
- Mr. DeFabrites Present
- Mrs. Pettit Present
- Mrs. Porter Present
- Mr. Jay Sutton Present
- Mr. Ronald Sutton, Jr. Present
- Mrs. Wilson-Smith Present
- Mrs. Perrelli Present

The following were also present:

- Dr. Daniel Dooley, Superintendent/Principal
- Ms. Lawren Birmingham, Board Secretary

Motioned by Mr. DeFabrites and seconded by Mr. Jay Sutton that the Board of Education approve the minutes from July 11, 2017. MINUTES

Ayes: (9) Noes: (0) Abstain: (0) Motion Carried

PUBLIC COMMENTS ON AGENDA ITEMS

PUBLIC COMMENTS

None

SUPERINTENDENT'S REPORT

1. Unified Plan (Year 3 and Year 4)

Dr. Dooley introduced and reviewed the Unified Plan Year 3 and Year 4).

UNIFIED PLAN

Motioned by Mr. Jay Sutton and seconded that the Board of Education approve the following:

FINANCE

2. Contracts

- a. Cape May County Special Services - Agreement with Cape May County Special Services School District for the 2016-2017 school year. The tuition cost of Multiple Disabilities is \$36,450.00 per student and an Out of County fee of \$11,000.00 per student.

CMCSSD CONTRACT

CMC/SSD
CONTRACT

b. Cape May County Special Services - Agreement with Cape May County Special Services School District for the 2017-2018 school year. The tuition cost of Multiple Disabilities is \$37,550.00 per student and an Out of County fee of \$11,000.00 per student.

RFP
SOLUTIONS

c. RFP Solutions – The service-maintenance contract with RFP Solutions, for the year 8/1/17 - 7/31/17, for telecommunication services at HMS (\$2,372.52) and PNS (\$2,381.04) totaling \$4,754.56.

STATE AID

3. **State Aid** - Resolution 1-18 in reference to receiving additional state funding, in the amount of \$7,045.

DONATED
ITEM

4. **Acceptance of Donated Item** – Acceptance of the donation of a weighted vest (estimated value - \$70) to be used for special needs children as deemed necessary.

BID 01-18

5. **Bid No. 01-18: Bus Rental and Maintenance Services** - Bid No. 01-18 and the awarding of Bid No. 01-18 to the lowest bidder.

Discussion took place in regards to salaries, overtime calculations, benefits, and driver qualifications.

Ayes: (5) Mrs. DeFabrites, Mr. DeFabrites, Mrs. Pettit, Mr. Jay Sutton, Mr. Ronald Sutton

Noes: (4) Mrs. Abbott, Mrs. Perrelli, Mrs. Porter, Mrs. Wilson-Smith Abstain: (0)

SCREBF

Addendum Item A. Southern Coastal Regional Employee Benefits Fund Resolution - The bylaw amendment requirement for Fund Commissioner Alternates.

REHAB PROF
SERVICES

Addendum Item B. Rehab Professional Services - The Therapy Services Agreement for the year August 1, 2017 through July 31, 2018 for the following per hour rates:

Physical Therapy \$70.00

Occupational Therapy \$70.00

Speech Language Pathologist \$67.50

Ayes: (9) Mrs. DeFabrites, Mr. DeFabrites, Mrs. Pettit, Mr. Jay Sutton, Mr. Ronald Sutton, Mrs. Abbott, Mrs. Perrelli, Mrs. Porter, Mrs. Wilson-Smith Noes: (0) Abstain: (0) Motion Carried

Motioned by Mrs. Pettit and seconded by Mrs. DeFabrites that the Board of Education approve the following:

PERSONNEL

RESIGNATION

6. Resignation

a. Resignation of Kelly Godfrey, Middle School Language Arts ICR Teacher, as of July 20, 2017.

b. Resignation of Cynthia Martin, Preschool Teacher, as of August 21, 2017.

c. Resignation of Stephanie McCann, Speech Therapist, as of October 1, 2017.

NEW HIRES

7. New Hire

a. Elyse Mendicino as a Preschool Teacher for the 2017-2018 school year. She will be placed on the first step of the BA salary guide at \$54,265.

b. Jeremy Nevitt as a Multi-Media Specialist for the 2017-2018 school year. He will be placed on the first step of the BA salary guide at \$54,265.

c. Kelli Walters as a Second Grade Teacher for the 2017-2018 school year. She will be placed on the first step of the MA salary guide at \$55,265.

d. Kaitlyn Robinson as a Middle School Language Arts ICR Teacher, pending receipt of Middle School Language Arts and Special Education Certificate of Eligibility, for the 2017-2018 school year. She will be placed on the first step of the BA salary guide at \$54,265.

e. Megan Nocon as an Instructional Assistant for the 2017-2018 school year. She will be compensated at \$24,436.

f. Megan Nocon as a Long-Term Substitute Kindergarten Teacher from September 1, 2017 to November 3, 2017.

g. Dawn Blinchikoff as a Substitute Aide at \$60 per day and a Substitute Lunch Chaperone at \$9 per hour for the 2017-2018 school year.

8. Full Time Position - Cesarina Gonzalez to become a full time Instructional Assistant and Bus Driver for the 2017-2018 school year. She will be placed on Step 1 of the salary guide at \$24,436. FT POSITION

Ayes: (7) Mrs. Abbott, Mrs. DeFabrites, Mr. DeFabrites, Mrs. Perrelli, Mrs. Pettit, Mr. Jay Sutton, Mr. Ronald Sutton
Noes: (2) Mrs. Porter, Mrs. Wilson-Smith
Abstain: (0)

9. Lunch Chaperone

a. Janice Hoffman as a Lunch Chaperone for Port Norris School for the 2017-2018 school year. She will be compensated at \$9 per hour. LUNCH CHAPERONE

b. Danielle Dixon as a Lunch Chaperone for Port Norris School for the 2017-2018 school year. She will be compensated at \$9 per hour.

10. School Detention - Kaitlyn Robinson as a Before and After School Detention Monitor for PNS, prorated at \$26 per hour for the 2017-2018 school year. DETENTION

Before School Detention = 45 minutes

After School Detention = 45 minutes

11. Homebound Instruction - Kaitlyn Robinson as a Homebound Instruction Tutor for the 2017-2018 school year. She will be compensated at \$26 per hour. HOMEBOUND INSTRUC.

12. Extended Day - Jeremy Nevitt as the Extended Day Coordinator for the 2017-2018 school year. He will be compensated with a stipend of \$2000 and an hourly rate of \$9 per hour. EXT DAY

Ayes: (9) Noes: (0) Abstain: (0) Motion Carried

Motioned by Mr. Jay Sutton and seconded by Mr. DeFabrites that the Board of Education approve the following:

CURRICULUM

13. Pre-Registration Screening - Karen Haddock for Pre-Registration screenings. She will be compensated at \$26 per hour on an as needed basis. PRE-REG SCREENING

14. Enrollment - A letter from employee #12134128, requesting to enroll their child in Commercial Township School District. ENROLL

Ayes: (8) Mrs. Abbott, Mrs. DeFabrites, Mr. DeFabrites, Mrs. Perrelli, Mrs. Pettit, Mr. Jay Sutton, Mr. Ronald Sutton, Mrs. Wilson-Smith
Noes: (1) Mrs. Porter
Abstain: (0)

15. Emergency Response - The Emergency Response Templates for Haleyville-Mauricetown Elementary School and the Port Norris Middle School for the 2017-2018 school year. EMERG RESPONSE

PROF
DEVELOP
PLAN

16. Professional Development Plan – The HMS, PNS and the District Professional Development Plans for the 2017-2018 school year.

PERIOD
ZERO

17. Period Zero - The implementation to supervise a period zero to support the academic needs of our Enrichment and Intervention program in the amount of \$2,745.

NJHS

18. National Junior Honor Society – Kaitlyn Robinson as PNS National Junior Honor Society Advisor for the 2017-2018 school year.

FUNDRAISER

19. Fundraiser – The following fundraisers for the 2017-2018 school year:

PNS Fundraisers: Yankee Candle
Friends Helping Friends (Boscov's)

PROF DAYS

20. Professional Days - The following Professional Days for the 2017-2018 school year:

August 1, 2017	Elyse Mendicino Cherly VanderGracht	Fundations - Level 2	Fee: \$259/per person The Cost of Mileage
August 16-18, 2017	Kerri Zeleniak Natalia Michalkiewicz	3-Day Marzano Focused Teacher Evaluation Model Academy	Fee: \$399/per person The Cost of Mileage
August 15, 2017	Daniel Dooley Alysia Thomson Lindsay Reed	Marzano Training - Making the Transition full-day academy	Fee: \$149/per person The Cost of Mileage
August 24-25, 2017 October 11, 2017 January 10, 2017 March 20, 2018	Elyse Mendicino	Tools of the Mind Training Pre-School	Fee: \$1,650 The Cost of Mileage
October 13, 2017 December 7, 2017 March 9, 2018	Marilyn Dickerson Joy Dunn	Tools of the Mind Training Pre-School	Fee: \$375/per person The Cost of Mileage
September 12, 2017 October 10, 2017 November 14, 2017 December 12, 2017 January 18, 2018 February 15, 2018 March 15, 2018 April 17, 2018	Trish Birmingham	NJASBO Professional Development Programs	Fee: 5 @ \$475 (total) The Cost of Mileage
May 8, 2018	Linda Pancrazio Alaina Baner	NJASBO Administrative Assistant Forum	Fee: \$100/per person The Cost of Mileage

Ayes: (9)

Noes: (0)

Abstain: (0)

Motion Carried

Motioned by Mr. Jay Sutton and seconded by Mr. DeFabrites that the Board of Education approve the following:

OTHER BUSINESS

21. Bill Lists / Line Item Transfers - The itemized bill lists for July 31, 2017 and approve the budgetary line item transfers as of June 30, 2017 and authorize the School Business Administrator to pay bills and make necessary transfers before the next board meeting. A list of all bills and transfers will be provided at the next board meeting.

BILL LIST
TRANSFERS

Ayes: (9) Noes: (0) Abstain: (0) Motion Carried

PUBLIC COMMENT

Nicole Roscoe – Questioned if the buses transporting student to Millville High School would be routed by Commercial Twp. or Sheppard Bus Company. Dr. Dooley confirmed Commercial Twp.

PUBLIC
COMMENT

Kelly Roberts – Read aloud a statement of her opinions on her employment experience within the Commercial Township School District.

EXECUTIVE SESSION

Motioned by Mr. DeFabrites and seconded by Mr. Jay Sutton that the Board of Education adjourn, by Resolution, into Executive Session, from which the public is excluded to discuss personnel matters. The results of this session will be made public immediately after, or as soon thereafter as a decision is reached, if permitted by law. (8:07 pm)

EXEC
SESSION

Ayes: (9) Noes: (0) Abstain: (0) Motion Carried

Items discussed in Executive Session:

- 1. Personnel Matters

Motioned by Mr. DeFabrites and seconded by Mr. Jay Sutton that the Board of Education adjourn from Executive Session. (9:33 pm)

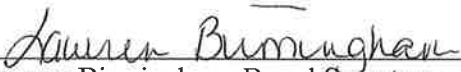
Ayes: (9) Noes: (0) Abstain: (0) Motion Carried

ADJOURNMENT

Motioned by Mr. DeFabrites and seconded by Mrs. Pettit that the Board of Education adjourn the meeting. (9:35 pm)

ADJOURN

Ayes: (9) Noes: (0) Abstain: (0) Motion Carried



Lawren Birmingham, Board Secretary
August 8, 2017

