



**Commercial Township Board of Education
Meeting
07/13/2021 07:00 PM
Commercial Township School
1308 North Ave
Port Norris, NJ 08349**

Printed : 7/13/2021 2:06 PM ET

A. PLEDGE TO THE FLAG

B. SUNSHINE LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Commercial Township Board of Education has caused notice of this meeting to be published by having the date, time and place advertised in the Press of Atlantic City and South Jersey Times and posted in the Commercial Township School, District Office and on the District website, and Township Clerk.

C. ROLL CALL

Mr. Darren Harris, Board Secretary, will roll call the attendance:

Beverly Dragotta ____ Sharon Porter ____ Karen Stormes-Rivera ____

Jess Driver ____ Tracy Richardson ____ Ronald Sutton, Jr. ____

Michelle Ronan ____ Stacy Wilson-Smith ____ Carol Perrelli ____

D. CORRESPONDENCE

E. EXECUTIVE SESSION

It is recommended that the Board of Education approve, by Resolution, adjourning into Executive Session.

RESOLVED: At a public meeting of the Board of Education of Commercial Township, held this evening, pursuant to the "Open Public Meetings Act," the following subjects to be discussed in a session of the Board closed to the public:

- Grievance

It is presently anticipated that the items mentioned in the resolution may be disclosed to the public upon final determination of the subject by the Board of Education.

F. RESUME PUBLIC MEETING

It is recommended the Board of Education resume Open Session.

G. PRESENTATION

H. PUBLIC COMMENTS ON AGENDA ITEMS

I. COMMITTEE REPORTS

- Building and Grounds met on 6/29/2021
- Personnel met on 6/29/2021

J. MINUTES

It is recommended the Board of Education approve the minutes from:

- Special Meeting on June 1, 2021
- Regular Meeting on June 8, 2021
- Executive Meeting on June 8, 2021

K. ENROLLMENT REPORT

	As of June 4, 2021	As of June 15, 2021
CTS	442	442

L. SUPERINTENDENT’S REPORT

1. HIB Report Approval

It is recommended that the Board of Education approve the Superintendent's monthly Harassment, Intimidation and Bullying Report for May 2021 as presented:

HIB Investigations:

Reported:	1
Completed:	1
Number of incidents ruled as Harassment, Intimidation or Bullying:	0
Number of incidents ruled as not falling under the HIB provisions:	1

2. HIB Acknowledgement

It is recommended that the Board of Education acknowledge the Superintendent's monthly Harassment, Intimidation and Bullying Report for June 2021 as presented:

HIB Investigations:

Reported:	0
Completed:	0
Number of incidents ruled as Harassment, Intimidation or Bullying:	0
Number of incidents ruled as not falling under the HIB provisions:	0

3. Employee Request

It is recommended that the Board of Education approve the request of employee #0234 for their child to attend Preschool at the Commercial Township School District, tuition-free, starting with the 2021-2022 school year, per Policy #5111.

4. Donate Student Desks

It is recommended the Board of Education approve donating up to 65 student desks that are no longer of use to the district to CTS families on a first-come first-serve basis.

5. Superintendent Goals

It is recommended that the Board of Education approve the Superintendent and District Goals for the 2021-2022 school year.

M. PERSONNEL

1. Guide Movement

It is recommended the Board of Education approve the lateral guide movement for Employee #0200 from Step 5 BA+15 to Step 5 MA for the 2021-2022 School Year.

2. Tuition Reimbursement

It is recommended that the Board of Education approve tuition reimbursement for employee #0095, upon proper completion documentation for a Fall 2021 graduate course as per the CTEA Agreement.

3. Substitute Hire

It is recommended that the Board of Education approve Elena Quinton to be a substitute Instructional Assistant and substitute Bus Aide for the 2021-2022 school year.

4. Resignation

It is recommended that the Board of Education accept the resignation of Andrew Egnor, Guidance Counselor.

5. P-EBT Summer Hours

It is recommended that the Board of Education approve Diane Cutrone, for the position of P-EBT Summer Secretary to complete the P-EBT reports, at a rate of \$17/hr (not to exceed 20 hours).

N. POLICY

O. CURRICULUM

1. Staff Workshops

It is recommended that the Board of Education approve the following staff workshops:

Name	Date	Workshop	Location	Cost	Mileage
John Lavell	7/26/21	PreK Childhood Outcomes	Virtual	\$0	\$0
John Borchert	7/26/21	PreK Childhood Outcomes	Virtual	\$0	\$0
Alysia Thomson	8/3/21	NJ Equity Conference	Virtual	\$0	\$0
*Lisa Santiago	8/17-18/21	Tools Of The Mind	Virtual	\$3,750	\$0
Alysia Thomson	10/15/21	Renew!Reimagine!Rebuilt!	Virtual	\$0	\$0

*To be funded with Title II Funds.

2. Disposal of Curricula Material

It is recommended that the Board of Education approve disposing of the Middle School English Language Arts anthologies by Pearson. These curricula materials are no longer utilized in the district.

3. CAR Curricula Writing

It is recommended that the Board of Education approve the following staff members for CAR Curricula Writing at \$600/unit rate with work to be done June 16, 2021-August 31, 2021:

Name	Subject	Grade	# of Units
Walter Webster	Theater Practicum	MS	1

P. TRANSPORTATION

1. YMCA Transportation Contract

It is recommended the Board of Education approve the contract with the Vineland-YMCA to provide transportation for their summer camp from July 21, 2021 until August 27, 2021. They will be billed \$215.00 per day for a total of \$10,750.

Q. FINANCE

1. Bleachers and Wall Pads

It is recommended the Board of Education approve the following proposal for bleachers and wall pads in the gymnasium using Cooperative Contracts:

Bleachers and Wall Pads with Deglar Whiting- \$61,595 using NJ State contract DEG10464 through Ed Data Services.

2. CCESC Co-Op

It is recommended the Board of Education approve the 2021-2022 General Services Contract with the Education Services Commission for joint purchasing.

3. ECF Addendum

It is recommended the Board of Education approve the addendum with E-Rate Consulting Services to assist with the completion of the Emergency Connectivity Fund application process.

4. Commission for the Blind

It is recommended the Board of Education approve the Contract for Education Level 1 services with the Commission For the Blind and Visually Impaired for the 2021-2022 school year at the cost of \$2,200.

R. UNFINISHED BUSINESS

S. NEW BUSINESS

1. Safe Return Plan Update

The Superintendent will provide an update on the Safe Return Plan.

2. Board Goals

Discussion on 2021-2022 Board Goals.

T. OTHER BUSINESS

1. Board Secretary's Monthly Certification

It is recommended that the Board of Education approve the Board Secretary's Report, pursuant to N.J.A.C. 6A:23A-16.10(c) 2, the Business Administrator/Board Secretary certifies that there are no changes in anticipated revenue amounts and sources for the month ending May 31, 2021 and pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Business Administrator/Board Secretary certifies that as of May 31, 2021 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Commercial Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(c)4.

2. Treasurer's Report

Treasurer's Report, is in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2, for the month ending May 31, 2021. The Treasurer's Report and Secretary's Report are in agreement for the month ending May 31, 2021.

3. Bill List/Line Item Transfers

It is recommended that the Board of Education approve the itemized bill pay list for June 30, 2021.

It is recommended that the Board of Education approve the Transfer Status Report for the month of June 30, 2021.

It is recommended that the Board of Education authorize the School Business Administrator to pay bills and make necessary transfers before the next board meeting. A list of all bills and transfers will be provided at the next board meeting.

U. ADDENDUM

V. FOR YOUR INFORMATION

1. November Elections

The following Board Members are up for re-election in November. Nominating Petitions are due July 26, 2021 by 4:00pm to the County Clerk:

Jessica Driver
Carol Perrelli
Ronald Sutton Jr.

2. Resiliency Training Update

Staff members TBD were approved to attend Resiliency Training July 13-15 in June. Staff members attending are:

Caitlin Musser, Karen Haddock, Natalia Michalkiewicz, Ashley Loteck, Kerri Zeleniak, and Amy Ellis.

W. PUBLIC COMMENTS

Members of the public are encouraged to speak during the public portion of the meeting. A time limit of three (3) minutes will be given for each audience member. Complaints stated, questions asked, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. Step to the podium.
3. State your full name and address before commenting.
4. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

X. ADJOURNMENT

