

The Regular Meeting of the Commercial Township Board of Education was held in the Haleyville-Mauricetown School Gymnasium, located at 1308 North Avenue, Port Norris, NJ, on Tuesday, March 13, 2018 at 7:00 p.m.

Board President, Mrs. Perrelli, opened the meeting at 7:07 PM, leading the group in the pledge to the flag.

PLEDGE TO THE FLAG

Board President, Mrs. Perrelli, read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Commercial Township Board of Education has caused notice of this meeting to be published by having the date, time and place advertised in the Press of Atlantic City and South Jersey Times, and posted in the Commercial Township Schools and District Office.

CALL TO ORDER

ROLL CALL

ROLL CALL

Roll call was performed by Board Secretary, Ms. Trish Birmingham, and is listed as follows:

Mrs. Abbott	Present
Mr. DeFabrites	Absent
Mrs. Perrelli	Present
Mrs. Pettit	Present
Mrs. Porter	Present
Mrs. Ronan	Present
Mrs. Stormes-Rivera	Present
Mr. Sutton	Present
Mrs. Wilson-Smith	Present

The following were also present:

Dr. Daniel Dooley, Ed. D. – Superintendent

Mr. Adam Weiss, Esq. – Board Solicitor

MINUTES

MINUTES

Motioned by Mrs. Porter and seconded by Mrs. Abbott the Board of Education approve the minutes from January 30, 2018 and February 5, 2018.

Ayes: (8)

Noes: (0)

Abstain: (0)

Motion Carried

CORRESPONDENCE

1. FYI - Grants/Awards for Classroom Items

CORRESP

a. Mrs. Jillian Gregory and Mrs. Lisa Santiago have been accepted into the ExploreLearning Reflex Educator Grant Program, which provides online software to assist students with math fluency. Normal pricing is \$35 per student seat, however this Grant Program provides the online software for free.

ITEMS RECEIVED

b. Mrs. LaSerre, through DonorsChoose.org, earned funding for her classroom for "A Place for Everyone" Classroom Carpet with a monetary value of \$479.00.

c. Mrs. Edelman, through DonorsChoose.org, earned funding for her classroom for 5 Fire 7 Tablets with Alexa (\$47.49 each) and 5 Amazon Fire 7 Tablet Cases (\$24.99 each).

2. District-provided email addresses - Reviewed timeframe for distribution and usage.

EMAILS

3. The 8th Grade Dialogue & Reception information was provided and reviewed for attendance/District representation.

8TH GRADE DIALOGUE

PUBLIC
COMMENTS

PUBLIC COMMENTS ON AGENDA ITEMS

Beverly Dragotta – expressed gratitude to bus drivers. She presented a cake, flowers, and gift card as a way to say thank you for doing a great job and for taking the necessary time with and for the kids.

Motioned by Mrs. Pettit and seconded by Mrs. Ronan the Board of Education approve the following:

SUPERINTENDENT’S REPORT

1. HIB Reports - January HIB Reports.

2. HIB Reports - February 2018

HMS – 5 Reported 1 Confirmed

PNS - 0 Reported 0 Confirmed

Ayes: (8)

Noes: (0)

Abstain: (0)

Motion Carried

HIB
REPORTS

Motioned by Mrs. Porter and seconded by Mr. DeFabrites the Board of Education approve the following:

FINANCE

3. Title I Salaries - revised 2017-2018 Title I, Title I SIA, and Title II Salaries, as follows:

TITLE
SALARIES

<u>Employee</u>	<u>Position</u>	<u>Salary</u>	<u>Percentage</u>	<u>Title IA</u>
Ackley, Anastasia	Teacher-HMS	\$ 54,765.00	3.00%	\$1,642.95
Bland, Denise	Teacher-HMS	\$ 69,930.00	3.00%	\$2,097.90
Caromano, Sandra	Teacher-HMS	\$ 84,710.00	3.00%	\$2,541.30
Clark, Michelle	Teacher-HMS	\$ 67,794.00	3.00%	\$2,033.82
Crescitelli, Amanda	Teacher-HMS	\$ 54,765.00	3.00%	\$1,642.95
Driscoll, Jennifer	Teacher-HMS	\$ 80,210.00	3.00%	\$2,406.30
Dunn, Joy	Teacher-HMS	\$ 54,765.00	9.95%	\$5,449.12
Ellis, Amy	Teacher-HMS	\$ 69,930.00	10.00%	\$6,993.00
Etter, Chelsea	Teacher-HMS	\$ 72,210.00	3.00%	\$2,166.30
Gregory, Jillian	Teacher-HMS	\$ 61,680.00	3.00%	\$1,850.40
Haddock, Karen	Teacher-HMS	\$ 73,210.00	100.00%	\$73,210.00
Hayden, Tina	Teacher-HMS	\$ 72,210.00	3.00%	\$2,166.30
Hempel, Steven	Literacy Coach	\$ 93,000.00	100.00%	\$93,000.00
McHale, Kelly	Teacher-HMS	\$ 54,765.00	3.00%	\$1,642.95
Ramos, Esmirna	Teacher - Spanish	\$ 70,430.00	5.00%	\$3,521.50
Santiago, Lisa	Teacher-HMS	\$ 58,630.00	3.00%	\$1,758.90
Smith, Patricia	Teacher-HMS	\$ 54,765.00	3.00%	\$1,642.95
Solomon, Deborah	Teacher-HMS	\$ 73,210.00	3.00%	\$2,196.30
Vandergracht, Cheryl	Teacher-HMS	\$ 69,930.00	3.00%	\$2,097.90

Walters, Kelli	Teacher-HMS	\$ 55,265.00	3.00%	\$1,657.95
Yunk, Rochelle	Teacher-HMS	\$ 63,215.00	3.00%	\$1,896.45
TOTAL HMS				\$213,615.24
Baker, Lisa	Teacher-PNS	\$ 69,930.00	12.00%	\$8,391.60
Dolcy, Peter	Teacher-PNS	\$ 65,750.00	11.40%	\$7,495.50
Esposito, Barbara	Teacher-ASP	\$ 55,265.00	11.00%	\$6,079.15
Gaddy, Lou Ann	Teacher-PNS	\$ 73,210.00	11.00%	\$8,053.10
Lanterman, Chris	Teacher-PNS	\$ 76,110.00	11.00%	\$8,372.10
Mingin, Matthew	Teacher-PNS	\$ 58,645.00	11.00%	\$6,450.95
Sammons, Tricia	Teacher-PNS	\$ 64,750.00	10.00%	\$6,475.00
TOTAL PNS				\$51,317.40
<u>Employee</u>	<u>Position</u>	<u>Salary</u>	<u>Percentage</u>	<u>Title I - SIA</u>
Robinson, Kaitlyn	LA SpEd Teacher	\$ 54,265.00	74.00%	\$54,265.00
<u>Employee</u>	<u>Position</u>	<u>Salary</u>	<u>Percentage</u>	<u>Title II</u>
Michalkiewicz, Natalia	Curr. Advisor	\$ 69,716.90	70.00%	\$ 48,802.00

4. **Estimated Tuition Rates** - Estimated Tuition Rates for the 2018-2019 school year, as submitted.

EST. TUITION RATES

5. **Nutri-Serve** - renewal of the Food Service Management Company Contract for Nutri-Serve Food Management Company, Inc. at the flat fee of \$22,155 for the 2018-2019 school year. This is an increase of \$630 from the previous school year and reflects the CPI of 3.00%. This contract does not include the cost of food.

NUTRISERVE

6. **Middle Twp. Tuition Contract** - tuition contract for 1 student attending Middle Twp. for the 2017-2018 school year, prorated from December 11, 2017 through June 16, 2018, for a total cost of \$8,383.80 (\$13,973/10 months X's 6 months).

TUITION CONTRACT

Roll-Call Vote: Ayes: (8) Noes: (0) Abstain: (0) Motion Carried

Motioned by Mrs. Abbott and seconded by Mrs. Pettit the Board of Education approve the following:

PERSONNEL

7. **Resignation** - resignation of Luz Ortiz, Instructional Assistant, as of March 9, 2018.

RESIGNATION

8. **New Hire** - Amanda Roche as a full time bus driver for the 2017-2018 school year. She will be compensated with a salary of \$24,436.

NEW HIRE

9. **Extended Day** - Linda Pancrazio as an Extended Day Aide for the 2017-2018 school year. She will be compensated at \$9 per hour.

EXT DAY

10. **Fresh Fruits and Vegetables** - Juan Figueroa as a Fresh Fruits and Vegetable worker for the 2017-2018 school year. He will be compensated at \$9 per hour.

FF&VP

SUB AIDE

11. Substitute Aide - Hasani Gonzalez as a Substitute Aide for the 2017-2018 school year. He will be compensated at \$60 per day.

Roll-Call Vote: Ayes: (8) Noes: (0) Abstain: (0) Motion Carried

Motioned by Mrs. Ronan and seconded by Mrs. Stormes-Rivera the Board of Education approve the following:

CURRICULUM

PSYCH EVAL

12. Psychiatric Evaluation – Psychiatric Evaluation through Burgess Psychiatric Services, LLC for SID # 6410520498, at the cost of \$380.00.

HOMEBOUND INSTRUCT.

13. Homebound Instruction -

a. Homebound Instruction services for SID #6410520498 pending receipt of psychiatric evaluation. The student will be provided with 10 hours of instruction over no less than three days per week beginning February 27, 2018.

b. Homebound Instruction services for student SID #3462611384 as the result of physician order. Instruction will take place for 10 hours per week as able, over no less than 3 days per week until April 1, 2018.

INSTRUCT. SERVICES

14. Instructional Services -

a. Instructional Services through Educational Professional Services, Inc. for student SID #5420967096 attending A Step Ahead. Instruction will be provided from time of enrollment, January 25, 2018 through discharge on February 16, 2018, at the rate of \$26 per hour for 10 hours per week.

b. Instructional Services through Bridgeton Public School District for student SID #8821469055 admitted to Inspira Children's Behavioral Health. Instruction will be provided from time of admission, February 26, 2018 through discharge on March 2, 2018 at the rate of \$26 per hour for 10 hours per week.

EXCELERATE

15. EXCELerate - It is recommended the Board of Education approve the following as Team EXCELerate Tutors for the 2017-2018 school year. They will be compensated at \$26 per hour.

Chelsea Etter

Steven Hempel

Melanie Hough (Substitute)

Lisa Santiago (Substitute)

VOLUNTEER

16. Volunteers - Brianna Falzone as a parent volunteer for the 2017-2018 school year.

Roll-Call vote- Ayes: (8) Noes: (0) Abstain: (0) Motion Carried

Motioned by Mrs. Stormes-Rivera and seconded by Mrs. Pettit the Board of Education approve the following:

POLICY

17. Policy:

POLICY

6142.19	1st Reading	New	ADA Compliant Website
4112.8	1st Reading	Revision	Instructional Personnel - Nepotism
4212.8	1st Reading	Revision	Support Personnel – Nepotism
9322	1 st Reading	Revision	Bylaws of the Board of Education – Public & Executive Sessions

4119.25	1 st Reading	New	Instructional Personnel – Employee Conduct
5141.26	1 st Reading	New	Students – Opioid Overdose Prevention

Mrs. Stormes-Rivera and Mrs. Pettit rescinded their motion and second to approve the policies. Motioned by Mrs. Wilson-Smith and seconded by Mrs. Ronan that the Board of Education table the policies listed.

Roll-Call Vote: Ayes: (6) Noes: (2) Mrs. Pettit, Mrs. Stormes-Rivera Abstain: (0) Motion Carried

Motioned by Mrs. Ronan and seconded by Mrs. Pettit the Board of Education approve the following:

OTHER BUSINESS:

18. BILL LISTS / LINE ITEM TRANSFERS

BILL LISTS TRANSFERS

Itemized bill lists for January 2018 and February 2018, and the budgetary line item transfers as of January 31, 2018.

Authorization of the School Business Administrator to pay bills and make necessary transfers before the next board meeting. A list of all bills and transfers will be provided at the next board meeting.

19. MONTHLY BOARD CERTIFICATION

BOARD CERT

Official certification pursuant to N.J.A.C. 6A:23A-16.10(c) that as of January 2018, after a review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

20. BOARD SECRETARY’S MONTHLY CERTIFICATION

BOARD SEC MONTHLY CERT

Board Secretary's Report, pursuant to N.J.A.C. 6A:23A-16.10(c) 2, the Business Administrator/Board Secretary certifies that there are no changes in anticipated revenue amounts and sources for the month ending January 31, 2018 and pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Business Administrator/Board Secretary certifies that as of January 31, 2018, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Commercial Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(c)4.

Ayes: (8) Noes: (0) Abstain: (0) Motion Carried

PUBLIC COMMENTS

PUBLIC COMMENTS

Larae Smith – gave thanks from Commercial Township Recreation Committee for use of the facilities for practices with the PAL basketball teams, consisting of 48 children participating. Dr. Dooley stated his thanks to Ms. Smith for the involvement with the teams/league. He offered a suggestion to verify insurance coverage to allow adults into the District facilities through the league.

Jessica Stout – stated she has 2 male children who are on the autism spectrum and how having District-run busing gave the children a sense of security with the time and patience the driver(s) took with the children, which made their morning routines happier and stress-free thanks to the schedules and timeliness of the drivers.

Rita Pettit – stated her daughter rides the bus to CCTech and has mentioned how much she and her friends enjoy their driver and the service she provides.

Kim Day – stated the numerous calls she and other office personnel receive in which parents and guardians are giving appreciation for the busing service and quality job the drivers are doing.

Danielle Dixon and Amanda Smith (spoke together) – Ms. Smith stated her daughter didn’t get off the bus

day and Ms. Rose (driver) brought her back home before she could contact the school. Ms. Smith stated appreciation for her and the other drivers and that they are amazing.

EXEC
SESSION

EXECUTIVE SESSION

Motioned by Mrs. Pettit and seconded by Mrs. Porter that the Board of Education adjourn, by Resolution, into Executive Session, from which the public is excluded to discuss a Level 4 Grievance Hearing. The results of this session will be made public immediately after, or as soon thereafter as a decision is reached, if permitted by law. (7:47 pm)

Ayes: (8) Noes: (0) Abstain: (0) Motion Carried

Item reviewed in Executive Session:

1. Level 4 Grievance Hearing

Discussion occurred to review the process for the hearing. Mrs. Stephanie Wheaton and Mr. Frank Butterick were invited into the Board Conference Room, along with Ms. Deb Solomon and Mrs. Michelle Clark to review and begin the hearing/discussion.

At 8:17 pm, Mrs. Porter and Dr. Dooley recused themselves from the Board discussion/review of the hearing.

Moved by Mr. Sutton and seconded by Mrs. Ronan that the Board of Education adjourn the executive session of the meeting. (8:55 pm)

Ayes: (7) Noes: (0) Abstain: (0) Motion Carried

Moved by Mr. Sutton and seconded by Mrs. Pettit that the Board of Education enter into public session.

Ayes: (7) Noes: (0) Abstain: (0) Motion Carried

GRIEVANCE

Motioned by Mr. Sutton and seconded by Mrs. Abbott that the Board of Education deny CTEA grievance #20170117.

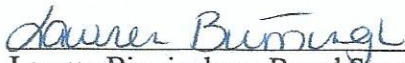
Roll-Call Vote: Ayes: (6) Noes: (0) Abstain: (1) Mrs. Pettit Motion Carried

ADJOURN

ADJOURNMENT

Moved by Mrs. Ronan and seconded by Mrs. Pettit to adjourn the meeting. (8:57 pm)

Ayes: (7) Noes: (0) Abstain: (0) Motion Carried



Lawren Birmingham, Board Secretary

March 13, 2018