



**Commercial Township Board of Education
Meeting**

10/11/2022 06:30 PM

Commercial Township School
1308 North Ave
Port Norris, NJ 08349

Printed : 10/7/2022 2:29 PM ET

A. PLEDGE TO THE FLAG

B. SUNSHINE LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Commercial Township Board of Education has caused notice of this meeting to be published by having the date, time and place advertised in the Press of Atlantic City and South Jersey Times and posted in the Commercial Township School, District Office and on the District website, and Township Clerk.

C. ROLL CALL

Mr. Darren Harris, Board Secretary, will roll call the attendance:

Sharon Porter ____ Karen Stormes-Rivera ____

Jess Driver ____ Tracy Richardson ____ Ronald Sutton, Jr. ____

Stacy Wilson-Smith ____ Carol Perrelli ____ LaRae Smith ____

D. PRESENTATION

1. NJSBA Presentation
A Virtual Presentation on HIB will be presented.
2. Board Goals
A Presentation on Board Goals will be given.
3. NJSLA Spring 2022
The Superintendent will share data from the NJSLA Spring 2022 assessment.

E. CORRESPONDENCE

1. Board Letters of Interest
Two letters of interest from the following perspective candidates:
 - Janet Campbell
 - David Miller

F. PUBLIC COMMENTS ON AGENDA ITEMS

Members of the public are encouraged to speak during the public portion of the meeting. A time limit of three (3) minutes will be given for each audience member, to speak on *agenda items*

only at this time.

G. COMMITTEE REPORTS

Personnel met on September 13, 2022.

H. MINUTES

It is recommended the Board of Education approve the minutes from:

- Regular Meeting on September 13, 2022

I. ENROLLMENT REPORT

	As of September 9, 2022	As of October 6, 2022
CTS	457	463

Grade level totals as of October 6, 2022:

PreK3 - 28	Fifth - 46
PreK4 - 37	Sixth - 47
Kindergarten - 39	Seventh - 47
First - 37	Eighth - 59
Second - 40	
Third - 37	
Fourth - 46	

1. Suspensions

09/08/2022 through 10/05/2022

Number of new student suspensions:

In-school suspensions - 0

External suspensions - 5

J. SUPERINTENDENT'S REPORT

1. HIB Report Approval

It is recommended that the Board of Education approve the Superintendent's monthly Harassment, Intimidation and Bullying Report for August 2022 as presented:

HIB Investigations:

Reported: 0

Completed: 0

Number of incidents ruled as Harassment, Intimidation or Bullying: 0

Number of incidents ruled as not falling under the HIB provisions: 0

2. HIB Acknowledgement

It is recommended that the Board of Education acknowledge the Superintendent's monthly Harassment, Intimidation and Bullying Report for September 2022 as presented:

HIB Investigations:

Reported: 1

Completed: 1

Number of incidents ruled as Harassment, Intimidation or Bullying: 0

Number of incidents ruled as not falling under the HIB provisions: 1

3. MHS Tour
It is recommended that the Board of Education approve the 8th grade students of Commercial Township to tour Millville High School on Friday, January 27, 2023.
4. School Safety and Security Plan
It is recommended that the Board of Education approve the School Safety and Security Plan for the 2022-2023 school year.
5. 2022-23 Virtual School Plan
It is recommended the Board adopt the 2022-23 Virtual School Plan in the event the school needs to pivot to virtual instruction during the 2022-23 school year.
6. Assembly
It is recommended that the Board of Education approve the contract agreement with Zuzu Acrobats Inc., for three shows on October 18, 2022, each show lasting 60 minutes. This assembly is for climate and culture and will be paid with Title I funds.
7. HIB Self Assessment
It is recommended that the Board of Education approve the HIB Self Assessment for the 2021-2022 school year.

K. PERSONNEL

1. New Hire
It is recommended that the Board of Education approve the hiring of Jessica Purificato, Instructional Assistant, at a rate of \$26,989 (prorated) based on the salary guide for the 2021-2022 school year, with a start date of October 12, 2022.

It is recommended that the Board of Education approve Dylan Tribbett, Replacement Teacher MS Science, at a per diem rate of \$272.89, with a start date of November 21, 2022.

2. Resignation
It is recommended that the Board of Education accept the resignation of Janine Brockman, Middle School Science Teacher, effective no later than November 21, 2022.
3. Substitute Rate Increase
It is recommended that the Board of Education approves to increase substitute pay as listed below:

Substitute Teacher without teaching certification from \$105 per day to \$125 per day
Substitute Teacher with teaching certification from \$115 per day to \$150 per day

The increases will be paid with ARP Funds.

L. POLICY

M. CURRICULUM

1. Pre-K Trip
It is recommended that the Board of Education approve the Pre-K field trip to Duffield's Farm on October 19, 2022.
2. Workshops
It is recommended that the Board of Education approve the following staff workshops:

Name	Date	Workshop	Location	Cost	Mileage
John Lavell	10/12//22	Preschool Administrato	Winslow Twp.	\$0	TBD

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*Debbie Solomon	10/20/22	Writing With Spice	Camden Co. College	\$149	TBD
Tarin Leech	11/03/22	Restorative Justice	New Brunswick	\$0	TBD
*LouAnn Gaddy	10/06/22	Multiplicative Thinking	Virtual	\$75	
*Angelica Lawler	10/18/22	Seeing Stars	Virtual	\$1,182	
*Ana LaSerre	11/29/22	Seeing Stars	Virtual	\$1,182	

*To be paid with Title II funding.

N. TRANSPORTATION

1. Bus Evacuations

Bus Evacuations for Commercial Township School were held on Thursday, September 29, 2022.
 Bus Evacuations for CCTEC and MHS were held Tuesday, September 27, 2022.

O. FINANCE

1. Cafeteria Bank Account

It is recommended the Board of Education approve the opening of a school cafeteria bank account, which would require two signatures:

Business Administrator
 Superintendent

2. Federally Funded Salaries

It is recommended the Board of Education approve the following staff to be paid for through Title I:

Name	FTE	Salary
Haddock Karen	1 \$	8,632
Hayden Tina	1 \$	8,763
Clark Michelle	1 \$	8,193
Gaddy LouAnn	1 \$	8,632
Santiago Michelle	1 \$	2,768
Purificato Jessica	1 \$	2,698

3. 2023-24 Budget Development Calendar

It is recommended that Board approves the 2023-2024 Tentative Budget Development Calendar.

P. ADDENDUM

Q. UNFINISHED BUSINESS

1. Board Goals

The process for setting Board goals.

2. Service Recognition for Retirees and Board Members

R. NEW BUSINESS

S. OTHER BUSINESS

1. Board Secretary's Monthly Certification

It is recommended that the Board of Education approve the Board Secretary's Report, pursuant to N.J.A.C. 6A:23A-16.10(c) 2, the Business Administrator/Board Secretary certifies that there are no changes in anticipated revenue amounts and sources for the month ending July 31, 2022 and pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Business Administrator/Board Secretary certifies that as of June 31, 2022 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Commercial Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(c)4.

2. Treasurer's Report

Treasurer's Report, is in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2, for the month ending July 31, 2022. The Treasurer's Report and Secretary's Report are in agreement for the month ending July 31, 2022.

3. Bill List/Line Item Transfers

It is recommended that the Board of Education approve the itemized bill pay list for September 2022.

It is recommended that the Board of Education authorize the School Business Administrator to pay bills and make any necessary transfers before the next board meeting. A list of all bills and transfers will be provided at the next board meeting.

T. FOR YOUR INFORMATION

1. Governance Training

The following Board Members need to complete their Governance Training by December 31, 2022:

Carol Perrelli: Governance IV
Tracy Richardson: Governance III
Jessica Driver: Governance I

U. PUBLIC COMMENTS

Members of the public are encouraged to speak during the public portion of the meeting. A time limit of three (3) minutes will be given for each audience member. Complaints stated, questions asked, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. Step to the podium.
3. State your full name and address before commenting.
4. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

V. EXECUTIVE SESSION

It is recommended that the Board of Education approve, by Resolution, adjourning into Executive Session.

RESOLVED: At a public meeting of the Board of Education of Commercial Township, held this

evening, pursuant to the "Open Public Meetings Act", the following subjects to be discussed in a session of the Board closed to the public:

- Board Candidates Interview(s)

It is presently anticipated that the items mentioned in the resolution may be disclosed to the public upon final determination of the subject by the Board of Education.

Action (may) or (may not) be taken

W. RESUME PUBLIC MEETING

It is recommended the Board of Education resume Open Session.

X. ADJOURNMENT