



**Commercial Township Board of Education  
Meeting**

**11/10/2020 07:00 PM**

Commercial Township School  
1308 North Ave  
Port Norris, NJ 08349

Printed : 11/4/2020 3:02 PM EST

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**A. PLEDGE TO THE FLAG**

**B. SUNSHINE LAW**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Commercial Township Board of Education has caused notice of this meeting to be published by having the date, time and place advertised in the Press of Atlantic City and South Jersey Times and posted in the Commercial Township School, District Office and on the District website, and Township Clerk.

**C. ROLL CALL**

Mr. Darren Harris, Board Secretary, will roll call the attendance:

Beverly Dragotta \_\_\_\_ Sharon Porter \_\_\_\_ Karen Stormes-Rivera \_\_\_\_  
Carol Perrelli \_\_\_\_ Tracy Richardson \_\_\_\_ Ronald Sutton, Jr. \_\_\_\_  
Sheena Plummer \_\_\_\_ Michelle Ronan \_\_\_\_ Stacy Wilson-Smith \_\_\_\_

**D. CORRESPONDENCE**

**E. PRESENTATION**

1. Recognition of Mr. Walter Webster  
Recognition of Mr Walter Webster for his lifetime achievement award from the NJACT.

**F. PUBLIC COMMENTS ON AGENDA ITEMS**

**G. MINUTES**

It is recommended the Board of Education approve the minutes from:

- Regular Meeting on October 13, 2020

**H. ENROLLMENT REPORT**

	As of October 9, 2020	As of November 4, 2020
CTS	467	459

**I. SUPERINTENDENT'S REPORT**

1. HIB Report Approval

It is recommended that the Board of Education approve the Superintendent's monthly Harassment, Intimidation and Bullying Report for September 2020 as presented:

HIB Investigations:	
Reported:	0
Completed:	0
Number of incidents ruled as Harassment, Intimidation or Bullying:	0
Number of incidents ruled as not falling under the HIB provisions:	0

2. HIB Acknowledgement

It is recommended that the Board of Education acknowledge the Superintendent's monthly Harassment, Intimidation and Bullying Report for October 2020 as presented:

HIB Investigations:	
Reported:	1
Completed:	1
Number of incidents ruled as Harassment, Intimidation or Bullying:	0
Number of incidents ruled as not falling under the HIB provisions:	1

3. 2020-2021 SY Wellness Policy Assessment Tool

It is recommended that the Board of Education approve the 2020-2021 Wellness Policy Assessment Tool Forms.

4. 2020-2021 SY School Nursing Plan

It is recommended that the Board of Education approve the 2020 -2021 School Nursing Services Plan.

5. 2018-2019 Food Service Audit

It is recommended the Board of Education approve the 2018-2019 Food Service Audit and Findings and Food Service Audit Corrective Action Plan.

6. Bus Evacuation Drill

It is recommended that the Board of Education approve the District Bus Evacuation Drills that took place:

Tuesday, 10/27/20 at Commercial Township School. Supervised by Brittany Fisher, Transportation Coordinator, and Alysia Thomson, District Asst. Principal.

Wednesday, 10/28/20 at Commercial Township School. Supervised by Brittany Fisher, Transportation Coordinator, and Alysia Thomson, District Asst. Principal.

7. Donations

It is recommended the Board approve the receipt of the donations to the Commercial Township School as follows through DonorsChoose.org:

Mrs. Santiago (Gr. 1) - Project: "Mobile Teaching" which consists of an LM520 All Purpose Mobile Teaching Easel - Elementary

Mrs. Thomson - Project: "#Got Water" which consists of 100 Nike Hyperfuel 18 oz. Squeeze Water Bottles

8. Memorandum of Agreement with Law Enforcement

It is recommended the Board of Education approve the Memorandum of Agreement with law enforcement officials for the 2020-21 school year.

## J. PERSONNEL

1. Administrative Leave/Termination of Employment

It is recommended the Board of Education approve the paid Administrative Leave for employee #1093

from October 19, 2020 until December 18, 2020. Termination of employment with the Commercial Township School District is effective upon expiration of the Administrative Leave. Sixty day notice was provided to employee regarding same on Oct. 19, 2020.

2. Leave Requests

It is recommended the Board of Education approve the following leave requests:

Employee #	Type of Leave	Start Date	End Date	Use of Paid Days
0148	NJFLA	11/9/20	2/9/21	Unpaid
0043	FFCRA	11/9/20	11/11/20	11/9/20- 11/11/20 - sick days
1045	FMLA	11/12/20	1/11/21	11/12/20- 12/8/20 - sick and personal 12/9/20- 1/8/21 - unpaid

3. New Hire(s)

It is recommended the Board of Education approve Margarita Morales as a Part Time Bus Driver effective October 19, 2020 at the rate of \$17.00 per hour.

4. Replacement Teachers

It is recommended that the Board of Education approve the following replacement teachers:

- Melanie Hough, replacement teacher for Special Education In-class Support on Wednesdays-Fridays, effective November 4, 2020 at a per diem rate of \$272.89.
- Caitlin Musser, replacement teacher for 1st Grade, effective November 11, 2020 at a per diem rate of \$272.89.

5. Substitutes

It is recommended the Board approve Ms. Deedra Brewer to be a substitute teacher for the 2020-21 school year.

**K. POLICY**

1. Second Reading

It is recommended the Board of Education approve the following policies for second reading and adoption:

Series 0000 - Bylaws

Series 1000 - Administration

Policy 1620 - Administrative Employment Contracts (revised)

Policy 1648 Restart and Recovery Plan (revised)

Policy 1648.02 - Policy Remote Learning Options for Families (new)

Policy 1648.03 - Policy and Recovery Plan - Full-Time Remote Instruction (revised)

Policy 2431 - Athletic Competition (revised)

Policy 2431.1 - Emergency Procedures for Sports and Other Athletic Activities (revised)

Policy 2451 - Adult High School (revised)

Policy 2464 - Gifted and Talented Students (revised)

Policy 5530.05 - Seizure Action Plan (new)

Policy 6440 - Cooperative Purchasing (revised)

Policy 6470.01 - Electric Funds Transfer and Claimant Certification (new)

Policy 7740 - School District Security (revised)

Policy 7450 - Property Inventory (revised)

Policy 7510 - Use of School Facilities (revised)

2. First Reading

It is recommended the Board of Education approve the following policies for first reading:

- Series 2000 - Program
- Series 3000 - Teaching Staff Members
- Series 4000 - Support Staff Members

**L. CURRICULUM**

1. Staff Workshop/Mileage Request

It is recommended that the Board of Education approve the staff workshop/mileage requests.

NAME	DATE	WORKSHO P	LOCATION	COST	MILEAGE
*Kristin Schell	11/12, 11/13	Marzano Focused Teacher Evaluation Model for Observers	Virtual	\$199.00	\$0.00

Workshop to be funded with Title II Funds.

\*Previously registered Marzano Training Workshop was canceled due to low enrollment.

**M. TRANSPORTATION**

**N. FINANCE**

1. CEZC Fall Grant

It is recommended the Board of Education approve the partnership agreement The Cumberland Empowerment Zone Corporation for Grades 6-8. CEZC shall reimburse Commercial Township School District \$450.00 for each student participating in the afterschool clubs, up to 50 students.

2. Thunderbolt Academy Tuition Contracts

It is recommended that the Board of Education approve the following Thunderbolt Academy tuition contracts:

- 1 student 4 days - \$346.64
- 1 student 16 days - \$1,386.56
- 1 student 180 days - \$15,598.00

**O. UNFINISHED BUSINESS**

**P. NEW BUSINESS**

**Q. OTHER BUSINESS**

1. Board Secretary's Monthly Certification

It is recommended that the Board of Education approve the Board Secretary's Report, pursuant to N.J.A.C. 6A:23A-16.10(c) 2, the Business Administrator/Board Secretary certifies that there are no changes in anticipated revenue amounts and sources for the month ending September 30, 2020 and pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Business Administrator/Board Secretary certifies that as

of September 30, 2020 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Commercial Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(c)4.

## 2. Treasurer's Report

Treasurer's Report, is in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2, for the month ending September 30, 2020. The Treasurer's Report and Secretary's Report are in agreement for the month ending September 30, 2020.

## 3. Bill List/Line Item Transfers

It is recommended that the Board of Education approve the itemized bill pay list for October 2020.

It is recommended that the Board of Education approve the Transfer Status Report for the month of September 30, 2020.

It is recommended that the Board of Education authorize the School Business Administrator to pay bills and make necessary transfers before the next board meeting. A list of all bills and transfers will be provided at the next board meeting.

## 4. M1 and Comprehensive Maintenance Plan

It is recommended the Board of Education approve the M1 and Comprehensive Maintenance Report.

## **R. ADDENDUM**

### **S. FOR YOUR INFORMATION**

#### 1. Mandated Trainings

The following Board Members need to complete their NJSBA Mandated Trainings by December 31, 2020.

Sheena Plummer- Governance II  
Beverly Dragotta- Governance II  
Karen Stormes-Rivera- Governance III

#### 2. Joint County Roundtable Meeting

The Cumberland and Salem County Roundtable Meeting is scheduled to be virtual on Wednesday, November 18, 2020 at 7 p.m. to discuss the best practices that your local districts have implemented during this school year. Please contact the Business Office if you wish to attend.

### **T. EXECUTIVE SESSION**

It is recommended that the Board of Education approve, by Resolution, adjourning into Executive Session.

RESOLVED: At a public meeting of the Board of Education of Commercial Township, held this evening, pursuant to the "Open Public Meetings Act", the following subjects to be discussed in a session of the Board closed to the public: It is presently anticipated that the items mentioned in the resolution may be disclosed to the public upon final determination of the subject by the Board of Education.

### **U. RESUME PUBLIC MEETING**

It is recommended the Board of Education that the Commercial Township Board of Education adjourn into Open Session.

## **V. PUBLIC COMMENTS**

Members of the public are encouraged to speak during the public portion of the meeting. A time limit of three (3) minutes will be given for each audience member. Complaints stated, questions asked, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. Step to the podium.
3. State your full name and address before commenting.
4. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

## **W. ADJOURNMENT**