



**Commercial Township Board of Education
Meeting**

01/05/2021 07:00 PM

Commercial Township School
1308 North Ave
Port Norris, NJ 08349

Printed : 12/30/2020 12:03 PM ET

A. PLEDGE TO THE FLAG (Board Secretary Presiding)

B. SUNSHINE LAW (Board Secretary Presiding)

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Commercial Township Board of Education has caused notice of this meeting to be published by having the date, time and place advertised in the Press of Atlantic City and South Jersey Times and posted in the Commercial Township Schools, District Office and on the District website, and Township Clerk.

C. APPOINTMENT OF TEMPORARY CHAIRPERSON

Unanimously appoint Darren Harris - Board Secretary as the temporary Chairperson.

First:_____ Second:_____

D. ELECTION RESULTS (Board Secretary Presiding)

It is recommended the Commercial Township Board of Education acknowledge the results of the Commercial Township School Board election as follows:

3-Year Term (3):

Karen Rivera - 1,397 votes

Stacy Wilson-Smith - 1,445 votes

Michelle Ronan- 1.371 votes

1. Swearing in Newly Elected Board Members

Oath of Office:

- Karen Rivera - *Three Year Term*
- Stacy Wilson-Smith - *Three Year Term*
- Michelle Ronan- *Three Year Term*

E. ROLL CALL (Board Secretary Presiding)

Mr. Darren Harris, Board Secretary, will roll call the attendance:

Beverly Dragotta _____ Sharon Porter _____ Karen Stormes-Rivera _____

Carol Perrelli _____ Tracy Richardson _____ Ronald Sutton, Jr. _____

Sheena Plummer ____ Michelle Ronan ____ Stacy Wilson-Smith ____

F. REORGANIZATION OF THE BOARD OF EDUCATION (Board Secretary Presiding)

1. ELECTION OF OFFICERS

i. OPEN NOMINATIONS FOR PRESIDENT OF THE BOARD OF EDUCATION

It is recommended that the nominations for the position of President of the Board of Education be open.

ii. CLOSE NOMINATIONS FOR PRESIDENT OF THE BOARD OF EDUCATION

Being no further nominations, it is recommended that nominations for the position of President of the Board of Education be closed.

iii. VOTE ON PRESIDENT OF THE BOARD OF EDUCATION AND DECLARATION OF SAME

iv. OPEN NOMINATIONS FOR VICE PRESIDENT OF THE BOARD OF EDUCATION

It is recommended that the nominations for the position of Vice President of the Board of Education be open.

v. CLOSE NOMINATIONS FOR VICE PRESIDENT OF THE BOARD OF EDUCATION

Being no further nominations, it is recommended that nominations for the position of Vice President of the Board of Education be closed.

vi. VOTE ON VICE PRESIDENT OF THE BOARD OF EDUCATION AND DECLARATION OF SAME

2. APPOINTMENTS AND DESIGNATIONS

i. COMMITTEE APPOINTMENTS/DESIGNATIONS

Committees

Buildings & Grounds

Curriculum

Finance

Personnel

Policy

Transportation

ii. CUMBERLAND COUNTY REPRESENTATIVE AND ALTERNATE

It is recommended that the Board President appoint a Commercial Township Board Member as a Cumberland County Representative.

iii. NJSBA LEGISLATIVE DELEGATE AND ALTERNATE DELEGATE

It is recommended that the Board President appoint a Commercial Township Board Member as an NJSBA Legislative Delegate.

iv. APPOINT TO MILLVILLE BOE

The President of the Commercial Township Board of Education appoints Carol Perrelli to the Millville Board of Education, pursuant to Chapter 8, P.L. 1995 (Senate Bill 151).

3. ETHICS TRAINING

New Jersey School Board Member Code of Ethics

Discussion on ethics issues and review the NJSBA Code of Ethics with Board members.

It is recommended that the Board of Education adopt the New Jersey School Boards Association Member Code of Ethics as the official code for the Board's actions.

*Handouts are included in the Board Packets

4. OFFICIAL NEWSPAPERS

It is recommended the Board of Education approve The Press of Atlantic City and South Jersey Times as the official newspaper of the Board of Education and additionally designate locations for posting of Public Notices of Board Meetings in each District school and the District Administration Office.

5. 2021 BOARD OF EDUCATION MEETING DATES

It is recommended that the Board of Education approve the 2021 Board of Education meeting dates.

Meeting Dates and Times - Establishing the second Tuesday of each month at 7:00 pm as the date and time for regular monthly meetings held in the Board Office of the Commercial Township School District, located at 1308 North Avenue Port Norris, NJ 08349. A special meeting will be scheduled if there is business to attend to.

January 5, 2021 at 7:00 pm (Reorganization)
 February 9, 2021 at 7:00 pm
 March 9, 2021 at 7:00 pm
 April 13, 2021 at 7:00 pm
 May 4, 2021 at 7:00 pm (Tentative Public Hearing)
 June 8, 2021 at 7:00 pm
 July 13, 2021 at 7:00 pm
 August 10, 2021 at 7:00 pm
 September 14, 2021 at 7:00 pm
 October 12, 2021 at 7:00 pm
 November 9, 2021 at 7:00 pm
 December 14, 2021 at 7:00 pm

6. PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.)

It is recommended the Board of Education approve Darren Harris as the P.A.C.O. to comply with the requirements of the Equal Opportunity in Public Contracts regulations.

G. CORRESPONDENCE

H. PRESENTATION

1. Recognition of Mr. Walter Webster
 Recognition of Mr. Walter Webster for his lifetime achievement award from the NJACT.

I. COMMITTEE REPORTS

- Finance met on 12/15/2020
- Policy met on 12/15/2020

J. PUBLIC COMMENTS ON AGENDA ITEMS

K. MINUTES

It is recommended the Board of Education approve the minutes from:

- Regular Meeting on December 8, 2020

L. ENROLLMENT REPORT

	As of November 4, 2020	As of December 18, 2020
CTS	459	456

M. SUPERINTENDENT'S REPORT

1. HIB Report Approval

It is recommended that the Board of Education approve the Superintendent's monthly Harassment, Intimidation and Bullying Report for November 2020 as presented:

HIB Investigations:

Reported:	0
Completed:	0
Number of incidents ruled as Harassment, Intimidation or Bullying:	0
Number of incidents ruled as not falling under the HIB provisions:	0

2. HIB Acknowledgement

It is recommended that the Board of Education acknowledge the Superintendent's monthly Harassment, Intimidation and Bullying Report for December 2020 as presented:

HIB Investigations:

Reported:	0
Completed:	0
Number of incidents ruled as Harassment, Intimidation or Bullying:	0
Number of incidents ruled as not falling under the HIB provisions:	0

3. School Safety Data Systems Report

It is recommended the Board of Education approve the School Safety Data Systems Report for the time period: September 1, 2020- December 31, 2020.

4. Preschool School Plan

It is recommended the Board of Education approve the ECPA/ELLI Preschool School Plan for the 2021-22 school year.

N. PERSONNEL

1. Leave Requests

It is recommended the Board of Education approve the following leave requests:

Employee #	Type of Leave	Start Date	End Date	Use of Paid Days
1058	FMLA	1/4/21	2/26/21	paid 1/4-1/14-21, then unpaid
1039	FFCRA	11/20/20	12/4/20	paid per FFCRA
0209	FFCRA	11/23/20	12/1/20	paid per FFCRA
0196	Extended	1/4/21	2/26/21	unpaid

2. New Hires

It is recommended the Board of Education approve Ms. Clarissa Paal as part-time (.6) Spanish Teacher for the 2020-21 school year with a start date of January 20, 2021. Ms. Paal's compensation is Step 5 BA (pro-rated). There are no health benefits with this part-time position.

3. Tuition Reimbursement

It is recommended the Board of Education approve tuition reimbursement for employee #0200 for a Spring 2021 graduate course. Course reimbursement is \$3955.98

4. Club 21 Stipend Positions

It is recommended the Board of Education approve Catherine Vazquez as a teacher for the Club 21 program at a \$30/ per hour.

5. Substitute Pay Rates

It is recommended the Board of Education approve the following substitute pay rates effective January 1, 2021. This change is to ensure the substitute Instructional Assistant pay rate is compliant with minimum wage laws:

Substitute Instructional Assistant: \$85 per day

Substitute Teacher without teaching certification: \$95 per day

Substitute Teacher with teaching certification: \$105 per day

6. Notice of Retirement from Marilyn Dickerson

It is recommended the Board of Education accept the notice of retirement of Preschool Teacher, Marilyn Dickerson, effective July 1, 2021.

7. Resignation Notice

It is recommended the Board of Education accept the resignation of Francesca Ruth, Speech Therapist, who is also providing services with the Woodbine School District. Her last day will be February 19, 2021 or until a replacement can be found.

O. POLICY

1. Second Reading

It is recommended the Board of Education approve the following policies for second reading and adoption:

Series 5000 - Students

Series 6000 - Finances

2. First Reading

It is recommended the Board of Education approve the following policies for first reading:

Series 7000 - Property

Series 8000 - Operations

P. CURRICULUM

Q. TRANSPORTATION

R. FINANCE

1. CARES Funding

It is recommended the Board of Education accept \$19,948 in additional CARES Funding and the amended budget as attached.

2. Brookfield Schools Contract

It is recommended the Board of Education approve the contract with Brookfield Schools to provide educational services for the 2020-2021 school year at the rate of \$30 per hour.

3. National Co-Op Participation

It is recommended the Board of Education approve participation in the Sourcewell National Co-Op.

4. Alyssa Law Application

It is recommended the Board of Education approve the Alyssa Law Application in the amount of \$26,776 for security upgrades to the school. Additional cost associated with these projects will be funded by local funds.

S. UNFINISHED BUSINESS

T. NEW BUSINESS

U. OTHER BUSINESS

1. Board Secretary's Monthly Certification

It is recommended that the Board of Education approve the Board Secretary's Report, pursuant to N.J.A.C. 6A:23A-16.10(c) 2, the Business Administrator/Board Secretary certifies that there are no changes in anticipated revenue amounts and sources for the month ending November 30, 2020 and pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Business Administrator/Board Secretary certifies that as of November 30, 2020 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Commercial Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(c)4.

2. Treasurer's Report

Treasurer's Report, is in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2, for the month ending November 30, 2020. The Treasurer's Report and Secretary's Report are in agreement for the month ending November 30, 2020.

3. Bill List/Line Item Transfers

It is recommended that the Board of Education approve the itemized bill pay list for December 31, 2020.

It is recommended that the Board of Education approve the Transfer Status Report for the month of November 30, 2020.

It is recommended that the Board of Education authorize the School Business Administrator to pay bills and make necessary transfers before the next board meeting. A list of all bills and transfers will be provided at the next board meeting.

V. ADDENDUM

W. FOR YOUR INFORMATION

1. Phase 2 Reopening - February 1, 2021

X. EXECUTIVE SESSION

It is recommended that the Board of Education approve, by Resolution, adjourning into Executive Session.

RESOLVED: At a public meeting of the Board of Education of Commercial Township, held this evening, pursuant to the "Open Public Meetings Act", the following subjects to be discussed in a session of the Board closed to the public: It is presently anticipated that the items mentioned in the resolution may be disclosed to the public upon final determination of the subject by the Board of Education.

Y. RESUME PUBLIC MEETING

It is recommended the Board of Education that the Commercial Township Board of Education adjourn into Open Session.

Z. PUBLIC COMMENTS

Members of the public are encouraged to speak during the public portion of the meeting. A time limit of three (3) minutes will be given for each audience member. Complaints stated, questions asked, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. Step to the podium.
3. State your full name and address before commenting.
4. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

AA. ADJOURNMENT