

COMMERCIAL TOWNSHIP BOARD OF EDUCATION

Minutes of the Reorganizational Meeting

January 4, 2022

The Regular Meeting of the Commercial Township Board of Education was called to order by Board Secretary, Darren Harris, on Tuesday, January 4, 2022 at 7:00 P.M., held virtually via Google Meet.

Board Secretary, Mr. Harris, opened the meeting at 7:05 P.M., leading the group in the pledge to the flag.

PLEDGE TO THE FLAG

Board Secretary, Mr. Harris, read the following statement:

CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Commercial Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Press of Atlantic City and South Jersey Times, and posted in the Commercial Township Schools, District Office and on the District website, and Township Clerk.

APPOINTMENT OF
TEMPORARY
CHAIRPERSON

APPOINTMENT OF TEMPORARY CHAIRPERSON

Motioned by Ms. Perrelli and seconded by Ms. Stormes-Rivera the Commercial Township Board of Education appoint Darren Harris, Board Secretary, as Temporary Chairperson.

Unanimously approved.

ELECTION RESULTS

ELECTION RESULTS

It is recommended the Commercial Township Board of Education acknowledge the results of the Commercial Township School Board Election as follows:

3-Year Term (3)

- Carol Perrelli (707)
- Ronald Sutton Jr. (621)
- Jessica Driver (656)

SWEARING IN NEWLY
ELECTED MEMBERS

1. Swearing In Newly Elected Members

Board Secretary, Mr. Darren Harris, administered the oath of office for the following individuals:

- Jessica Driver – *Three Year Term*
- Carol Perrelli – *Three Year Term*
- Ronald Sutton Jr. – *Three Year Term*

ROLL CALL

ROLL CALL

Roll call was performed by the Business Administrator, Darren Harris, and is listed as follows:

Ms. Carol Perrelli	Present
Ms. Jessica Driver	Present
Ms. Sharon Porter	Present
Ms. Tracy Richardson	Absent (7:15)
Ms. Karen Stormes-Rivera	Present
Mr. Ronald Sutton	Present
Ms. Stacy Wilson-Smith	Present

The following were also present:

Mr. Darren Harris – Board Secretary/Business Administrator

Mrs. Kristin Schell - Superintendent

Ms. Alysia Thomson – District Vice Principal

Members of the public

REORGANIZATION OF
THE BOARD OF
EDUCATION

REORGANIZATION OF THE BOARD OF EDUCATION

1. Election of Officers

ELECTION OF OFFICERS

Nominations for President

Motioned by Ms. Porter and seconded by Ms. Wilson-Smith, and unanimously approved by voice vote that the Board of Education approve to open nominations for the position of President of the Board of Education.

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NOMINATION FOR
PRESIDENT

Moved by Ms. Porter and seconded by Ms. Wilson-Smith that Mrs. Perrelli be nominated to serve as President of the Board of Education.

CLOSE NOMINATIONS
FOR PRESIDENT

Being no further nominations, it was motioned by Ms. Stormes-Rivera and seconded by Ms. Porter and unanimously approved by voice vote that nominations for the position of President of the Board of Education be closed.

VOTE FOR PRESIDENT

The Board Secretary called for a roll call vote on the election of Ms. Perrelli as President of the Board of Education for a term of one year, commencing January 4, 2022 and until his/her successor is elected and shall qualify.

Roll Call: Ayes (6) Ms. Perrelli, Ms. Porter, Ms. Stormes-Rivera, Mr. Sutton, Ms. Wilson-Smith, Ms. Driver
Noes (0) Abstain (0) Motion Carried

The Board Secretary yielded the chair to Board President, Ms. Perrelli.

OPEN NOMINATIONS
FOR VICE PRESIDENT

Nominations for Vice-President

Motioned by Ms. Porter and seconded by Ms. Stormes-Rivera, and unanimously approved by voice vote that the Board of Education approve to open nominations for the position of Vice-President of the Board of Education.

NOMINATION FOR VICE
PRESIDENT

Moved by Ms. Porter and seconded by Ms. Wilson-Smith that Mr. Sutton be nominated to serve as Vice-President of the Board of Education.

CLOSE NOMINATIONS
FOR VICE PRESIDENT

Being no further nominations, it was motioned by Ms. Wilson-Smith and seconded by Ms. Porter and unanimously approved by voice vote that nominations for the position of Vice-President of the Board of Education be closed.

VOTE FOR VICE
PRESIDENT

The Board Secretary called for a roll call vote on the election of Mr. Sutton as Vice-President of the Board of Education for a term of one year, commencing January 4, 2022 and until his/her successor is elected and shall qualify.

Roll Call: Ayes (6) Ms. Perrelli, Ms. Porter, Ms. Stormes-Rivera, Mr. Sutton, Ms. Wilson-Smith, Ms. Driver
Noes (0) Abstain (0) Motion Carried

COMMITTEES &
DELEGATE
APPOINTMENTS
COMMITTEES

COMMITTEE AND DELEGATE APPOINTMENTS/DESIGNATIONS

Committees – Will be decided at a later date.

- Buildings & Grounds
- Curriculum
- Finance
- Personnel
- Policy
- Transportation

Delegates

- New Jersey School Boards Association

Ms. Richardson arrived at 7:15 P.M.

- Ms. Driver – Delegate
- Ms. Richardson - Alternate
- Cumberland County School Boards Association
 - Ms. Stormes-Rivera – Delegate
- Millville Board of Education

DELEGATES

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- o Mrs. Perrelli will remain appointed member of Millville Board of Education.

ETHICS TRAINING

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Mr. Harris reviewed the School Ethics Act with the Board Members.

1. New Jersey School Board Member Code of Ethics – Reviewed and acknowledged the New Jersey School Board Association Member Code of Ethics as the official code for the Board's actions.

OFFICIAL NEWSPAPERS

OFFICIAL NEWSPAPER

Motioned by Ms. Driver and seconded by Ms. Wilson-Smith that the Board of Education approve the *Press of Atlantic City* and *South Jersey Times* as the official newspapers of the Board of Education and additionally designate locations for posting of Public Notices of Board Meetings in each District school and the District Administration Office.

Unanimously Approved

2022 BOARD OF EDUCATION MEETING DATES

2022 BOARD MEETING
DATES

Motioned by Ms. Wilson-Smith and seconded by Ms. Richardson the Board of Education approve the following:

1. Meeting Dates and Times – Approve the 2022 Board of Education meeting dates and times.

Establishing the second Tuesday of each month at 7:00 P.M. as the date and time for regular monthly meetings held in the Board Office of the Commercial Township School District, located at 1308 North Avenue, Port Norris, NJ 08349. A special meeting will be scheduled if there is business to attend to:

January 4, 2022 at 7:00 PM (Reorganization)

February 8, 2022 at 7:00 PM

March 9, 2022 at 7:00 PM

April 12, 2022 at 7:00 PM

May 3, 2022 at 7:00 PM (Tentative Public Hearing)

June 14, 2022 at 7:00 PM

July 2022 – NO MEETING

August 9, 2022 at 7:00 PM

September 18, 2022 at 7:00 PM

October 11, 2022 at 7:00 PM

November 8, 2022 at 7:00 PM

December 13, 2022 at 7:00 PM

Unanimously Approved

PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.)

DESIGNATION OF
P.A.C.O.

Motioned by Ms. Wilson-Smith and seconded by Ms. Porter the Board of Education approve Darren Harris as the P.A.C.O. to comply with the requirements of the Equal Opportunity in Public Contracts regulations.

Unanimously Approved

CORRESPONDENCE - None

CORRESPONDENCE

PRESENTATION

PRESENTATION

1. Start Strong Assessment Data – Ms. Schell reviewed and presented the Start Strong Assessment scores. Ms. Thomson Spoke further about the programs being offered to the students.

START STRONG
ASSESSMENT DATA

PUBLIC COMMENTS ON AGENDA ITEMS

PUBLIC COMMENT

Ms. Thomson spoke on the SEL programs and health programs as well as sports programs.

MINUTES

MINUTES

Motioned by Ms. Stormes-Rivera and seconded by Ms. Driver the Board of Education approve the following minutes:

- Regular Meeting on December 14, 2021

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Unanimously Approved

ENROLLMENT REPORT

	As of December 9, 2021	As of December 23, 2021
CTS	460	456

1. Suspensions:

- 12/09/21 through 12/23/21 – Number of Suspensions: 3

SUPERINTENDENT'S REPORT

Motioned by Ms. Wilson-Smith and seconded by Ms. Richardson the Board of Education approve the following:

1. HIB Report Approval

HIB Investigations	
Reported	0
Completed	0
Number of Incidents ruled as Harassment, Intimidation, or Bullying	0
Number of incidents ruled as not falling under HIB provisions	0

2. HIB Acknowledgement

HIB Investigations	
Reported	0
Completed	0
Number of Incidents ruled as Harassment, Intimidation, or Bullying	0
Number of incidents ruled as not falling under HIB provisions	0

3. School Safety Data System Report

Approve the School Safety Data Systems Report for the time period: September 1, 2021 to December 31, 2021.

4. Donation – Of the following equipment to the Commercial Township Municipality:

- Playground Equipment
- 1997 Ford Dump Truck with Snow Plow
- 1991 Ford F-150 Pickup Truck

Roll Call: Ayes (7) Ms. Diver, Ms. Porter, Ms. Richardson, Ms. Stormes-Rivera, Mr. Sutton, Ms. Wilson-Smith, Mr. Perrelli

Noes (0)

Abstain (0)

Motion Carried

PERSONNEL

Moved by Ms. Stormes-Rivera and seconded by Ms. Wilson-Smith that the Board of Education approve the following:

1. NJMVC Authorization: The following Resolution authorizing Joseph Giambri and Brian Saxton to be representatives of the Commercial Township Board of Education with the Department of Motor Vehicles.

RESOLUTION

WHEREAS, the Commercial Township Board of Education acknowledges that from time to time, paperwork concerning its motor vehicles must be completed and delivered in person to the New Jersey Motor Vehicle Commission ("NJMVC"); and

WHEREAS, the Board desires to appoint Joseph Giambri and Brian Saxton as its authorized representatives to complete, sign and deliver paperwork regarding District vehicles on behalf of the Commercial Township Board of Education to the NJMVC, for the 2022 calendar year; NOW, THEREFORE, the Commercial Township Board of Education resolves to appoint Joseph Giambri and Brian Saxton as its authorized representative, for the completion and delivery of any necessary paperwork regarding District vehicles to the NJMVC.

2. Leave of Absences - The following Leave of Absences:

Employee #	Type of Leave	Start Date	End Date	Use of Paid Days
0096	Administrative	12/16/21	12/17/21	2

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0149	Administrative	12/16/21	12/23/21	6
1106	Administrative	12/13/21	12/23/21	9

Roll Call: Ayes (7) Ms. Driver, Ms. Porter, Ms. Richardson, Ms. Stormes-Rivera, Mr. Sutton, Ms. Wilson-Smith, Ms. Perrelli

Noes (0) Abstain (0) Motion Carried

POLICY - None

POLICY

CURRICULUM - None

CURRICULUM

TRANSPORTATION - None

TRANSPORTATION

FINANCE

FINANCE

Moved by Ms. Porter and seconded by Ms. Richardson that the Board of Education approve the following:

1. RFP for Commercial Real Estate Brokerage Services - The Request for Proposal Specifications for RFP #22-01 Commercial Real Estate Brokerage Services.
2. Revised CCTECH Contracts - The following revised CCTECH tuition contracts for the 21-22 school year:
 - Regular Education: 28 students for a total cost of \$133,896
 - Special Education: 1 student for a total cost \$14,000

RFP – COMMERCIAL
REAL ESTATE
BROKERAGE SERVICES

CCTECH CONTRACTS

Roll Call: Ayes (7) Ms. Driver, Ms. Porter, Ms. Richardson, Ms. Stormes-Rivera, Mr. Sutton, Ms. Wilson-Smith, Ms. Perrelli

Noes (0) Abstain (0) Motion Carried

UNFINISHED BUSINESS - None

UNFINISHED BUSINESS

NEW BUSINESS - None

NEW BUSINESS

OTHER BUSINESS

OTHER BUSINESS

Moved by Ms. Porter and seconded by Ms. Wilson-Smith that the Board of Education approve the following:

1. Board Secretary's Monthly Certification – The Board Secretary's Report, pursuant to N.J.A.C. 6A:23A-16.10c 2, the Business Administrator/Board Secretary certifies that there are no changes in anticipated revenue amounts and sources for the month ending November 30, 2021 and pursuant to N.J.A.C. 6A:23A-16.10c 3, the Business Administrator/Board Secretary certifies that as of November 30, 2021 no budgetary line items account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Commercial Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.A.C. 18A:22-8.2, and not budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10c 4.
2. Treasurer's Report – Treasurer's Report, is in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2, for the month ending November 30, 2021.
3. Bill List/Line Item Transfers – The itemized bill pay list for December 31, 2021 and the Transfer Status Report for the month of November 30, 2021. It is recommended that the Board of Education authorize the School Business Administrator to pay bill and make necessary transfers before the next board meeting. A list of all bills and transfers will be provided at the next board meeting.

BOARD SECRETARY'S
REPORT

TREASURER'S REPORT

BILLS/TRANSFERS

Roll Call: Ayes (7) Ms. Driver, Ms. Porter, Ms. Richardson, Ms. Stormes-Rivera, Mr. Sutton, Ms. Wilson-Smith, Ms. Perrelli

Noes (0) Abstain (0) Motion Carried

ADDENDUM

ADDENDUM

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Moved by Ms. Wilson-Smith and seconded by Ms. Driver that the Board of Education approve the following:

WORKSHOPS

- 1. Workshops - Louann Gaddy and Michelle Clark to attend Live Virtual Workshops and Math Specialist Program on February 7, 8 and a date TBA. The cost of each workshop is \$55.00, and will be funded with Title II.

Roll Call: Ayes (7) Ms. Driver, Ms. Porter, Ms. Richardson, Ms. Stormes-Rivera, Mr. Sutton, Ms. Wilson-Smith, Ms. Perrelli

Noes (0)

Abstain (0)

Motion Carried

FOR YOUR INFORMATION

FYI

- Ms. Schell mentioned that the pandemic response team met and something the team discussed would be considering an early dismissal (8:30 am – 12:30 pm) before going to an all-remote schedule.

PUBLIC COMMENTS

PUBLIC COMMENTS

- Sanya Brown asked more about the role and responsibility of a BOE member.
- Elysia Hudyma requested having a brief description on the roles and responsibilities of a BOE member. She also asked if dividers would be allowed in the lunch room and awarding paw points for sanitation was also discussed.

ADJOURNMENT

ADJOURNED

Moved by Ms. Porter and seconded by Ms. Wilson-Smith that the Board of Education approve the Board meeting be adjourned. 8:13 P.M.

Unanimously approved

Respectfully Submitted,



Darren Harris, Board Secretary

January 4, 2022