

The Regular Meeting of the Commercial Township Board of Education was held in the Commercial Township Board of Education Building, located at 1308 North Avenue, Port Norris, NJ, on Tuesday, July 11, 2017 at 7:13 p.m. The meeting was called to order by Mrs. Perrelli, and she read a statement as to the time and place of the meeting, as set forth in the "Open Public Meetings Act". She then conducted the Pledge of Allegiance. FLAG SALUTE

ROLL CALL

ROLL CALL

Roll call was performed by Board Secretary, Trish Birmingham, and is listed as follows:

Mrs. Abbott	Absent
Mrs. DeFabrites	Present
Mr. DeFabrites	Present
Mrs. Pettit	Present
Mrs. Porter	Present
Mr. Jay Sutton	Present
Mr. Ronald Sutton, Jr.	Present
Mrs. Wilson-Smith	Present
Mrs. Perrelli	Present

The following were also present:

Dr. Daniel Dooley, Superintendent/Principal
Ms. Lawren Birmingham, Board Secretary

MINUTES

MINUTES

Moved by Mr. Jay Sutton and seconded by Mrs. Porter that the Board of Education approve the minutes from June 13, 2017.

Ayes (8) Noes (0) Abstain (0) Motion Carried

CORRESPONDENCE

CORRESPONDENCE

Ms. Birmingham shared with the Board a thank-you card from Mr. Jay Sutton for the Board and Administration's sympathies in regards to the passing of his nephew.

PUBLIC COMMENTS ON AGENDA ITEMS

PUBLIC COMMENT ON AGENDA ITEMS

None

PRESENTATIONS

PRESENTATION

Ms. Lindsay Reed gave a presentation discussing HIB reports and District statistics for the 16-17 year. Ms. Trish Birmingham gave a presentation discussing transportation, highlighting achievable savings by leasing/renting buses.

Motioned by Mrs. Pettit and seconded by Mr. DeFabrites that the Board of Education approve the following:

SUPERINTENDENT'S REPORT

SUPERINTENDENT'S REPORT

- 1. HIB Reports - Confirm the May HIB Reports.
- 2. HIB Reports - June 2017

HIB REPORTS

HMS - 0 Reported 0 Confirmed
PNS - 0 Reported 0 Confirmed

3. HIB Corrective Action - The amended HIB Corrective Action Plan.

FINANCE

4. Dental Services - The Memorandum of Agreement between the Commercial Township Board of Education and the CompleteCare Health Network to provide dental services effective from September 1, 2017 through August 31, 2018.

5. Shared Services - The amended payment total for the Technology Agreement Contract with Commercial Township Board of Education and Somerdale Park Technology Services for the 2017-2018 school year in the amount of \$65,810.94 to include additional licenses and software at a cost of \$5,533.94.

6. Contracts:

6a. The amended contract amount for School Physician, Dr. Archana Jain, MD, from the revised amount of \$1,500 to \$2,500, due to scheduling of sports physicals for the 2017-2018 school year.

6b. The contract renewal of Tyco Simplex Grinnel for fire alarm, master clock, and sprinkler services, in the amount of \$3,638.25, for the year July 1, 2017 through June 30, 2018.

7. Acceptance of Funds – The following refunds due to differences in actual tuition paid and recently certified tuition rates for 2015-2016 school year:

7a. Cape May County Technical School District Board of Education - \$804.00 refund

7b. Creative Achievement Academy, LLC - \$57.00 refund

8. Tuition Contract - The contract with Jackson Township BOE for 1 student @ \$72.56 per diem X's 117 days = \$8,489.52, for the 16-17 school year.

9. Tuition Contracts - The following tuition contracts for the 2017-2018 school year:

9a. Pineland Learning Center, Inc. - 1 student @ \$292.00 per day X's 180 days = \$52,560.00

9b. Salem County Special Services School District (ESY: 7/10/17 - 8/17/17) - 7 students @ \$4,600.00 = \$32,200.00

10. Grant Application - The FY18 IDEA Grant Application for the 2017-2018 school year.

Ayes (8) Noes (0) Abstain (0) Motion Carried

Moved by Mr. DeFabrites and seconded by Mr. Jay Sutton that the Board of Education approve the following:

PERSONNEL

11. Transportation Coordinator – Item tabled until after Executive Session.

12. New Hire - Hire Jamie Roman as a Bus Driver for the 2017-2018 school year. He will be compensated at \$15 per hour.

Ayes: (6) Mrs. DeFabrites, Mr. DeFabrites, Mrs. Perrelli, Mrs. Pettit, Mr. Jay Sutton, Mr. Ronald Sutton

Noes: (2) Mrs. Porter, Mrs. Wilson-Smith Abstain: (0) Motion Carried

CURRICULUM

13. Anti-Bullying Self-Assessment – The HMS and PNS Anti-Bullying Self-Assessments for the 2016-2017 school year.

14. Anti-Bullying Coordinator – Ms. Lindsay Reed as the Anti-Bullying Coordinator for the 2017-2018 school year.

ANTI-BULLYII
COORDINAT

15. Anti-Bullying Specialists – The following Anti-Bullying Specialists for the 2017-2018 school year:
HMS - Ms. Allison Kilbride
PNS - Ms. Tarin Leech

ANTI-BULLYII
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16. Homeless Liaison – Mrs. Linda Pancrazio as the Homeless Liaison for the 2017-2018 school year.

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17. Affirmative Action Officer – Alysia Thomson as the District Affirmative Action Coordinator for the 2017-2018 school year.

AFFIRMATI
ACTION OFFICI

18. School-Parent Compact – The School-Parent Compact for HMS and PNS for the 2017-2018 school year, as required by Title I.

SCHOOL-PARE
COMPA

19. Summer Hours – The following staff to work summer hours:
Pete Dolcy - 15 Hours at \$26 per hour to prepare Chromebooks through Google Administration, to update inventory and arrange in carts according to class lists, and assist with the wireless infrastructure update.

SUMMER HOU

Tarin Leech - 20 Hours at \$26 per hour for PowerSchool scheduling of all classes for PNS and arranging and organizing the 2017-2018 Renaissance Program.

20. Team EXCEL - Kelly McHale as a substitute teacher for the 2017-2018 Team EXCEL Program.

TEAM EXC

21. Professional Days – The following Professional Days for the 2017-2018 school year:

PROFESSION
DA

June 27, 2017	Alysia Thomson Natalia Michalkiewicz	LEGAL ONE Responding To Legal Issues Over the Summer	Cost of Mileage
July 17, 2017	Alysia Thomson	NJPSAFE/NJ EXCEL Program - Model #4	Tuition \$3,150.00
July 27, 2017	Alysia Thomson Natalia Michalkiewicz	LEGAL ONE CAPs and Inefficiency Tenure Charges	Fee: \$75 Cost of Mileage
July 31, 2017	Amy Ellis	Foundations Level 1	Fee: \$259 Cost of Mileage
August 2, 2017	Natalia Michalkiewicz Alaina Baner	Regional Training Sessions for Certification and Professional Development	Cost of Mileage
Oct 19-20, 2017	Alysia Thomson	2017 FEA/NJPSA/NJASCD Fall Conference	Fee: \$285 Hotel: \$186.96 Mileage

POLICY

22. Policy - The following policy:

3327	Second Reading	Revision	Relations with Vendors
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Ayes: (8) Noes: (0) Abstain: (0) Motions Carried

Moved by Mrs. DeFabrites and seconded by Mr. Jay Sutton that the Board of Education approve the following:

OTHER BUSINESS

23. BILL LISTS / LINE ITEM TRANSFERS - Itemized bill list for June 30, 2017 and approve the budgetary line item transfers as of May 31, 2017 and authorize the School Business Administrator to pay bills and make necessary transfers before the next board meeting. A list of all bills and transfers will be provided at the next board meeting.

24. MONTHLY BOARD CERTIFICATION - Officially certify pursuant to N.J.A.C. 6A:23A-16.10(c) that as of May 2017, after a review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(a) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

25. BOARD SECRETARY’S MONTHLY CERTIFICATION - The Board Secretary's Report, pursuant to N.J.A.C. 6A:23A-16.10(c) 2, the Business Administrator/Board Secretary certifies that there are no changes in anticipated revenue amounts and sources for the month ending May 31, 2017 and pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Business Administrator/Board Secretary certifies that as of May 31, 2017, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Commercial Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(c)4.

Ayes: (8) Noes: (0) Abstain: (0) Motions Carried

PUBLIC COMMENTS

Amadis Terrero – Stated she is a Bus Driver/Instructional Aide with the CTBOE. Amadis stated she previously worked for Vineland BOE and noted the hugely positive differences between the previous and current employer/District. She commented her support for Ms. Susan Banks and stated examples of why Susan is competent to hold the position of Transportation Coordinator.

Cesarina Gonzalez – Stated she is a newly hired Bus Driver with the CTBOE. Cesarina stated she previously worked for Vineland BOE and noted being employed with CTBOE was “like coming from hell to heaven”. Cesarina stated personal examples of how student situations handled with Sheppard were not easily resolved and how having 1 person in the District to handle these issues is pertinent.

Susan Banks – Stated she doesn’t believe the Board Members who voted no on items pertaining to the Transportation Coordinator position was a personal issue. Susan commented that the Board doesn’t see the everyday job duties of the school regarding transportation operations, but there is a need for someone to take control.

EXECUTIVE SESSION

Moved by Mr. DeFabrites and seconded by Mr. Jay Sutton that the Board of Education adjourn, by Resolution, into Executive Session, from which the Public is excluded to discuss personnel matters. The results of this session will be made public immediately after, or as soon thereafter as a decision is reached, if permitted by law. (8:21 PM)

COMMERCIAL TOWNSHIP BOARD OF EDUCATION MINUTES JULY 11, 2017

Ayes: (8) Noes: (0) Abstain: (0) Motion Carried

Items discussed in Executive Session:

1. Personnel Matters

Moved by Mrs. Pettit and seconded by Mr. Jay Sutton that the Board of Education adjourn from Executive Session. (9:40 PM)

Ayes: (8) Noes: (0) Abstain: (0) Motion Carried

EXECUTIVE SESSION ADJOURNMENT

Moved by Mrs. DeFabrites and seconded by Mr. Jay Sutton that the Board of Education to reconvene the Regular Meeting at 9:40 PM.

Ayes: (8) Noes: (0) Abstain: (0) Motion Carried

REGULAR MEETING RECONVENED

11. Transportation Coordinator - Moved by Mrs. Pettit and seconded by Mr. DeFabrites that the Board of Education approve Susan Banks as the Transportation Coordinator for the 2017-2018 school year. She will be compensated at the annual salary of \$30,206 pending the Board of Education approval of the forthcoming bus bid.

TRANSPORTATION COORDINATOR

Ayes: (7) Mrs. DeFabrites, Mr. DeFabrites, Mrs. Perrelli, Mrs. Pettit, Mrs. Porter, Mr. Jay Sutton, Mr. Ronald Sutton Noes: (1) Mrs. Wilson-Smith Abstain: (0) Motion Carried

ADJOURNMENT

ADJOURNMENT

Moved by Mr. Jay Sutton and seconded by Mr. Ronald Sutton that the Board of Education adjourn the meeting. (9:47 PM)

Ayes: (8) Noes: (0) Abstain: (0) Motion Carried



Lawren Birmingham, Board Secretary

July 11, 2017