



**Commercial Township Board of Education
Meeting
08/13/2019 06:00 PM**
Commercial Township Board Office
1308 North Ave
Port Norris, NJ 08349

Printed : 8/9/2019 12:04 PM EST

A. PLEDGE TO THE FLAG

B. SUNSHINE LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Commercial Township Board of Education has caused notice of this meeting to be published by having the date, time and place advertised in the Press of Atlantic City and South Jersey Times and posted in the Commercial Township Schools, District Office and on the District website, and Township Clerk.

C. ROLL CALL

Mr. Darren Harris, Board Secretary, will roll call the attendance:

Julie Abbott ____ Sheena Plummer ____ Karen Stormes-Rivera ____

Beverly Dragotta ____ Sharon Porter ____ Ronald Sutton, Jr. ____

Carol Perrelli ____ Michelle Ronan ____ Stacy Wilson-Smith ____

D. PUBLIC COMMENTS ON AGENDA ITEMS

E. EXECUTIVE SESSION

It is recommended the Board of Education approve, by Resolution, recess into Executive Session, from which general public will be excluded, to discuss the Superintendent Search, a Level 4 Grievance, and personnel. The results of this session will be made public immediately after, or as soon thereafter as a decision is reached if permitted by law.

F. RESUME PUBLIC MEETING

It is recommended the Board of Education that the Commercial Township Board of Education adjourn into Open Session.

G. MINUTES

It is recommended the Board of Education approve the minutes from:

- Regular Meeting on July 9, 2019
- Executive Meeting on July 9, 2019

H. CORRESPONDENCE

1. LETTER FROM THE CUMBERLAND EMPOWERMENT ZONE

Letter dated July 18, 2019 from the Cumberland Empowerment Zone regarding the 21st Century Program at the Port Norris Middle School.

I. SUPERINTENDENT'S REPORT

1. POLICY ADOPTION

It is recommended that the Board of Education approve the following policies for Second Reading and Adoption:

- 4119.23 Substance Abuse: Drugs, Steroids & Alcohol (Revised)
- 4219.23 Substance Abuse: Drugs, Steroids & Alcohol (Revised)

2. 2019-2020 FUNDRAISERS

It is recommended that the Board of Education approve the Fundraisers for the 2019-2020 school year.

SCHOOL	GROUP	BEGIN	END	ACTIVITY	PURPOSE
PNS	NJHS	Sept	June	pretzel sale and candy grams	NJHS

3. 2019-2020 SCHOOL CRISIS PLANS

It is recommended the Board of Education approve the School Crisis Plans for the Haleyville-Mauricetown Elementary School and Port Norris Middle School.

4. 18-19 SCHOOL ASSESSMENT - ANTI-BULLYING BILL OF RIGHTS ACT

It is recommended that the Board of Education approve the 2018-2019 HMS and PNS School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act.

J. PERSONNEL

1. PAID LEAVE OF ABSENCE

It is recommended that the Board of Education approve the paid leave of absence for employee #1003 from September 3, 2019 to November 15, 2019.

2. MEDICAL LEAVE OF ABSENCE

It is recommended that the Board of Education approve the long term medical leave of absence for employee#0092 from September 3, 2019 to October 4, 2019 (approximately) utilizing earned sick benefit time.

3. 2019-2022 ADMINISTRATOR'S CONTRACT

It is recommended that the Board of Education approve the Administrators Contract from July 1, 2019 to June 30, 2022 for the following:

- Alysia Thomson -PNS VP- \$96,500.00* salary, 12 month
- John Lavell, CST/Special Services Supervisor -\$87,500.00* salary, 11 month position to a 12 month position

Each employee will receive retroactive pay from July 1, 2019.

4. CERTIFICATED STAFF APPOINTMENTS

It is recommended that the Board of Education approve the following appointments:

- Ms. Angelica Lawler to the position of Elementary First Grade School Teacher, effective September 1, 2019, upon receipt of all required employment documentation. Ms. Lawler will be placed on Step 2BA, \$54,950*.
- Ms. Kristine Givens to the position of LLD Teacher- Grades 3-5, effective September 1, 2019, upon receipt of all required employment documentation. Ms. Givens will be placed on Step 3MA, \$56,450*.
- Ms. Jennifer A Blankley to the position of Occupational Therapist, effective September 1, 2019, upon receipt of all required employment documentation. Ms. Blankley will be placed on Step 5MA, \$57,725*.
- Mr. Thomas Jones to the position of Special Education Teacher Grades 6-8, effective September 1, 2019, upon receipt of all required employment documentation. Mr Jones will be placed on Step 1MA, \$55,450*.
- Ms. Kimberly Geremia to the position of Guidance Counselor, effective September 1, 2019, upon receipt of all required employment documentation. Ms. Geremia will be placed on Step 2MA, \$55,950*.

*Salary is pending the CTEA negotiated rate.

5. LONG TERM SUBSTITUTE - PRE- SCHOOL

It is recommended that the Board of Education approve Ms. Melanie Hough as a long-term substitute for an Pre-school Teacher, at Haleyville-Mauricetown school, effective September 3, 2019 through January 1, 2020 (approximately) at the salary and terms as per Board Policy. Ms. Hough will be the long term substitute for the extended leave absence of employee #0235.

6. SUBSTITUTE TEACHER

It is recommended that the Board of Education approve Ms. Deedra M. Brewer, as a substitute teacher for the 2019-2020 school year. Ms. Brewer will be paid at the substitute certificate rate \$90/per diem.

7. 2019-2020 SY SUBSTITUTE TEACHER REAPPOINTMENT

It is recommended that the Board of Education approve the reappointment of Ms. Casey Taylor, as a substitute teacher for the 2019-2020 SY. She will be paid the substitute certificated rate \$90/per diem.

8. 2019-2020 SY NON- CERTIFICATED STAFF TRANSFERS/REASSIGNMENTS

It is recommended that the Board of Education approve the non-certificated staff transfers/reassignments, effective 2019-2020 SY.

Name	Job Title	Current Position	New Position	Effective
Kristy Bevan	Aide	MD K-2	LLD 3-5 1:1	9/3/19
Sue Nichols	Aide	LLD K-2 1:1	Autism K-2 1:1	9/3/19
Stephanie Padilla	Aide	PN 1:1	Autism K-2 1:1	9/3/19
Elena Quinton	Aide	MD 3-5 1:1	Pre-school 1:1	9/3/19
Amanda Reid	Aide	LLD3-5 1:1	Pre-school 1:1	9/3/19
Anotoly Sokolov	Aide	MD K-2	LLD 3-5 1:1	9/3/19
Joyce Stuckman	Aide	PN 1:1	MD 3-5 shared	9/3/19
Kathy Vizzard	Aide	LLD 3-5	LLD K-2	9/3/19
Amanda Wozniak	Aide	ICR	MD K-3	9/3/19

9. NON-CERTIFICATED STAFF APPOINTMENT

It is recommended that the Board of Education approve the following employees:

- Samantha Simpkins- as a Part -time bus driver for the 2019-2020 school year. She will be paid at the hourly salary of \$17.00 pending all necessary licensure credentials and employment documentation are received.
- Charlette Whittle- transfer from Part-time Bus Driver to Full-time (10 month) bus driver for the 2019-2020 school year. Ms. Whittle salary will be Step1, \$24,924* effective September 1, 2019.

* Salary is pending the CTEA negotiated rate.

10. ATTENDANCE OFFICER 2019-2020 SY

It is recommended that Eileen L. Sorantino be approved as the Attendance Officer for the 2019-2020 SY. Ms. Sorantino will be paid a \$2,000.00 stipend for the 2019-2020 SY.

11. COURSE REIMBURSEMENT

It is recommended that the Board of Education approve the course reimbursement for the following:

- Kelly Perry, School Nurse, for 3 graduate credits, as per the CTEA agreement. It is further recommended that the Board of Education approve the course reimbursement for 6 graduate credits for her NJ School Nurse Certificate.
- Kerri Zeleniak, for 6 graduate credits, as per the CTEA agreement.

12. LETTERS OF RESIGNATION

It is recommended that the Board of Education approve the following resignations:

- Letter of resignation from Speech Language Specialist employee, Paige Weissman, effective July 16, 2019.
- Letter of resignation from Elementary Guidance Counselor employee, Heather Coralluzzo effective August 1, 2019.
- Letter of resignation from Speech Therapist employee, Laura Spadafora (Lee) effective August 2, 2019.

13. 2019-2020 SY STUDENT HANDBOOKS

It is recommended that the Board of Education approve the 2019-2020 Student Handbooks for Haleyville-Mauricetown School and Port Norris Middle School.

K. CURRICULUM

1. PROFESSIONAL DEVELOPMENT/WORKSHOPS

It is recommended that the Board of Education approve the following workshop.

Name	Date	Workshop	Where	Cost	Employee Reimbursement
Alysia Thomson	10/17-18/19	FEA Fall Conf	Longbranch NJ	\$320.00	\$69.23 mileage

2. 2019-2020 DISTRICT PROFESSIONAL DEVELOPMENT PLAN AND SOA

It is recommended that the Board of Education approve the 2019-2020 District Professional Development Plan and SOA.

3. 2019-2020 HMS AND PNS PDP PLANS

It is recommended that the Board of Education approve the 2019-2020 Professional Development Plans for Haleyville-Mauricetown Elementary School and Port Norris Middle School.

4. 2019-2020 DISTRICT MENTORING PLAN and SOA

It is recommended that the Board of Education approve the 2019-2020 District Mentoring Plan and SOA.

5. 2019-2020 EVALUATION INSTRUMENTS

It is recommended that the Board of Education approve the 2019-2020 District Evaluation Instruments. These are the same instruments that were used in 2018-2019 school year.

Administrators, Directors, and Supervisors:

The Marzano District Leader Evaluation Model

Instructional Staff, Child Study Team Members, and Nurses:

The Marzano Focused Non-Classroom Instructional Support Personnel Evaluation Model

Teacher Evaluation:

The Marzano Focused Teacher Evaluation Model

L. FINANCE

1. SPECIAL EDUCATION TUITION CONTRACT WITH DOWNE TOWNSHIP

It is recommended the Board of Education approve the Special Education Receiving Tuition Contract with the Downe Township Board of Education for 2 students, at a total cost of \$54,482.00

2. SPECIAL EDUCATION TUITION CONTRACT WITH BRIDGETON

It is recommended the Board of Education approve the Special Education Receiving Tuition Contract with the Bridgeton Board of Education for 2 students, at a total cost of \$36,948.00.

3. SPECIAL EDUCATION TUITION CONTRACT WITH LAWRENCE TOWNSHIP

It is recommended the Board of Education approve the Special Education Receiving Tuition Contract with the Lawrence Township Board of Education for 1 student, at a total cost of \$36,008.00.

4. TRANSPORTION JOINTURE

It is recommended that the Board of Education approve the Transportation Jointure with the Vineland Board of Education, as the host district. The cost of the Jointure is \$1,712.40

5. 2019-2020 SY SHEPPARD BUS LEASE AGREEMENT

It is recommended that the Board of Education approve the 2019-2020 SY 10 month lease with Sheppard Bus Service for (8) buses (2)vans - less 6% discount for \$14,304.00 per month.

M. UNFINISHED BUSINESS

N. NEW BUSINESS

O. OTHER BUSINESS

1. BOARD SECRETARY'S MONTHLY CERTIFICATION

It is recommended that the Board of Education approve the Board Secretary's Report, pursuant to N.J.A.C. 6A:23A-16.10(c) 2, the Business Administrator/Board Secretary certifies that there are no changes in anticipated revenue amounts and sources for the month ending June 30, 2019 and pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Business Administrator/Board Secretary certifies that as of June 30, 2019 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Commercial Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(c)4.

2. BILL LISTS / LINE ITEM TRANSFERS

It is recommended that the Board of Education approve the itemized bill lists for July 31, 2019.

It is recommended that the Board of Education approve the Transfer Status Report for the month of June 30, 2019.

It is recommended that the Board of Education authorize the School Business Administrator to pay bills and make necessary transfers before the next board meeting. A list of all bills and transfers will be provided at the next board meeting.

P. PUBLIC COMMENTS

Q. ADJOURNMENT