



**Commercial Township Board of Education
Meeting
01/03/2023 07:00 PM**
Commercial Township School Cafeteria
1308 North Ave
Port Norris, NJ 08349

Printed : 1/3/2023 1:51 PM ET

A. PLEDGE TO THE FLAG (Board Secretary Presiding)

B. SUNSHINE LAW (Board Secretary Presiding)

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Commercial Township Board of Education has caused notice of this meeting to be published by having the date, time and place advertised in the Press of Atlantic City and South Jersey Times and posted in the Commercial Township Schools, District Office and on the District website, and Township Clerk.

C. ELECTION RESULTS (Board Secretary Presiding)

It is recommended the Commercial Township Board of Education acknowledge the results of the Commercial Township School Board election as follows:

3-Year Term (3):

LaRae Smith
Sharon Porter
Janet Campbell

1-Year Term (1):

Tracy Richardson

1. Swearing in Newly Elected Board Members

Oath of Office:

- Janet Campbell, Sharon Porter, Tracy Richardson, LaRae Smith

D. ROLL CALL (Board Secretary Presiding)

Mr. Darren Harris, Board Secretary, will roll call the attendance:

Jessica Driver ____ Karen Stormes-Rivera ____ Ronald Sutton, Jr. ____

Carol Perrelli ____ Tracy Richardson ____ LaRae Smith ____

Sharon Porter ____ Stacy Wilson-Smith ____ Janet Campbell ____

E. REORGANIZATION OF THE BOARD OF EDUCATION (Board Secretary Presiding)

1. ELECTION OF OFFICERS

i. OPEN NOMINATIONS FOR PRESIDENT OF THE BOARD OF EDUCATION

It is recommended that the nominations for the position of President of the Board of Education be open.

ii. CLOSE NOMINATIONS FOR PRESIDENT OF THE BOARD OF EDUCATION

Being no further nominations, it is recommended that nominations for the position of President of the Board of Education be closed.

iii. VOTE ON PRESIDENT OF THE BOARD OF EDUCATION AND DECLARATION OF SAME

iv. OPEN NOMINATIONS FOR VICE PRESIDENT OF THE BOARD OF EDUCATION

It is recommended that the nominations for the position of Vice President of the Board of Education be open.

v. CLOSE NOMINATIONS FOR VICE PRESIDENT OF THE BOARD OF EDUCATION

Being no further nominations, it is recommended that nominations for the position of Vice President of the Board of Education be closed.

vi. VOTE ON VICE PRESIDENT OF THE BOARD OF EDUCATION AND DECLARATION OF SAME

2. APPOINTMENTS AND DESIGNATIONS

i. COMMITTEE APPOINTMENTS/DESIGNATIONS

Committees

Buildings & Grounds

Curriculum

Finance

Personnel

Policy

Transportation

ii. CUMBERLAND COUNTY REPRESENTATIVE AND ALTERNATE

It is recommended that the Board President appoint a Commercial Township Board Member as a Cumberland County Representative.

iii. NJSBA LEGISLATIVE DELEGATE AND ALTERNATE DELEGATE

It is recommended that the Board President appoint a Commercial Township Board Member as an NJSBA Legislative Delegate.

iv. APPOINT TO MILLVILLE BOE

It is recommended that the Board President appoint a Commercial Township Board Member to the Millville Board of Education, pursuant to Chapter 8, P.L. 1995 (Senate Bill 151).

3. ETHICS TRAINING

New Jersey School Board Member Code of Ethics

Discussion on ethics issues and review the NJSBA Code of Ethics with Board members.

It is recommended that the Board of Education adopt the New Jersey School Boards Association Member Code of Ethics as the official code for the Board's actions.

*Handouts are included in the Board Packets

4. OFFICIAL NEWSPAPERS

It is recommended the Board of Education approve The Press of Atlantic City and South Jersey Times as the official newspaper of the Board of Education and additionally designate locations for posting of Public Notices of Board Meetings in each District school and the District Administration Office.

5. 2023 BOARD OF EDUCATION MEETING DATES

It is recommended that the Board of Education approve the 2023 Board of Education meeting dates.

Meeting Dates and Times - Establishing the second Tuesday of each month at 7:00 pm as the date and time for regular monthly meetings held in the Board Office of the Commercial Township School District, located at 1308 North Avenue Port Norris, NJ 08349. A special meeting will be scheduled if there is business to attend to.

January 3, 2023 at 7:00 pm (Reorganization)
February 7, 2023 at 7:00 pm
March 14, 2023 at 7:00 pm
April 4, 2023 at 7:00 pm
May 2, 2023 at 7:00 pm (Tentative Public Hearing)
June 13, 2023 at 7:00 pm
July 2023- NO MEETING
August 8, 2023 at 7:00 pm
September 12, 2023 at 7:00 pm
October 10, 2023 at 7:00 pm
November 14, 2023 at 7:00 pm
December 12, 2023 at 7:00 pm
January 3, 2024 at 7:00 pm (Reorganization)

6. PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.)

It is recommended the Board of Education approve Darren Harris as the P.A.C.O. to comply with the requirements of the Equal Opportunity in Public Contracts regulations.

F. CORRESPONDENCE

G. PRESENTATION

1. Start Strong Assessment Data

It is recommended that the Board of Education approve the Start Strong Assessment Data.

H. PUBLIC COMMENTS ON AGENDA ITEMS

I. MINUTES

It is recommended the Board of Education approve the minutes from:

- Regular Meeting on December 13, 2022
- Executive Meeting on December 13, 2022

J. ENROLLMENT REPORT

	As of December 9, 2022	As of December 23, 2022
CTS	460	461

Grade level totals as of December 23, 2022:

PreK3 - 29	Fifth - 45
PreK4 - 35	2 homerooms
5 homerooms of combined 3 & 4	
	Sixth - 45
Kindergarten - 39	2 homerooms
2 homerooms	
	Seventh - 47
First - 37	2 homerooms
2 homerooms	
	Eighth - 58
Second - 40	2 homerooms
2 homerooms	
Third - 39	
2 homerooms	
Fourth - 47	
2 homerooms	

1. Suspensions

12/14/2022 through 12/23/2022

Number of new student suspensions:

In-school suspensions - 1

External suspensions - 0

K. SUPERINTENDENT'S REPORT

1. HIB Report Approval

It is recommended that the Board of Education approve the Superintendent's monthly Harassment, Intimidation and Bullying Report for November 2022 as presented:

HIB Investigations:

Reported: 4

Completed: 4

Number of incidents ruled as Harassment, Intimidation or Bullying: 0

Number of incidents ruled as not falling under the HIB provisions: 4

2. HIB Acknowledgement

It is recommended that the Board of Education acknowledge the Superintendent's monthly Harassment, Intimidation and Bullying Report for December, 2022 as presented:

HIB Investigations:

Reported:	1
Completed:	1
Number of incidents ruled as Harassment, Intimidation or Bullying:	0
Number of incidents ruled as not falling under the HIB provisions:	1

L. PERSONNEL

1. Bus Driver

It is recommended that the Board of Education approve David Wilson as a bus driver for the 2022-2023 school year, rate per CTEA contract, contingent upon satisfactory completion of the Sheppard Bus Service training program.

The training will be paid by Commercial Township School District using ESSER funds.

2. Medical Leave

It is recommended that the Board of Education approve the following leave request:

Employee #	Type of Leave	Start Date	End Date	Use of Paid Days
#0150	Medical	01/03/23	03/03/23	12.5 Paid Days

3. Substitute

It is recommended that the Board of Education approve Julianna Solomon as a substitute teacher and substitute Instructional Assistant for the 2022-2023 school year.

M. POLICY

N. CURRICULUM

1. Fieldwork/ Student Teaching

It is recommended that the Board of Education approve the following Fieldwork/Student Teaching:

Timothy Venella, Stockton University Student, in Mr. Dolcy's classroom for Fieldwork from January 17, 2023-May 5, 2023, and Student Teaching from September 2023-May 2024.

2. Workshop

It is recommended that the Board of Education

Name	Date	Workshop	Location	Cost	Mileage
Patricia Teasenfitz	01/12/23	Narcan Training	Virtual	\$0	N/A

O. TRANSPORTATION

P. FINANCE

1. Cumberland County Technical School Tuition Contracts

It is recommended the Board of Education approve the tuition contracts with the Cumberland County Technical School for the 22-23 school year.

2. Schools Development Authority Funding Certification

It is recommended that the Board of Education approve the Schools Development Authority Certification in support of receipt of FY 2023 funding for Emergent Needs and Capital Maintenance. If approved, the SDA Emergent Needs and Capital Maintenance funding would cover \$11,045 in geothermal system maintenance and repairs. It is also recommended that the Board of Education accept the funds of \$11,045.

3. Federally Funded Salaries

It is recommended the Board of Education approve the following staff to be paid for through Title I:

Name	FTE	Salary
Hayden Tina	1	\$ 87,632
Gaddy LouAnn	1	\$ 88,632
Santiago Michelle	1	\$ 27,689
Purificato Jessica	1	\$ 26,989

It is recommended the Board of Education approve the following staff to be paid for through ARP ESSER III:

Name	FTE	Salary
Haddock Karen	1	\$ 88,632
Clark Michelle	1	\$ 81,937

Q. UNFINISHED BUSINESS

R. NEW BUSINESS

S. ADDENDUM

1. Canon Lease Agreement

It is recommended that the Board of Education approve the lease of Canon Copiers district-wide through the National Cooperative Omnia #FFI-R-0251-18 for a term of 60 months at a charge of \$972.91 per month plus \$0.00514 cents per black and white page and \$0.05147 per color page.

Based on current usage, the anticipated cost of the contract will be \$16,906.68 per year, resulting in an anticipated annual savings of approximately \$1,408.89 per year. This contract is also approximately \$422 less per month compared to the existing New Jersey state contract.

2. Curriculum

It is recommended that the Board of Education approve the 7th and 8th grade ELA curriculum.

3. Field Trip

It is recommended that the Board of Education approve the following field trip:

- Preschool trip to Uncle Bills Pancake House in North Cape May on January 25, 2023.

T. OTHER BUSINESS

1. Board Secretary's Monthly Certification

It is recommended that the Board of Education approve the Board Secretary's Report, pursuant to N.J.A.C. 6A:23A-16.10(c) 2, the Business Administrator/Board Secretary certifies that there are no changes in anticipated revenue amounts and sources for the month ending November 30, 2022 and pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Business Administrator/Board Secretary certifies that as of November 30, 2022 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Commercial Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(c)4.

2. Treasurer's Report

Treasurer's Report is in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2, for the month ending November 30, 2022. The Treasurer's Report and Secretary's Report are in agreement for the month ending November 30, 2022.

3. Bill List/Line Item Transfers

It is recommended that the Board of Education approve the itemized bill pay list for December 2022. It is further recommended to approve the Monthly Transfers and Transfer Status Report for November 2022.

It is recommended that the Board of Education authorize the School Business Administrator to pay bills and make any necessary transfers before the next board meeting. A list of all bills and transfers will be provided at the next board meeting.

U. FOR YOUR INFORMATION

1. Update 12/13/22 Comments

V. PUBLIC COMMENTS

Members of the public are encouraged to speak during the public portion of the meeting. A time limit of three (3) minutes will be given for each audience member. Complaints stated, questions asked, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. Step to the podium.
3. State your full name and address before commenting.
4. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

W. EXECUTIVE SESSION

It is recommended that the Board of Education approve, by Resolution, adjourning into Executive Session.

RESOLVED: At a public meeting of the Board of Education of Commercial Township, held this evening, pursuant to the "Open Public Meetings Act", the following subjects to be discussed in a session of the Board closed to the public:

- Grievance

It is presently anticipated that the items mentioned in the resolution may be disclosed to the public upon final determination of the subject by the Board of Education.

Action (may) or (may not) be taken

X. RESUME PUBLIC MEETING

It is recommended the Board of Education resume Open Session.

Y. ADJOURNMENT