



**Commercial Township Board of Education
Meeting**

07/14/2020 07:00 PM

Commercial Township Board Office
1308 North Ave
Port Norris, NJ 08349

Printed : 7/10/2020 1:58 PM EST

A. PLEDGE TO THE FLAG

B. SUNSHINE LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Commercial Township Board of Education has caused notice of this meeting to be published by having the date, time and place advertised in the Press of Atlantic City and South Jersey Times and posted in the Commercial Township Schools, District Office and on the District website, and Township Clerk.

C. ROLL CALL

Mr. Darren Harris, Board Secretary, will roll call the attendance:

Beverly Dragotta ____ Sharon Porter ____ Karen Stormes-Rivera ____
Carol Perrelli ____ Tracy Richardson ____ Ronald Sutton, Jr. ____
Sheena Plummer ____ Michelle Ronan ____ Stacy Wilson-Smith ____

D. EXECUTIVE SESSION

It is recommended that the Board of Education approve, by Resolution, adjourning into Executive Session.

RESOLVED: At a public meeting of the Board of Education of Commercial Township, held this evening, pursuant to the "Open Public Meetings Act", the following subjects to be discussed in a session of the Board closed to the public: It is presently anticipated that the items mentioned in the resolution may be disclosed to the public upon final determination of the subject by the Board of Education.

- Contractual Matter
- Personnel

Action (may) or (may not) be taken

E. RESUME PUBLIC MEETING

It is recommended the Board of Education that the Commercial Township Board of Education adjourn into Open Session.

F. CORRESPONDENCE

1. LETTER FROM THE NJQSAC COORDINATOR
Letter dated June 17, 2020 approving the District's NJQSAC DIP.

2. LETTER FROM THE OFFICE OF SCHOOL FACILITIES PLANNING

Letter dated July 10, 2020 approving the Commercial Township School District's Long-Range Facility Plan.

G. PRESENTATION

H. PUBLIC COMMENTS ON AGENDA ITEMS

I. MINUTES

It is recommended the Board of Education approve the minutes from:

- Regular Meeting on June 9, 2020
- Executive Session on June 9, 2020

J. ENROLLMENT REPORT

| | As of May 31, 2020 | As of June 30, 2020 |
|-----|--------------------|---------------------|
| HMS | 352 | 352 |
| PNS | 149 | 149 |

K. SUPERINTENDENT'S REPORT

1. HIB REPORTS APPROVAL

It is recommended that the Board of Education approve the Superintendent's monthly Harassment, Intimidation and Bullying Report for June 2020 as presented:

HIB Investigations:

| | |
|--|---|
| Reported: | 0 |
| Completed: | 0 |
| Number of incidents ruled as Harassment, Intimidation or Bullying: | 0 |
| Number of incidents ruled as not falling under the HIB provisions: | 0 |

2. STUDENT SAFETY DATA REPORT

It is recommended the Board of Education approve the Student Safety Data System Report for January 2020-June 2020.

3. ANNUAL SCHOOL PLAN

It is recommended that the Board of Education approve the 2020-2021 Annual School Plan for the Port Norris and Haleyville-Mauricetown School. The NJDOE software still list the two schools seperately.

4. AUCTION UNUSED EQUIPMENT

It is recommended the Board of Education approve listing the following equipment items on GovDeals for auction:

1991 Ford Pickup Truck
 1997 Ford F-Super Duty Power Stroke Diesel Dump Truck

John Deere Lawn Tractor
 John Deere Lawn Tractor
 International 244 Diesel Tractor

L. PERSONNEL

1. CAR CURRICULUM WRITING-STIPEND POSITIONS

It is recommended that the Board of Education approve the Brittany Knight for CAR curriculum writing for Grade 5 at \$600/per unit. Stipends to be paid from Title II Funds, and shared if applicable.

2. 2019-2022 CTEA AGREEMENT

It is recommended that the Board of Education approve the 2019-2022 Agreement with the Commercial Township Educational Association.

3. CTEA SIDEBAR AGREEMENT

It is recommended the Board of Education approve the Sidebar to the Agreement between the Commercial Township Board of Education and the Commercial Township Education Association from July 1, 2019 until June 30, 2022.

4. PBSIS

It is recommended the Board of Education approve the following staff members to work up to 3 hours, not to exceed \$90.00 per person, for PBSIS work over the summer:

Jamie Eldridge
 Jamaal Hall
 Tarin Leech
 Andrew Egnor

This will be funded with Title I Reallocation Funds.

5. SUBSTITUTE BUS DRIVER AND AIDE

It recommended that the Board of Education approve the following transportation positions for summer, as needed:

Substitute Bus Driver: Amadis Terrero at \$17.00 per hour
 Bus Aide: Janet Hoover at \$11.00 per hour

6. RESIGNATION

It recommended the Board of Education accept the resignation of Rodrigo Diaz, Spanish Teacher, effective June 26, 2020.

7. RESIGNATION

It recommended the Board of Education accept the resignation of Eileen Sorantino, Administrative Assistant to the Superintendent, effective June 30, 2020.

8. NEW HIRE

It is recommended the Board of Education approve Krysta Hahn as Administrative Assistant to the Superintendent, effective July 16, 2020 at a pro-rated salary of \$43,000.

M. POLICY

N. CURRICULUM

1. STAFF WORKSHOPS/MILEAGE REQUESTS

It is recommended that the Board of Education approve the staff workshop/mileage requests.

| NAME | DATE | WORKSHO P | LOCATION | COST | MILEAGE |
|----------------|-----------------|--------------------------|----------|--------|---------|
| Kristin Schell | 7/13/20-7/15/20 | Resiliency Team Training | Online | \$0.00 | \$0.00 |
| John Lavell | 7/13/20-7/15/20 | Resiliency Team Training | Online | \$0.00 | \$0.00 |
| Alysia Thomson | 7/13/20-7/15/20 | Resiliency Team Training | Online | \$0.00 | \$0.00 |

2. RE-ADOPT CURRICULUM

It is recommended the Board of Education approve re-adopting the curriculum for the 2020-2021 School Year.

O. TRANSPORTATION

1. SUMMER BUS LEASE

It is recommended the Board of Education approve the Summer Bus Lease with Sheppard bus for one 54 passenger bus from July 20, 2020 until August 28, 2020 at a cost of \$2,000 per month.

2. YMCA TRANSPORTATION CONTRACT

It is recommended the Board of Education approve the contract with the Vineland-YMCA to provide transportation for their summer camp from July 20, 2020 until August 28, 2020. They will be billed \$175.00 per day.

P. FINANCE

1. FEDERAL GRANT SALARIES

It is recommended that the Board of Education approve the following staff to be funded with Title I and Title II funds:

| <u>Employee</u> | <u>Position</u> | <u>Title I %</u> | <u>Title I Salary</u> |
|------------------------|-----------------|------------------|-----------------------|
| Caromano, Sandra | Teacher-CTS | 10.00% | \$ 8,596 |
| Clark, Michelle | Teacher-CTS | 10.00% | \$ 7,680 |
| Driscoll, Jennifer | Teacher-CTS | 10.00% | \$ 8,596 |
| Dunn, Joy | Teacher-CTS | 10.00% | \$ 5,685 |
| Eisenhart, Lauren | Teacher-CTS | 10.00% | \$ 7,580 |
| Etter, Chelsea | Teacher-CTS | 10.00% | \$ 8,596 |
| Gregory, Jillian | Teacher-CTS | 10.00% | \$ 6,849 |
| Haddock, Karen | Teacher-CTS | 10.00% | \$ 8,696 |
| Hayden, Tina | Teacher-CTS | 10.00% | \$ 8,596 |
| LaSerre, Anastasia | Teacher-CTS | 10.00% | \$ 5,685 |
| Michalkiewicz, Natalia | Teacher-CTS | 10.00% | \$ 7,602 |
| Santiago, Lisa | Teacher-CTS | 10.00% | \$ 6,192 |
| Smith, Patricia | Teacher-CTS | 10.00% | \$ 5,685 |
| Solomon, Deborah | Teacher-CTS | 10.00% | \$ 8,696 |
| Yunk, Rochelle | Teacher-CTS | 10.00% | \$ 7,062 |
| Gerbereux, Nora | K Aide | 100.00% | \$ 38,294 |
| Givens, Linda | K Aide | 100.00% | \$ 30,674 |
| Brooks, Dallas | K Aide | 100.00% | \$ 31,514 |
| Brockman, Janine | Teacher-CTS | 15.00% | \$ 10,785 |
| Dolcy, Peter | Teacher-CTS | 15.00% | \$ 10,935 |
| Gaddy, Lou Ann | Teacher-CTS | 15.00% | \$ 13,044 |
| Mingin, Matthew | Teacher-CTS | 15.00% | \$ 9,438 |
| Sammons, Tricia | Teacher-CTS | 15.00% | \$ 10,785 |
| Vazquez, Katherine | Teacher-CTS | 15.00% | \$ 13,044 |
| Zeleniak, Kerri | Teacher-CTS | 25.00% | \$ 21,815 |

| <u>Employee</u> | <u>Position</u> | <u>Title IIA %</u> | <u>Title IIA Salary</u> |
|-----------------|-----------------|--------------------|-------------------------|
| Zeleniak, Kerri | Teacher - Tech | 14.92% | \$ 13,021 |

Q. UNFINISHED BUSINESS

1. SCHOOL RE-OPENING

The Superintendent will provide an update on the re-opening of school year 2020-2021.

R. NEW BUSINESS

1. JULY BOARD OF EDUCATION MEETING DATE
Schedule a Board of Education Meeting before August 1, 2020 to approve the School District's re-opening plan and any other matters deemed appropriate.
2. BOARD AND DISTRICT GOALS
Discussion about Board of Education Goals and District Goals.

S. OTHER BUSINESS

1. BOARD SECRETARY'S MONTHLY CERTIFICATION

It is recommended that the Board of Education approve the Board Secretary's Report, pursuant to N.J.A.C. 6A:23A-16.10(c) 2, the Business Administrator/Board Secretary certifies that there are no changes in anticipated revenue amounts and sources for the month ending May 31, 2020 and pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Business Administrator/Board Secretary certifies that as of May 31, 2020 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Commercial Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(c)4.

2. TREASURER'S REPORT

Treasurer's Report, is in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2, for the month ending April 30, 2020. The Treasurer's Report and Secretary's Report are in agreement for the month ending April 30, 2020.

3. BILL LISTS / LINE ITEM TRANSFERS

It is recommended that the Board of Education approve the itemized bill pay list for June 2020.

It is recommended that the Board of Education approve the Transfer Status Report for the month of May 30, 2020.

It is recommended that the Board of Education authorize the School Business Administrator to pay bills and make necessary transfers before the next board meeting. A list of all bills and transfers will be provided at the next board meeting.

T. ADDENDUM

U. FOR YOUR INFORMATION

1. NOVEMBER ELECTIONS

The following Board Members are up for re-election in November. Nominating Petitions are due July 27, 2020 by 4:00pm to the county clerk:

Karen Stormes-Rivera
Michelle Ronan
Stacy Wilson-Smith

V. PUBLIC COMMENTS

W. ADJOURNMENT