



**Commercial Township Board of Education  
Meeting**

**03/15/2022 07:00 PM**

Commercial Township School  
1308 North Ave  
Port Norris, NJ 08349

Printed : 3/11/2022 4:04 PM ET

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**A. PLEDGE TO THE FLAG**

**B. SUNSHINE LAW**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Commercial Township Board of Education has caused notice of this meeting to be published by having the date, time and place advertised in the Press of Atlantic City and South Jersey Times and posted in the Commercial Township School, District Office and on the District website, and Township Clerk.

**C. ROLL CALL**

Mr. Darren Harris, Board Secretary, will roll call the attendance:

Sharon Porter \_\_\_\_ Karen Stormes-Rivera \_\_\_\_

Jess Driver \_\_\_\_ Tracy Richardson \_\_\_\_ Ronald Sutton, Jr. \_\_\_\_

Stacy Wilson-Smith \_\_\_\_ Carol Perrelli \_\_\_\_

**D. PRESENTATION**

1. June 30, 2021 Audit

Ray Colavita, school auditor, will present the June 30, 2021 Audit.

2. Budget 2022-2023

i. 2022-2023 Budget Submission to the County Office

The Business Office will review the 2022-2023 budget. Handouts and Resolution will be provided at the BOE Meeting.

**E. CORRESPONDENCE**

1. Mid-year Budget Review Letter from NJDOE County Office

Letter received from the County Office of Education regarding the district's mid-year budget review.

**F. PUBLIC COMMENTS ON AGENDA ITEMS**

**G. COMMITTEE REPORTS**

- Policy met on 02/22/2022

## H. MINUTES

It is recommended the Board of Education approve the minutes from:

- Regular Meeting on February 8, 2022

## I. ENROLLMENT REPORT

	As of February 8, 2022	As of March 10, 2022
CTS	450	450

1. Suspensions  
02/09/2022 through 3/9/2022  
Number of new student suspensions:  
1 Bus Suspension  
3 In-School Suspensions  
2 External Suspensions

## J. SUPERINTENDENT'S REPORT

1. HIB Report Approval  
It is recommended that the Board of Education approve the Superintendent's monthly Harassment, Intimidation and Bullying Report for February 2022 as presented:

HIB Investigations:

Reported:	0
Completed:	0
Number of incidents ruled as Harassment, Intimidation or Bullying:	0
Number of incidents ruled as not falling under the HIB provisions:	0

2. HIB Acknowledgement  
It is recommended that the Board of Education acknowledge the Superintendent's monthly Harassment, Intimidation and Bullying Report for March 2022 as presented:

HIB Investigations:

Reported:	3
Completed:	3
Number of incidents ruled as Harassment, Intimidation or Bullying:	0
Number of incidents ruled as not falling under the HIB provisions:	3

3. Field Trips  
It is recommended the Board of Education approve the following field trip request:

(2) PK classes to Millville Public Library on March 23, 2022  
(2) PK classes to Millville Public Library on March 25, 2022  
PK classes to Duffields Farm on April 13, 2022 Revised from Fall approval  
Grade 4 to Mauricetown Historical Society on March 29, 2022  
Grade 8 to Mauricetown Historical Society on March 29, 2022  
Performing Arts to Levoy Theatre on April 6, 2022

4. SEMI Corrective Action Plan  
It is recommended the Board of Education approve the SEMI Corrective Action Plan for the 2021-2022 school year.

## K. PERSONNEL

1. Sidebar

It is recommended the Board of Education approve the sidebar agreement with the Commercial Township Education Association.

2. Leave of Absence

It is recommended that the Board of Education approve the following leave requests:

Employee #	Type of Leave	Start Date	End Date	Use of Paid Days
#1039	Administrative	02/10/22	02/11/22	2 Paid Days
#0086	FMLA	02/14/22	02/25/22	10 Sick Days
#1039	FMLA	02/14/22	05/17/22	Unpaid
#0056	FMLA	03/01/22	03/01/22	Unpaid
#0086	FMLA	03/07/22	03/11/22	5 Sick Days

3. New Hire

It is recommended that the Board of Education approve Caylin Thompson as Preschool Teacher for the 2021-2022 school year, beginning March 16, 2022. Her salary will be \$54,577 (prorated), Step 1BA.

**L. POLICY**

1. Policy-Second Reading

It is recommended that the Board of Education approve the following Policy (P) and Regulation (R) for second reading and adoption:

- 2415.05 P-Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment (M) (Revised)
- 2431.4 P & R-Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) (Revised)
- 2460.30 R-Additional/Compensatory Special Education and Related Services (M) (New)
- 2622 P-Student Assessment (M) (Revised)
- 2622 R-Student Assessment (M) (New)
- 3233 P-Political Activities (Revised)
- 5541 P-Anti-Hazing (M) (New)
- 7540 P-Joint Use of Facilities (Revised)
- 8465 P & R-Bias Crimes and Bias-Related Acts (M) (Revised)
- 9560 P-Administration of School Surveys (M) (Revised)

2. Policy-First Reading

It is recommended that Board approve the first reading of the following revised policy:

0167 R-Public Participation In Board Meetings

**M. CURRICULUM**

1. Staff Workshops

It is recommended that the Board of Education approve the following staff workshops:

Name	Date	Workshop	Location	Cost	Mileage
Alysia Thomson	03/24/22	NJPSA/FEA/NJASCD Conf. Dinner (registration already approved.)	Atlantic City	\$75.00	

Tarin Leech	03/24/22	Trauma Sensitive Schools	Virtual	\$0	\$0
Dana Crandall	03/24/22	Trauma Sensitive Schools	Virtual	\$0	\$0
Tarin Leech	03/28/22	Understanding HIB Characteristics	Virtual	\$0	\$0
Joy Dunn	03/29/22	Strategies for Building Stronger Relationship	Virtual	\$0	\$0
Tricia Sammons	03/29/22	Strategies for Building Stronger Relationship	Virtual	\$0	\$0
Amy Ellis	03/29/22	Strategies for Building Stronger Relationship	Virtual	\$0	\$0
Jill Gregory	03/29/22	Strategies for Building Stronger Relationship	Virtual	\$0	\$0
Michelle Clark	03/29/22	Strategies for Building Stronger Relationship	Virtual	\$0	\$0
Natalia Michalkiewicz	03/29/22	Strategies for Building Stronger Relationship	Virtual	\$0	\$0
Jenna Mucardo	03/29/22	Strategies for Building Stronger Relationship	Virtual	\$0	\$0
Patrice Curtis	03/29/22	Strategies for Building Stronger Relationship	Virtual	\$0	\$0
Sarah Jackson	03/29/22	Strategies for Building Stronger Relationship	Virtual	\$0	\$0
Dana Crandall	03/31/22	Social Emotional Character Development	Virtual	\$0	\$0
Dana Crandall	04/26/22	Understanding HIB Characteristics	Virtual	\$0	\$0

\*Strategies workshop ends at 4:30 PM. Staff members will be paid \$30/hr with ESSER II funds for after school.

## **N. TRANSPORTATION**

### 1. Parent Transportation Contract

It is recommended the Board of Education approve the parent transportation contract with parent of an OOD student to transport their student to Pinelands Learning Center at the rate of \$52.43 per day the student attends.

## **O. FINANCE**

### 1. State Contract Purchase

It is recommended the Board of Education approve the following purchase under state contract #CCESP:

CM3 proposal for the Geothermal Heat Pump Replacement for \$459,529.84. The scope of the project includes removing 10 heat pumps and replacing them with 5, removing and installing new circulating pumps and piping, electrical upgrades, and design and engineering fees.

### 2. CMCSSTD Contracts

It is recommended the Board of Education approve the following contracts with CMCSSTD:

ESY 1:1 Aide Agreement: \$2,900 for first student; \$2,800 each additional student  
22-23 SY 1:1 Aide Agreement: \$28,235 per 1:1 aide

### 3. Preschool Budget

It is recommended the Board of Education approve the 2022-2023 Preschool Budget.

## **P. ADDENDUM**

## **Q. UNFINISHED BUSINESS**

### 1. Update on STOP School Violence School Mapping Project

The superintendent will provide an update on this program.

## **R. NEW BUSINESS**

## **S. OTHER BUSINESS**

### 1. Board Secretary's Monthly Certification

It is recommended that the Board of Education approve the Board Secretary's Report, pursuant to N.J.A.C. 6A:23A-16.10(c) 2, the Business Administrator/Board Secretary certifies that there are no changes in anticipated revenue amounts and sources for the month ending January 31, 2022 and pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Business Administrator/Board Secretary certifies that as of December 31, 2021 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Commercial Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(c)4.

### 2. Treasurer's Report

Treasurer's Report, is in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2, for the month ending January 31, 2022. The Treasurer's Report and Secretary's Report are in agreement for the month ending January 31, 2022.

3. Bill List/Line Item Transfers

It is recommended that the Board of Education approve the itemized bill pay list for February 2022.

It is recommended that the Board of Education authorize the School Business Administrator to pay bills and make necessary transfers before the next board meeting. A list of all bills and transfers will be provided at the next board meeting.

**T. FOR YOUR INFORMATION**

1. School Ethics Disclosure Forms

An email will be sent out with instructions to complete the School Ethics Disclosure Forms. These forms must be completed online no later than April 30, 2022.

2. Safe Return Plan

The Safe Return to In-Person Instruction Plan for SY 2021-22 has been revised for masks, contact tracing, and quarantine.

3. Workshop 2022

NJSBA Workshop 2022 will be held at the Atlantic City Convention Center and is scheduled for October 24-26th. Early Bird registration is from April 4, 2022 to June 30, 2022.

4. Superintendent Evaluation

Superintendent evaluation timeline.

5. Unofficial Election Results

Unofficial Election Results of the March 8, 2022 Bond Proposal Question:

Yes- 151 votes

No- 35 votes

**U. PUBLIC COMMENTS**

Members of the public are encouraged to speak during the public portion of the meeting. A time limit of three (3) minutes will be given for each audience member. Complaints stated, questions asked, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. Step to the podium.
3. State your full name and address before commenting.
4. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

**V. EXECUTIVE SESSION**

It is recommended that the Board of Education approve, by Resolution, adjourning into Executive Session.

RESOLVED: At a public meeting of the Board of Education of Commercial Township, held this evening, pursuant to the "Open Public Meetings Act", the following subjects to be discussed in a session of the Board closed to the public:

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It is presently anticipated that the items mentioned in the resolution may be disclosed to the public upon final determination of the subject by the Board of Education.

Action (may) or (may not) be taken

**W. RESUME PUBLIC MEETING**

It is recommended the Board of Education resume Open Session.

**X. ADJOURNMENT**