



**Commercial Township Board of Education
Meeting**

04/21/2020 07:00 PM

Commercial Township Board Office
1308 North Ave
Port Norris, NJ 08349

Printed : 4/16/2020 10:32 AM EST

A. PLEDGE TO THE FLAG

B. SUNSHINE LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Commercial Township Board of Education has caused notice of this meeting to be published by having the date, time and place advertised in the Press of Atlantic City and South Jersey Times and posted in the Commercial Township Schools, District Office and on the District website, and Township Clerk.

C. ROLL CALL

Mr. Darren Harris, Board Secretary, will roll call the attendance:

Beverly Dragotta ____ Sharon Porter ____ Karen Stormes-Rivera ____

Carol Perrelli ____ Tracy Richardson ____ Ronald Sutton, Jr. ____

Sheena Plummer ____ Michelle Ronan ____ Stacy Wilson-Smith ____

D. CORRESPONDENCE

1. EXECUTIVE COUNTY SUPERINTENDENT'S CERTIFICATION OF QSAC RESULTS

Letter received from the Executive County Superintendent regarding the districts 2019-2020 QSAC.

E. PRESENTATION

F. PUBLIC COMMENTS ON AGENDA ITEMS

G. MINUTES

It is recommended the Board of Education approve the minutes from:

- Special Meeting on March 3, 2020
- Regular Meeting on March 10, 2020
- Executive Session on March 10, 2020
- Special Meeting on March 24, 2020
- Executive Session on March 24, 2020

H. ENROLLMENT REPORT

	February 29, 2020	As of March 31, 2020

HMS	352	352
PNS	147	147

I. SUPERINTENDENT'S REPORT

1. HIB REPORTS- APPROVAL

It is recommended that the Board of Education approve the Superintendent's monthly Harassment, Intimidation and Bullying Report for February 2020 as presented:

HIB Investigations:

Reported:	1
Completed:	1
Number of incidents ruled as Harassment, Intimidation or Bullying:	1
Number of incidents ruled as not falling under the HIB provisions:	0

2. HIB REPORTS - ACKNOWLEDGE

It is recommended that the Board of Education acknowledge the Superintendent's monthly Harassment, Intimidation and Bullying Report for March 2020 as presented:

HIB Investigations:

Reported:	2
Completed:	2
Number of incidents ruled as Harassment, Intimidation or Bullying:	0
Number of incidents ruled as not falling under the HIB provisions:	2

3. SEMI ACTION PLAN

It is recommended the Board of Education approve the SEMI Corrective Action Plan for the 2019-2020 school year.

4. SCHOOL CLOSURE PLAN

It is recommended that the Board of Education approve the School Closure Plan.

5. DISTANCE LEARNING PROGRAM PLAN

It is recommended that the Board of Education approve the Distance Learning Program Plan.

J. PERSONNEL

1. RESCIND MEDICAL LEAVE MOTION

It is recommended that the Board of Education rescind the motion to approve the following medical leave:

Employee Number	School/Location	Paid	Unpaid Days	Type of Leave	Effective Dates
0049	HMS	47 days	0 days	Medical	4/8/2020 to 6/22/2020

2. RESCIND REPLACEMENT LEAVE APPOINTMENT

It is recommended that the Board of Education rescind the motion to approve the Grade 2, Leave Replacement appointment as it is no longer needed. This applies to Samantha Peterson from April 4, 2020, to June 22, 2020 (approximately).

3. RESIGNATION

It is recommended that the Board of Education accept the following employee resignation:

- Bus Driver, James Walters, effective April 1, 2020

4. CERTIFICATED STAFF

It is recommended that the Board of Education approve the following staff member to be placed on the CTEA salary guide as originally approved at the October 8, 2019 board meeting:

- Mr. Rodrigo Diaz, Teacher of Spanish, per diem BA+15/Step 3, \$56,069, effective April 7, 2020.

Mr. Diaz has received his Spanish certification.

K. POLICY

1. FIRST READING

It is recommended the Board of Education approve the following policy for first reading:

- Policy 9320.5- Meetings by Teleconference or Other Electronic Means

L. CURRICULUM

1. 2020-2021 SCHOOL CALENDAR

It is recommended that the Board of Education approve the 2020-2021 School Year Calendar.

M. TRANSPORTATION

N. FINANCE

1. RFP FOR SCHOOL SECURITY SPECIALIST

It is recommended the Board of Education approve the RFP specifications for Armed and Unarmed School Safety Specialist proposal number CTBOE-SSS-2019-20-004.

2. THUNDERBOLT TUITION CONTRACT

It is recommended the Board of Education approve the tuition contract with the Millville Board of Education for 1 student to attend the Thunderbolt Academy, effective March 16, 2020 through June 30, 2020. The cost of this Contract is \$4,924.20.

3. GENYOUth GRANT

It is recommended that the Board of Education approve submitting the GENYOUth grant in the amount of \$3,000, for supplies and resources for meal distribution and delivery efforts to get food to students during COVID-19.

O. UNFINISHED BUSINESS

P. NEW BUSINESS

1. GRADUATION

The Superintendent will provide an update on graduation.

Q. OTHER BUSINESS

1. BOARD SECRETARY'S MONTHLY CERTIFICATION

It is recommended that the Board of Education approve the Board Secretary's Report, pursuant to N.J.A.C. 6A:23A-16.10(c) 2, the Business Administrator/Board Secretary certifies that there are no changes in anticipated revenue amounts and sources for the month ending February 29, 2020 and pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Business Administrator/Board Secretary certifies that as of February 29, 2020 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Commercial Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(c)4.

2. TREASURER'S REPORT

Treasurer's Report, is in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2, for the month ending February 29, 2020. The Treasurer's Report and Secretary's Report are in agreement for the month ending February 29 2020.

3. BILL LISTS / LINE ITEM TRANSFERS

It is recommended that the Board of Education approve the itemized bill pay list for March 2020.

It is recommended that the Board of Education approve the Transfer Status Report for the month of February 29, 2020.

It is recommended that the Board of Education authorize the School Business Administrator to pay bills and make necessary transfers before the next board meeting. A list of all bills and transfers will be provided at the next board meeting.

R. ADDENDUM

S. FOR YOUR INFORMATION

1. SCHOOL ETHICS DISCLOSURE FORMS

An email from the School Ethics Commission was sent out with instructions to complete the School Ethics Disclosure Forms. These forms must be completed online no later than April 30, 2020.

2. FIELD TRIPS

Those field trips that can be rescheduled will be and those that need to be canceled will be canceled.

T. PUBLIC COMMENTS

U. EXECUTIVE SESSION

It is recommended that the Board of Education approve, by Resolution, adjourning into Executive Session.

RESOLVED: At a public meeting of the Board of Education of Commercial Township, held this evening, pursuant to the "Open Public Meetings Act", the following subjects to be discussed in a session of the Board closed to the public:

- Contractual Matter(s)
- Personnel
- Superintendent Evaluation

It is presently anticipated that the items mentioned in the resolution may be disclosed to the public upon final determination of the subject by the Board of Education.

Action (may) or (may not) be taken

V. RESUME PUBLIC MEETING

It is recommended the Board of Education that the Commercial Township Board of Education adjourn into Open Session.

W. SUPERINTENDENT REPORT II

1. SUPERINTENDENT RUBRIC

It is recommended that the Board of Education approve the Superintendent's Evaluation Rubric.

X. ADJOURNMENT