



**Commercial Township Board of Education  
Meeting**

**02/09/2021 07:00 PM**

Commercial Township School  
1308 North Ave  
Port Norris, NJ 08349

Printed : 2/5/2021 11:28 AM ET

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**A. PLEDGE TO THE FLAG**

**B. SUNSHINE LAW**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Commercial Township Board of Education has caused notice of this meeting to be published by having the date, time and place advertised in the Press of Atlantic City and South Jersey Times and posted in the Commercial Township School, District Office and on the District website, and Township Clerk.

**C. ROLL CALL**

Mr. Darren Harris, Board Secretary, will roll call the attendance:

Beverly Dragotta \_\_\_\_ Sharon Porter \_\_\_\_ Karen Stormes-Rivera \_\_\_\_  
Carol Perrelli \_\_\_\_ Tracy Richardson \_\_\_\_ Ronald Sutton, Jr. \_\_\_\_  
Michelle Ronan \_\_\_\_ Stacy Wilson-Smith \_\_\_\_

**D. CORRESPONDENCE**

1. Letter of Interest in Board Vacancy  
Letter received from Jessica Driver expressing interest in the vacant Board of Education seat.

**E. PRESENTATION**

1. June 30, 2020 Audit Presentation  
Ray Colavita, Auditor, will present the June 30, 2020 audit.
2. NJSBA Presentation  
NJSBA Field Representative, Jane Kershner.

**F. EXECUTIVE SESSION**

It is recommended that the Board of Education approve, by Resolution, adjourning into Executive Session.

RESOLVED: At a public meeting of the Board of Education of Commercial Township, held this evening, pursuant to the "Open Public Meetings Act", the following subjects to be discussed in a session of the Board closed to the public:

- Board Vacancy

It is presently anticipated that the items mentioned in the resolution may be disclosed to the public upon final determination of the subject by the Board of Education.

Action (may) or (may not) be taken

**G. RESUME PUBLIC MEETING**

It is recommended the Board of Education resume Open Session.

**H. COMMITTEE REPORTS**

- Building and Grounds met 1/26/2021
- Personnel met 1/26/2021

**I. PUBLIC COMMENTS ON AGENDA ITEMS**

**J. MINUTES**

It is recommended the Board of Education approve the minutes from:

- Regular Meeting on January 5, 2021

**K. ENROLLMENT REPORT**

	December 18, 2020	As of February 5, 2021
CTS	456	449

**L. SUPERINTENDENT'S REPORT**

1. HIB Report Approval

It is recommended that the Board of Education approve the Superintendent's monthly Harassment, Intimidation and Bullying Report for December 2020 as presented:

HIB Investigations:

- Reported: 0
- Completed: 0
- Number of incidents ruled as Harassment, Intimidation or Bullying: 0
- Number of incidents ruled as not falling under the HIB provisions: 0

2. HIB Acknowledgement

It is recommended that the Board of Education acknowledge the Superintendent's monthly Harassment, Intimidation and Bullying Report for January 2021 as presented:

HIB Investigations:

- Reported: 0
- Completed: 0
- Number of incidents ruled as Harassment, Intimidation or Bullying: 0
- Number of incidents ruled as not falling under the HIB provisions: 0

**M. PERSONNEL**

1. Leave Requests

It is recommended the Board of Education approve the following leave requests:

Employee #	Type of Leave	Start Date	End Date	Use of Paid Days
0235	FMLA	4/28/21	6/15/21	4/28/21-5/12/21-Sick

				Days 5/13/21/-6/15/ 21 Unpaid
0196	Extended (Revised from 1/5/21)	1/5/21	2/26/21	Unpaid

2. Replacement Teacher

It is recommended that the Board of Education approve Caitlin Musser, replacement teacher for Pre-K, effective April 28, 2021 until the end of the school year, at a per diem rate of \$272.89.

3. Substitutes

It is recommended the Board of Education approve Caitlin Musser to be a substitute teacher for the 2020-21 school year.

4. Club 21 Stipend Position

It is recommended that the Board of Education approve the following as aides for the Club 21 program at a rate of \$13.00/per hour:

Janine Brockman  
Peter Dolcy  
Melanie Hough  
Stephanie Padilla  
Catherine Vazquez

5. Resignation Notices

It is recommended the Board of Education accept the resignation of Instructional Assistant, Danielle Dixon. Her last day will be February 26, 2021.

It is recommended the Board of Education accept the resignation of Speech-Language Pathologist, Kaila Santiago. Her last day will be February 16, 2021.

6. New Hire

It is recommended the Board of Education approve Ms. Patrice Curtis as Speech Language Pathologist for the 2020-2021 school year, starting February 16, 2021. Ms. Curtis's compensation will be \$63,917.00, Step 10 MA (pro-rated)

7. CAR Curriculum Writing-Stipend Positions

It is recommended that the Board of Education approve the following for curriculum writing at \$600/per unit. Stipends to be paid from Title II Funds, and shared if applicable.

Jillian Gregory	3rd Grade	ELA
Lisa Baker	4th Grade	ELA
Patti Smith	5th Grade	ELA
Pete Dolcy	6th Grade	Social Studies
Kerri Zeleniak	K-2	Computer Science

8. Superintendent Evaluation Timeline

It is recommended the Board of Education approve the timeline for the Superintendents' evaluation to be completed by the annual 6/30/21 deadline.

**N. POLICY**

1. First Reading

It is recommended the Board of Education approve the following policy for first reading:

Series 9000 Community

2. Second Reading

It is recommended the Board of Education approve the following policies for second reading and adoption:

Series 7000 - Property

Series 8000 - Operations

**O. CURRICULUM**

1. Clinical Placements

It is recommended the Board of Education approve the following Clinical placements:

Kristi Maund, Stockton University Student, in Ms. Michalkiewicz's classroom, February 10, 2021 - May 7, 2021

Diana Stevenson, Stockton University Student, in Mrs. Santiago's classroom, February 10, 2021 - May 7, 2021

Kathryn Sugar, Stockton University Student, in Mrs. LaSerre's classroom, February 10, 2021 - May 7, 2021

2. Southwest Council

It is recommended the Board of Education approve the following 10-week Southwest Council programs to be facilitated through health classes in the Spring of 2021, at no cost to the Board:

Grade 1 - "Too Good for Drugs"

Grade 2 - "Footprints"

Grade 5 & 6 - "Media Ready"

**P. TRANSPORTATION**

1. Transportation Jointure

It is recommended the Board of Education approve the 2020-2021 Transportation Jointure with Cumberland Regional High School in the amount of \$14,000.

**Q. FINANCE**

1. Revised Cumberland County Vo-Tech Tuition Contract

It is recommended the Board of Education approve the revised Cumberland County Vocational School Tuition contract for the 2020-2021 school year in the amount of \$150,768. The contract is for 1 less student based on the October 2020 enrollment.

2. Void Checks

It is recommended the Board of Education approving voiding and not reissuing the following checks that are over 90 days old.

Warrant Checks

#24948 to Schemley, Annette dated 6/30/20 for \$333.34

3. Amendment to IDEA Grant

It is recommended the Board of Education approve the amendment to the I.D.E.A. application. The amendment was made to budget carryover funds.

4. TECC, Inc. Contract

It is recommended the Board of Education approve the contract with Technology for Education and

Communication Consulting, Inc. to provide educational services for the 2020-2021 school year, on an as needed basis.

5. June 30, 2020 Audit

It is recommended the Board of Education accept the June 30, 2020 audit. No Correct Action Plan is needed as there is no audit findings.

**R. UNFINISHED BUSINESS**

**S. NEW BUSINESS**

**T. OTHER BUSINESS**

1. Board Secretary's Monthly Certification

It is recommended that the Board of Education approve the Board Secretary's Report, pursuant to N.J.A.C. 6A:23A-16.10(c) 2, the Business Administrator/Board Secretary certifies that there are no changes in anticipated revenue amounts and sources for the month ending November 30, 2020 and December 31, 2020 and pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Business Administrator/Board Secretary certifies that as of November 30, 2020 and December 31, 2020 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Commercial Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(c)4.

2. Treasurer's Report

Treasurer's Report, is in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2, for the month ending November 30, 2020 and December 31, 2020. The Treasurer's Report and Secretary's Report are in agreement for the month ending November 30, 2020 and December 31, 2020.

3. Bill List/Line Item Transfers

It is recommended that the Board of Education approve the itemized bill pay list for January 31, 2021.

It is recommended that the Board of Education approve the Transfer Status Report for the month of December 31, 2020.

It is recommended that the Board of Education authorize the School Business Administrator to pay bills and make necessary transfers before the next board meeting. A list of all bills and transfers will be provided at the next board meeting.

**U. ADDENDUM**

**V. FOR YOUR INFORMATION**

1. Annual 8th Grade Breakfast

The annual 8th Grade breakfast will be held Saturday, March 20, 2021, from 9:00am to 12:00pm in the Commercial Township School Cafeteria. Tickets are \$7.00.

**W. PUBLIC COMMENTS**

Members of the public are encouraged to speak during the public portion of the meeting. A time limit of three (3) minutes will be given for each audience member. Complaints stated, questions asked, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. Step to the podium.
3. State your full name and address before commenting.
4. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

## **X. ADJOURNMENT**