

COMMERCIAL TOWNSHIP BOARD OF EDUCATION

Minutes of the Regular Board Meeting

November 9, 2021

The Regular Meeting of the Commercial Township Board of Education was called to order by Board President, Ms. Carol Perrelli, on Tuesday, November 9, 2021 at 7:00 P.M. in the Commercial Township Administrative Conference Room, located at 1308 North Avenue, Port Norris, NJ.

Board President, Ms. Perelli, opened the meeting at 7:02 P.M., leading the group in the pledge to the flag.

PLEDGE TO THE FLAG

Board President, Ms. Perelli, read the following statement:

CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Commercial Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Press of Atlantic City and South Jersey Times, and posted in the Commercial Township Schools, District Office and on the District website, and Township Clerk.

ROLL CALL

ROLL CALL

Roll call was performed by the Board President, Ms. Perelli, and is listed as follows:

Ms. Beverly Dragotta	Absent
Ms. Carol Perrelli	Present
Ms. Sharon Porter	Present
Ms. Tracy Richardson	Present
Ms. Michelle Ronan	Present
Ms. Karen Stormes-Rivera	Present
Mr. Ronald Sutton	Present
Ms. Jessica Driver	Present
Ms. Stacy Wilson-Smith	Present (7:04P.M.)

The following were also present:

Mrs. Kristin Schell – Superintendent
Mr. Darren Harris – Business Administrator/Board Secretary
Mr. Joseph Giambri – Business Official
Mr. John Lavell – Director of the Child Study Team
Ms. Alysia Thomson – Vice Principal
Mr. Adam Weiss – Board Solicitor
Members of the public

CORRESPONDENCE

CORRESPONDENCE

1. State Assessments – Correspondence received from the State regarding field testing.

PRESENTATION

PRESENTATION

1. Spotlight on Programs – Ms. Thomson and Mr. Lavell presented “Spotlight on Programs” including enrichment and intervention programming as well as the new entrepreneurship program.

EXECUTIVE SESSION

EXECUTIVE SESSION

Moved by Ms. Wilson-Smith and seconded by Ms. Ronan that the Board of Education approve, by Resolution, adjourning into Executive Session. 7:23 P.M.

RESOLVED: At a public meeting of the Board of Education of Commercial Township, held this evening, pursuant to the “Open Public Meetings Act”, the following subjects to be discussed in a session of the Board closed to the public:

Personnel
Student Matters

It is presently anticipated that the items mentioned in the resolution may be disclosed to the public upon final determination of the subject by the Board of Education.

Action (may) or (may not) be taken

Unanimously approved

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RESUME PUBLIC MEETING

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Moved by Ms. Driver and seconded by Ms. Porter that the Board of Education approve to resume open session. 8:30 P.M.

Unanimously approved

GRIEVANCE #1

Moved by Ms. Ronan and seconded by Ms. Wilson-Smith that the Board of Education approve to grant Grievance #1, employee #0096

Roll call: Ayes (8) Ms. Driver, Ms. Porter, Ms. Richardson, Ms. Ronan, Ms. Stormes-Rivera, Mr. Sutton
Ms. Wilson-Smith, Ms. Perrelli

Noes (0)

Abstain (0)

Motion Carried

GRIEVANCE #2

Moved by Ms. Porter and seconded by Ms. Wilson-Smith that the Board of Education approve to grant Grievance #2, employee #0148

Roll call: Ayes (5) Ms. Driver, Ms. Porter, Ms. Richardson, Ms. Ronan, Ms. Wilson-Smith

Noes (3) Ms. Stormes-Rivera, Mr. Sutton, Ms. Perrelli

Abstain (0)

Motion Carried

PUBLIC COMMENT

PUBLIC COMMENTS ON AGENDA ITEMS - None

COMMITTEE REPORTS

COMMITTEE REPORTS

BUILDING & GROUNDS

- Building and Grounds met on 10/12/2021 -Mr. Sutton reviewed the Buildings and Grounds Committee Meeting including the bond referendum projects (new construction vs. renovations). The group chooses to move forward with the renovation. A tour of the buildings will take place in January with some of the summer renovations.

PERSONNEL

- Personnel met on 10/12/2021 – Ms. Stormes-Rivera discussed secretary duties, part-time maintenance and preschool 5th classroom.

MINUTES

MINUTES

Moved by Ms. Stormes-Rivera and seconded by Ms. Driver that the Board of Education approve the following minutes:

BOE MEETING 10/12/21 EXECUTIVE SESSION 10/12/21

- Regular Meeting on October 12, 2021
- Executive Session on October 12, 2021

ENROLLEMENT REPORT

ENROLLMENT REPORT

	As of October 8, 2021	As of November 2, 2021
CTS	465	464

Suspensions

10/8/2021 through 11/3/2021

Number of student suspensions: 0

SUPERINTENDENT'S REPORT

SUPERINTENDENT'S REPORT

Moved by Ms. Ronan and seconded by Ms. Richardson that the Board of Education approve the following:

HIB APPROVAL

1. HIB Report Approval - The Superintendent's monthly Harassment, Intimidation and Bullying Report for September 2021 as presented:

HIB Investigations:

Reported: 4

Completed: 4

Number of incidents ruled as Harassment, Intimidation or Bullying: 2

Number of incidents ruled as not falling under the HIB provisions: 2

HIB ACKNOWLEDGEMENT

2. HIB Acknowledgement - The Superintendent's monthly Harassment, Intimidation and Bullying Report for October 2021 as presented:

HIB Investigations:

Reported: 1

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Completed: 1

Number of incidents ruled as Harassment, Intimidation or Bullying: 0

Number of incidents ruled as not falling under the HIB provisions: 0

3. 2021-2022 School Nursing Plan
4. 2021-2022 Wellness Policy Assessment Tool
5. Bus Evacuation Drills - The District Bus Evacuation Drills that took place on: Tuesday, 10/05/21 at Commercial Township School. Supervised by Brittany Fisher, Transportation Coordinator, Greg Horton, Substitute Asst. Principal, and Kristin Schell, Superintendent/Principal.
6. MOA Law Enforcement - The MOA between the Commercial Township School District and Law Enforcement Officials for the 2021-2022 school year.

NURSING PLAN

WELLNESS POLICY

BUS EVACUATION
DRILLS

MOA LAW
ENFORCEMENT

Roll call: Ayes (8) Ms. Driver, Ms. Porter, Ms. Richardson, Ms. Ronan, Ms. Stormes-Rivera Mr. Sutton, Ms. Wilson-Smith, Ms. Perrelli

Noes (0)

Abstain (0)

Motion Carried

PERSONNEL

Moved by Ms. Stormes-Rivera and seconded by Ms. Ronan that the Board of Education approve the following:

PERSONNEL

NEW HIRES

J. HOFFMAN
SECRETARY

J. HOFFMAN CAFETERIA
MONITOR

1. New Hires - The following new hires:
 - o *Janice Hoffman as a 10-month P/T COVID Attendance Secretary at a rate of \$15,453 (prorated), with a starting date of 11/10/2021.
 - o Janice Hoffman as a Cafeteria Monitor at a rate per CTEA agreement for the 2021-2022 school year, with a starting date of 10/25/2021.
*Funded through ESSER II. – Ms. Porter asked if these positions are necessary. Ms. Schell responded that this person will be working with attendance and making phone calls as needed.
2. Club 21 - Kerri Zeleniak as a Club Advisor and Janice Hoffman as a Club Aide for the 2021-2022 Club 21 Program, rate per CTEA contract.
3. Leave of Absence - The following leave requests:

CLUB 21

LOA

Employee #	Type of Leave	Start Date	End Date	Use of Paid Days
0201	FLA	11/29/2021	2/21/2022	N/A
1114	Unpaid	1/18/2022	3/14/2022	N/A

4. Substitute - Jenna Mucardo as a substitute, at a rate of \$95/per day, for the 2021-2022 school year.

J. MUCARDO
SUBSTITUTE

Roll call: Ayes (8) Ms. Driver, Ms. Porter, Ms. Richardson, Ms. Ronan, Ms. Stormes-Rivera, Mr. Sutton, Ms. Wilson-Smith, Ms. Perrelli

Noes (0)

Abstain (0)

Motion Carried

POLICY

Moved by Ms. Porter and seconded by Ms. Wilson-Smith that the Board of Education approve the following:

POLICY

1st READING

1. Policy-First Reading - The following policy for first reading:
 - o 1648.11 The Road Forward COVID-19-Health and Safety (M)-New
 - o 1648.14 Safety Plan for Healthcare Settings in School Buildings-COVID-19 (M)-New
 - o 2425 Emergency Virtual or Remote Instruction Program (M)-New
 - o 6115.01 Federal Awards/Funds Internal Controls-Allowability of Costs (M)-New
 - o 6115.02 Federal Awards/Funds Internal Controls-Mandatory Disclosures (M)-New
 - o 6115.03 Federal Awards/Funds Internal Controls-Conflict of Interest (M)-New
 - o 5770 Student Right of Privacy-Revised -The paragraph regarding students random bag checks was discussed. There is a process in writing regarding the process behind random bag checks. Ms. Richardson expressed concern regarding the policy.
 - o 5751 Sexual Harassment of Students (M)-Revised
 - o 2422 Comprehensive Health and Physical Education (M)-Revised
 - o 2467 Surrogate Parents and Resource Family Parents (M)-Revised

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- 5111 Eligibility of Resident/Nonresident Students (M)-Revised
- 5116 Education of Homeless Children (Revised)
- 7432 Eye Protection (M)-Revised
- 8420 Emergency and Crisis Situations (M)-Revised
- 8420.1 Fire and Fire Drills (M)-Revised
- 8540 School Nutrition Programs (M)-Revised
- 8550 Meal Charges/Outstanding Food Service Bill (M)-Revised
- 8600 Student Transportation (M)-Revised
- 6311 Contracts for Good or Services Funded by Federal Grants (M)-Revised
- 5114 Children Displaced by Domestic Violence-Abolished
- 8810 Religious Holidays-Abolished
- 1648 Restart and Recovery Plan (M)-Abolished
- 1648.02 Remote Learning Options for Families (M)-Abolished
- 1648.03 Restart and Recovery Plan-Full-Time Remote Instruction (M)-Abolished

Roll call: Ayes (8) Ms. Driver, Ms. Porter, Ms. Richardson, Ms. Ronan, Ms. Stormes-Rivera, Mr. Sutton, Ms. Wilson-Smith, Ms. Perrelli

Noes (0)

Abstain (0)

Motion Carried

CURRICULUM

CURRICULUM

Moved by Ms. Stormes-Rivera and seconded by Ms. Wilson-Smith that the Board of Education approve the following:

COURSE OF STUDY FIELD TRIP

SOUTHWEST COUNCIL

1. Course of Study Curricula - The course of study curricula units for third grade Math.
2. Field Trips - The attached field trips for the 2021-2022 school year.
3. Southwest Council - The Southwest Council Program "Footprints for Life" for 1st grade students beginning November 2021.

Roll call: Ayes (8) Ms. Driver, Ms. Porter, Ms. Richardson, Ms. Ronan, Ms. Stormes-Rivera, Mr. Sutton, Ms. Wilson-Smith, Ms. Perrelli

Noes (0)

Abstain (0)

Motion Carried

TRANSPORTATION

TRANSPORTATION - None

FINANCE

FINANCE

Moved by Ms. Richardson and seconded by Ms. Driver that the Board of Education approve the following:

CHROMEBOOK PURCHASE

SAFETY GRANT

TUITION CONTRACTS

ARP/ESSERIII APPLICATION

1. State Contract Purchase - The following proposal utilizing State Contracts:
 - Dell Technologies, M0483/19TELE00656 for 200 students chromebooks, at a total cost of \$73,478. – Ms. Porter asked why more Chromebooks are needed. Ms. Schell said these are for students at home that need a Chromebook. The students now have a device they can use at home, and still keep one in school for those that responded they needed one. This will be funded 100% through Emergency Connectivity Funds (ECF)
2. Safety Grant - Accept the 2019-2020 Safety Grant in the amount of \$3,638.00, to be used for security cameras on the Board Office.
3. Tuition Contracts - The contracts for 3 students to attend the Millville Thunderbolt Academy.
 - 2 Students from September 7, 2021 - June 30, 2022 at the cost of \$16,349 per student.
 - 1 Student from October 12, 2021 - June 30, 2022 at the cost of \$14,078.65.
4. ARP/ESSERIII Application

Roll call: Ayes (8) Ms. Driver, Ms. Porter, Ms. Richardson, Ms. Ronan, Ms. Stormes-Rivera, Mr. Sutton, Ms. Wilson-Smith, Ms. Perrelli

Noes (0)

Abstain (0)

Motion Carried

UNFINISHED BUSINESS

UNFINISHED BUSINESS

1. NJSBA Field Representative Bi-monthly Training – Reviewed by Ms. Perrelli. Training will start at 6:00 P.M.

NEW BUSINESS

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NEW BUSINESS

1. NJSBA Information – Reviewed by Ms. Schell with the Board. It is a handout by the NJSBA regarding critical race theory.
2. Athlete Vaccination – Ms. Schell brought up the topic of offering a vaccine clinic for athletes before basketball season begins.

NJSBA INFORMATION

ATHLETE VACCINATION

OTHER BUSINESS

Moved by Ms. Wilson-Smith and seconded by Ms. Ronan that the Board of Education approve the following:

1. Board Secretary's Monthly Certification - It is recommended that the Board of Education approve the Board Secretary's Report, pursuant to N.J.A.C. 6A:23A-16.10(c) 2, the Business Administrator/Board Secretary certifies that there are no changes in anticipated revenue amounts and sources for the month ending August 31, 2021 and pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Business Administrator/Board Secretary certifies that as of August 31, 2021 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Commercial Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(c)4.
2. Treasurer's Report - Treasurer's Report, is in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2, for the month ending August 31, 2021. The Treasurer's Report and Secretary's Report are in agreement for the month ending August 31, 2021.
3. Bill List/Line Item Transfers - The itemized bill pay list for September 2021. It is recommended that the Board of Education authorize the School Business Administrator to pay bills and make necessary transfers before the next board meeting. A list of all bills and transfers will be provided at the next board meeting.
4. M1 and Comprehensive Maintenance Plan - The M1 and Comprehensive Maintenance Report.

BOARD SECRETARY'S REPORT

TREASURER'S REPORT

BILLS/TRANSFERS

M1 & CMP

Roll call: Ayes (8) Ms. Driver, Ms. Porter, Ms. Richardson, Ms. Ronan, Ms. Stormes-Rivera, Mr. Sutton, Ms. Wilson-Smith, Ms. Perrelli

Noes (0)

Abstain (0)

Motion Carried

ADDENDUM

Moved by Ms. Ronan and seconded by Ms. Driver that the Board of Education approve the Five-Year Preschool Operation Plan for Preschool Expansion Districts.

Roll call: Ayes (8) Ms. Driver, Ms. Porter, Ms. Richardson, Ms. Ronan, Ms. Stormes-Rivera, Mr. Sutton, Ms. Wilson-Smith, Ms. Perrelli

Noes (0)

Abstain (0)

Motion Carried

ADDENDUM

FOR YOUR INFORMATION

1. Joint County Roundtable Meeting - The Cumberland and Salem County Joint Roundtable Meeting is scheduled to be virtual and in person on Wednesday, November 17, 2021. In person begins at 6:00pm at the Cumberland County Technical Education Center at 6:00pm while virtual is at 7 p.m. The topic of the meeting is to discuss various best practices and how to help students who may be experiencing learning loss. Please contact the Business Office if you wish to attend.
2. Mandated Trainings - The following Board Members need to complete their NJSBA Mandated Trainings by December 31, 2021.
 - o Tracy Richardson- Governance II
 - o Beverly Dragotta- Governance III
 - o Karen Stormes-Rivera- Governance IV
 - o Sharon Porter- Governance IV
 - o Michelle Ronan Governance IV
 - o Stacy Wilson-Smith- Governance IV

FYI

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PUBLIC COMMENTS

PUBLIC COMMENTS

- Ashley Hudyma parent, expressed the communication has approved some. She asked to check the data to see how many surveys are returned vs students that we have. She also wanted to know if there is a way to put more information on Facebook pages and/or text messages. She asked when the test scores for the E&I will be available. She also wanted to know who chooses which students attend which class? Are there options to offer more enrichments sections? Can a parent advisory committee be used to come up with ideas for school? She expressed concern for more community outreach. She discussed bus transportation of getting a GPS tracker. She said that parking lot drop-off seems a little hectic - is there a way to make it less hectic? Communication - how do we reach the parents?
- Jessica Stout – parent, said she believes students and parents should be offered counseling after any student violent events. Ms. Hudyma spoke on behalf of Ms. Stout. A student witnessed an incident and struggled with it after the fact. She believes the school should have reached out to the classroom.
- Ms. Givens, teacher, thanked the Board for understanding the grievance.
- Ms. Porter discussed the parking lot and expressed concern about dismissal in the afternoon. She discussed incidents of near-accidents of traffic pulling out on the street. Further discussion took place regarding traffic at the end of the school day. Discussion regarding adding a flashing light on the county road took place and speed limit signs.

ADJOURNED

ADJOURNMENT

Moved by Ms. Ronan and seconded by Ms. Wilson-Smith that the Board of Education approve the Board of Education meeting be adjourned. 9:13 P.M.

Respectfully Submitted,



Darren Harris, Board Secretary
November 9, 2021