

# COMMERCIAL TOWNSHIP BOARD OF EDUCATION

Minutes of the Regular Board Meeting

September 14, 2021

The Regular Meeting of the Commercial Township Board of Education was called to order by Board President, Ms. Carol Perrelli, on Tuesday, September 14, 2021 at 7:00 P.M. in the Commercial Township Cafeteria, located at 1308 North Avenue, Port Norris, NJ.

Board President, Ms. Perelli, opened the meeting at 7:05 P.M., leading the group in the pledge to the flag.

PLEDGE TO THE FLAG

Board President, Ms. Perelli, read the following statement:

CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Commercial Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Press of Atlantic City and South Jersey Times, and posted in the Commercial Township Schools, District Office and on the District website, and Township Clerk.

## ROLL CALL

ROLL CALL

Roll call was performed by the Board President, Ms. Perelli, and is listed as follows:

Ms. Beverly Dragotta	Present
Ms. Carol Perrelli	Present
Ms. Sharon Porter	Present
Ms. Tracy Richardson	Present
Ms. Michelle Ronan	Present
Ms. Karen Stormes-Rivera	Present
Mr. Ronald Sutton	Present
Ms. Jessica Driver	Present
Ms. Stacy Wilson-Smith	Present

The following were also present:

Mrs. Kristin Schell – Superintendent  
Mr. Darren Harris – Business Administrator/Board Secretary  
Mr. Joseph Giambri – Business Official  
Ms. Alysia Thomson – District Vice Principal  
Mr. John Lavell – Director of the Child Study Team  
Members of the public

## CORRESPONDENCE

CORRESPONDENCE

PEA ACCEPTANCE

1. PEA Acceptance Letter - Received from Tonya Coston, Deputy Assistant Commissioner, approving the Commercial Township Board of Education Preschool Expansion Application.

## PRESENTATION - None

PRESENTATION

## PUBLIC COMMENTS ON AGENDA ITEMS

PUBLIC COMMENT

- Mr. Barney Hollinger, resident, questioned the first reading of policy. Mrs. Schell responded that it is for the Executive Order regarding vaccination for employees. Mr. Hollinger had additional questions regarding the policy and what the Executive Order covers.

## COMMITTEE REPORTS – None

COMMITTEE REPORTS

## MINUTES

MINUTES

Moved by Ms. Stormes-Rivera and seconded by Ms. Driver that the Board of Education approve the minutes from:

BOE MEETING 8/10/21

- Regular Meeting on August 10, 2021

Roll Call: Ayes (9) Ms. Dragotta, Ms. Driver, Ms. Porter, Ms. Richardson, Ms. Ronan, Ms. Stormes-Rivera, Mr. Sutton, Ms. Wilson-Smith, Ms. Perrelli

Noes (0)

Abstain (0)

Motion Carried

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ENROLLMENT REPORT

## ENROLLMENT REPORT – Reviewed by the Board President.

	As of August 6, 2021	As of September 9, 2021
CTS	378	468

Number of student suspensions: 5

SUPERINTENDENT'S REPORT

## SUPERINTENDENT'S REPORT

Moved by Ms. Dragotta and seconded by Ms. Richardson that the Board of Education approve the following:

HIB REPORT APPROVAL

1. HIB Report Approval - The Superintendent's monthly Harassment, Intimidation and Bullying Report for July 2021 as presented:

HIB Investigations:

Reported: 0

Completed: 0

Number of incidents ruled as Harassment, Intimidation or Bullying: 0

Number of incidents ruled as not falling under the HIB provisions: 0

HIB ACKNOWLEDGEMENT

2. HIB Acknowledgement - The Superintendent's monthly Harassment, Intimidation and Bullying Report for August 2021 as presented:

HIB Investigations:

Reported: 0

Completed: 0

Number of incidents ruled as Harassment, Intimidation or Bullying: 0

Number of incidents ruled as not falling under the HIB provisions: 0

USE OF FACILITIES

3. Use of Facilities - The Use of Facilities forms from the Commercial Twp. PTA.

ERIE 1 BOCES

4. Erie 1 BOCES State Contract - Participation in the Erie 1 BOCES New York State Contract.

ITUTOR CONTRACT

5. iTutor Contract - iTutor to provide home instruction through the Erie 1 BOCES New York State Contract, at a total cost of \$73,000.

Roll Call: Ayes (9) Ms. Dragotta, Ms. Driver, Ms. Porter, Ms. Richardson, Ms. Ronan, Ms. Stormes-Rivera, Mr. Sutton, Ms. Wilson-Smith, Ms. Perrelli

Noes (0)

Abstain (0)

Motion Carried

PERSONNEL

## PERSONNEL

Moved by Ms. Wilson-Smith and seconded by Ms. Ronan that the Board of Education approve the following:

NJMVC AUTHORIZATION

1. NJMVC Authorization - Resolution authorizing Joseph Giambri and Brian Saxton to be representatives of the Commercial Township Board of Education with the Department of Motor Vehicles.

RESOLUTION

WHEREAS, the Commercial Township Board of Education acknowledges that from time to time, paperwork concerning its motor vehicles must be completed and delivered in person to the New Jersey Motor Vehicle Commission ("NJMVC"); and

WHEREAS, the Board desires to appoint Joseph Giambri and Brian Saxton as its authorized representatives to complete, sign and deliver paperwork regarding District vehicles on behalf of the Commercial Township Board of Education to the NJMVC, for the 2021 calendar year;

NOW, THEREFORE, the Commercial Township Board of Education resolves to appoint Joseph Giambri and Brian Saxton as its authorized representative, for the completion and delivery of any necessary paperwork regarding District vehicles to the NJMVC.

ADDT'L COMPENSATION POSITIONS

2. Additional Compensation Positions - The following staff members for Additional Compensation Positions per CTEA contract:

Janine Brockman - Breakfast Monitor

Ashley Loteck - Breakfast Monitor

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Kathy Vizzard - PM Bus Monitor  
Chris Lanterman - PM Bus Monitor  
Dana Crandall - PM Bus Monitor  
Stephanie Padilla - PM Bus Monitor  
Serena Perkins - PM Bus Monitor

3. Itinerant Services - Bonnie Phillips, Occupational Therapist, for itinerant services for the 2021-2022 at the rate of \$90/hr. ITINERANT SERVICES
4. Preschool Hires - Authorize the Superintendent to hire a PEEA Preschool Teacher for the 2021-2022 school year, for the months of September and October, between Board of Education meetings, after consultation with the Board President. Formal action will be required at the following Board meeting. It was clarified this will give the Superintendent the ability to hire a teacher between Board meetings for preschool. P-K HIRES
5. Preschool Contracts - Authorize the Superintendent to enter into contracts for Master Teacher, PIRT Services, for the 2021-2022 school year, for the months of September and October, between Board of Education meetings, after consultation with the Board President. Formal action will be required at the following Board meeting. It was clarified that it will be a part-time position. P-K CONTRACTS
6. Reinstatement of Personnel - To reinstate (1) Instructional Assistant position. This position was a reduction in force in the Spring of 2021. Elena Quinton will be reinstated at Step 4, \$28,039. REINSTATEMENT OF PERSONNEL
7. Substitute – Ms. Shirley Green as a substitute teacher at a rate of \$95/day. SUBSTITUTE

Roll Call: Ayes (\*9) Ms. Dragotta, Ms. Driver, Ms. Porter, Ms. Richardson, Ms. Ronan, \*Ms. Stormes-Rivera, Mr. Sutton, Ms. Wilson-Smith, Ms. Perrelli

Noes (0)                                      Abstain \*1 Ms. Stormes-Rivera – *Item #7 only*                                      Motion Carried

### POLICY

Moved by Ms. Ronan and seconded by Ms. Driver that the Board of Education approve the following:

1. Revise and Abolish Policy - Second Reading and Adoption as indicated: POLICY
  - o P 0131 Bylaws, Policies, and Regulations (Revised)
  - o P 1521 Educational Improvement Plans (Abolished)
  - o P 1649 Federal Families First Coronavirus (COVID-19) Response Act (Abolished)
  - o P 2421 Career and technical Education (Revised)
  - o R 2421 Vocation - Technical Education (Abolished)
  - o P 3134 Assignment of Extra Duties (Revised)
  - o P & R 3142 Nonrenewal of Nontenured Teaching Staff Member (Revised)
  - o P & R 3221 Evaluation of Teachers (Revised)
  - o P & R 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (Revised)
  - o P & R 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (Revised)
  - o P & R 3224 Evaluation of Principals, Vice Principals, and Assistant Principals (Revised)
  - o P & R 4146 Nonrenewal of Nontenured Support Staff Member (Revised)
  - o P & R 6471 School District Travel (Revised)
  - o P 8561 Procurement Procedures for School Nutrition Programs (Revised)2<sup>ND</sup> READING

2. Policy- First Reading - The COVID-testing policy 1648.13. 1<sup>ST</sup> READING

Roll Call: Ayes (9) Ms. Dragotta, Ms. Driver, Ms. Porter, Ms. Richardson, Ms. Ronan, Ms. Stormes-Rivera, Mr. Sutton, Ms. Wilson-Smith, Ms. Perrelli

Noes (0)                                      Abstain (0)                                      Motion Carried

### CURRICULUM

Moved by Ms. Stormes-Rivera and seconded by Ms. Dragotta that the Board of Education approve the following:

1. Staff Workshop – The following staff workshops: CURRICULUM

STAFF WORKSHOPS

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Name	Date	Workshop	Location	Cost	Mileage
Tina Hayden	9/28-10/1	Seeing Stars	Virtual	\$1,128	\$0
Karen Haddock	9/28-10/1	Seeing Stars	Virtual	\$1,128	\$0

These will be paid with Title II Funds.

Roll Call: Ayes (9) Ms. Dragotta, Ms. Driver, Ms. Porter, Ms. Richardson, Ms. Ronan, Ms. Stormes-Rivera, Mr. Sutton, Ms. Wilson-Smith, Ms. Perrelli

Noes (0)

Abstain (0)

Motion Carried

## TRANSPORTATION

TRANSPORTATION

JOINTURE – VINELAND

Moved by Ms. Ronan and seconded by Ms. Stormes-Rivera that the Board of Education approve the transportation jointure with the Vineland Board of Education in the amount of \$4,500 to transport 1 student to Commercial Township Schools. Commercial Township is the Host District.

Roll Call: Ayes (9) Ms. Dragotta, Ms. Diver, Ms. Porter, Ms. Richardson, Ms. Ronan, Ms. Stormes-Rivera, Mr. Sutton, Ms. Wilson-Smith, Ms. Perrelli

Noes (0)

Abstain (0)

Motion Carried

## FINANCE

FINANCE

Moved by Ms. Dragotta and seconded by Ms. Richardson that the Board of Education approve the following:

CO-OP PURCHASE

1. Cooperative Purchase - The following proposal for a rental chiller, pump, trailer and associated equipment using Cooperative Contracts:
  - o CM3 Building Solutions- \$84,350 using NJ State contract #66 CESC. This rental will be funded with ESSER II funds.

PEA GRANT

2. Accept PEA Grant - The PEA Grant Allocation in the amount of \$563,122.

TUITION CONTRACT –  
ACSSSD

3. Tuition Contract - The tuition contract between the Commercial Township School District and Atlantic County Special Services School District to serve one student at a cost \$41,580/year.

Roll Call: Ayes (9) Ms. Dragotta, Ms. Driver, Ms. Porter, Ms. Richardson, Ms. Ronan, Ms. Stormes-Rivera, Mr. Sutton, Ms. Wilson-Smith, Ms. Perrelli

Noes (0)

Abstain (0)

Motion Carried

## UNFINISHED BUSINESS

UNFINISHED BUSINESS

NJSBA BOARD TRAINING

1. NJSBA Field Representative Bi-monthly Trainings – Discussion on NJSBA School Board Training. NJSBA Field Representative has retired and replacement has not yet been assigned.

## NEW BUSINESS

NEW BUSINESS

OPENING SCHOOL

1. Opening of School, Pre-K Program, Covid-19 Testing for Staff – Ms. Schell reviewed two documents with the Board and community. These documents summarize the return to school program (checklist of positive and challenges) as well as a summary of the safe return to in-person instruction. Ms. Schell further discussed everything the documents distributed.

## OTHER BUSINESS

OTHER BUSINESS

Moved by Ms. Dragotta and seconded by Ms. Richardson that the Board of Education approve the following:

BOARD SECRETARY'S  
REPORT

1. Board Secretary's Monthly Certification - Pursuant to N.J.A.C. 6A:23A-16.10(c) 2, the Business Administrator/Board Secretary certifies that there are no changes in anticipated revenue amounts and sources for the month ending April 30, 2021 and pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Business Administrator/Board Secretary certifies that as of April 30, 2021 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Commercial Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(c)4.

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2. Treasurer's Report - Treasurer's Report, is in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2, for the month ending March 31, 2021. The Treasurer's Report and Secretary's Report are in agreement for the month ending March 31, 2021.
3. Bill List/Line Item Transfers - The itemized bill pay list for August 2021 and September 2021. It is recommended that the Board of Education authorize the School Business Administrator to pay bills and make necessary transfers before the next board meeting. A list of all bills and transfers will be provided at the next board meeting.

TREASURER'S REPORT

BILL/TRANSFERS

Roll Call: Ayes (9) Ms. Dragotta, Ms. Driver, Ms. Porter, Ms. Richardson, Ms. Ronan, Ms. Stormes-Rivera, Mr. Sutton, Ms. Wilson-Smith, Ms. Perrelli  
Noes (0) Abstain (0) Motion Carried

### ADDENDUM

ADDENDUM

Moved by Ms. Driver and seconded by Ms. Richardson that the Board of Education approve the following:

1. Century 21 Staff - The following staff members for Century 21 positions, rate per the CTEA Agreement.
  - o Coordinator-Matthew Mingin
  - o Sub. Coordinator-Audrey Lloyd
  - o Emergency Coordinator-Peter Dolcy
  - o Club Advisor-Matthew Mingin, Audrey Lloyd, Peter Dolcy, Chris Lanterman, Cathy Vazquez, Janine Brockman, Tarin Leech
  - o Tutor-Matthew Mingin, Audrey Lloyd, Peter Dolcy, Cathy Vazquez, Janine Brockman
  - o Aide-Matthew Mingin, Audrey Lloyd, Peter Dolcy, Chris Lanterman, Cathy Vazquez, Janine Brockman, Stephanie Padilla
2. Additional Compensation Positions - Cathy Vazquez as a Breakfast Monitor for the 2021-2022 school year at \$30/hr per CTEA Agreement.
3. Preschool Transportation - The bid specifications for preschool transportation.

CENTURY 21 STAFF

ADD'L COMPENSATION

Roll Call: Ayes (9) Ms. Dragotta, Ms. Driver, Ms. Porter, Ms. Richardson, Ms. Ronan, Ms. Stormes-Rivera, Mr. Sutton, Ms. Wilson-Smith, Ms. Perrelli  
Noes (0) Abstain (0) Motion Carried

### FOR YOUR INFORMATION

1. Mandated Trainings - The following Board Members need to complete their NJSBA Mandated Trainings by December 31, 2020.
  - o Tracy Richardson- Governance I
  - o Sheena Plummer- Governance II
  - o Beverly Dragotta- Governance II
  - o Karen Stormes-Rivera- Governance III

FYI

MANDATED TRAININGS

### EXECUTIVE SESSION - None

EXECUTIVE SESSION

### PUBLIC COMMENTS

PUBLIC COMMENT

- Ms. Mary Falwell, bus driver, had a question regarding contacts of contacts to quarantine and Ms. Schell answered.
- Ms. Dragotta had a question regarding knowing which students need to be quarantined.
- Mr. Barney Hollinger, resident, had questions on contacts of contacts. It was clarified that if a student tests positive, the entire household is to quarantine if unvaccinated.
- Ms. Deborah Hollinger, resident, stated that her grandson goes on high school bus to CCTech. She discussed behavior on the bus. She distributed a flyer that demonstrates how to put a mask on. She said she had hoped this correspondence was distributed earlier. Ms. Schell thanked Ms. Hollinger for her comment. She encouraged parents to call the Administration with any questions or concerns.

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- Ms. Porter had a question regarding correspondence when there is a positive COVID case. Ms. Schell responded regarding best practices including correspondence regarding county data, and other reports.
- Mrs. Hollinger requested to know if the COVID cases would be identified further.
- Ms. Rebecca Cartwright, parent, mentioned that if she did not come to tonight's meeting, she would have not known there were nine positive cases in the school. She also said bus drivers should know. She also wanted to know when Speech Services will be started. Ms. Schell said that someone from CST will follow up tomorrow.
- Ms. Lakeesha Rodriguez, parent, mentioned that a lot of parents were upset because they felt like they weren't receiving enough information. There was further clarification regarding close contacts and considering what is an outbreak. She asked why temperatures are no longer being taken and if will they start. Ms. Schell responded.
- Mr. Barney Hollinger, resident, asked who would be able to go outside for lunch/recess. 2<sup>nd</sup>, 5<sup>th</sup>, and 8<sup>th</sup> grade will go outside to start and will rotate if possible. No one will eat outside in inclement weather.
- Ms. Veronica Anderson, parent, said that all of her calls are coming back blank. Ms. Schell said she will reach out tomorrow and go over it.
- Ms. Porter mentioned Facebook posts regarding posts for homeschooling and school choice. It upsets her that people are talking about this.
- Ms. Dragotta applauded the staff for all they have done for the start of school.
- Ms. Porter asked how long they must stay out if it is necessary. Ms. Schell said it depends on the level. If the level is orange, it is 14 days, if yellow, it will be 10 days with the option of 7 days with a negative test.

ADJOURNED

## ADJOURNMENT

Moved by Ms. Dragotta and seconded by Ms. Porter that the Board of Education approve the Board of Education Meeting be adjourned. 8:21 P.M.

Unanimously approved

Respectfully Submitted,



Darren Harris, Board Secretary  
September 14, 2021