



**Commercial Township Board of Education
Meeting
09/08/2020 07:00 PM**
Commercial Township Board Office
1308 North Ave
Port Norris, NJ 08349

Printed : 9/4/2020 1:36 PM EST

A. PLEDGE TO THE FLAG

B. SUNSHINE LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Commercial Township Board of Education has caused notice of this meeting to be published by having the date, time and place advertised in the Press of Atlantic City and South Jersey Times and posted in the Commercial Township School, District Office and on the District website, and Township Clerk.

C. ROLL CALL

Mr. Darren Harris, Board Secretary, will roll call the attendance:

Beverly Dragotta ____ Sharon Porter ____ Karen Stormes-Rivera ____
Carol Perrelli ____ Tracy Richardson ____ Ronald Sutton, Jr. ____
Sheena Plummer ____ Michelle Ronan ____ Stacy Wilson-Smith ____

D. CORRESPONDENCE

E. PRESENTATION

F. PUBLIC COMMENTS ON AGENDA ITEMS

G. MINUTES

It is recommended the Board of Education approve the minutes from:

- Regular Meeting on August 11, 2020
- Executive Session on August 11, 2020

H. ENROLLMENT REPORT

	As of June 30, 2020	As of September 3, 2020
CTS	501	452

I. SUPERINTENDENT'S REPORT

1. OT Service Contract

It is recommended the Board of Education approve the Occupation Therapy Service Contract with

Bonnie Phillips, MHS, OTR for the 2020-2021 school year, on an as needed basis, at the cost of \$300.00 per evaluation and \$90 for each re-evaluation.

2. **Donate Student Desks**
It is recommended the Board of Education approve donating 65 student desks that are no longer of use to the district to CTS families who may need for remote learning on a first-come first-serve basis.
3. **Maternity Leave**
It is recommended the Board of Education approve the maternity leave for employee #0112 from October 13, 2020 until an anticipated return on December 23, 2020.
4. **FFCRA Leave**
It is recommended the Board of Education approve the FFCRA leave for employee #0237 on Monday and Fridays effective September 11, 2020. This leave qualifies for FFCRA since the employee is caring for a child whose school or place of care is closed for reasons related to COVID-19.
5. **Positive Behavior Support Plan**
It is recommended the Board of Education approve the Positive Behavior Support Plan for the 2020-2021 school year.
6. **Emergency Response Template**
It is recommended the Board of Education approve the Emergency Response Template for the 2020-2021 school year.
7. **Superintendent Goals 2020-2021**
It is recommended the Board of Education approve the Superintendent Goals for the 2020-2021 school year.
8. **Disposal of Excess Equipment**
It is recommended that the Board of Education approve the disposal of excess equipment from Port Norris Middle School that has no resell value and/or space in the Commercial Township School.

J. PERSONNEL

1. **Tuition Reimbursement**
It is recommended that the Board of Education approve the following tuition reimbursement:
 - Kerri Zeleniak, Technology Teacher, for 3 graduate credits at the Rowan University rate of \$715.50, at a total of \$ 2,146.50, as per the CTEA agreement.
2. **Revised Motion- Staff Rehires**
It is recommended the Board of Education rescind and amend the rehiring for the following employee from the August 11, 2020 board meeting rehires motion:

Rehire Ana Rodriguez as Part Time Bus Driver

*Ms. Rodriguez was previously approved as Full-Time Bus Driver with a salary of \$26,211.
3. **Revised Motion- New Hires**
It is recommended the Board of Education rescind the motion from the August 11, 2020 Board Meeting for the following staff hires:

Lorraine Allen, Full Time Bus Driver at a salary of \$26,211
Cheryl Dittmer, Bus Aide at rate of \$11.00 per hour
Carmen Alvarado, Full Time Bus Driver at a salary of \$26,211

4. Retirement

Recommended that the Board of Education approve the retirement of Ms. Dallas Brooks, effective January 1, 2021.

K. POLICY

L. CURRICULUM

1. Workshops

It is recommended that the Board of Education approve the following staff workshops.

NAME	DATE	WORKSHOP	LOCATION	COST	MILEAGE
Lisa Baker	1 Day (expires 90 days after purchase)	Benchmark Assessment System-Coding	Virtual	\$199.00	\$0.00
Lisa Baker	9/30,10/28,11/18	The Writing Strategies	Webinar	\$169.00	\$0.00
Lisa Baker	11/10	Reading & Writing Strategies	Webinar	\$209.00	\$0.00
Lisa Baker	1 Day (expires 90 days after purchase)	Strategies & Feedback	Webinar	\$29.00	\$0.00
Kristin Schell	9/30,10/1	Marzano Supporting Beginning Teachers	Virtual	\$689.00	\$0.00

* Workshops will be funded with Title II Funds

M. TRANSPORTATION

1. Transportation Jointure

It is recommended the Board of Education approve the transportation jointure with the Maurice River Township School for transportation to the CCTECH STRIVE Program. The cost of the contract is \$11,096.00. Commercial Township is the host district.

2. Amended Lease Agreement with Sheppard Bus

It is recommended the Board of Education approve the amended bus lease agreement with Sheppard Bus for the month of September 2020 for four (4) 24 passengers buses at a cost of \$2,000 per bus. The need for ten (10) busses was not necessary in September due to 100% remote learning for students.

N. FINANCE

1. Increase Allocation for Maintenance Reserve

It is recommended that the Board of Education approve to amend the June 9, 2020 motion to increase the allocation from up to \$250,000 to up to \$550,000 of 2019-2020 General Funds into the Maintenance Reserve for future use, effective June 30, 2020.

2. SCSSSD ESY Tuition Contract

It is recommended that the Board of Education approve the Extended School Year Tuition Contract with Salem County Special Services School District for one student at the rate of \$4,900 per student.

3. SCSSSD Itinerant Services Agreement

It is recommended the Board of Education approve the Itinerant Services Agreement with the Salem County Special Services School District to provide services who attend their district.

O. UNFINISHED BUSINESS

1. School Security Specialist
Discussion on the School Security Specialist services.

P. NEW BUSINESS

Q. OTHER BUSINESS

1. Board Secretary's Monthly Certification

It is recommended that the Board of Education approve the Board Secretary's Report, pursuant to N.J.A.C. 6A:23A-16.10(c) 2, the Business Administrator/Board Secretary certifies that there are no changes in anticipated revenue amounts and sources for the month ending July 31, 2020 and pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Business Administrator/Board Secretary certifies that as of July 31, 2020 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Commercial Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(c)4.

2. Treasurer's Report

Treasurer's Report, is in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2, for the month ending July 31, 2020. The Treasurer's Report and Secretary's Report are in agreement for the month ending July 31, 2020.

3. Bill List/Line Item Transfers

It is recommended that the Board of Education approve the itemized bill pay list for August and September 2020.

It is recommended that the Board of Education approve the Transfer Status Report for the month of July 31, 2020.

It is recommended that the Board of Education authorize the School Business Administrator to pay bills and make necessary transfers before the next board meeting. A list of all bills and transfers will be provided at the next board meeting.

R. ADDENDUM

S. FOR YOUR INFORMATION

1. Mandated Trainings

The following Board Members need to complete their NJSBA Mandated Trainings by December 31, 2020.

Tracy Richardson- Governance I
Sheena Plummer- Governance II
Beverly Dragotta- Governance II
Karen Stormes-Rivera- Governance III

2. County Roundtable Meeting

The Cumberland and Salem County CSBA meeting will be held virtually on September 16, 2020 from 7:00pm to 8:30pm. The meeting will provide an opportunity for members to discuss school law and policies as they pertain to the opening of the 2020-21 school year, and the current public health emergency. Contact the Business Office to be registered for the event.

T. EXECUTIVE SESSION

It is recommended that the Board of Education approve, by Resolution, adjourning into Executive Session.

RESOLVED: At a public meeting of the Board of Education of Commercial Township, held this evening, pursuant to the "Open Public Meetings Act", the following subjects to be discussed in a session of the Board closed to the public: It is presently anticipated that the items mentioned in the resolution may be disclosed to the public upon final determination of the subject by the Board of Education.

U. RESUME PUBLIC MEETING

It is recommended the Board of Education that the Commercial Township Board of Education adjourn into Open Session.

V. PUBLIC COMMENTS

W. ADJOURNMENT

