

The Regular Meeting of the Commercial Township Board of Education was held in the Haleyville-Mauricetown School Gymnasium, located at 1308 North Avenue, Port Norris, NJ, on Tuesday, April 10, 2018 at 7:00 p.m.

Board President, Mrs. Perrelli, opened the meeting at 7:14 PM, leading the group in the pledge to the flag.

PLEDGE TO THE FLAG

Board President, Mrs. Perrelli, read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Commercial Township Board of Education has caused notice of this meeting to be published by having the date, time and place advertised in the Press of Atlantic City and South Jersey Times, and posted in the Commercial Township Schools and District Office.

CALL TO ORDER

**ROLL CALL**

ROLL CALL

Roll call was performed by Board Secretary, Ms. Trish Birmingham, and is listed as follows:

Mrs. Abbott	Present
Mr. DeFabrites	Present
Mrs. Perrelli	Present
Mrs. Pettit	Present
Mrs. Porter	Present
Mrs. Ronan	Present
Mrs. Stormes-Rivera	Present
Mr. Sutton	Present
Mrs. Wilson-Smith	Present

The following were also present:

Mr. Adam Weiss, Esq. – Board Solicitor

**CORRESPONDENCE**

Received items from DonorsChoose.org, such as tablets, books, magazines, and other classroom items, worth a total monetary value of \$2,819.66, as attached.

CORRESP  
ITEMS  
RECEIVED

**PUBLIC COMMENTS ON AGENDA ITEMS**

Sheena Plummer – questioned the public comments section from the previous special meeting, to which Mr. Weiss explained the public should be afforded every chance to speak on agenda items. Ms. Plummer detailed policies regarding interim superintendent job description and how to obtain a superintendent. She stated her opinion on promoting within to better put the kids first.

PUBLIC  
COMMENT  
ON AGENDA  
ITEMS

Larae Smith – commented on the Child Study Team agreement and questioned the results of the services by possibly seeing the percentage of the services CTSD students receive vs. Maurice River Twp students.

Karen Haddock – commented on the previous special meeting public comments section by listing the multiple programs that are an added benefit to the District students and gave praise to continuing those efforts.

Matt Wheatley – commented on the previous special meeting public comments section by questioning if there was in fact had only 3 months remaining. He reasoned on the measures to take to hire a superintendent and noted the lack of candidates.

Michelle Clark – reflected on a survey that was previously provided to the District staff to give them a voice.

She stated the staff are with the kids day in and day out and the decision to hire an Interim Superintendent shouldn't be a one-sided decision.

Sheena Plummer – commented on the previous special meeting public comments section and questioned the Interim Superintendent position wording and asked when the advertisement was made. She asked why there was a vote taking place on the appointment. She offered the idea of the public being allowed to volunteer their time to assist in the search and gain public involvement.

Maggie Fye – stated safety concerns that were brought to the Superintendent regarding a neighbor's unleashed dogs at a bus stop.

Alison Ford – stated she is the organizer of PARCC and other state tests and she is concerned about the huge change for the fear the students, who have strict schedules and rely on continuity, will feel the upheaval of the District with the Superintendent personnel change.

Motioned by Mrs. Abbott and seconded by Mrs. Ronan the Board of Education approve the following:

**SUPERINTENDENT'S REPORT**

HIB  
REPORTS

**1. HIB Reports** – February HIB Reports.

**2. HIB Reports** – March 2018

HMS – 4 Reported 1 Confirmed

PNS - 3 Reported 1 Confirmed

Ayes: (9)

Noes: (0)

Abstain: (0)

Motion Carried

Motioned by Mr. DeFabrites and seconded by Mrs. Porter the Board of Education approve the following:

**FINANCE**

ACES

**3. Resolutions -**

Resolution 2-18 - that binds the district to purchase electric generation services through the Alliance For Competitive Energy Services (ACES) Bid Cooperative Pricing System ID# E8801-ACESCPS, through May 2023.

Resolution 3-18 - that binds the district to purchase natural gas services through the Alliance For Competitive Energy Services (ACES) Bid Cooperative Pricing System ID# E8801-ACESCPS, through May 2023.

SCVSD  
CONTRACT

**4. SCVSD Tuition Contract** - 16-17 tuition adjustment due to CTBOE in the amount of \$660.00.

MILLVILLE  
CONTRACT

**5. Millville BOE Tuition Contract** - tuition contract for 1 student to attend the K-3 MD Class at Haleyville-Mauricetown School, beginning March 19, 2018 through June 21, 2018 (est.), for a prorated tuition cost of \$16,002.00 (\$45,724 / 10 months X 3.5 months).

CST  
AGREEMENT

**6. Shared Service Agreement** - Itinerant Shared Service Agreement for Child Study Team Services between the Commercial Township Board of Education and the Maurice River Township Board of Education for the 2018-2019 school year. This will provide revenue in the amount of \$283,005

Roll-Call Vote: Ayes (9)

Noes: (0)

Abstain: (0)

Motion Carried

Motioned by Mr. DeFabrites and seconded by Mrs. Abbott the Board of Education approve the following:

**PERSONNEL**

NEW HIRE

**7. New Hire -**

a. Stephanie Padilla as an Instructional Assistant for the 2017-2018 school year. She will be placed on step 1 of the Instructional Assistant salary guide and will be compensated at \$24,436.

b. Stephanie Padilla as a Bus Aide for the 2017-2018 school year. She will be compensated at \$9 per hour.

c. Ana Carrion as an Instructional Assistant for the 2017-2018 school year. She will be placed on step 1 of the Instructional Assistant salary guide and will be compensated at \$24,436.

d. Ana Carrion as a Bus Aide for the 2017-2018 school year. She will be compensated at \$9 per hour.

Mrs. Wilson-Smith questioned the reasoning for hiring these assistants to which Ms. Birmingham replied they are IEP driven and required.

**8. Maternity Leave -**

MATERNITY LEAVE

a. Maternity disability leave of Employee #83403782, beginning tentatively on April 23, 2018 until approximately September 24, 2018.

b. Maternity disability leave of Employee #79259065, beginning tentatively on May 18, 2018 until approximately October 23, 2018.

c. Maternity disability leave of Employee #49745367, beginning tentatively on June 1, 2018 until approximately December 3, 2018.

**9. Homebound Instruction Tutor** – Tyler Day as a Homebound Instruction Tutor for the 2017-2018 school year. He will be compensated at \$26 per hour.

HOMEBOUND INSTRUCT

**10. Bus Aides** - Martin Altersitz and Dylan Tribbett as Bus Aides for the 2017-2018 school year. They will be compensated at \$9 per hour.

BUS AIDE

**11. Staff Transfers -**

STAFF TRANSFERS

a. Kelsey Bracco from a 1:1 Instructional Assistant to the Position of 2nd Grade Teacher. She will be compensated at a teacher’s per diem rate (Step 1 of 17-18 CBA) on day 20.

b. Cheryl VanderGracht from 2nd Grade Teacher to Supplemental Teacher.

Discussion occurred on the meaning of “supplemental” as it was compared to basic skills.

11. Roll-Call Vote: Ayes: (8) Noes: (1) Mrs. Ronan Abstain: (0) Motion Carried

11b. Roll-Call Vote: Ayes: (8) Noes: (1) Mrs. Wilson-Smith Abstain: (0) Motion Carried

**12. Fresh Fruits and Vegetables** - Amanda Roche and Aferdita Ballata as a Fruit and Vegetable Grant worker for the remainder of the 2017-2018 school year. They will be compensated at \$9 per hour.

FF&VP

**13. Lunch Aide** - Lisa Sneathen as a Lunch Aide for the remainder of the 2017-2018 school year. She will be compensated at \$9 per hour.

LUNCH AIDE

Roll-Call Vote: Ayes: (9) Noes: (0) Abstain: (0) Motion Carried

Motioned by Mr. DeFabrites and seconded by Mrs. Pettit the Board of Education approve the following:

**CURRICULUM**

**14. Professional Days** – Professional Days for the 2017-2018 school year:

April 11, 2018	Ryan Nottis	Spring Semi Regional Meeting	The Cost of Mileage
May 30, 2018	Kerri Zeleniak	Technology Summit	The Cost of Mileage

PROF DAYS

**15. Parent Volunteer** - Pam Williams as a parent volunteer for the 2017-2018 school year.

PARENT VOLUNTEER



4212.8	2nd Reading	Revision	Support Personnel – Nepotism
9322	1 <sup>st</sup> Reading	Revision	Bylaws of the Board of Education – Public & Executive Sessions
4119.25	1 <sup>st</sup> Reading	New	Instructional Personnel – Employee Conduct
5141.26	1 <sup>st</sup> Reading	New	Students – Opioid Overdose Prevention

Mrs. Ronan stated concern regarding policy 5141.26 as it reads personnel could administer Narcan. Discussion occurred regarding personnel being trained and which specific personnel would be in charge of this. Mr. Weiss mentioned the school nurses training select personnel to administer Narcan if ever needed. Mrs. Wilson-Smith commented that all policies are important however there wasn't enough time to review the given policies and would like to table the policies. Mrs. Pettit replied that the policies had been on the agenda multiple times now, and those policies that were 2<sup>nd</sup> readings should be approved.

Mrs. Pettit rescinded her motion and Mrs. Stormes-Rivera rescinded her second that the Board of Education approve the listed policies.

Motioned by Mrs. Ronan and seconded by Mrs. Porter that the Board of Education approve policy 6142.19, 4112.8 , 4212.8, 4119.25 while tabling policies 9322 and 5141.26 for Board Solicitor review.

Roll-Call Vote: Ayes: (7) Noes: (2) Mrs. Pettit, Mr. DeFabrites Abstain: (0) Motion Carried

Motioned by Mr. DeFabrites and seconded by Mrs. Pettit the Board of Education approve the following:

**OTHER BUSINESS:**

**24. BILL LISTS / LINE ITEM TRANSFERS**

BILL LISTS  
TRANSFERS

Itemized bill lists for February 2018 and March 2018, and the budgetary line item transfers as of February 28, 2018.

Authorization of the School Business Administrator to pay bills and make necessary transfers before the next board meeting. A list of all bills and transfers will be provided at the next board meeting.

**25. MONTHLY BOARD CERTIFICATION**

BOARD CERT

Official certification pursuant to N.J.A.C. 6A:23A-16.10(c) that as of February 2018, after a review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**26. BOARD SECRETARY'S MONTHLY CERTIFICATION**

BOARD SEC  
MONTHLY  
CERT

Board Secretary's Report, pursuant to N.J.A.C. 6A:23A-16.10(c) 2, the Business Administrator/Board Secretary certifies that there are no changes in anticipated revenue amounts and sources for the month ending February 28, 2018 and pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Business Administrator/Board Secretary certifies that as of February 28, 2018, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Commercial Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(c)4.

Ayes: (9) Noes: (0) Abstain: (0) Motion Carried

**PUBLIC COMMENTS**

PUBLIC  
COMMENTS

Larae Smith – stated the District was a small community and all needed to be united and involved.

Sheena Plummer – reviewed the policy of keeping the District informed.

Carol Perrelli – read a statement that detailed the Board Member obligation of ensuring every student in CTSD is given opportunity to thrive in a safe environment and a stronger line of communication between staff, board members and parents was needed to change the school climate. Mrs. Perrelli mentioned flat

funding, as in receiving no additional money from the State of NJ. She continued that staff morale was at an all-time low and the students deserve the focus.

EXEC  
SESSION

**EXECUTIVE SESSION**

Motioned by Mrs. Abbott and seconded by Mr. DeFabrites that the Board of Education adjourn, by Resolution, into Executive Session, from which the public is excluded to discuss a Level 4 Grievance Hearing, Personnel and Negotiation matters. The results of this session will be made public immediately after, or as soon thereafter as a decision is reached, if permitted by law. (8:14 pm)

Ayes: (9)                      Noes: (0)                      Abstain: (0)                      Motion Carried

Also present – Mr. Adam Weiss, Esq – Board Solicitor

GRIEVANCE

Item reviewed in Executive Session:

**1. Level 4 Grievance Hearing**

Mr. Lou Russo – Uniserv Rep, Ms. Walkup, Ms. Solomon, and Ms. Clark entered Executive Session at 8:29 pm. A review of the grievance took place.

At 8:42 pm, Mrs. Porter recused herself from the Board discussion/review of the hearing and the other parties also exited Executive Session. Mrs. Porter returned when discussion of the Grievance was complete at 8:57 pm.

PERSONNEL  
& NEGOTIAT.

**2. Personnel and Negotiation**

Discussion occurred regarding the Interim Superintendent candidates’ interviews.

Moved by Mrs. Ronan and seconded by Mrs. Wilson-Smith that the Board of Education adjourn the executive session of the meeting. (11:10 pm)

Ayes: (9)                      Noes: (0)                      Abstain: (0)                      Motion Carried

Moved by Mrs. Abbott and seconded by Mrs. Ronan that the Board of Education enter into public session. (11:24 pm)

Ayes: (9)                      Noes: (0)                      Abstain: (0)                      Motion Carried

GRIEVANCE

Motioned by Mr. Sutton and seconded by Mrs. Abbott that the Board of Education deny the Level 4 Grievance.

Roll-Call Vote: Ayes: (7)                      Noes: (0)                      Abstain: (2) Mrs. Pettit, Mrs. Porter                      Motion Carried

ADMIN LEAVE

Motioned by Mrs. Ronan and seconded by Mrs. Wilson-Smith that the Board of Education place Daniel Dooley on paid administrative leave effective 5:00 P.M. on April 19, 2018 through June 30, 2018.

Roll-Call Vote: Ayes: (4) Mrs. Perrelli, Mrs. Ronan, Mr. Sutton, Mrs. Wilson-Smith

Noes: (3) Mr. DeFabrites, Mrs. Pettit, Mrs. Stormes-Rivera

Abstain: (2) Mrs. Porter, Mrs. Abbott

Motion Carried

INTERIM  
SUPER

Motioned by Mrs. Wilson-Smith and seconded by Mrs. Ronan that the Board of Education approve the following Resolution:

Whereas, the Commercial Township Board of Education will have a vacancy for the position of Superintendent; and

Whereas, the Board of Education wishes to hire an Interim Superintendent during the course of the vacancy of the Superintendent position, until such time as a permanent Superintendent is hired;

NOW BE IT RESOLVED, that the Board appoints Jean Smith as Interim Superintendent effective April 18, 2018, contingent on the approval of an employment contract by the Executive County Superintendent of Schools.

BE IT FURTHER RESOLVED, that the Board Secretary and Board Solicitor are authorized to take any and all steps that are necessary and appropriate to carry out this action of the Board.

Rolls-Call Vote: Ayes: (5) Mrs. Perrelli, Mrs. Porter, Mrs. Ronan, Mr. Sutton, Mrs. Wilson-Smith

Noes: (4) Mrs. Abbott, Mr. DeFabrites, Mrs. Pettit, Mrs. Stormes-Rivera

Abstain: (0)

Motion Carried

**ADJOURNMENT**

Moved by Mr. DeFabrites and seconded by Mrs. Wilson-Smith to adjourn the meeting. (11:28 pm)


Ayes: (9)

Noes: (0)

Abstain: (0)

Motion Carried

ADJOURN

  
\_\_\_\_\_  
Lawren Birmingham, Board Secretary  
April 10, 2018

