

The Regular Meeting of the Commercial Township Board of Education was held in the Administration Building, located at 1308 North Avenue, Port Norris, NJ, on Tuesday, June 12, 2018 at 7:00 p.m. Board President, Mrs. Perrelli, opened the meeting at 7:03 PM, leading the group in the pledge to the flag.

PLEDGE TO THE FLAG

Board President, Mrs. Perrelli, read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Commercial Township Board of Education has caused notice of this meeting to be published by having the date, time and place advertised in the Press of Atlantic City and South Jersey Times, and posted in the Commercial Township Schools and District Office, and on the District website.

CALL TO ORDER

ROLL CALL

Board Secretary, Ms. Trish Birmingham, performed roll call and is listed as follows:

ROLL CALL

- Mrs. Abbott Present
- Mrs. Dragotta Present (as newly sworn in)
- Mrs. Plummer Present (as newly sworn in)
- Mrs. Perrelli Present
- Mrs. Porter Present
- Mrs. Ronan Present
- Mrs. Stormes-Rivera Present
- Mr. Sutton Present
- Mrs. Wilson-Smith Present

Motioned by Mrs. Ronan and seconded by Mrs. Abbott that the Board of Education approve the minutes from May 1, 2018, May 8, 2018, and May 14, 2018.

MINUTES

Ayes: (7) Noes: (0) Abstain: (0) Motion Carried

APPOINT NEW BOARD MEMBERS – Motioned by Mrs. Stormes-Rivera and seconded by Mr. Sutton to appoint Mrs. Beverly Dragotta and Mrs. Sheena Plummer as new board members to fill the unexpired terms from January 2, 2018 to the 2019 Board reorganization meeting, to be held in January 2019.

APPOINT NEW BOARD MEMBERS

Roll Call Vote - Ayes: (7) Noes: (0) Abstain: (0) Motion Carried

NOMINATIONS/APPOINTMENTS

NOMINATE APPOINT

1. Nomination and Election of Board of Education Vice President - Motioned by Mrs. Ronan and seconded by Mrs. Wilson-Smith that the Board of Education open the floor for nominations for Board of Education Vice President.

Ayes: (9) Noes: (0) Abstain: (0) Motion Carried

Mrs. Porter nominated Mr. Sutton and was seconded by Mrs. Stormes-Rivera.

Motioned by Mrs. Wilson-Smith and seconded by Mrs. Porter that the Board of Education close the floor for nominations for Board of Education Vice President.

Ayes: (9) Noes: (0) Abstain: (0) Motion Carried

A Roll Call Vote was taken on the nomination of Board Member Mr. Sutton for Vice President of the Commercial Township Board of Education until the 2019 Board Reorganization Meeting.

Ayes: (9) Noes: (0) Abstain: (0) Motion Carried

2. Appointments - Board President – Mrs. Perrelli, appointed the following:

- a) Mrs. Abbott as the Chairperson of Curriculum Committee;
- b) Mrs. Stormes-Rivera as the Chairperson of Personnel Committee.

3. NJSBA Legislative Delegate – Board President – Mrs. Perrelli, appointed the following:

- a) Mrs. Porter as delegate to the State of New Jersey School Boards Association until the 2019 Board reorganization meeting.
- b) Mrs. Ronan as alternate delegate to the State of New Jersey School Boards Association until the 2019 Board reorganization meeting.
- c) Mrs. Porter as delegate to the Legislative position.

CORRESP

CORRESPONDENCE

- Donation - Ms. Michalkiewicz received 197 books (as listed), valued at a total monetary value of \$3,351.78, from Cumberland County College - First Book Donation program.
- District photographer to become T&F Camera

PUBLIC COMMENT

PUBLIC COMMENTS ON AGENDA ITEMS

Michelle Clark – stated the agenda shows many types of curriculum left to write however the lack of/removal of the Curriculum Supervisor was concerning to her as a teacher.

DEPT REPORTS

SCHOOL/DEPARTMENT REPORTS

- Special Services
- Buildings & Grounds
- Transportation
- HMS
- PNS
- Enrollment

<u>School</u>	<u>April</u>	<u>May</u>
HMS	384	383
PNS	161	160

SUPERINTENDENT’S REPORT

Motioned by Mrs. Wilson-Smith and seconded by Mrs. Abbott that the Board of Education approve the following:

HIB REPORTS

1. HIB Reports - the April HIB Reports;

2. HIB Reports - May 2018

HMS - 1 Reported 0 Confirmed

PNS - 0 Reported 0 Confirmed

Ayes: (9) Noes: (0) Abstain: (0) Motion Carried

Motioned by Mrs. Ronan and seconded by Mrs. Porter that the Board of Education approve the following:

FACILITIES USE

FACILITIES

3. Facilities Use Request –

- a. Bayshore Center at BiValve - use of the Haleyville Cafeteria on September 27, 2018 from 6-9PM, for the showing of the Documentary Film, “High Tide in Dorchester.”
- b. Commercial Township PTA:
September 18, 2018 6-8PM - PTA Meeting
October 27, 2018 11 AM - 5 PM - Trunker Treat/Harvest

December 1, 2018 8:30 AM - 2:30 PM - Saturday with Santa

- 4. Annual Temporary Facility Approval** - The Annual Temporary Facility Approval for the 2018-2019 school year. TEMP FACILITY
 Roll Call Vote - Ayes: (9) Noes: (0) Abstain: (0) Motion Carried

Motioned by Mrs. Porter and seconded by Mrs. Abbott that the Board of Education approve the following:

FINANCE

- 5. Substitute Rates** - The increase of the following Substitute Rates for the 2018-2019 school year: SUB RATES
 Substitutes Aides from \$60 to \$75 per day
 Substitute Teachers with a Sub Certificate from \$75 to \$90 per day
 Substitute Teachers with a Teaching Certification from \$80 to \$100 per day
- 6. Shared Services** - The following inter-local contracts for technology services: SHARED SERVICES
a. Education Service Center Region 19 Allied States Cooperative - Resolution 4-18 to enroll and participate in the Co-Op, as attached.
b. Somerdale School District - the agreement for the 2018-2019 school year in the amount of \$36,000.
- 7. Safety Grant** - The submittal of the New Jersey Schools Insurance Group application for the 2018-2019 Safety Grant Program in the amount of \$3,825.65. SAFETY GRANT
- 8. Maintenance Reserve** - The Resolution to make a transfer to the Maintenance Reserve account up to \$250,000 at the end of the 2017-2018 school year, should funds be available, to be used for consequent school years, as allowed by N.J.A.C. 6A:23A-14.3. MAINT RESERVE
- 9. CM3 Maintenance Agreement** - The Maintenance Agreement for CM3 Building Solutions for Haleyville-Mauricetown School and Port Norris School for the 2018-2019 school year, in the amount of \$19,772 (\$576 increase from 17-18). CM3
- 10. GCA Custodial Services** - The Interlocal Services Agreement for GCA Custodial Services, effective July 1, 2018 through June 30, 2019, in the amount of \$297,463.43 (increase of \$5,832.62 from 17-28). GCA
- 11. Insurance/Insurance Group** - NJSIG INSURANCE
a. The July 1, 2018 to July 1, 2019 Property and Casualty Insurance Renewal in the amount of \$135,021.
b. The New Jersey Schools Insurance Group Resolution Indemnity and Trust Renewal Agreement for the 2018-2019 school year (as attached).
- 12. District Vehicle(s)** - The following employees the use of district vehicle(s) for the 2018-2019 school year: DISTRICT VEHICLES
 Cafeteria Manager Head of Maintenance Business Administrator
 Groundskeeper Superintendent Assistant Principal
 Director of Special Services
- 13. State Aid Loan** - The 2017-18 State aid loan amounts for June 13th of \$520,672, with an interest rate of 2.00% and interest to be paid by the State of New Jersey of \$809.93 for July 11th and interest of \$838.86 for July 12th repayment dates, and for June 22nd of \$131,038, with an interest rate of 2.00% and interest to be paid by the State of New Jersey of \$138.32 for July 11th and \$145.60 for July 12th repayment dates, due to the delay in June state school-aid payments. STATE AID LOAN

CAA MEAL
RESOLUTION

14. Creative Achievement Academy - The Resolution resolving that Creative Achievement Academy is not required to charge District students for any “paid or reduced meals” furnished directly or indirectly by CAA to them. This shall be effective for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

GRANT

15. Grant - The receipt of the Good Sports Grant/2017 TRB Award, from the California Casualty Management Co., in the amount of \$1,000., as applied for and submitted by Mr. Chris Lanterman, to be used for athletic expenses.

DONATION

16. Donation - The receipt of the \$1,000 donation to the Performing Arts Department from Mr. Walter Webster.

SOFTWARE

17. Software - The agreement for purchase of an information management system, associated products and services between the Commercial Twp. BOE and Keystone Information Systems, Inc., in the amount of \$25,405.

COPIERS

18. Copiers - The Canon NJ State Contract #40462 and NJ Approved Cooperative Purchasing Contract with the National IPA Contract # CP-002-013, for 8 Canon copiers for the District to replace expiring contract. Terms are 60 months at \$1,936.00 per month.

NURSING
SERVICES

19. Nursing Services - The contract with Preferred Home Health Care & Nursing Services for the 2018-2019 school year at the following rates:

LPN - \$46 per hour RN - \$50 per hour

TUITION
CONTRACTS

20. Tuition Contracts -

a. The tuition contract with Jackson Board of Education, for the 2017-2018 school year, in the total amount of \$13,130., for 1 student.

b. The tuition contract with Salem County Special Services School District, for the 2018 ESY program, at the following costs:

11 students @ \$4700 per = \$51,700
1 1:1 Aide @ \$3450 per = \$ 3,450
TOTAL COST \$55,150

c. The tuition contract with Millville BOE for 1 student at the per diem rate of \$155.56 per diem, from April 16, 2018 through June 30, 2018, to attend Thunderbolt Academy.

ATTORNEY
AGREE

21. Attorney Agreement - The Board Attorney/Retainer Agreement for the 2018-2019 school year with Busch Law Group, at a rate of \$150 per hour.

SCHOOL
PHYSICIAN

22. Contract - The contract for School Physician, Dr. Archna Jain, MD, in the amount of \$2,500, for the 2018-2019 school year.

Roll Call Vote – Ayes (8) Noes: (0) Abstain: (1) Mrs. Plummer Motion Carried

Motioned Mrs. Abbott and seconded by Mrs. Ronan that the Board of Education approve the following:

PERSONNEL

RETIREMENT

23. Retirement - of Cheryl VanderGracht as categorized within her letter of notice filing for Ordinary Disability Pension Benefits.

SALARY
INCREASE

24. Salary Increases –

a. For Tyler Day from a BA to BA + 15 for the 2018-2019 school year. He will be compensated with a salary of \$55,950.

- b. For Linda Pancrazio in the amount of \$2,971, for a total compensation amount of \$41,793 for the 2018-2019 school year.

Motioned by Mrs. Ronan and seconded by Mr. Sutton that the Board of Education table this item.

Ayes: (9) Noes: (0) Abstain: (0) Motion Carried

- 25. **New Hire** - Megan Kolojeski as a Speech Language Specialist for the 2018-2019 school year. She will be placed on Step 1 of the MA salary guide at \$55,450. NEW HIRE

- 26. **Business Administrator Contract** - with Trish Birmingham, effective July 1, 2018 through June 30, 2019, pending Cumberland County Superintendent approval. BUS ADMIN CONTRACT (Salary - \$75,000)

- 27. **Interim Superintendent Contract** - the Interim Superintendent Contract with Jean Smith, effective July 1, 2018 through June 30, 2019, pending Cumberland County Superintendent approval. INTERIM SUPER CONTRACT (Compensation - per diem rate of \$400)

- 28. **Administrative Secretaries Contract** - Administrative Secretaries Contract from July 1, 2018 through June 30, 2019. ADMIN SECR CONTRACT

Mrs. Abbott rescinded the motion to approve numbers 23 through 28.

Motioned by Mrs. Ronan and seconded by Mrs. Porter that the Board of Education approve items numbered 23, 24a, 25, 27 and 28.

Roll Call Vote: Ayes: (7) Noes: (0) Abstain: (2) Mrs. Dragotta, Mrs. Plummer Motion Carried

Motioned by Mrs. Ronan and seconded by Mrs. Wilson-Smith that the Board of Education approve distributing RICE notices to any employee that is listed on the agenda or bill list(s).

Ayes: (9) Noes: (0) Abstain: (0) Motion Carried

Motioned by Mrs. Abbott and seconded by Mrs. Ronan that the Board of Education approve the following:

CURRICULUM

- 29. **Fundraiser** – fundraisers for the 2018-2019 school year: FUNDRAISER
PNS Fundraisers: Yankee Candle
Friends Helping Friends (Boscov's)

- 30. **Employment Contracts** - employment contracts for the 2018-2019 school year: EMPLOY CONTRACTS
Instructional Assistants:
Joyce Stuckman Ana Carrion

31. Clinical Practice – CLINICAL PRACTICE

- a. Rowan University Student in the Elementary Education Program, Deanna Quidachay, to complete her year long clinical practice with Mrs. Jillian Gregory. Semester one will consist of 196 hours from September 5, 2018 to December 12, 2018. Semester two will consist of 560 hours from January 22, 2019 to May 10, 2019.
- b. Rowan University Student in the Elementary Education Program, Elainie Sabatini, to complete her semester clinical practice with Mrs. Tricia Sammons. Semester one will consist of 196 hours from September 4, 2018 to December 20, 2018.
- c. Rowan University Student in the Elementary Education Program, Amira Kaced, to complete her year long clinical practice with Mrs. Lisa Santiago. Semester one will consist of 196 hours from September 5, 2018 to December 12, 2018. Semester two will consist of 560 hours from January 22, 2019 to May 10, 2019.

COMMERCIAL TOWNSHIP BOE REGULAR MEETING MINUTES – JUNE 12, 2018

CLINICAL
EXPERIENCE

32. Clinical Experience - Rowan University Students in Elementary Education Program, to complete their Instruction and Assessment in the Inclusive Classroom requirements, 1 day a week for 11 weeks from September 13, 2018 to December 6, 2018:

Connor Buckmaster	Meiling Chen	Tazia Clark	Amanda Darhun
Jenna DeNesco	Kelsea Donahue	Alyssa Evanik	Monica Foley
Genna Gaskill	Kristin Giro	Terence Jones	Briana Kelly
Isabella Knapp	Sarah Kohl	Danielle Kret	Kaitlin Lynch
Harrison Mashig	Madison McDonald	Chanelle Nolan	Jaclyn Peditto
Jenna Puleio	Desiree Russell	Emily Scanton	Chelsea Schnapp
Mariah Sigars	Julia Trost		

INSTRUCT
SERVICES

33. Instructional Services - The Instructional Services through Educational Professional Services, Inc. for student SID #1179909620 attending A Step Ahead. Instruction will be provided from time of enrollment, May 14, 2018 through June 21, 2018, at the rate of \$26 per hour for 10 hours per week.

PROF DAYS

34. Professional Days – the following Professional Days for the 2017-2018 school year:

June 20, 2018	Linda Pancrazio	Pension/Health Benefits Workshop	Fee: \$99.00 The Cost of Mileage
August 3, 2018	Michele Miller Joy Dunn Kelly McHale Kelly Walters	Wilson Foundations Training - Level 2	Fee: \$289 The Cost of Mileage
August 21 & 22, 2018 October 17, 2018 January 16, 2019 March 27, 2019	Megan Nocon	Pre-K Year 1 Core Regional Training Conference - Tools of the Mind	Fee: \$3,750.00 The Cost of Mileage
August 29, 2018	Tricia Sammons	Wilson Foundations Training - Level 2	Fee: \$289 The Cost of Mileage

FIELD TRIPS

35. Field Trips – the following Field Trips for the 2018-2019 school year:

Tuesday, July 3, 2018	Clay College	PNS 21st CCLC
Monday, July 9, 2018	Shaws Mill Pond	PNS 21st CCLC
Monday, July 16, 2018	Union Lake	PNS 21st CCLC
Monday, July 23, 2018	Strathmere Beach	PNS 21st CCLC
Monday, July 30, 2018	Clay College	PNS 21st CCLC

ESY 18-19

36. Extended School Year Program – the following for the Extended School Year Program:

Special Education Teacher (2) \$26.00 per hour
Tyler Day
Nicole Steich

Aide (5) \$9.00 per hour

Shellbie Yard Amanda Reid Rochelle Magee
Hasani Gonzalez Joyce Stuckman

Occupational Therapist
Therapy Source - Linda Falk (Contract)

Speech Therapist \$26.00 per hour

Physical Therapist
Professional Rehab Services - Morgan Crescenzo (Contract)

Child Study Team Services As Needed (\$26.00 per hour)
Jennifer Machinsky Kara Trovato Tammy Smith-Halter John Borchert

37. Curriculum Writing (K TO 8) – the following for Curriculum Writing:

CURRICULUM
WRITING

Physical Education Curriculum (K-8): \$500 - K-5: Scott Shea

Spanish Curriculum (K-8): \$500 - K-8: Esmirna Ramos

Health Curriculum (K-8): \$500 - K-5: Scott Shea

Science Curriculum (K-5): \$500 (per grade level)

Kindergarten: Denise Bland
1st Grade: Lisa Santiago
3rd Grade: Patti Smith/Jenn Driscoll
5th Grade: Rochelle Yunk

Social Studies Curriculum (K-8): \$500 (per grade level)

Kindergarten: Denise Bland
1st Grade: Lisa Santiago
3rd Grade: Lauren Eisenhart
5th Grade: Sandy Caromano
6-8th Grade: Pete Dolcy

38. HMS 21st Century Summer Program (At Millville) - the following to work the HMS 21st Century

HMS 21ST
CCLC
SUMMER

Summer Program:
Teachers: \$26.00 per hour
Rochelle Yunk Scott Shea

Aide: \$9.00 per hour
Serena Perkins

39. PNS 21st Century Summer Program - the following to work the PNS 21st Century Summer Program:

PNS 21ST
CCLC
SUMMER

Coordinators: \$26.00 per hour
Audrey Lloyd Matthew Mingin

STEM Teacher: \$26.00 per hour
Peter Dolcy

COMMERCIAL TOWNSHIP BOE REGULAR MEETING MINUTES – JUNE 12, 2018

LA Teacher: \$26.00 per hour
Jenna Wells Yajaira Johnson

Social Worker: \$26.00 per hour
Allison Ford

TEAM EXCEL

40. Summer Team EXCELerate Grades 1-4 - the following as Summer Team EXCELerate tutors:
Teachers: \$26.00 per hour
Karen Haddock Chelsea Etter Lisa Santiago
Joy Dunn (Substitute)

SUMMER
TRANSP

41. Summer Transportation - the following drivers for summer program transportation:
Driver: \$15.00 per hour
Rosetta Gilman Rosina Dennis Amanda Roche Jaime Roman
Brittany Fisher Damaris Cruz Amadis Terrero (Substitutue)
Susan Banks (Substitute)

Aide: \$9.00 per hour
Charlene Caulford

PNS SPORTS

42. PNS Sports - the following Coaches for the 2018-2019 School Year:
Coaches: Basketball, Volleyball, Cross Country: \$26.00 per hour
Basketball - Dylan Tribbett
Volleyball, Cross Country - Chris Lanterman

TEAM EXCEL

43. Team EXCELerate Grades K-5 - the following Team EXCELerate Tutors for the 2018-2019 school year:
Teachers: \$26.00 per hour
Jillian Gregory Jennifer Driscoll Chelsea Etter Tina Hayden
Ana LaSerre Joy Dunn (Substitute)

HMS 21ST
CCLC 18-19
SY

44. HMS 21st Century Afterschool Program - the following HMS 21st Century Afterschool Staff for the 2018-2019 School Year:
Coordinators: \$26.00 per hour
Martin Altersitz Tyler Day Alaina Baner Scott Shea
Allison Ford (Substitute)

Teachers: \$26.00 per hour
Allison Ford Kaitlyn Robinson Megan Nocon Rochelle Yunk
Nicole Steich Martin Altersitz Susan Nichols Tyler Day
Scott Shea Jillian Gregory

Aide: \$9.00 per hour
Allison Ford Kaitlyn Robinson Megan Nocon Rochelle Yunk
Nicole Steich Amanda Reid Martin Altersitz Jillian Gregory
Susan Nichols Tyler Day Scott Shea

Parent Liaison: \$9.00 per hour
Rochelle Magee

PNS 21ST
CCLC 18-19
SY

45. PNS 21st Century Afterschool Program - the following as PNS 21st Century Afterschool Staff for the 2018-2019 school year:

COMMERCIAL TOWNSHIP BOE REGULAR MEETING MINUTES – JUNE 12, 2018

Coordinator: \$26.00 per hour
Audrey Lloyd Matthew Mingin

Backup Coordinator: \$26.00 per hour
Chris Lanterman

Academic Tutors: \$26.00 per hour
Jenna Wells Matthew Mingin Cathy Vazquez Yajaira Johnson
Lisa Baker Janine Brockman

Club Advisors: \$26.00 per hour
Matthew Mingin Cathy Vazquez Yajaira Johnson Janine Brockman
Jenna Wells Peter Dolcy Chris Lanterman Lisa Baker

Aide(s): \$9.00 per hour
Matthew Mingin Cathy Vazquez Yajaira Johnson Lisa Baker
Janine Brockman Jenna Wells Peter Dolcy Chris Lanterman
Audrey Lloyd Janice Hofman

46. PNS Before/After School Detention & Academic Learning Lab - the following Detention Monitors and Mentors for the 2018-2019 school year:

PNS
DETENTION
AND ALL

Detention Monitor/Mentor: \$26 per hour
Jenna Wells Catherine Vazquez Ashley Long-Loteck
Yajaira Johnson Lisa Baker Kaitlyn Robinson
Janine Brockman LouAnn Gaddy

47. Homebound Instruction for 2018-2019 School Year - PNS/HMS – the following Homebound Instruction Tutors for the 2018-2019 school year:

HOMEBOUND
INSTRUCT

Tutor: \$26 per hour
Catherine Vazquez Ashley Long-Loteck Kaitlyn Robinson
Lisa Baker Jenna Wells Janine Brockman
Chelsea Etter

48. PNS Cafeteria Monitors (8:00 AM - 8:15 AM) - the following PNS Cafeteria Monitors for the 2018-2019 school year:

PNS CAFÉ
MONITOR

3 Positions: \$26 per hour
Audrey Lloyd (@ \$9 per hour) Ashley Long-Loteck Janine Brockman
Tarin Leech (Substitute) Kaitlyn Robinson (Substitute)

49. PNS Cafeteria Lunch Monitor – Janice Hoffman as a PNS Cafeteria Lunch Monitor for the 2018-2019 school year. She will be compensated at \$9 per hour.

PNS CAFÉ
MONITOR

50. Truancy Officer – Alaina McCormick-Baner as the 2018-2019 Truancy Officer. She will be compensated with a stipend of \$2,000.

TRUANCY
OFFICER

51. Summer Hours - the following for Summer Hours:

SUMMER
HOURS

Pete Dolcy - 15 Hours to set up PNS chromebooks and accounts for students for the 2018-2019 school year.
Tarin Leech - 20 Hours to set up powerschool, schedules, and flex periods for the 2018-2019 school year.

Roll Call Vote – Ayes: (7) Noes: (0) Abstain: (2) Mrs. Dragotta, Mrs. Plummer Motion Carried

Motioned by Mrs. Wilson-Smith and seconded by Mrs. Abbott that the Board of Education approve the following:

POLICY

POLICY

52. Policy - the following policies:

9322	2 nd Reading	Revision	Bylaws of the Board of Education - Public & Executive Sessions
5141.26	2 nd Reading	New	Students - Opioid Overdose Prevention (to be approved as revised with removing statement of opting out with Board Solicitor review and opinion the policy is effective/legal with statement removed)
4111	2 nd Reading	Revision	Instructional Personnel: Recruitment, Selection & Hiring
4211	2 nd Reading	Revision	Support Personnel: Recruitment, Selection & Hiring

Discussion occurred regarding policy 5141.26 and removal of the statement inclusive of opting out.

JOB
DESCRIPT

53. Job Descriptions - the 1st readings only of following job descriptions: (a 2nd reading will follow at the next meeting)

1st Reading	Revision	Superintendent of Schools
1st Reading	New	School Bus Driver
1st Reading	New	Transportation Coordinator
1st Reading	New	Child Study Team Director/Supervisor of Special Services

Roll Call Vote: Ayes (7) Noes: (0) Abstain: (2) Mrs. Dragotta, Mrs. Plummer Motion Carried

MEETING
RECORDING

Motioned by Mrs. Ronan and seconded by Mrs. Wilson-Smith that the Board of Education approve no longer recording board meetings via audio recording or any recording means.

Ayes: (9) Noes: (0) Abstain: (0) Motion Carried

OTHER BUSINESS:

Motioned by Mrs. Ronan and seconded by Mrs. Abbott that the Board of Education approve the following:

BILL LIST
TRANSFERS

54. BILL LISTS / LINE ITEM TRANSFERS - itemized bill lists for April 2018 and May 2018, and the budgetary line item transfers as of April 30, 2018.

Authorize the School Business Administrator to pay bills and make necessary transfers before the next board meeting. A list of all bills and transfers will be provided at the next board meeting.

BOARD CERT

55. MONTHLY BOARD CERTIFICATION - officially certify pursuant to N.J.A.C. 6A:23A-16.10(c) that as of April 2018, after a review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

BOARD
SECRETARY
MONTHLY
CERT

56. BOARD SECRETARY’S MONTHLY CERTIFICATION - the Board Secretary's Report, pursuant to N.J.A.C. 6A:23A-16.10(c) 2, the Business Administrator/Board Secretary certifies that there are no changes in anticipated revenue amounts and sources for the month ending April 30, 2018 and pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Business Administrator/Board Secretary certifies that as of April 30, 2018, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Commercial Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(c)4.

Roll Call Vote: Ayes: (9) Noes: (0) Abstain: (0) Motion Carried

PUBLIC COMMENTS

PUBLIC
COMMENTS

Michelle Clark – stated the public agenda did not reflect the amount as read aloud for item 24a. Ms. Birmingham stated the minutes would reflect the correct amount. Ms. Clark continued to review the discussion regarding the rates for HMS 21st Century club as compared to Millville’s rates and that the rates listed are set by the District.

Discussion continued regarding the type of aides, the number of aides, and the rates paid to aides within the District for different positions.

Cheryl VanderGracht – stated an emotional thank you to everyone for her time at the District as it’s truly been a great experience and a wonderful time in her life.

EXECUTIVE SESSION

EXEC
SESSION

Motioned by Mrs. Ronan and seconded by Mrs. Porter that the Board of Education adjourn, by Resolution, into Executive Session, from which the public is excluded to discuss Personnel/Negotiation matters. The results of this session will be made public immediately after, or as soon thereafter as a decision is reached, if permitted by law. (8:47 pm)

Ayes: (9) Noes: (0) Abstain: (0) Motion Carried

Item reviewed in Executive Session:

1. Personnel/Negotiation

Discussion occurred regarding negotiation of the Business Administrator contract and salary amount for the 18-19 school year.

Moved by Mrs. Ronan and seconded by Mrs. Porter that the Board of Education adjourn the executive session of the meeting. (9:44 pm)

Ayes: (9) Noes: (0) Abstain: (0) Motion Carried

Moved by Mrs. Wilson-Smith and seconded by Mrs. Dragotta that the Board of Education enter into public session. (9:44 pm)

Ayes: (9) Noes: (0) Abstain: (0) Motion Carried

57. Business Administrator Contract - Motioned by Mrs. Stormes-Rivera and seconded by Mrs. Ronan that the Board of Education approve the contract with Trish Birmingham, effective July 1, 2018 through June 30, 2019, pending Cumberland County Superintendent approval.

BUSINESS
ADMIN
CONTRACT

(Salary - \$72,500)


Roll Call Vote – Ayes: (8) Noes: (0) Abstain: (1) Mrs. Plummer Motion Carried

ADJOURNMENT

ADJOURN

Moved by Mrs. Dragotta and seconded by Mrs. Wilson-Smith to adjourn the meeting. (9:45 pm)

Ayes: (9) Noes: (0) Abstain: (0) Motion Carried


Lawren Birmingham, Board Secretary
June 12, 2018