

COMMERCIAL TOWNSHIP BOE REGULAR MEETING MINUTES – MAY 7, 2019

The Regular Meeting of the Commercial Township Board of Education was held in the Commercial Township Board of Education Office, located at 1308 North Avenue, Port Norris, NJ, on Tuesday, May 7, 2019 at 7:00 pm.

Board President, Mrs. Perelli, opened the meeting at 7:00 PM, leading the group in the pledge to the flag.

PLEDGE TO THE FLAG

Board President, Mrs. Perelli, read the following statement:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Commercial Township Board of Education has caused notice of this meeting to be published by having the date, time and place advertised in the Press of Atlantic City and South Jersey Times, and posted in the Commercial Township Schools and District Office.

CALL TO ORDER

ROLL CALL

Roll call was performed by Business Official, Joe Giambri, and is listed as follows:

ROLL CALL

Mrs. Abbott	Present
Ms. Dragotta	Absent
Mrs. Perelli	Present
Mrs. Plummer	Present
Mrs. Porter	Present
Mrs. Ronan	Present
Mrs. Stormes-Rivera	Present
Mr. Sutton	Present
Mrs. Wilson-Smith	Present

The following were also present:

Mr. Giambri, Business Official
Mr. Lavell – Director of Special Services
Mrs. Smith – Interim Superintendent
Mrs. Thomson – District Vice Principal
Members of the Public

CORRESPONDENCE

None

CORRESPONDENCE

PUBLIC HEARING ON THE 2019-2020 BUDGET

1. OPEN THE PUBLIC HEARING ON THE 2019-2020 BUDGET

PUBLIC HEARING ON THE 2019-2020 BUDGET

Motioned by Mrs. Abbott and seconded by Mrs. Wilson-Smith, the Board of Education approve to open the public hearing on the 2019-2020 budget.

OPEN THE PUBLIC HEARING ON THE 2019-2020 BUDGET

Ayes: (8) Noes: (0) Abstain: (0) Motion Carried

2. PRESENTATION OF THE 2019-2020 BUDGET

Mr. Giambri, Business Official, presented the proposed budget for the 2019-2020 school year. Handouts were provided.

PRESENTATION OF THE 2019-2020 BUDGET

3. AUDIENCE PARTICIPATION

None

AUDIENCE PARTICIPATION

CLOSE THE PUBLIC HEARING ON THE BUDGET

4. CLOSE THE PUBLIC HEARING ON THE BUDGET

Motioned by Mrs. Abbott and seconded by Mrs. Wilson Smith, the Board of Education approve to close the public hearing on the 2019-2020 budget.

Ayes: (8) Noes: (0) Abstain: (0) Motion Carried

APPROVE THE 2019-2020 BUDGET

5. APPROVE THE 2019-2020 BUDGET

Motioned by Mrs. Ronan and seconded by Mrs. Abbott, the Board of Education approve, by Resolution, the 2019-2020 school budget totaling \$12,186,194. The local tax levy to be raised for current expense is \$2,020,978. The local tax levy to be raised for Debt Service is \$104,982.

Roll Call Vote:

Ayes: (8) Noes: (0) Abstain: (0) Motion Carried

PUBLIC COMMENT ON AGENDA ITEMS

PUBLIC COMMENT ON AGENDA ITEMS

None

ENROLLMENT REPORT

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Enrollment report reviewed by Mrs. Smith, Interim Superintendent.

	4/3/19	5/1/19
HMS	367	365
PNS	169	167

Motioned by Mrs. Plummer and seconded by Mrs. Abbott that the Board of Education approve the following:

SUPERINTENDENT'S REPORT

SUPERINTENDENT'S REPORT

- Approve the Memorandum of Agreement for Complete Care for the 2019-2020 school year.
- Approve the application for 21st Century Community learning center grant through the Cumberland Empowerment Zone.
- Approve Samantha Garrett from Stockton University to complete her student teaching and final clinical in the fall of 2019 in Mrs. Caromano's class.

HIB REPORTS – APRIL

6. HIB Reports – April HIB reports.

HIB REPORTS – MAY

7. HIB Reports – May 2019

HMS – 0 Reported 0 Confirmed

PNS - 2 Reported 0 Confirmed

Motioned by Mrs. Stormes-Rivera and seconded by Mrs. Wilson-Smith that the Board of Education approve the following:

FINANCE

FINANCE

2019-20 SAFETY GRANT

8. 2019-2020 Safety Grant – Approve the application for 2019-2020 Safety Grant in the amount of \$4,694.57. These funds will be used to install panic alarm systems, per Alyssa's Law.

BUSINESS & COMMUNICATIONS STRATEGIES

9. Business and Communication Strategies – Approve the renewal of policy consultation services with Business and Communication Strategies for the 2019-2020 school year. Mrs. Porter asked how much the services cost. Mr. Giambri answered that per the contract, there is a \$500 retainer fee and \$50 per hour cost.

TAX LEVY

10. Tax Levy – Authorize the Business Administrator to request tax levy funds from the Borough of Commercial Township in accordance with the following schedule:

	General Fund Tax Levy	Debt Service Tax Levy	Monthly Total Tax Levy
Jul-19	\$505,245.00	\$26,246.00	\$531,491.00
Dec-19	\$505,245.00	\$26,246.00	\$531,491.00
Mar-20	\$505,244.00	\$26,245.00	\$531,489.00
Jun-20	\$505,244.00	\$26,245.00	\$531,489.00
TOTAL	\$2,020,978.00	\$104,982.00	\$2,125,960.00

11. **E-Rate** – Approve the renewal contract from E-Rate Consulting, Inc. for the 2019-2020 school year.

E-RATE
ESY CONTRACT

12. **ESY Contract** – Approve the renewal contract for Extended School Year with Cape May County Special Services for the 2019-2020 School Year for one student at the cost of \$2,675.

13. **Tuition Contract** – Approve the renewal contract with Cape May County Special Services for the 2019-2020 school year for one student at the tuition cost of \$38,250 plus out of county fees of \$11,000 making the total contract cost \$49,250.

TUITION
CONTRACT

Roll Call

Ayes: (8) Noes: (0) Abstain: (0) Motion Carried

Motioned by Mrs. Abbott and seconded by Mrs. Porter that the Board of Education approve the following:

CURRICULUM

CURRICULUM

14. **PEA Preschool Program Plan** - Approve the PEA Preschool Program Plan for 2019-2020 school year.

PEA PRESCHOOL
PROGRAM PLAN

Roll Call

Ayes: (8) Noes: (0) Abstain: (0) Motion Carried

Motioned by Mrs. Porter and seconded by Mrs. Ronan that the Board of Education approve the following:

TRANSPORTATION

TRANSPORTATION

15. **Bus Routing Software** - Approve the contract with Traversa beginning July 1, 2019.

BUS ROUTING
SOFTWARE

- Year 1 - \$6,350.00 (Includes Set Up)
- Year 2 - \$2,500.00
- Year 3 - \$2,625.00

16. **Bus Evacuation Drills** –

BUS EVACUATION
DRILLS

- A. Held on April 5, 2019 at CCTech parking lot, supervised by Susan Walkup – Transportation Coordinator and Mr. A. Lopez – Campus Safety/Security.
- B. Held on April 9, 2019 at Memorial High School parking lot, supervised by Susan Walkup – Transportation Coordinator.
- C. Held on April 9, 2019 at Haleyville Mauricetown Elementary School parking lot, supervised by Susan Walkup – Transportation Coordinator and Jean Smith – Interim Superintendent.
- D. Held on April 10, 2019 at Port Norris Middle School parking lot, supervised by Susan Walkup – Transportation Coordinator and Alysia Thomson – District Assistant Principal.

Roll Call

Ayes: (8) Noes: (0) Abstain: (0) Motion Carried

Motioned by Mrs. Ronan and seconded by Mrs. Plummer that the Board of Education approve the following:

PERSONNEL

PERSONNEL
RESIGNATION

17. **Resignation** – Approve the resignation of Susan Walkup, Transportation Coordinator, submitted on April 29, 2019. Her last day will be June 15, 2019.

ESY EMPLOYEES

18. **ESY Employees** – Approve the following employees for the 2019-2020 Extended School Year beginning July 1 through August 1, 2019 at the rate of \$26 per hour and pending the CTEA contract negotiation agreement; aides will be paid \$10 per hour per the minimum wage law.

- Teachers – Amy Ellis, Monique O’Connell, Amanda Wozniak
- Nurse – Kelly Perry
- Aides – Jennifer Russell, Kristi Bevan

Roll Call

Ayes: (8) Noes: (0) Abstain: (0) Motion Carried

OTHER BUSINESS

OTHER BUSINESS

None

PUBLIC COMMENTS

PUBLIC COMMENTS

None

EXECUTIVE
SESSION

EXECUTIVE SESSION

Motioned by Mrs. Ronan and seconded by Mrs. Porter the Board of Education, by resolution, recess into Executive Session, from which the general public will be excluded, to discuss personnel and legal matters. The results of this session will be made public immediately after, or as soon thereafter as a decision is reached if permitted by law.

Ayes: (8) Noes: (0) Abstain: (0) Motion Carried
Unanimously approved
7:30 P.M.

Motioned by Mrs. Porter and seconded by Mrs. Plummer that the Board of Education approve to recess from Executive Session and reconvene into public session.

Ayes: (8) Noes: (0) Abstain: (0) Motion Carried
Unanimously approved
8:55 P.M.

NEW BUSINESS

NEW BUSINESS

Motioned by Mrs. Stormes-Rivera and seconded by Mrs. Ronan that the Board of Education approve the settlement agreement.

Roll Call:
Ayes: (8) Noes: (0) Abstain: (0) Motion Carried

ADJOURNMENT

ADJOURNMENT

Motioned by Mrs. Porter and seconded by Mrs. Plummer that the Board of Education approve to adjourn the meeting. (8:56 P.M.)

Ayes: (8) Noes: (0) Abstain: (0) Motion Carried

Respectfully Submitted,



Joe Giambri, Business Official
May 7, 2019