



**Commercial Township Board of Education
Meeting**

08/10/2021 07:00 PM

Commercial Township School
1308 North Ave
Port Norris, NJ 08349

Printed : 8/5/2021 3:05 PM ET

A. PLEDGE TO THE FLAG

B. SUNSHINE LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Commercial Township Board of Education has caused notice of this meeting to be published by having the date, time and place advertised in the Press of Atlantic City and South Jersey Times and posted in the Commercial Township School, District Office and on the District website, and Township Clerk.

C. ROLL CALL

Mr. Joseph Giambri, Board Secretary, will roll call the attendance:

Beverly Dragotta ____ Sharon Porter ____ Karen Stormes-Rivera ____

Jess Driver ____ Tracy Richardson ____ Ronald Sutton, Jr. ____

Michelle Ronan ____ Stacy Wilson-Smith ____ Carol Perrelli ____

D. CORRESPONDENCE

1. Desk Donation
Letter received from Woodbine School District regarding donated desks and chairs.
2. QSAC Letter
QSAC letter received from Paula Bloom, Acting Assistant Deputy Commissioner, Division of Field Services.

E. EXECUTIVE SESSION

F. PRESENTATION

1. Teacher of the Year
The Board President will recognize the 2020-2021 Teacher of the Year-Angelica Lawler, and Educational Services Professional of the Year-Jamie Eldridge.

G. PUBLIC COMMENTS ON AGENDA ITEMS

H. COMMITTEE REPORTS

Curriculum committee met on 7/27/2021.

I. MINUTES

It is recommended the Board of Education approve the minutes from:

- Regular Meeting on July 13, 2021
- Special Meeting on July 27, 2021

J. ENROLLMENT REPORT

	As of June 15, 2021	As of August 6, 2021
CTS	442	378

K. SUPERINTENDENT'S REPORT

1. HIB Report Approval

It is recommended that the Board of Education approve the Superintendent's monthly Harassment, Intimidation and Bullying Report for June 2021 as presented:

HIB Investigations:

Reported:	0
Completed:	0
Number of incidents ruled as Harassment, Intimidation or Bullying:	0
Number of incidents ruled as not falling under the HIB provisions:	0

2. HIB Acknowledgement

It is recommended that the Board of Education acknowledge the Superintendent's monthly Harassment, Intimidation and Bullying Report for July 2021 as presented:

HIB Investigations:

Reported:	0
Completed:	0
Number of incidents ruled as Harassment, Intimidation or Bullying:	0
Number of incidents ruled as not falling under the HIB provisions:	0

3. Preschool Expansion Application

It is recommended that the Board of Education approve the submission of the preschool expansion grant application.

4. Professional Development Plan 2021-2022

It is recommended the Board of Education approve the Professional Development Plan for the 2021-2022 school year.

5. Mentoring Plan 2021-2022

It is recommended the Board of Education approve the Mentoring Plan for the 2021-2022 school year.

6. Student Handbook

It is recommended that the Board of Education approve the Student Handbook for 2021-2022 school year.

7. Donation

It is recommended the Board of Education approve the donation of 2 warming carts to the Knight's of Columbus in Westmont.

8. Emergency Response Template

It is recommended that the Board of Education approve the Emergency Response Template for the 2021-2022 school year.

9. Annual School Plan 2021-2022

It is recommended the Board of Education approve the 2021-2022 Annual School Plan.

10. School Crisis Plan

It is recommended that the Board of Education approve the school crisis plan for the 2021-2022 school year.

11. Revised Calendar

It is recommended that the Board of Education approve the revised school calendar for the 2021-2022 school year. The revision reflects the observance of Juneteenth on June 20, 2022.

L. PERSONNEL

1. 2021-2022 Evaluation Instruments

It is recommended that the Board of Education approve the 2021-2022 District Evaluation Instruments. These are the same instruments that were used in 2020-2021 school year.

Administrators, Directors, and Supervisors:

The Marzano District Leader Evaluation Model

Instructional Staff, Child Study Team Members, and Nurses:

The Marzano Focused Non-Classroom Instructional Support Personnel Evaluation Model

Teacher Evaluation:

The Marzano Focused Teacher Evaluation Model

2. Staff Transfer

It is recommended that the Board of Education approve the transfer of Megan McNiss from ICR Teacher to Pre-K Teacher for the 2021-2022 school year.

3. Substitutes

It is recommended that the Board of Education approve the following substitutes for the 2021-2022 school year:

Dawn Blinchikoff, Deedra Brewer, Jennifer Kelly, Melanie Pfizenmayer (Nurse), Theodore Prohowich, Dylan Tribbett, Kennea Wilson (pending sub certification).

4. CTEA Sidebar

It is recommended the Board of Education approve the sidebar agreement with the CTEA.

5. Additional Compensation Positions

It is recommended that the Board of Education approve the following positions:

Substitute Coordinator - Alysia Thomson

Academic Learning Lab - Lou Ann Gaddy, Ashley Loteck

Detention Teacher - Lou Ann Gaddy, Ashley Loteck

Attendance Office - Diane Cutrone

Cross Country Coach - Amy Ellis, Chris Lanterman (split stipend)

Drama Club Advisor

Basketball Coach - Dylan Tribbett

Volleyball Coach - Chris Lanterman

Breakfast Monitor (certificated staff)

Safety Club Advisor

M. POLICY

1. Revise and Abolish Policy - First Reading

It is recommended that the Board of Education revise and abolish policy and regulation as indicated:

- P 0131 Bylaws, Policies, and Regulations (Revised)
- P 1521 Educational Improvement Plans (Abolished)
- P 1649 Federal Families First Coronavirus (COVID-19) Response Act (Abolished)
- P 2421 Career and technical Education (Revised)
- R 2421 Vocation - Technical Education (Abolished)
- P 3134 Assignment of Extra Duties (Revised)
- P & R 3142 Nonrenewal of Nontenured Teaching Staff Member (Revised)
- P & R 3221 Evaluation of Teachers (Revised)
- P & R 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (Revised)
- P & R 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (Revised)
- P & R 3224 Evaluation of Principals, Vice Principals, and Assistant Principals (Revised)
- P & R 4146 Nonrenewal of Nontenured Support Staff Member (Revised)
- P & R 6471 School District Travel (Revised)
- P 8561 Procurement Procedures for School Nutrition Programs (Revised)

N. CURRICULUM

1. Revised Curricula

It is recommended that the Board of Education approve curricula revised through the CAR Grant framework for the following courses:

<u>ELA</u>	<u>Math</u>
Gr. 1	K
Gr. 2	Gr. 2
Gr. 3	Gr. 4
Gr. 4	Gr. 5
Gr. 5	Gr. 6

O. TRANSPORTATION

1. Summer Transportation Jointure

It is recommended the Board of Education approve the transportation jointure for 17 days with the Vineland Board of Education in the amount of \$1,190.00. Commercial Township Schools in the Host district.

P. FINANCE

1. Agreement for Continuing Disclosure Services

It is recommended the Board of Education approve the 2021-2022 Agreement for Continuing Disclosure and Independent Registered Municipal Advisor Services, with Phoenix Advisors at a base fee of \$1,000.

2. Change Order

It is recommended the Board of Education approve change order #1 to the Lower Level Renovation project in the amount of \$14,652.60, to waterproof the office space.

3. ESEA Allocations

It is recommended the Board of Education approve the following ESEA Allocations:

Title I: \$416,754

Title I SIA: \$54,400

Title IIA: \$41,111

Title IV: \$33,256

4. ARP IDEA Grant

It is recommended the Board of Education accept the following ARP IDEA allocations:

ARP Basic: \$26,097

ARP Preschool: \$2,211

Q. UNFINISHED BUSINESS

1. Board Goals

Discussion on 2021-2022 Board Goals.

R. NEW BUSINESS

S. OTHER BUSINESS

1. Board Secretary's Monthly Certification

It is recommended that the Board of Education approve the Board Secretary's Report, pursuant to N.J.A.C. 6A:23A-16.10(c) 2, the Business Administrator/Board Secretary certifies that there are no changes in anticipated revenue amounts and sources for the month ending June 30, 2021 and pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Business Administrator/Board Secretary certifies that as of June 30, 2021 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Commercial Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(c)4.

2. Treasurer's Report

Treasurer's Report, is in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2, for the month ending June 30, 2021. The Treasurer's Report and Secretary's Report are in agreement for the month ending June 30, 2021.

3. Bill List/Line Item Transfers

It is recommended that the Board of Education approve the itemized bill pay list for June 30, 2021 and July 31, 2021.

It is recommended that the Board of Education approve the Transfer Status Report for the month of June 30, 2021.

It is recommended that the Board of Education authorize the School Business Administrator to pay bills and make necessary transfers before the next board meeting. A list of all bills and transfers will be provided at the next board meeting.

T. ADDENDUM

U. FOR YOUR INFORMATION

1. Mandated Trainings

The following Board Members need to complete their NJSBA Mandated Trainings by December 31, 2021.

Tracy Richardson- Governance II
Beverly Dragotta- Governance III
Karen Stormes-Rivera- Governance IV
Sharon Porter- Governance IV
Michelle Ronan Governance IV
Stacy Wilson-Smith- Governance IV

V. PUBLIC COMMENTS

Members of the public are encouraged to speak during the public portion of the meeting. A time limit of three (3) minutes will be given for each audience member. Complaints stated, questions asked, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. Step to the podium.
3. State your full name and address before commenting.
4. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

W. ADJOURNMENT