

The Regular Meeting of the Commercial Township Board of Education was held in the Commercial Township Board of Education Office, located at 1308 North Avenue, Port Norris, NJ, on Tuesday, January 8, 2019 at 7:00 pm.

Board Secretary, Mr. Harris, opened the meeting at 7:00 PM, leading the group in the pledge to the flag.

PLEDGE TO THE FLAG

Board Secretary, Mr. Harris, read the following statement:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Commercial Township Board of Education has caused notice of this meeting to be published by having the date, time and place advertised in the Press of Atlantic City and South Jersey Times, and posted in the Commercial Township Schools and District Office.

CALL TO ORDER

APPOINTMENT OF TEMPORARY CHAIRPERSON

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Motioned by Mrs. Ronan and seconded by Ms. Dragotta for Mr. Harris to be the temporary chairperson.

Ayes: (8) Noes: (0) Abstain: (0) Motion Carried

ROLL CALL

ROLL CALL

Roll call was performed by Business Administrator, Darren Harris, and is listed as follows:

- Mrs. Abbott Present
- Ms. Dragotta Present
- Mrs. Perrelli Present
- Mrs. Plummer Present
- Mrs. Porter Present
- Mrs. Ronan Present
- Mrs. Stormes-Rivera Present
- Mr. Sutton Present
- Mrs. Wilson-Smith Present

The following were also present:

- Mrs. Smith, Ed. D. - Interim Superintendent
- Mr. Harris – Board Secretary/Business Administrator

ELECTION RESULTS

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1. **Board Members** - It was recommended to acknowledge the results of the Commercial Township School Board election results:
 - a. 3-Year Terms – Carol Perrelli (681), Sheena Plummer (672), Ronald Sutton, Jr. (730)
 - b. 1-Year Term – Beverly Dragotta (716)
2. **New Board Members** – It was recommended that the Board of Education accept the required oaths, which were administered prior to the beginning of the meeting, of the four newly elected board members.

REORGANIZATION OF THE BOARD

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3. **Nomination of Board President**

NOMINATIONS FOR PRESIDENT

a. Motioned by Mrs. Plummer and seconded by Mrs. Stormes-Rivera to open the floor for nominations for Board President.

Ayes: (9) Noes: (0) Abstain: (0) Motion Carried

b. Mrs. Wilson-Smith nominated Mrs. Perrelli as President of the Board. Motion was seconded by Mrs. Porter.

COMMERCIAL TOWNSHIP BOE REGULAR MEETING MINUTES – JANUARY 8, 2019

- c. Motioned by Mrs. Ronan and seconded by Mrs. Plummer to close the nominations for Board President.
Ayes: (9) Noes: (0) Abstain: (0) Motion Carried
- d. Roll-Call Vote taken on the nomination of Board member, Mrs. Perrelli for position of President of the Board of Education:
Ayes: (9) Noes: (0) Abstain: (0) Motion Carried
- e. Mrs. Perrelli was duly elected Board of Education President. Mr. Harris yielded the meeting to Mrs. Perrelli.

4. **Nomination of Board of Education Vice President**

- a. Motioned by Mrs. Wilson-Smith and seconded by Mrs. Abbott to open the floor for nominations for Board Vice President.
- b. Mrs. Porter nominated Mr. Sutton Jr. as Vice President of the Board. Motion was seconded by Mrs. Wilson-Smith.
- c. Motioned by Mrs. Porter and seconded by Mrs. Wilson-Smith to close the nominations for Vice President of the Board.
- d. Roll-Call Vote taken on the nomination of Board member, Mr. Sutton Jr. for position of Vice President of the Board of Education:
Ayes: (9) Noes: (0) Abstain: (0) Motion Carried
- e. Mr. Sutton Jr. was duly elected Vice President of the Board of Education.

NOMINATIONS
FOR VICE
PRESIDENT

COMMITTEE AND DELEGATE APPOINTMENTS/DESIGNATIONS

- 5. **Committees** – List will be presented at next Board meeting.
- 6. **Millville Board of Education** – Motioned by Mrs. Ronan and seconded by Mrs. Wilson-Smith to recommend Mrs. Perrelli as Commercial Township Representative for Millville Board of Education.
Roll Call
Ayes: (9) Noes: (0) Abstain: (0) Motion Carried
- 7. **New Jersey School Boards Association Delegate and Alternate** – Mrs. Perrelli appointed Mrs. Porter as Delegate and Mrs. Wilson-Smith as Alternate.
- 8. **Cumberland County School Boards Association Representative and Alternate** – Mrs. Perrelli appointed Mrs. Stormes-Rivera as Representative and Mrs. Ronan as Alternate.
- 9. **Official Newspaper** – Motioned by Mrs. Wilson-Smith and seconded by Mrs. Ronan that the Press of Atlantic City and the South Jersey Times be the official newspaper of the Board of Education and additionally designate locations for posting of Public Notices of Board Meetings in each District school and the District Administration Office.
Roll Call
Ayes: (9) Noes: (0) Abstain: (0) Motion Carried
- 10. **Meeting Dates and Times** – Established the second Tuesday of each month at 7:00 pm as the date and time for regularly monthly meetings held in the Board office at the Commercial Township School District, located at 1308 North Avenue, Port Norris, NJ 08349. A special meeting will be scheduled if there is business to attend to.
February 12th, 2019 at 7:00 pm
March 12th, 2019 at 7:00 pm
April 9th, 2019 at 7:00 pm
May 7th, 2019 at 7:00 pm
May 14th, 2019 at 7:00 pm
June 11th, 2019 at 7:00 pm
July 9th, 2019 at 7:00 pm
August 13th, 2019 at 7:00 pm
September 10th, 2019 at 7:00 pm
October 8th, 2019 at 7:00 pm
November 12th, 2019 at 7:00 pm
December 10th, 2019 at 7:00 pm

COMMITTEE &
DELEGATE
APPOINTMENTS/
DESIGNATIONS

COMMERCIAL TOWNSHIP BOE REGULAR MEETING MINUTES – JANUARY 8, 2019

Motioned by Mrs. Wilson-Smith and seconded by Ms. Dragotta.

Ayes: (9) Noes: (0) Abstain: (0) Motion Carried

ANNUAL BOARD DISCUSSION OF CODE OF ETHICS

ANNUAL BOARD
DISCUSSION OF
CODE OF ETHICS

The Commercial Township Board of Education discussed the School Ethics Act and Code of Ethics for School Board members pursuant to NJSA 18A:12-21 et seq. Each was delivered the Acknowledgement of Receipt which was completed and returned to the Board Secretary.

MINUTES

MINUTES

Motioned by Ms. Dragotta and seconded by Mrs. Abbott the Board of Education approve the minutes from the December 11, 2018 – Regular Meeting and December 11, 2018 - Special Meeting.

Ayes: (9) Noes: (0) Abstain: (0) Motion Carried

CORRESPONDENCE

CORRESPONDENCE

- Mrs. Perrelli acknowledged the Teacher and Service Professionals of the Year:
 - Haleyville Teacher of the Year – Mrs. Marilyn Dickerson
 - Haleyville Service Professional of the Year – Mrs. Rochelle Magee
 - Port Norris Teacher of the Year – Mr. Matthew Mingin
 - Port Norris Service Professional of the Year – Ms. Tarin Leech

PUBLIC COMMENT
ON AGENDA ITEMS

PUBLIC COMMENT ON AGENDA ITEMS

None

ENROLLMENT REPORT

ENROLLMENT
REPORT

Enrollment report reviewed by Mrs. Smith, Interim Superintendent

	12/5/18	1/2/19
HMS	362	364
PNS	168	168

Motioned by Mrs. Stormes-Rivera and seconded by Mrs. Porter that the Board of Education approve the following:

SUPERINTENDENT’S REPORT

SUPERINTENDENT’S
REPORT

11. HIB Reports – November HIB reports.

12. HIB Reports – December 2018

HMS – 1 Reported 0 Confirmed 1 In Progress

PNS - 0 Reported 0 Confirmed

13. PARCC Score Presentation – Sub Group Performance as required by QSAC. (See attached)

Mrs. Ronan questioned if the state reviews growth by continuing age. Mrs. Smith gave an example of a cohort of children that showed growth as they progressed. Mrs. Porter asked where we stood with the QSAC review. Mrs. Smith answered that it may be here for the following week for Instruction and Governance.

Roll Call

Ayes: (9) Noes: (0) Abstain: (0) Motion Carried

Motioned by Mrs. Ronan and seconded by Mrs. Porter that the Board of Education approve the following:

FINANCE

FINANCE

TUITION
CONTRACTS

14. Tuition Contracts – Tuition contract with Creative Achievement Academy, LLC for 2018/19 school year from December 3, 2018. Tentative tuition charge \$34,812.50.

15. Donation –

DONATION

- \$38,338 donation to Technology Department to purchase 135 Chromebooks.
- \$10,000 donation to Performing Arts Department to purchase an upgraded lighting system.

Mrs. Smith sent a thank you for the donations on behalf of the Board.

TITLE I

16. **Title I** – Acceptance of additional Title I Part A carryover funds to support the following programs: STEM, SEL, Arts and Early Transitions, in the amount of:

- Haleyville Mauricetown Elementary School - \$12,832
- Port Norris Middle School - \$5,120

Mrs. Smith clarified where the Title I funds came from.

17. **Itinerant Services** – Recommendation to approve Salem County Special Services School District as an Independent Child Study Team Evaluation for itinerant services.

Roll Call

Ayes: (9) Noes: (0) Abstain: (0) Motion Carried

ITINERANT SERVICES

Motioned by Mrs. Stormes-Rivera and seconded by Mrs. Porter that the Board of Education approve the following:

PERSONNEL

PERSONNEL

18. **Professional Days** – for the 2018-2019 school year:

PROFESSIONAL DAYS

February 25, 2019	Tina Hayden Joy Dunn Chelsea Etter	Kindergarten Convention Atlantic City	Fee: \$244 per person Cost of Mileage
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19. **Home Instruction** – It is recommended the Board of Education approve all certified staff for home instruction at the negotiated rate of \$26 per hour.

HOME INSTRUCTION

20. **New Hires** -

NEW HIRES

- a. Jamie Lynn Eldridge as Social Worker for the Port Norris Middle School, BA Step 1 \$55,450, to be prorated per terms of the contract and start date of January 9, 2019 for the 2018-19 school year.

Roll Call

Ayes: (9) Noes: (0) Abstain: (0) Motion Carried

Motioned by Mrs. Abbott and seconded by Mrs. Stormes-Rivera that the Board of Education approve the following:

CURRICULUM

CURRICULUM

21. **Curriculum** - As posted on the District Website:

Music	2nd Reading & Approval	K-8
Science	1 st Reading	2-3
Social Studies	1 st Reading	2

Mrs. Perrelli asked if the curriculum was finished. Mrs. Smith responded that it is all written, but the state has changed what is expected in the curriculum guide, therefore teachers are verifying that all components are in the curriculum. They are especially looking to make sure proper elements are in place for all grade levels.

22. **Field Trips** - for the 2018-2019 school year:

FIELD TRIPS

Club 21 PNS	1/15/19	Skate 2000
4 th Grade	3/27/19	Bayshore Center at Bivalve

Roll Call

Ayes: (9) Noes: (0) Abstain: (0) Motion Carried

Motioned by Mrs. Ronan and seconded by Mrs. Wilson-Smith the Board of Education approve the following:

POLICY

POLICY

23. Policy

1st Reading	New	Instructional Personnel – Domestic Violence
1st Reading	New	Support Personnel – Domestic Violence
1st Reading	New	Gangs, Gang Awareness & Gang-Related Activity

Roll Call

Ayes: (9)

Noes: (0)

Abstain: (0)

Motion Carried

Motioned by Mrs. Stormes-Rivera and seconded by Mrs. Ronan the Board of Education approve the following:

OTHER BUSINESS:

24. BILL LISTS / LINE ITEM TRANSFERS

Itemized bill lists for December 2018, and the budgetary line item transfers as of December 21, 2018. Authorize the School Business Administrator to pay bills and make necessary transfers before the next board meeting. A list of all bills and transfers will be provided at the next board meeting.

OTHER BUSINESS

BILL LISTS / LINE ITEM TRANSFERS

25. BOARD SECRETARY’S MONTHLY CERTIFICATION

The Board Secretary's Report, pursuant to N.J.A.C. 6A:23A-16.10(c) 2, the Business Administrator/Board Secretary certifies that there are no changes in anticipated revenue amounts and sources for the month ending October 31, 2018 and pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Business Administrator/Board Secretary certifies that as of October 31, 2018, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Commercial Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(c)4.

BOARD SECRETARY'S MONTHLY BOARD CERTIFICATION

Roll-Call vote- Ayes: (9)

Noes: (0)

Abstain: (0)

Motion Carried

Mrs. Porter stated that on Friday, December 21st and Saturday, December 22nd, the Family Success Center had a giveaway that donated many items to families. She thanked Mrs. Smith and others for all of the gifts and hard work given.

Mrs. Smith mentioned several organizations and clubs that contributed to the donation that impacted approximately 150 students.

PUBLIC COMMENTS - None

PUBLIC COMMENTS

EXECUTIVE SESSION - None

EXECUTIVE SESSION

ADJOURNMENT

Moved by Mrs. Abbott and seconded by Mrs. Ronan to adjourn the meeting. (7:44 pm)

Ayes: (9)

Noes: (0)

Abstain: (0)

Motion Carried

ADJOURNMENT

Respectfully Submitted,

Darren Harris, Board Secretary
January 8, 2019