



**Commercial Township Board of Education  
Meeting**

**08/11/2020 07:00 PM**

Commercial Township Board Office  
1308 North Ave  
Port Norris, NJ 08349

Printed : 8/7/2020 2:55 PM EST

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**A. PLEDGE TO THE FLAG**

**B. SUNSHINE LAW**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Commercial Township Board of Education has caused notice of this meeting to be published by having the date, time and place advertised in the Press of Atlantic City and South Jersey Times and posted in the Commercial Township Schools, District Office and on the District website, and Township Clerk.

**C. ROLL CALL**

Mr. Joseph Giambri, Board Secretary, will roll call the attendance:

Beverly Dragotta \_\_\_\_ Sharon Porter \_\_\_\_ Karen Stormes-Rivera \_\_\_\_

Carol Perrelli \_\_\_\_ Tracy Richardson \_\_\_\_ Ronald Sutton, Jr. \_\_\_\_

Sheena Plummer \_\_\_\_ Michelle Ronan \_\_\_\_ Stacy Wilson-Smith \_\_\_\_

**D. CORRESPONDENCE**

**E. PRESENTATION**

1. KDNFS Security Presentation  
KDNFS will give a presentation on security personnel services.

**F. PUBLIC COMMENTS ON AGENDA ITEMS**

**G. MINUTES**

It is recommended the Board of Education approve the minutes from:

- Regular Meeting on July 14, 2020
- Executive Session on July 14, 2020

**H. SUPERINTENDENT'S REPORT**

1. 2020-2021 UCS Program Funding Application Budget  
It is recommended that the Board of Education approve the 2020-2021 UCS Program Funding Application Budget

2. Use of Facilities

It is recommended the Board of Education approve the use of facilities with the YMCA for before and afterschool childcare at the Commercial Township School and tentatively an all-day program at the Port Norris Middle School.

**I. PERSONNEL**

1. 2020-2021 Evaluation Instruments

It is recommended that the Board of Education approve the 2020-2021 District Evaluation Instruments. These are the same instruments that were used in 2019-2020 school year.

Administrators, Directors, and Supervisors:

The Marzano District Leader Evaluation Model

Instructional Staff, Child Study Team Members, and Nurses:

The Marzano Focused Non-Classroom Instructional Support Personnel Evaluation Model

Teacher Evaluation:

The Marzano Focused Teacher Evaluation Model

2. 2020-2021 District Mentoring Plan

It is recommended that the Board of Education approve the 2020-2021 District Mentoring Plan.

3. 2020-2021 CTS PDP Plan

It is recommended that the Board of Education approve the 2020-2021 Professional Development Plans for Commercial Township School.

4. Revised Staff Appointments

It is recommended the Board of Education approve the following staff appointments:

School Safety Specialist- District Vice Principal  
504 Compliance - CST Supervisor/Supervisor of Special Services

5. Resignations

It is recommended the Board of Education accept the resignations of the following employees.

Amadis Terrero, Transportation Coordinator, effective July 30, 2020  
Cesarina Divanna Gonzalez, effective July 30, 2020

These employees will be held for 60 days or until a replacement can be hired.

6. Staff Rehires

It is recommended the Board of Education approve the following staff rehires for the 2020-2021 School Year:

Cynthia Smith, Part Time Bus Driver  
Ana Rodriguez, Part Time Bus Driver rehire as Full-Time Bus Driver with a salary of \$26,211  
Janet Hoover, Bus Aide  
Wendy Gilman, Bus Aide

7. New Hires

It is recommended the Board of Education approve the follow staff hires:

Lorraine Allen, Full Time Bus Driver at a salary of \$26,211  
Cheryl Dittmer, Bus Aide at rate of \$11.00 per hour

8. New Staff Hires

It is recommended that the Board of Education authorize the Superintendent to hire bus drivers and bus aides for the 2020-21 school year, for the months of August and September, between Board of Education meetings, after consultation with the Board President. Formal action will be required at the following Board meeting.

**J. POLICY**

1. Second Reading and Adoption

It is recommended the Board of Education approve the following policies for second reading and adoption:

1648 - Restart/Recovery

1649 - Families First Coronavirus Response Act

7522 - School District Technology Devices for Staff

7523 - School District Technology Devices for Students

**K. CURRICULUM**

1. T-Mobile Hotspot Agreement

It is recommended the Board of Education approve the T-Mobile Agreement Education Covid19 Agreement to lease hotspot devices for students without internet connectivity at home. The cost is \$20.00 per month for unlimited high speed data (no data caps or throttling), CIPA Filtering, and the hotspot device at \$0 with a 12 month agreement.

**L. TRANSPORTATION**

1. 2020-2021 SY Sheppard Bus Lease Agreement

It is recommended that the Board of Education approve the 2020-2021 SY 10 month lease with Sheppard Bus Service for (8) 54 passengers buses (1) 24 passengers bus and (1) 14 passengers handicap bus, at the discounted rate of \$14,400.00 per month for all 10 busses, \$96 more than the 2019-2020 contract.

2. Transportation Jointure

It is recommended the Board of Education approve the transportation jointure with Greater Egg Harbor Regional in the amount of \$432.00 for the 2019-2020 School Year.

**M. FINANCE**

1. Millville Sending Tuition Contract

It is recommended the Board of Education approve the following sending tuition contracts with the Millville Board of Education:

Regular Education- \$2,113,326.66

Special Education- \$326,336.00

2. Millville Receiving Tuition Contracts

It is recommended the Board of Education approve the following receiving tuition contracts with the Millville Board of Education:

MD Student- \$19,051

LLD Student- \$24,291

3. Bridgeton Receiving Tuition Contract

It is recommended the Board of Education approve the following receiving tuition contracts with the Bridgeton Board of Education:

LLD Student- \$24,291

4. CMCSSSD ESY Tuition Contract

It is recommended that the Board of Education approve the Extended School Year Tuition Contract with Cape May County Special Services School District for one student at the rate of \$2,725 and \$2,125 for a One-On-One Aide.

5. CMCSSSD Tuition Contract

It is recommended the Board of Education approve the MD tuition contract with Cape May County Special Services School District for 1 student to attend at the rate of \$37,500 plus \$11,000 for out of county fees.

6. CMCSSSD Itinerant Services Agreement

It is recommended the Board of Education approve the Itinerant Services Agreement with the Cape May County Special Services School District to provide services who attend their district.

7. Virtual NJSBA Workshop 2020

It is recommended the Board of Education approve the group registration for NJSBA Virtual Workshop 2020 which takes place October 20, 2020 to October 22, 2020. The group rate of \$900 for up to 25 team members, including school board members, superintendents, school business administrators, IT directors, facilities directors, principals, and other district staff.

8. Agreement for Continuing Disclosure Services

It is recommended the Board of Education approve the 2020-2021 Agreement for Continuing Disclosure and Independent Registered Municipal Advisor Services, with Phoenix Advisors at a base fee of \$1,000.

9. RFP Solutions Managed Support Services Contract

It is recommended the Board of Education approve the Managed Technology Support Services Contract for the 2020-2021 school year with with RFP Solutions in the amount of \$42,506.00 for two days per week.

**N. UNFINISHED BUSINESS**

**O. NEW BUSINESS**

**P. OTHER BUSINESS**

1. Board Secretary's Monthly Certification

It is recommended that the Board of Education approve the Board Secretary's Report, pursuant to N.J.A.C. 6A:23A-16.10(c) 2, the Business Administrator/Board Secretary certifies that there are no changes in anticipated revenue amounts and sources for the month ending June 30, 2020 (draft) and pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Business Administrator/Board Secretary certifies that as of June 30, 2020 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Commercial Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(c)4.

2. Treasurer's Report

Treasurer's Report, is in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2, for the month ending June 30, 2020 (draft). The Treasurer's Report and Secretary's Report are in agreement for the month ending June 30, 2020 (draft).

3. Bill List/Line Item Transfers

It is recommended that the Board of Education approve the itemized bill pay list for June and July 2020.

It is recommended that the Board of Education approve the Transfer Status Report for the month of June 30, 2020.

It is recommended that the Board of Education authorize the School Business Administrator to pay bills and make necessary transfers before the next board meeting. A list of all bills and transfers will be provided at the next board meeting.

**Q. ADDENDUM**

**R. FOR YOUR INFORMATION**

1. Mandated Trainings

The following Board Members need to complete their NJSBA Mandated Trainings by December 31, 2020.

Tracy Richardson- Governance I  
Sheena Plummer- Governance II  
Beverly Dragotta- Governance II  
Karen Stormes-Rivera- Governance III

**S. EXECUTIVE SESSION**

It is recommended that the Board of Education approve, by Resolution, adjourning into Executive Session.

RESOLVED: At a public meeting of the Board of Education of Commercial Township, held this evening, pursuant to the "Open Public Meetings Act", the following subjects to be discussed in a session of the Board closed to the public: It is presently anticipated that the items mentioned in the resolution may be disclosed to the public upon final determination of the subject by the Board of Education.

Action (may) or (may not) be taken

**T. RESUME PUBLIC MEETING**

It is recommended the Board of Education that the Commercial Township Board of Education adjourn into Open Session.

**U. PUBLIC COMMENTS**

**V. ADJOURNMENT**

