



**Commercial Township Board of Education
Meeting**

10/12/2021 07:00 PM

Commercial Township School
1308 North Ave
Port Norris, NJ 08349

Printed : 10/8/2021 1:11 PM ET

A. PLEDGE TO THE FLAG

B. SUNSHINE LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Commercial Township Board of Education has caused notice of this meeting to be published by having the date, time and place advertised in the Press of Atlantic City and South Jersey Times and posted in the Commercial Township School, District Office and on the District website, and Township Clerk.

C. ROLL CALL

Mr. Darren Harris, Board Secretary, will roll call the attendance:

Beverly Dragotta ____ Sharon Porter ____ Karen Stormes-Rivera ____

Jess Driver ____ Tracy Richardson ____ Ronald Sutton, Jr. ____

Michelle Ronan ____ Stacy Wilson-Smith ____ Carol Perrelli ____

D. CORRESPONDENCE

E. PRESENTATION

F. PUBLIC COMMENTS ON AGENDA ITEMS

G. COMMITTEE REPORTS

H. MINUTES

It is recommended the Board of Education approve the minutes from:

- Regular Meeting on September 14, 2021

I. ENROLLMENT REPORT

	As of September 9, 2021	As of October 8, 2021
CTS	468	465

1. Suspensions
9/14/2021 through 10/7/2021
Number of student suspensions: 8

J. SUPERINTENDENT'S REPORT

1. HIB Report Approval

It is recommended that the Board of Education approve the Superintendent's monthly Harassment, Intimidation and Bullying Report for August 2021 as presented:

HIB Investigations:

Reported:	0
Completed:	0
Number of incidents ruled as Harassment, Intimidation or Bullying:	0
Number of incidents ruled as not falling under the HIB provisions:	0

2. HIB Acknowledgement

It is recommended that the Board of Education acknowledge the Superintendent's monthly Harassment, Intimidation and Bullying Report for September 2021 as presented:

HIB Investigations:

Reported:	1
Completed:	1
Number of incidents ruled as Harassment, Intimidation or Bullying:	1
Number of incidents ruled as not falling under the HIB provisions:	0

3. Student Data Safety System

It is recommended that the Board of Education approve the SDSS for the month of January 2021 – June 2021.

4. Virtual School Plan

It is recommended that the Board of Education approve the virtual school plan for 2021-2022 school year and submission to the County Office by the October 18, 2021 deadline.

5. School Calendar Revision

It is recommended that the Board of Education approve a revision to the 2021-2022 school calendar. The change makes February 18, 2021 a half day for students.

K. PERSONNEL

1. Substitutes

It is recommended that the Board of Education approve following substitutes for the 2021-2022 school year:

Brittany Gaddy as a substitute Teacher, at a rate of \$95/day.

Caylin Thompson as a substitute Teacher, at a rate of \$95/day.

Hailey Sheppard as a substitute Instructional Assistant, at a rate of \$85/day.

Hailey Sheppard as a substitute Bus Aide, at a rate of \$12/hr.

2. Substitute Coordinator Resignation

It is recommended that the Board of Education approve the resignation of Alysia Thomson as substitute coordinator effective September 30, 2021.

3. Substitute Coordinator Hire

It is recommended that the Board of Education approve Diane Cutrone as Substitute Coordinator, effective October 1, 2021, with a \$2,500 stipend (prorated).

4. New Hire

It is recommended that the Board of Education approve the hiring of Renné Sheppard, as a School Bus Driver, at a rate of \$26,945/year (prorated), for the 2021-2022 school year. Ms. Sheppard's starting

date will be October 22, 2021.

5. Breakfast Monitors

It is recommended that the Board of Education approve Chris Lanterman and Caitlin Musser as breakfast monitors at the rate per CTEA contract.

6. Reinstatement of Personnel

It is recommended that the Board of Education approve to reinstate (1) Instructional Assistant position. This position was a reduction in force in the Spring of 2021. Michelle Santiago will be reinstated at Step 3, \$27,689 (prorated).

L. POLICY

1. Policy- Second Reading

It is recommended that the Board of Education approve the following policy for second reading and adoption:

1648.13 School Employee Vaccination Requirements (New)

M. CURRICULUM

1. Course of Study Curricula

It is recommended that the Board of Education approve the course of study curricula units for third grade Math.

N. TRANSPORTATION

1. Transportation Jointure

It is recommended the Board of Education approve the transportation jointure with the Cumberland Regional High School to transport 1 student to the CCTECH Agricultural Program at their school. The cost of the jointure is \$2,145.00.

O. FINANCE

1. Tuition Contract

It is recommended that the Board of Education approve the tuition contract between the Commercial Township School District and Gloucester County Vocational School for 1 student at the rate of \$2,547.00 with an out of county fee of \$5,418.00.

2. Bond Referendum Project

It is recommended the Board of Education approve the submission of the Commercial Township School Addition and Renovations project, #11-0950-025-22-1000, for schematic approval as a school facilities project for which the district is seeking state funding.

3. 2022-2023 Tentative Budget Calendar

It is recommended that the Board of Education approve the Tentative 2022-2023 Budget Calendar.

4. Bid Rejection

It is recommended the Board of Education reject all bids of Bid #2022-05 for preschool transportation as all bids came in over budget.

5. CECZ Fall Contract

It is recommended the Board of Education approve the Partnership Agreement with the Cumberland Empowerment Zone Corporation for the afterschool program. CECZ shall reimburse the district \$400.00 per student up to 40 students.

P. UNFINISHED BUSINESS

1. NJSBA Field Representative Bi-monthly Trainings
Discussion on NJSBA School Board Training.
2. Covid-19 Testing
The superintendent will provide a status update for the mandated Covid-19 testing for unvaccinated staff members, which begins October 18, 2021.

Q. NEW BUSINESS

R. OTHER BUSINESS

1. Board Secretary's Monthly Certification

It is recommended that the Board of Education approve the Board Secretary's Report, pursuant to N.J.A.C. 6A:23A-16.10(c) 2, the Business Administrator/Board Secretary certifies that there are no changes in anticipated revenue amounts and sources for the month ending August 31, 2021 and pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Business Administrator/Board Secretary certifies that as of August 31, 2021 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Commercial Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(c)4.

2. Treasurer's Report

Treasurer's Report, is in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2, for the month ending August 31, 2021. The Treasurer's Report and Secretary's Report are in agreement for the month ending August 31, 2021.

3. Bill List/Line Item Transfers

It is recommended that the Board of Education approve the itemized bill pay list for September 2021.

It is recommended that the Board of Education authorize the School Business Administrator to pay bills and make necessary transfers before the next board meeting. A list of all bills and transfers will be provided at the next board meeting.

S. ADDENDUM

T. FOR YOUR INFORMATION

1. Mandated Trainings
The following Board Members need to complete their NJSBA Mandated Trainings by December 31, 2021.

Tracy Richardson- Governance II
Beverly Dragotta- Governance III
Karen Stormes-Rivera- Governance IV
Sharon Porter- Governance IV
Michelle Ronan Governance IV
Stacy Wilson-Smith- Governance IV

U. PUBLIC COMMENTS

Members of the public are encouraged to speak during the public portion of the meeting. A time limit of three (3) minutes will be given for each audience member. Complaints stated, questions

asked, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. Step to the podium.
3. State your full name and address before commenting.
4. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

V. EXECUTIVE SESSION

It is recommended that the Board of Education approve, by Resolution, adjourning into Executive Session.

RESOLVED: At a public meeting of the Board of Education of Commercial Township, held this evening, pursuant to the "Open Public Meetings Act", the following subjects to be discussed in a session of the Board closed to the public:

- Student Matters

It is presently anticipated that the items mentioned in the resolution may be disclosed to the public upon final determination of the subject by the Board of Education.

Action (may) or (may not) be taken

W. RESUME PUBLIC MEETING

It is recommended the Board of Education resume Open Session.

X. ADJOURNMENT