



**Commercial Township Board of Education
Meeting**

11/09/2021 07:00 PM

Commercial Township School
1308 North Ave
Port Norris, NJ 08349

Printed : 11/9/2021 11:42 AM ET

A. PLEDGE TO THE FLAG

B. SUNSHINE LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Commercial Township Board of Education has caused notice of this meeting to be published by having the date, time and place advertised in the Press of Atlantic City and South Jersey Times and posted in the Commercial Township School, District Office and on the District website, and Township Clerk.

C. ROLL CALL

Mr. Darren Harris, Board Secretary, will roll call the attendance:

Beverly Dragotta ____ Sharon Porter ____ Karen Stormes-Rivera ____

Jess Driver ____ Tracy Richardson ____ Ronald Sutton, Jr. ____

Michelle Ronan ____ Stacy Wilson-Smith ____ Carol Perrelli ____

D. CORRESPONDENCE

1. State Assessments

Letter received from the NJDOE Office of Assessments stating that Commercial Township has been selected to participate in the English Language Arts Field Test for the Spring 2022 state assessments.

E. PRESENTATION

1. Spotlight on Programs

Alysia Thompson and John Lavell will be giving a "Spotlight on Programs" presentation.

F. EXECUTIVE SESSION

It is recommended that the Board of Education approve, by Resolution, adjourning into Executive Session.

RESOLVED: At a public meeting of the Board of Education of Commercial Township, held this evening, pursuant to the "Open Public Meetings Act", the following subjects to be discussed in a session of the Board closed to the public:

- Personnel Matters
- Student Matters

It is presently anticipated that the items mentioned in the resolution may be disclosed to the public upon final determination of the subject by the Board of Education.

Action (may) or (may not) be taken

G. RESUME PUBLIC MEETING

It is recommended the Board of Education resume Open Session.

H. PUBLIC COMMENTS ON AGENDA ITEMS

I. COMMITTEE REPORTS

- Building and Grounds met on 10/12/2021
- Personnel met on 10/12/2021

J. MINUTES

It is recommended the Board of Education approve the minutes from:

- Regular Meeting on October 12, 2021
- Executive Session on October 12, 2021

K. ENROLLMENT REPORT

	As of October 8, 2021	As of November 2, 2021
CTS	465	464

1. Suspensions
10/8/2021 through 11/3/2021
Number of student suspensions: 0

L. SUPERINTENDENT'S REPORT

1. HIB Report Approval
It is recommended that the Board of Education approve the Superintendent's monthly Harassment, Intimidation and Bullying Report for September 2021 as presented:

HIB Investigations:

Reported:	4
Completed:	4
Number of incidents ruled as Harassment, Intimidation or Bullying:	2
Number of incidents ruled as not falling under the HIB provisions:	2

2. HIB Acknowledgement
It is recommended that the Board of Education acknowledge the Superintendent's monthly Harassment, Intimidation and Bullying Report for October 2021 as presented:

HIB Investigations:

Reported:	1
Completed:	1
Number of incidents ruled as Harassment, Intimidation or Bullying:	0
Number of incidents ruled as not falling under the HIB provisions:	0

3. 2021-2022 School Nursing Plan
It is recommended that the Board of Education approve the 2021 -2022 School Nursing Services Plan.

4. 2021-2022 Wellness Policy Assessment Tool

It is recommended that the Board of Education approve the 2021-2022 Wellness Policy Assessment Tool Forms.

5. Bus Evacuation Drills

It is recommended that the Board of Education approve the District Bus Evacuation Drills that took place on:

Tuesday, 10/05/21 at Commercial Township School. Supervised by Brittany Fisher, Transportation Coordinator, Greg Horton, Substitute Asst. Principal, and Kristin Schell, Superintendent/Principal.

6. MOA Law Enforcement

It is recommended that the Board of Education approve the MOA between the Commercial Township School District and Law Enforcement Officials for the 2021-2022 school year.

M. PERSONNEL

1. New Hires

It is recommended that the Board of Education approve the following new hires:

*Janice Hoffman as a 10-month COVID Attendance Secretary, part-time, for 15 hours per week, at a salary of \$15,453 (prorated), with a starting date of 11/10/2021.

Janice Hoffman as a Cafeteria Monitor at a rate per CTEA agreement for the 2021-2022 school year, with a starting date of 10/25/2021.

*Funded through ARP/ESSER III.

2. Club 21

It is recommended that the Board of Education approve Kerri Zeleniak as a Club Advisor and Janice Hoffman as a Club Aide for the 2021-2022 Club 21 Program, rate per CTEA agreement.

3. Leave of Absence

It is recommended the Board of Education approve the following leave requests:

Employee #	Type of Leave	Start Date	End Date	Use of Paid Days
0201	FLA	11/29/2021	2/21/2022	N/A
1114	Unpaid	1/18/2022	3/14/2022	N/A

4. Substitute

It is recommended that the Board of Education approve Jenna Mucardo as a substitute, at a rate of \$95/per day, for the 2021-2022 school year.

N. POLICY

1. Policy-First Reading

It is recommended that the Board of Education approve the following policy for first reading :

1648.11 The Road Forward COVID-19-Health and Safety (M)-New

1648.14 Safety Plan for Healthcare Settings in School Buildings-COVID-19 (M)-New

2425 Emergency Virtual or Remote Instruction Program (M)-New

6115.01 Federal Awards/Funds Internal Controls-Allowability of Costs (M)-New

6115.02 Federal Awards/Funds Internal Controls-Mandatory Disclosures (M)-New

6115.03 Federal Awards/Funds Internal Controls-Conflict of Interest (M)-New

5770 Student Right of Privacy-Revised
 5751 Sexual Harassment of Students (M)-Revised
 2422 Comprehensive Health and Physical Education (M)-Revised
 2467 Surrogate Parents and Resource Family Parents (M)-Revised
 5111 Eligibility of Resident/Nonresident Students (M)-Revised
 5116 Education of Homeless Children (Revised)
 7432 Eye Protection (M)-Revised
 8420 Emergency and Crisis Situations (M)-Revised
 8420.1 Fire and Fire Drills (M)-Revised
 8540 School Nutrition Programs (M)-Revised
 8550 Meal Charges/Outstanding Food Service Bill (M)-Revised
 8600 Student Transportation (M)-Revised
 6311 Contracts for Good or Services Funded by Federal Grants (M)-Revised

5114 Children Dislaced by Domestic Violence-Abolished
 8810 Religious Holidays-Abolished
 1648 Restart and Reovery Plan (M)-Abolished
 1648.02 Remote Learning Options for Families (M)-Abolished
 1648.03 Restart and Recovery Plan-Full-Time Remote Instruction (M)-Abolished

O. CURRICULUM

1. Course of Study Curricula

It is recommended that the Board of Education approve the course of study curricula units for third grade Math.

2. Field Trips

It is recommended that the Board of Education approve field trips for the 2021-2022 school year:

Grade	Destination	Location
PK	Please Touch Museum	Philadelphia, PA
K	Storybook Land	Egg Harbor Twp., NJ
1	Philadelphia Zoo	Phildalephia, PA
2	Camden Aquarium	Camden, NJ
3	Philadelphia Zoo	Philadelphia, PA
4	Cold Spring Village	Cape May, NJ
5	Constitution Walking Tour	Philadelphia, PA
6	Academy of Science	Philadelphia, PA
7	Cape May Zoo	Cape May, NJ
8	Six Flags/Great Adventure	Jackson, NJ

3. Southwest Council

It is recommended that the Board of Education approve the Southwest Council Program "Footprints for Life" for 1st grade students beginning November 2021.

P. TRANSPORTATION

Q. FINANCE

1. State Contract Purchase

It is recommended the Board of Education approve the following proposal utilizing State Contracts:

Dell Technologies, M0483/19TELE00656 for 200 student chromebooks, at a total cost of \$73,478.

This will be funded 100% through Emergency Connectivity Funds (ECF).

2. Safety Grant

It is recommended the Board of Education accept the 2019-2020 Safety Grant in the amount of \$3,638.00.

3. Tuition Contracts

It is recommended that the Board of Education approve the following contracts for the Millville Thunderbolt Academy:

2 Students from September 7, 2021 - June 30, 2022 at the cost of \$16,349 per student.

1 Student from October 12, 2021 - June 30, 2022 at the cost of \$14,078.65.

4. ARP/ESSERIII Application

It is recommended the Board of Education approve the ARP/ESSER III application.

R. UNFINISHED BUSINESS

1. NJSBA Field Representative Bi-monthly Training

Roles and Responsibilities meeting on Tuesday, December 14, 2021, at 6:00 PM.

S. NEW BUSINESS

1. NJSBA Information

NJSBA information regarding Critical Race Theory.

2. Athlete Vaccination

Discussion on vaccine requirements for athletes.

T. OTHER BUSINESS

1. Board Secretary's Monthly Certification

It is recommended that the Board of Education approve the Board Secretary's Report, pursuant to N.J.A.C. 6A:23A-16.10(c) 2, the Business Administrator/Board Secretary certifies that there are no changes in anticipated revenue amounts and sources for the month ending September 30, 2021 and pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Business Administrator/Board Secretary certifies that as of September 30, 2021 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Commercial Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(c)4.

2. Treasurer's Report

Treasurer's Report, is in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2, for the month ending September 30, 2021. The Treasurer's Report and Secretary's Report are in agreement for the month ending September 30, 2021.

3. Bill List/Line Item Transfers

It is recommended that the Board of Education approve the itemized bill pay list for October 2021.

It is recommended that the Board of Education authorize the School Business Administrator to pay bills and make necessary transfers before the next board meeting. A list of all bills and transfers will be provided at the next board meeting.

4. M1 and Comprehensive Maintenance Plan

It is recommended the Board of Education approve the annual M1 and Comprehensive Maintenance Report.

U. ADDENDUM

V. FOR YOUR INFORMATION

1. Joint County Roundtable Meeting

The Cumberland and Salem County Joint Roundtable Meeting is scheduled to be virtual and in person on Wednesday, November 17, 2021. In person begins at 6:00pm at the Cumberland County Technical Education Center while virtual is at 7:00p.m.

The topic of the meeting is to discuss best practices and how to help students who may be experiencing learning loss. Please contact the Business Office if you wish to attend.

2. Mandated Trainings

The following Board Members need to complete their NJSBA Mandated Trainings by December 31, 2021.

Tracy Richardson- Governance II
Beverly Dragotta- Governance III
Karen Stormes-Rivera- Governance IV
Sharon Porter- Governance IV
Michelle Ronan Governance IV
Stacy Wilson-Smith- Governance IV

W. PUBLIC COMMENTS

Members of the public are encouraged to speak during the public portion of the meeting. A time limit of three (3) minutes will be given for each audience member. Complaints stated, questions asked, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. Step to the podium.
3. State your full name and address before commenting.
4. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

X. ADJOURNMENT