



**Commercial Township Board of Education
Meeting
10/13/2020 07:00 PM**
Commercial Township School
1308 North Ave
Port Norris, NJ 08349

Printed : 10/9/2020 3:35 PM EST

A. PLEDGE TO THE FLAG

B. SUNSHINE LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Commercial Township Board of Education has caused notice of this meeting to be published by having the date, time and place advertised in the Press of Atlantic City and South Jersey Times and posted in the Commercial Township School, District Office and on the District website, and Township Clerk.

C. ROLL CALL

Mr. Darren Harris, Board Secretary, will roll call the attendance:

Beverly Dragotta ____ Sharon Porter ____ Karen Stormes-Rivera ____
Carol Perrelli ____ Tracy Richardson ____ Ronald Sutton, Jr. ____
Sheena Plummer ____ Michelle Ronan ____ Stacy Wilson-Smith ____

D. CORRESPONDENCE

E. PRESENTATION

1. NJSBA Presentation

New Jersey School Board Associations field representative, Jane Kershner, will give a brief, virtual, introduction to NJSBA and services available.

F. PUBLIC COMMENTS ON AGENDA ITEMS

G. MINUTES

It is recommended the Board of Education approve the minutes from:

- Regular Meeting on September 8, 2020

H. ENROLLMENT REPORT

	As of September 3, 2020	As of October 9, 2020
CTS	452	467

I. SUPERINTENDENT'S REPORT

1. HIB Acknowledgement

It is recommended that the Board of Education acknowledge the Superintendent's monthly Harassment, Intimidation and Bullying Report for September 2020 as presented:

HIB Investigations:

Reported:	0
Completed:	0
Number of incidents ruled as Harassment, Intimidation or Bullying:	0
Number of incidents ruled as not falling under the HIB provisions:	0

2. HIB Self Assessment

It is recommended the Board of Education approve the 2019-2020 HIB Self Assessment.

3. Award Bid

It is recommended the Board of Education award bid SSS-2019-20-004 to K.D. National Force Security and Investigations Agency, LLC to provide security services at a cost of \$35.50 per hour for armed services.

4. Commercial Township School Crisis Plan

It is recommended the Board of Education approve the 2020-2021 School Crisis Plan.

J. PERSONNEL

1. Substitute Coordinator

Approve Alysia Thomson as substitute coordinator for the 2020-2021 school year. She will be paid a stipend of \$2,500.

2. Substitutes

It is recommended the Board of Education approve the following substitutes for the 2020-2021 school year.

Substitute Teachers:

Jennifer Kelly
Dylan Tribbett

Substitute Nurse:

Melanie Pfizenmayer

Substitute Paraprofessional:

Betty Mikus
Melissa Busler
Sydney Caromono
Kennea Wilson

3. New Hires

It is recommended the Board of Education approve the follow staff hires:

Cheryl Dittmer, Bus Aide at rate of \$11.00 per hour
Kimberly Schultz, Bus Aide at rate of \$11.00 per hour
Carmen Alvarado, Part Time Bus Driver at a rate of \$17.00 per hour

4. Emergency Hirings

It is recommended that the Board of Education authorize the Superintendent to hire part time bus drivers, bus aides, substitute teachers, and long-term substitute teacher for the 2020-21 school year, for the months of October and November, between Board of Education meetings, after consultation with the Board President. Formal action will be required at the following Board meeting.

5. 2020-2021 CTS Club 21 Staff Appointments

It is recommended that the Board of Education approve the following appointments:

Coordinator(s):

- Mr. Mathew Mingin, as a Coordinator for CTS Club 21 for the 2020-2021 school year at \$30.00/hour. Salary is grant funded by Club 21 and CCEZ Grant.

Teacher(s):

- Ms. Melanie Hough, as a teacher for CTS Club 21 for the 2020-2021 school year at \$30.00/hour. Salary is grant funded by Club 21 and CCEZ Grant.
- Mr. Pete Dolcy, as a teacher for CTS Club 21 for the 2020-2021 school year at \$30.00/hour. Salary is grant funded by Club 21 and CCEZ Grant.
- Ms. Janine Brockman, as a teacher for CTS Club 21 for the 2020-2021 school year at \$30.00/hour. Salary is grant funded by Club 21 and CCEZ Grant.

Aide(s):

- Ms. Kathy Vizzard, as a aide for CTS Club 21 for the 2020-2021 school year at \$13.00/hour. Salary is grant funded Club 21 grant and CCEZ .
- Ms. Krysta Hahn, as a aide for CTS Club 21 for the 2020-2021 school year at \$13.00/hour. Salary is funded by the Club 21 grant and CCEZ Grant.

6. FFCRA Leave

It is recommended the Board of Education approve the FFCRA leave for two employees. Leave for employee #1058 is Monday through Thursday for half day in the afternoons effective October 5, 2020 though December 31, 2020. Leave for employee #0037 is Wednesday through Friday effective October 7, 2020 through December 31, 2020.

Each leave qualifies for FFCRA since the employee is caring for a child whose school or place of care is closed for reasons related to COVID-19.

7. Resignation

It is recommended the Board of Education accept the resignation of Jamaal Hall effective October 8, 2020. His last day is yet to be determined.

K. POLICY

1. First Reading

It is recommended the Board of Education approve the following policies for first reading:

Series 0000 - Administration

Series 1000 - Program

Policy 1620 - Administrative Employment Contracts (revised)

Policy 1648 Restart and Recovery Plan (revised)

Policy 1648.02 - Policy Remote Learning Options for Families (new)

Policy 1648.03 - Policy and Recovery Plan - Full-Time Remote Instruction (revised)

Policy 2431 - Athletic Competition (revised)

Policy 2431.1 - Emergency Procedures for Sports and Other Athletic Activities (revised)

Policy 2451 - Adult High School (revised)

Policy 2464 - Gifted and Talented Students (revised)

Policy 5530.05 - Seizure Action Plan (new)

Policy 6440 - Cooperative Purchasing (revised)

Policy 6470.01 - Electric Funds Transfer and Claimant Certification (new)

Policy 7740 - School District Security (revised)

Policy 7450 - Property Inventory (revised)

Policy 7510 - Use of School Facilities (revised)
Policy 8420 Emergency Crisis Situations and Management (revised)
Policy 8561 - Procurement Procedures for School Nutrition Programs (revised)

L. CURRICULUM

M. TRANSPORTATION

N. FINANCE

1. 2021-2022 Tentative Budget Calendar
It is recommended that the Board of Education approve the Tentative 2021-2022 Budget Calendar.
2. Accept Title V Funds
It is recommended the Board of Education accept the Title V RLIS funds in the amount of \$4,721.
3. Accept Coronavirus Relief Funds
It is recommended the Board of Education accept the Coronavirus Relief Fund Grant in the amount of \$77,599.
4. Addendum to Comcast Contract
Approve the amendment to the Comcast contract to upgrade the bandwidth at the Commercial Township School from 500MB to 1GB. The cost is an additional \$710.00 per month of which 85% will be covered by the E-Rate program.
5. Pineland Learning Contract
It is recommended that the Board of Education approve the following tuition contracts with the Pineland Learning Center for the 2020-2021 School Year:

1 Student Tuition and ESY at a cost of \$63,549 per student
3 Students Tuition at a cost of \$55,260 per student
6. Homeless Tuition Agreement
It is recommended the Board of Education approve participating in the Homeless Tuition Agreement with fellow Cumberland County Schools. Each district who participates will not bill for homeless tuition.
7. Accept Donation
It is recommended the Board of Education accept the donation from donorschoose.org for Mrs. Brockman's classroom. The donation is for \$984.16 which includes Reading Nooks, Desks & Storage.
8. CCTECH ESY Tuition
It is recommended the Board of Education approve the tuition contract with the Cumberland County Vocational Technical School for the Extended School Year program for 1 student at the cost of \$2,240.

O. UNFINISHED BUSINESS

P. NEW BUSINESS

1. Veteran's Plaque
Discussion on relocation of the veteran plaque at Port Norris Middle School to Memorial Park.

Q. OTHER BUSINESS

1. Board Secretary's Monthly Certification
It is recommended that the Board of Education approve the Board Secretary's Report, pursuant to

N.J.A.C. 6A:23A-16.10(c) 2, the Business Administrator/Board Secretary certifies that there are no changes in anticipated revenue amounts and sources for the month ending August 31, 2020 and pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Business Administrator/Board Secretary certifies that as of August 31, 2020 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Commercial Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(c)4.

2. Treasurer's Report

Treasurer's Report, is in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2, for the month ending August 31, 2020 . The Treasurer's Report and Secretary's Report are in agreement for the month ending August 31, 2020 .

3. Bill List/Line Item Transfers

It is recommended that the Board of Education approve the itemized bill pay list for September and October 2020.

It is recommended that the Board of Education approve the Transfer Status Report for the month of August 31, 2020.

It is recommended that the Board of Education authorize the School Business Administrator to pay bills and make necessary transfers before the next board meeting. A list of all bills and transfers will be provided at the next board meeting.

R. ADDENDUM

S. FOR YOUR INFORMATION

1. Mandated Trainings

The following Board Members need to complete their NJSBA Mandated Trainings by December 31, 2020.

Tracy Richardson- Governance I
Sheena Plummer- Governance II
Beverly Dragotta- Governance II
Karen Stormes-Rivera- Governance III

T. EXECUTIVE SESSION

It is recommended that the Board of Education approve, by Resolution, adjourning into Executive Session.

RESOLVED: At a public meeting of the Board of Education of Commercial Township, held this evening, pursuant to the "Open Public Meetings Act", the following subjects to be discussed in a session of the Board closed to the public: It is presently anticipated that the items mentioned in the resolution may be disclosed to the public upon final determination of the subject by the Board of Education.

U. RESUME PUBLIC MEETING

It is recommended the Board of Education that the Commercial Township Board of Education adjourn into Open Session.

V. PUBLIC COMMENTS

W. ADJOURNMENT