



**Commercial Township Board of Education
Meeting
10/08/2019 07:00 PM**
Commercial Township Board Office
1308 North Ave
Port Norris, NJ 08349

Printed : 10/4/2019 8:55 AM EST

A. PLEDGE TO THE FLAG

B. SUNSHINE LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Commercial Township Board of Education has caused notice of this meeting to be published by having the date, time and place advertised in the Press of Atlantic City and South Jersey Times and posted in the Commercial Township Schools, District Office and on the District website, and Township Clerk.

C. ROLL CALL

Mr. Darren Harris, Board Secretary, will roll call the attendance:

Julie Abbott ____ Sheena Plummer ____ Karen Stormes-Rivera ____

Beverly Dragotta ____ Sharon Porter ____ Ronald Sutton, Jr. ____

Carol Perrelli ____ Michelle Ronan ____ Stacy Wilson-Smith ____

D. PUBLIC COMMENTS ON AGENDA ITEMS

E. MINUTES

It is recommended the Board of Education approve the minutes from:

- Regular Meeting on August 13, 2019
- Special Meeting on August 19, 2019
- Executive Meeting on August 19, 2019
- Regular Meeting on September 10, 2019
- Executive Meeting on September 10, 2019

F. PRESENTATIONS

Jean Smith and Alysia Thomson will present the 2019-2020 Statewide Testing Results report.

G. CORRESPONDENCE

1. LETTER FROM CUMBERLAND EMPOWERMENT ZONE CORP.
Letter received from the Cumberland Empowerment Zone Corp.
2. LETTER FROM PLAY UNITED PARTNERSHIP

Letter received from Play United Partnership.

3. NATIONAL JUNIOR HONOR SOCIETY

H. ENROLLMENT REPORT

	As of October 1, 2019
HMS	355
PNS	155

I. SUPERINTENDENT'S REPORT

1. WEEK OF RESPECT AND SCHOOL VIOLENCE AWARENESS WEEK ACTIVITIES

Approval of the following activities and events will occur in the District during the Week of Respect and School Violence Awareness Week.

DATE	ACTIVITY	HMS SCHOOL
Oct 7, 2019	Sidewalk chalk motivational message by each class	Front of school's on the side walk
Oct 8, 2019	Wacky/Mis-matched sock day	Let uniqueness show and give respect to others
Oct 9, 2019	Compliment your Friends Day	Share positive compliments with friends today
Oct 10, 2019	Be a Superhero not a Bully	Wear your favorite Superhero shirt - non uniform day
Oct 7-10, 2019	Counselors will be reading "Bully Beans" book to all students in their classrooms	There will be a bully bean jar (filled with jelly beans) and each time a student is found being respectful their teacher will allow them to fill out a guess for the bully bean jar. At the end of the week a name will be drawn and that student will win the bully bean jar.

DATE	ACTIVITY	PNS SCHOOL
Oct 7, 2019	Wear Blue	Blue Shirt Day - World of Bullying Prevention
Oct 8, 2019	Wear Your Favorite Sports Apparel	Team Up Against Bullying
Oct 9, 2019	Dress Like Your Favorite Superhero	Be Someone's Hero
Oct 10, 2019	Crazy Hair Day	Wild About Being Kind

2. HIB REPORTS

It is recommended that the Board of Education confirm the September HIB Report.

	REPORTED	CONFIRMED
HMS	1	0
PNS	0	0

3. USE OF FACILITIES

It is recommended that the Board of Education approve the following use of facilities request:

- Success Center -December 16 - 24, 2019, Gymnasium, to distribute Christmas presents, food, household items, toiletries etc. to our families.

J. PERSONNEL

1. LETTER OF RESIGNATION

It is recommended that the Board of Education accept the resignation of HMS Paraprofessional, Kimberly Rodriguez effective immediately.

2. LONG TERM SUBSTITUTE

It is recommended that the Board of Education approve Mr. Rodrigo Diaz as a long-term substitute for the K-8 Teacher of Spanish position, effective October 21, 2019, at \$200.00 per day. Mr. Diaz will be applying for his Certificate of Eligibility and upon successfully obtaining his CE, Mr. Diaz will be paid at Step 3, BA+15/\$55,950.*

*Pending CTEA negotiations

3. NON-CERTIFICATED STAFF APPOINTMENT

It is recommended that the Board of Education approve the following staff appointments:

- Ms. Brittney Fisher- as a Part-time bus driver for the 2019-2020 school year. She will be paid at the hourly salary of \$17.00* pending all licensure credentials and employment documentation are received.
- Ms. Alamna Tapia- as a Paraprofessional at the Haleyville-Mauricetown School at Support Staff Salary Guide, Step 1/\$25,186* pending all necessary employment documentation is received.
- Ms. Monica Doss- as a 1:1 Aide at the Haleyville-Mauricetown School at Support Staff Salary Guide, Step 1/\$25,186* pending all necessary employment documentation is received.
- Ms. Belinda Campbell - as a Lunch Room Monitor, for two hours per day, Monday through Friday, for the 2019-2020 SY. Ms. Campbell will be paid at the hourly salary of \$10.00 pending all necessary employment documentation is received.
- Ms. Megan Lolli- as Lunch Room Monitor, for two hours per day, Monday through Friday, for the 2019-2020 SY. Ms. Lolli will be paid at the hourly salary of \$10.00 pending all necessary employment documentation is received.
- Ms. Danielle Dixon, as a Paraprofessional at the Haleyville-Mauricetown School at Support Staff Salary Guide, Step 1/\$25,186* pending all necessary employment documentation is received.

*Salary pending CTEA negotiations

4. STIPENDS

It is recommended the Board of Education approve the following stipends for the Special Olympics:

United Champion School Advisor: Andrew Egnor
United Champion School Coach: Chris Lanterman

Stipends will not exceed \$500.00 each per the Play Unified Grant application.

5. 2019-2020 HMS CLUB 21 STAFF APPOINTMENTS

It is recommended that the Board of Education approve the following appointments:

Teacher(s):

- Ms. Sandy Caromano, as a teacher for HMS Club 21 for the 2019-2020 school year at \$26.00/hour*. Salary is grant funded by Club 21.
- Ms. Kim Geremia- as a teacher for HMS Club 21 for the 2019-2020 school year at \$26.00/hour*. Salary is grant funded by Club 21.
- Ms. Kerri Zeleniak- as a teacher for HMS Club 21 for the 2019-2020 school year at \$26.00/hour* Salary is grant funded by Club 21.

- Ms. Natalia Michalkiewicz-as a teacher for HMS Club 21 for the 2019-2020 school year at \$26.00/hour*. Salary is grant funded by Club 21.

Aide(s):

- Ms. Sydney Caromano, as a aide for HMS Club 21 for the 2019-2020 school year at \$10.00/hour, pending all necessary employment documentation is received. Salary is grant funded Club 21 grant.
- Ms. Jessica Albert, as a aide for HMS Club 21 for the 2019-2020 school year at \$10.00/hour, pending all necessary employment documentation is received. Salary is funded by the Club 21 grant.

*Pending CTEA negotiations

6. MEDICAL LEAVE OF ABSENCE - EXTENDED

It is recommended that the Board of Education approve the Extended Medical Leave of Absence of Employee#0092 utilizing the employees sick time.

K. POLICY

1. POLICY ADOPTION

It is recommended that the Board of Education approve the following policies for second reading and adoption:

- 4151.5 - Instructional Personnel Earned Sick Leave Law (New)
- 4251.5 - Support Personnel Earned Sick Leave Law (New)
- 7116 - Indoor Air Quality (New)

2. REVISED POLICY ADOPTION

It is recommended that the Board of Education approve the following revised policy for second reading and adoption:

- 4131/4131.1- Staff Development; In-service Education/Visitations, Conferences (Revised)

L. CURRICULUM

1. WORKSHOPS

It is recommended that the Board of Education approve the following staff workshops.

NAME	DATE	WORKSHOP	LOCATION	COST	MILEAGE
Pete Dolcy	10/16/2019	Financial Literacy	Bridgeton H.S.	\$0.00	\$0.00
Tonya Foster	10/29-31/19	Seeing Stars	Webinar	\$895.00*	\$0.00
Lauren Eisenhart	10/29-31/19	Seeing Stars	Webinar	\$895.00*	\$0.00
Brittney Knight	10/29-31/19	Seeing Stars	Webinar	\$895.00*	\$0.00
Angelica Lawler	12/18/19	Dyslexia, Dyscalculia, Dysgraphia	Sheraton Atlantic City, NJ 08401	\$219.99	\$0.00
Lisa Santiago	12/18/2019	Dyslexia, Dyscalculia, Dysgraphia	Sheraton Atlantic City NJ 08401	\$219.99	\$0.00
Anastasia LaSerre	12/18/2019	Dyslexia, Dyscalculia,	Sheraton	\$219.99	\$0.00

		Dysgraphia	Atlantic City NJ 08401		
Kaila Santiago/Presenter	11/21- 22/2019	Ms. Santiago is presenting at the American Speech-Language Hearing Association	Florida	\$0.00	\$0.00

* Workshops will be funded with Title I Funds

2. CENTURY SAVINGS BANK - SCHOLASTIC BOOKS DONATION

It is recommended that the Board of Education approve the donation of funds totaling \$250.00 from Century Savings Bank for the Scholastic Books for Kids Program.

3. IN-SERVICE DAYS

It is recommended that the Board of Education approve the following days to be early dismissal for the purpose of in-staff professional development:

- Friday, November 15, 2019
- Friday, December 13, 2019
- Friday, January 17, 2020
- Friday, May 15, 2020

HMS: Early Dismissal is 1:30 p.m.

PNS: Early Dismissal is 12:45 p.m.

4. OBSERVATION/CLINICAL HOURS FOR COLLEGE STUDENT

It is recommended that the Board of Education approve Andre Clark, a Rowan University student, to complete clinical hours at Port Norris Middle School from January 2020 to March 2020 and from October 2020 to December 2020 with contracted secondary teacher, Mr. Christopher Lanterman.

5. FIELD TRIPS

It is recommended that the Board of Education approve the following field trip requests:

LOCATION	GRADE	DATE	COST to the BOE	STUDENT COST	TIME
Coombs Barnyard, Elmer NJ	Preschool	10/28/2019	\$370.00	\$7.00	9:30 am - 1:30 pm

M. TRANSPORTATION

1. CUMBERLAND REGIONAL TRANSPORTATION JOINTURE

It is recommended the Board of Education approve the transportation jointure with the Cumberland Regional School District for transportation of 11 Choice students at the cost of \$11,000.

N. FINANCE

1. PLAY UNIFIED GRANT

It is recommended the Board of Education accept the Play United Grant from Special Olympics New Jersey in the amount of \$1,900. The funds will be used for the Unified Sports Program.

2. ESEA CARRYOVER

It is recommended the Board of Education accept the 18-19 ESEA Carryover funds as follows:

Title IA: \$32,236

Title I SIA: \$70,895

Title II: \$30,475

3. 2019-2020 SY PINELAND TUITION CONTRACT AGREEMENT

It is recommended that the Board of Education approve the 2019-2020 SY Private Schools for Students with Disabilities with Pineland Learning Center for 1 student, at a total cost of \$54,360.00.

4. CREATIVE ACHIEVEMENT TUITION CONTRACT

It is recommended the Board of Education approve the tuition contract with Creative Achievement for 1 student for the 2019-2020 school year at the cost of \$61,950.

5. GRANT ACCEPTANCE

It is recommended the Board of Education accept the following Grant Funds:

FY19 Title I Reallocation: \$17,952

6. CEZC 21ST CENTURY GRANT

It is recommended the Board of Education approve the Afterschool Program Partnership Agreement with the Cumberland Empowerment Zone Corp. The Program will have a budget for October-December 2019 as follows:

Salaries: \$7,605.00

Transportation: \$3,100.00

Misc: \$562.00

*Funding is pending for the second semester.

7. ELITE REHABILITATION SERVICE AGREEMENT

It is recommended that the Board of Education approve the 2019-2020 SY Elite Rehabilitation Services LLC service agreement beginning approximately October 8, 2019 and ending June 30, 2020 at \$80.00/hour, minimum of six (6) hours per week for the duration of this contract.

8. REVISED TUITION CONTRACT- DOWNE TWP

It is recommended the Board of Education approve the revised receiving tuition contract with Downe Township for 1 MD student at the cost of \$21,000 and 17-18 tuition adjustment of \$12,482. The previous contract was for two students, one student moved out of Downe Twp.

9. 2020-2021 TENTATIVE BUDGET CALENDAR

It is recommended that the Board of Education approve the Tentative 2020-2021 Budget Calendar.

O. UNFINISHED BUSINESS

1. ABM/GCA CUSTODIAL CONTRACT

2. NJASBO

New Jersey School Boards Association Event from 10/21/2019 to 10/24/2019. If you are interested in attending please inform the Business Office so that you can be registered.

P. NEW BUSINESS

Q. OTHER BUSINESS

1. BOARD SECRETARY'S MONTHLY CERTIFICATION

It is recommended that the Board of Education approve the FINAL Board Secretary's Report, pursuant to N.J.A.C. 6A:23A-16.10(c) 2, the Business Administrator/Board Secretary certifies that there are no changes in anticipated revenue amounts and sources for the month ending August 31, 2019 and pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Business Administrator/Board Secretary certifies that as of August 31, 2019 no budgetary line item account has obligations and payments (contractual orders)

which in total exceed the amount appropriated by the Commercial Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(c)4.

2. TREASURER'S REPORT

Treasurer's Report, is in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2, for the month ending August 31, 2019. The Treasurer's Report and Secretary's Report are in agreement for the month ending August 31, 2019.

3. BILL LISTS / LINE ITEM TRANSFERS

It is recommended that the Board of Education approve the itemized bill lists for September 30, 2019.

It is recommended that the Board of Education approve the Transfer Status Report for the month of August 31, 2019.

It is recommended that the Board of Education authorize the School Business Administrator to pay bills and make necessary transfers before the next board meeting. A list of all bills and transfers will be provided at the next board meeting.

R. EXECUTIVE SESSION

It is recommended the Board of Education approve, by Resolution, recess into Executive Session, from which general public will be excluded, to discuss _____.

S. RESUME PUBLIC MEETING

It is recommended the Board of Education that the Commercial Township Board of Education adjourn into Open Session.

T. PUBLIC COMMENTS

U. ADJOURNMENT