



**Commercial Township Board of Education
Meeting**

12/13/2022 07:00 PM

Commercial Township School
1308 North Ave
Port Norris, NJ 08349

Printed : 12/9/2022 3:12 PM ET

A. PLEDGE TO THE FLAG

B. SUNSHINE LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Commercial Township Board of Education has caused notice of this meeting to be published by having the date, time and place advertised in the Press of Atlantic City and South Jersey Times and posted in the Commercial Township School, District Office and on the District website, and Township Clerk.

C. ROLL CALL

Mr. Darren Harris, Board Secretary, will roll call the attendance:

Sharon Porter ____ Karen Stormes-Rivera ____

Jess Driver ____ Tracy Richardson ____ Ronald Sutton, Jr. ____

Stacy Wilson-Smith ____ Carol Perrelli ____ LaRae Smith ____

D. OATH OF OFFICE

Swearing in of the following Board Members:

- Janet Campbell

E. PRESENTATION

Mrs. Perrelli will present past retirees and Board members with plaques.

F. CORRESPONDENCE

Letter was sent from the Cumberland County Department of Education concerning representation to a receiving district.

G. COMMITTEE REPORTS

H. PUBLIC COMMENTS ON AGENDA ITEMS

Members of the public are encouraged to speak during the public portion of the meeting. A time limit of three (3) minutes will be given for each audience member, to speak on *agenda items only* at this time.

I. MINUTES

It is recommended the Board of Education approve the minutes from:

- Regular Meeting on November 1, 2022
- Two Executive Meetings on November 1, 2022.

J. ENROLLMENT REPORT

	As of October 27, 2022	As of December 9, 2022
CTS	464	459

Grade level totals as of December 9, 2022:

PreK3 - 28	Fifth - 45
PreK4 - 35	2 homerooms
5 homerooms of combined 3 & 4	
	Sixth - 45
Kindergarten - 39	2 homerooms
2 homerooms	
	Seventh - 47
First - 37	2 homerooms
2 homerooms	
	Eighth - 58
Second - 40	2 homerooms
2 homerooms	
Third - 39	
2 homerooms	
Fourth - 46	
2 homerooms	

1. Suspensions
10/27/2022 through 12/9/2022
Number of new student suspensions:

In-school suspensions - 0
External suspensions - 4

K. SUPERINTENDENT'S REPORT

1. HIB Report Approval
It is recommended that the Board of Education approve the Superintendent's monthly Harassment, Intimidation and Bullying Report for October 2022 as presented:

HIB Investigations:

Reported:	1
Completed:	1
Number of incidents ruled as Harassment, Intimidation or Bullying:	0
Number of incidents ruled as not falling under the HIB provisions:	1

2. HIB Acknowledgement
It is recommended that the Board of Education acknowledge the Superintendent's monthly Harassment, Intimidation and Bullying Report for November 2022 as presented:

HIB Investigations:

Reported:	4
Completed:	4

Number of incidents ruled as Harassment, Intimidation or Bullying: 0
Number of incidents ruled as not falling under the HIB provisions: 4

3. Revised School Calendar

It is recommended that the Board of Education approve the revised 2022-2023 school calendar. November 29, 2022 was a Professional Development day. February 17, 2023 will be a normal school day.

4. Preschool Operational Plan

It is recommended that the Board of Education approve the Annual Preschool Operational Plan Update for the 2023-2024 school year.

L. PERSONNEL

1. Extended Leave

It is recommended that the Board of Education approve to extend the leave of employee #1123 for 5 days, with a return date of 11/21/22 instead of 11/14/22.

2. Substitute Instructional Assistant

It is recommended that the Board of Education approve Hope Timmons as a substitute Instructional Assistant for the 2022-2023 school year.

3. Resignation

It is recommended that the Board of Education accept the resignation of:

- John Borchert, School Psychologist, with his last day being January 20, 2023.

4. Club 21

It is recommended that the Board of Education approve Patrice Burroughs as a Club 21 advisor and aide for the 2022-2023 school year.

5. Cheerleading Advisors

It is recommended that the Board of Education approve Lauren Eisenhart and Patti Smith as Cheerleading Advisors for the 2022-2023 school year at a rate of \$30/hr.

6. Substitute

It is recommended that the Board of Education approve Rita Pettit as a substitute teacher for the 2022-2023 school year.

7. Tuition Reimbursement

It is recommended that the Board of Education approve the tuition reimbursement for employee #1113, for 6 graduate credits. The employee will be reimbursed upon submission of proper paperwork and according to the timeline in the CTEA agreement.

M. CURRICULUM

1. Field Trips

It is recommended that the Board of Education approve the following field trips:

- Pre-K classes to the Levoy Theater on March 17, 2023.
- 4th grade classes to Historic Cold Spring Village on May 26, 2023.
- 4th grade classes to Wild About Cumberland on March 30, 2023.

2. Workshops

It is recommended that the Board of Education approve the following staff workshop:

Name	Date	Workshop	Location	Cost	Mileage
Karen Haddock	01/09/23	BER: Dyslexia Workshop	Virtual	\$279	0
Kristin Schell	01/25-27/23	Techspo	Atlantic City	\$515	yes
Brittney Knight	02/08/23	Active Student Engagement Strategies	Stockton	\$106	yes
Kerri Zeleniak	02/02/23	Stockton Coastal CS Hub	Stockton	\$0	yes

N. FINANCE

1. NJSBA ACES Cooperative Agreement

It is recommended the Board of Education approve participation in the ACES Cooperative pricing agreement with New Jersey School Board Association for natural gas and electric purchasing services.

2. Egg Harbor Township Tuition Contracts

It is recommended the Board of Education approve the tuition contracts with the Egg Harbor Township School District for the 2022-2023 school year:

McKinney Vento Act Placement: Two students at \$113.45 per diem, per student - Effective 10/27/22 through 6/30/23

Placements are included in the attachment

3. Commission for the Blind

It is recommended the Board of Education approve the Contract for Education Level 1 services with the Commission For the Blind and Visually Impaired for the 2022-2023 school year at the cost of \$1,968.00.

4. Thunderbolt Academy Tuition Contract Dec 22- June 23

It is recommended that the Board of Education approve the Millville Thunderbolt Academy 2022-23 tuition contract:

1 Student - November 30 through June 30 at \$155.56 per diem

5. Approval of amendment of ARP ESSER III Application

It is recommended that the Board of Education approve the amendment to the previously approved and submitted American Rescue Plan - ESSER III application. The amendment increased the allocation to HVAC upgrades, which will include enhanced ventilation system and controls.

6. Award of Bid - HVAC and Interior Renovations

It is recommended that the Board of Education award the HVAC and Interior Renovations bid Capri Construction in the amount of \$2,491,800 to Capri Construction

The project will be funded via the following funds:

ESSER II - \$438,000

ARP - ESSER III - \$1,253,800

Debt Service - \$800,000

The full list of bids are below with the bid tabulation attached.

Capri Construction - \$2,491,800
WJ Gross - \$2,838,000
Joseph Porretta Builders - \$2,692,047
Trimark Building Contractors - \$2,973,157

7. National Lunch Program Equipment Assistance Grant

It is recommended that the Board of Education approve the National School Lunch Program Equipment Assistance Grant Application. If approved and accepted, the grant would cover up to \$20,000 for kitchen equipment replacements or upgrades.

O. TRANSPORTATION

P. UNFINISHED BUSINESS

Q. OTHER BUSINESS

1. Board Secretary's Monthly Certification

It is recommended that the Board of Education approve the Board Secretary's Report, pursuant to N.J.A.C. 6A:23A-16.10(c) 2, the Business Administrator/Board Secretary certifies that there are no changes in anticipated revenue amounts and sources for the month ending October 31, 2022 and pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Business Administrator/Board Secretary certifies that as of October 31, 2022 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Commercial Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(c)4.

2. Treasurer's Report

Treasurer's Report is in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2, for the month ending October 31, 2022. The Treasurer's Report and Secretary's Report are in agreement for the month ending October 31, 2022.

3. Bill List/Line Item Transfers

It is recommended that the Board of Education approve the itemized bill pay list for November 2022. It is further recommended to approve the Monthly Transfers and Transfer Status Report for October 2022.

It is recommended that the Board of Education authorize the School Business Administrator to pay bills and make any necessary transfers before the next board meeting. A list of all bills and transfers will be provided at the next board meeting.

R. EXECUTIVE SESSION

It is recommended that the Board of Education approve, by Resolution, adjourning into Executive Session.

RESOLVED: At a public meeting of the Board of Education of Commercial Township, held this evening, pursuant to the "Open Public Meetings Act", the following subjects to be discussed in a session of the Board closed to the public:

- Personnel Matters

It is presently anticipated that the items mentioned in the resolution may be disclosed to the public upon final determination of the subject by the Board of Education.

Action (may) or (may not) be taken

S. FOR YOUR INFORMATION

1. Governance Training

The following Board Members need to complete their Governance Training by December 31, 2022:

Carol Perrelli: Governance IV

Tracy Richardson: Governance III

Jessica Driver: Governance I

2. Upcoming Events

December 17, 2022 -PTA Breakfast with Santa 8:00-10:00 AM

December 21, 2022 -Winter Concert Gr. 3-8 7:00 PM

December 22, 2022 -Winter Concert Gr. K-2 2:00 PM

January 31, 2023 - QSAC visit

T. PUBLIC COMMENTS

Members of the public are encouraged to speak during the public portion of the meeting. A time limit of three (3) minutes will be given for each audience member. Complaints stated, questions asked, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. Step to the podium.
3. State your full name and address before commenting.
4. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

U. ADJOURNMENT