



Commercial Township Board of Education
Meeting
06/09/2020 07:00 PM
 Commercial Township Board Office
 1308 North Ave
 Port Norris, NJ 08349

Printed : 10/7/2020 9:27 AM EST

A. PLEDGE TO THE FLAG

B. SUNSHINE LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Commercial Township Board of Education has caused notice of this meeting to be published by having the date, time and place advertised in the Press of Atlantic City and South Jersey Times and posted in the Commercial Township Schools, District Office and on the District website, and Township Clerk.

C. ROLL CALL

Mr. Darren Harris, Board Secretary, will roll call the attendance:

- Beverly Dragotta _____ Sharon Porter _____ Karen Stormes-Rivera _____
- Carol Perrelli _____ Tracy Richardson _____ Ronald Sutton, Jr. _____
- Sheena Plummer _____ Michelle Ronan _____ Stacy Wilson-Smith _____

D. CORRESPONDENCE

E. PRESENTATION

F. PUBLIC COMMENTS ON AGENDA ITEMS

G. MINUTES

It is recommended the Board of Education approve the minutes from:

- Regular Meeting on May 5, 2020
- Executive Session on May 5, 2020

H. ENROLLMENT REPORT

	As of April 30, 2020	As of May 31, 2020
HMS	352	352
PNS	149	149

I. SUPERINTENDENT'S REPORT

1. HIB REPORTS APPROVAL

It is recommended that the Board of Education approve the Superintendent's monthly Harassment, Intimidation and Bullying Report for May 2020 as presented:

HIB Investigations:

Reported:

0

Completed:

0

Number of incidents ruled as Harassment, Intimidation or Bullying:

0

Number of incidents ruled as not falling under the HIB provisions:

0

2. HIB ACKNOWLEDGE

It is recommended that the Board of Education acknowledge the Superintendent's monthly Harassment, Intimidation and Bullying Report for June 2020 as presented:

HIB Investigations:

Reported:

0

Completed:

0

Number of incidents ruled as Harassment, Intimidation or Bullying:

0

Number of incidents ruled as not falling under the HIB provisions:

0

3. DISPOSAL OF VAN

It is recommended the Board of Education approve disposing of the Commercial Township Food Service Van.

4. 2019-2020 QSAC - DISTRICT IMPROVEMENT PLAN AND SUBMISSION

It is recommended that the Board of Education approve by Board Resolution the 2019-2020 QSAC District Improvement Plan (DIP) and the submission of the plan to the NJ QSAC by the date indicated.

5. REVISED - SCHOOL CLOSURE PLAN

It is recommended that the Board of Education approve the revised School Closure Plan.

6. PREFERRED HEALTH CARE AGREEMENT

It is recommended that the Board of Education approve the School Staffing Agreement with Preferred Home Health Care for the 2020-2021 school year.

7. SUMMER FEEDING PROGRAM

It is recommended the Board of Education approve partnering with the Community FoodBank of New Jersey for the Summer Feeding Program.

8. CDS REPORT: CHANGING NAME OF SCHOOL

[Resolution Renaming the Haleyville-Mauricetown School](#)

WHEREAS, The Board of Education approves the renaming of Haleyville-Mauricetown School to Commercial Township School effective July 1, 2020;

NOW, THEREFORE BE IT RESOLVED, that the Board of Education approves the renaming of Haleyville-Mauricetown School, to [Commercial Township School](#) effective July 1, 2020.

9. HARASSMENT, INTIMIDATION, BULLYING GRADE FOR THE 2019-2020 SY

It is recommended that the Board of Education approve the Harassment, Intimidation, and Bullying Grade for the 2019-2020 SY.

J. PERSONNEL

1. HOME INSTRUCTION STAFF APPOINTMENT

It is recommended that the Board of Education approve all Commercial Township Certificated Teaching Staff for Home Instruction at \$30/hr for the 2020-2021 SY.

2. SUPERINTENDENT EVALUATION

It is recommended the Board of Education approve the 2019-2020 Evaluation of Superintendent, Kristin Schell.

3. CST-SUMMER HOURS

It is recommended that the Board of Education approve the following summer hours for the Child Study Team and Support Personnel, at the CTEA rate of \$30/hr not to exceed 30 hours, pending the re-entry status and lifting the stay at home work order:

- Jennifer Blankley
- John Borcherdt
- Jamielyn Eldridge
- Jamaal Hall
- Francesca Ruth

- Kaila Santiago

4. ITINERANT SHARED SERVICE AGREEMENT

It is recommended the Board of Education approve the Shared Service agreement for itinerant services with the Woodbine Board of Education for the 2020-2021 school year in the amount of \$63,958.

5. SUMMER BUS DRIVERS

It is recommended that the Board of Education approve the following drivers at \$17/hr for summer program and food delivery transportation :

- Cesarina Gonzalez
- Charlette Whittle
- Rosina Dennis
- Donna Wiggins

6. SUMMER COUNSELOR HOURS

It is recommended that the Board of Education approve the following summer hours for School Counselors, at the CTEA rate of \$30/hr not to exceed 30 hours for the following staff:

- Andrew Egnor
- Tarin Leech

7. 2020-2021 SY SUMMER EXTENDED SCHOOL YEAR PROGRAM

It is recommended that the Board of Education approve the following employees for the 2020-2021 Extended School Year (ESY) beginning July 6, 2020 to July 31, 2020, Monday through Thursday at \$30/hr. The ESY Program is planned to be delivered in person but we are also prepared to deliver it remotely following the NJDOE guidance regarding school closure status.

- Monique O'Connell

8. 2020-2021 SY-BUILDING TRANSFERS

It is recommended that the Board of Education approve building transfer assignments for staff members from Port Norris School to the Commercial Township as indicated in the attachment. All other assignments are provided for reference only.

9. ELEMENTARY 21st CENTURY -VIRTUAL SUMMER STAFF

It is recommended that the Board of Education approve the following staff members from June 22, 2020 to July 24, 2020 for the virtual 21st Century Summer Program:

Coordinator \$31/hr* - Rochelle Yunk

Teacher \$31/hr* - Scott Shea, Serena Perkins, Melanie Hough, Amanda Reid

Aide \$14/hr* - Amanda Reid

*grant fund salary

10. CAR CURRICULUM WRITING-STIPEND POSITIONS

It is recommended that the Board of Education approve the following staff for CAR curriculum writing at \$600/per unit as indicated in the back-up. Stipends to be paid from Title II Funds.

*The back-up has been revised in the Addendum,

11. MIDDLE SCHOOL -REMOTE CENTURY 21 SUMMER STAFF

It is recommended that the Board of Education approve the following staff members from June 29, 2020 to August 6, 2020 for the Middle School Remote Summer Century 21 Program:

Coordinator-Matthew Mingin \$30/hr*

Club Advisor: Peter Dolcy \$30/hr*

Club Advisor: Janine Brockman \$30/hr*

Club Advisor: Tarin Leech \$30hr*

*grant fund salary

K. POLICY

L. CURRICULUM

1. ENGLISH LANGUAGE SERVICE THREE-YEAR PROGRAM PLAN 2020-2023

It is recommended that the Board of Education approve the English Language Service Three-Year Program Plan 2020-2023 SY.

2. DONORS CHOOSE- DONATION

It is recommended that the Board of Education accept the following donation's from Donors Choose. The donation's were requested by following teachers:

- Ms. Natalia Michalkiewicz, in the amount of \$1,000.00, will be used to purchase distance learning survival kits for students.
- Ms. Jillian Gregory, in the amount of \$1,000.00 will be used to purchase books and learning material for students.

3. YEAR II: CAR DISTRICT TEAM

It is recommended that the Board of Education approve the Year II CAR District Team consists of the following employees:

Administrative Team:

- Kristin Schell
- Alysia Thomson
- John Lavell

Staff Members:

- Janine Brockman
- Michelle Clark
- Peter Dolcy
- Lauren Eisenhart
- Patty Smith

M. TRANSPORTATION**N. FINANCE****1. APPROVE VENDOR CONTRACTS**

Pursuant to PL 2015, Chapter 47 the Commercial Township Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations: in particular, New Jersey Title 18A:18, et seq, NJAC Chapter 23, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq.

2. BLG- RETAINER AGREEMENT 2020-2021 SY

It is recommended that the Board of Education approve the Board Attorney/Retainer Agreement with the Busch Law Group for the 2020-2021 school year.

3. 2020-2021 SY LEARNING DISABILITIES TEACHER CONSULTANT AGREEMENT

It is recommended that the Board of Education approve the agreement between Denise Spaulding, Learning Disabilities Teacher Consultant, LDT at the rate of \$300.00 per day.

4. CCEC RENEWAL AGREEMENT

It recommended the Board of Education approve the renewal agreement for the 2020-2021 General Services Contract with the Camden County Educational Services Commission.

5. NJ CLEAN ENERGY PROGRAM

It is recommended the Board of Education approve participation in the NJ Clean Energy Direct Install Program for LED lighting to be installed at the Administration Building.

Total Project Cost - \$5,382,71

District is responsible for \$1,076,54 plus \$150,00 in adders for a total cost of \$1,226,54

Estimated Yearly Savings- \$1,295,57.

6. RESERVE ACCOUNTS

It is recommended the Board of Education approve transferring up to \$250,000 into Maintenance and/or Capital Reserve by June 30, 2020.

7. ACCEPT CARES FUNDING

It is recommended the Board of Education accept the CARES Act Elementary and Secondary School Emergency Relief (ESSER) Funds Allocations and Application of \$365,159.

8. ACCEPT IDEA BASIC AND PRESCHOOL FUNDS

It is recommended the Board of Education accept the IDEA Basic and Preschool Funds as follows:

IDEA Basic: \$192,006

IDEA Preschool: \$6,011

9. ACCEPT ALYSSAS LAW FUNDS

It is recommended the Board of Education accept the Alyssa Law Funds in the amount of \$26,776 to upgrade school security.

10. ACCEPT ESEA FUNDS

It is recommended the Board of Education accept the following ESEA Funds for the 2020-2021 School Year:

Title I: \$453,376

Title I SIA: \$74,000

Title I Reallocated \$14,948

Title II \$38,519

Title IV- \$33,539

11. 21ST CENTURY COMMUNITY LEARNING CENTERS PROGRAM

It is recommended that the Board of Education approve the partnership with Millville Public Schools for the 2020-2021SY 21st Century Community Learning Centers Program for Grades 3-8.

12. BID THRESHOLD RESOLUTION Resolution #1

Resolution Increasing the Bid Threshold

WHEREAS, Darren Harris, School Business Administrator/Board Secretary possesses a Qualified Purchasing Agent (QPA) certificate;

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7, and N.J.S.A. 18A:18A-3 (b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent, from \$40,000 to **\$44,000**, effective July 1, 2020;

NOW, THEREFORE BE IT RESOLVED that the Commercial Township Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of **\$44,000** for the Board of Education, and further authorizes Darren Harris, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

13. SENDING TUITION CONTRACTS

It is recommended that the Board of Education approve the following tuition contract:

Student Number	Placement	Term of Contract	Tuition
3306871456	Pineland Learning Center	2020-2021 SY	\$55,260

14. MEDIA CENTER ALTERNATIONS AWARD BID

It is recommended the Board of Education accept the bids for the Haleyville-Mauricetown School Media Center Alterations and award to Joseph Porretta Builders, not to exceed \$102,567.

15. SHARED SERVICE AGREEMENT

It is recommended that the Board of Education approve the shared service agreement with the Cumberland County Improvement Authority for Facilities Custodial Management Services in the amount of \$250,000.00 for the 2020-2021 SY.

O. UNFINISHED BUSINESS

1. CONSOLIDATION UPDATE REPORT

An update will be provided on School Consolidation

2. **SCHOOL CLOSING AND RE-OPENING**
The Superintendent will provide an update on closing school year 2019-2020 and the re-opening of school year 2020-2021.

P. NEW BUSINESS

1. **NEW MASCOT AND NEW LOGO**
The Superintendent will discuss the new Mascot and School Logo.
2. **PARK BENCHES**
The Superintendent will discuss park benches made out recyclable material for outside of Board Office and Main Entrance of the School.
3. **EQUITY (ADDENDUM)**
The Superintendent will talk about Equity.

Q. OTHER BUSINESS

1. **BOARD SECRETARY'S MONTHLY CERTIFICATION**

It is recommended that the Board of Education approve the Board Secretary's Report, pursuant to N.J.A.C. 6A:23A-16.10(c) 2, the Business Administrator/Board Secretary certifies that there are no changes in anticipated revenue amounts and sources for the month ending April 30, 2020 and pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Business Administrator/Board Secretary certifies that as of April 30, 2020 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Commercial Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(c)4.

2. **TREASURER'S REPORT**

Treasurer's Report, is in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2, for the month ending April 30, 2020. The Treasurer's Report and Secretary's Report are in agreement for the month ending April 30, 2020.

3. **BILL LISTS / LINE ITEM TRANSFERS**

It is recommended that the Board of Education approve the itemized bill pay list for June 2020.

It is recommended that the Board of Education approve the Transfer Status Report for the month of May 30, 2020.

It is recommended that the Board of Education authorize the School Business Administrator to pay bills and make necessary transfers before the next board meeting. A list of all bills and transfers will be provided at the next board meeting.

4. CERTIFICATION OF IMPLEMENTATION

It is recommended that the Board of Education approve the Certification of Implementation of Corrective Action Plan for the June 30, 2019 Audit.

R. ADDENDUM

1. AT&T PURCHASING AGREEMENT

It is recommended the Board of Education approve the purchasing agreement with AT&T for wireless communications and equipment.

2. CEZC 21ST CENTURY SUMMER GRANT

It is recommended that the Board of Education approve the CEZC/Commercial Township Schools partnership agreement for summer virtual camp programming.

The Budget for the Summer Program is as follows:

Coordinator Salary- \$3,480.00
Staff Salary- \$7,110.00
FICA- \$810.14
Misc. Program Expenses- \$599.86
Total Funding- \$12,500.00

3. AWARD BUS RENTAL AND MAINTENANCE SERVICES BID

It is recommended the Board of Education accept and award the bid for Bus Rental and Maintenance Services to Sheppard Bus Company in the amount of \$14,400 per month per bus.

4. COMPLETECARE AGREEMENT

It is recommended the Board of Education approve the Memorandum of Agreement with CompleteCare Health Network to provide medical and dental services to students.

5. TAX LEVY SCHEDULE

It is recommended that the Board of Education authorize the Business Administrator to request tax levy funds from the Borough of Commercial Township in accordance with the following schedule:

COMMERCIAL TOWNSHIP BOARD OF EDUCATION TAX LEVY SCHEDULE

2020-2021 SCHOOL YEAR

	General Fund	Debt Service	Monthly Total
	Tax Levy	Tax Levy	Tax Levy
Jul-20	\$ 505,245.00	\$ 26,246.00	\$ 531,491.00
Dec-20	\$ 505,245.00	\$ 26,246.00	\$ 531,491.00
Mar-21	\$ 505,244.00	\$ 26,245.00	\$ 531,489.00
June-21	\$ 505,244.00	\$ 26,245.00	\$ 531,489.00
TOTAL	\$ 2,020,978.00	\$ 104,982.00	\$ 2,125,960.00

S. FOR YOUR INFORMATION**1. NOVEMBER ELECTIONS**

The following Board Members are up for re-election in November. Nominating Petitions are due July 27, 2020 by 4:00pm to the county clerk:

Karen Stormes-Rivera
Michelle Ronan
Stacy Wilson-Smith

T. PUBLIC COMMENTS**U. EXECUTIVE SESSION**

It is recommended that the Board of Education approve, by Resolution, adjourning into Executive Session.

RESOLVED: At a public meeting of the Board of Education of Commercial Township, held this evening, pursuant to the "Open Public Meetings Act", the following subjects to be discussed in a session of the Board closed to the public: It is presently anticipated that the items mentioned in the resolution may be disclosed to the public upon final determination of the subject by the Board of Education.

- Contractual Matter
- Personnel

Action (may) or (may not) be taken

V. RESUME PUBLIC MEETING

It is recommended the Board of Education that the Commercial Township Board of Education adjourn into Open Session.

W. ADJOURNMENT