



**Commercial Township Board of Education
Meeting**

12/08/2020 07:00 PM

Commercial Township School
1308 North Ave
Port Norris, NJ 08349

Printed : 12/4/2020 11:56 AM ET

A. PLEDGE TO THE FLAG

B. SUNSHINE LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Commercial Township Board of Education has caused notice of this meeting to be published by having the date, time and place advertised in the Press of Atlantic City and South Jersey Times and posted in the Commercial Township School, District Office and on the District website, and Township Clerk.

C. ROLL CALL

Mr. Darren Harris, Board Secretary, will roll call the attendance:

Beverly Dragotta ____ Sharon Porter ____ Karen Stormes-Rivera ____
Carol Perrelli ____ Tracy Richardson ____ Ronald Sutton, Jr. ____
Sheena Plummer ____ Michelle Ronan ____ Stacy Wilson-Smith ____

D. CORRESPONDENCE

1. Letter Re: Milville BOE Representation
Letter received from Leslie White-Coursey, Cumberland County Superintendent, regarding representation on the Millville Board of Education.

E. PRESENTATION

F. COMMITTEE REPORTS

- Building and Grounds met 11/17/2020
- Personnel met 11/17/2020

G. PUBLIC COMMENTS ON AGENDA ITEMS

H. MINUTES

It is recommended the Board of Education approve the minutes from:

- Regular Meeting on November 10, 2020

I. ENROLLMENT REPORT

	As of November 4, 2020	As of December 4, 2020
CTS	459	449

J. SUPERINTENDENT'S REPORT

1. HIB Report Approval

It is recommended that the Board of Education approve the Superintendent's monthly Harassment, Intimidation and Bullying Report for October 2020 as presented:

HIB Investigations:

Reported:	1
Completed:	1
Number of incidents ruled as Harassment, Intimidation or Bullying:	0
Number of incidents ruled as not falling under the HIB provisions:	1

2. HIB Acknowledgement

It is recommended that the Board of Education acknowledge the Superintendent's monthly Harassment, Intimidation and Bullying Report for November 2020 as presented:

HIB Investigations:

Reported:	0
Completed:	0
Number of incidents ruled as Harassment, Intimidation or Bullying:	0
Number of incidents ruled as not falling under the HIB provisions:	0

3. Reorganizational Meeting Date

It is recommended the Board of Education approve to hold the annual reorganizational meeting on January 5, 2020 at 7:00pm in the gymnasium of the Commercial Township School.

K. PERSONNEL

1. Leave Requests

It is recommended the Board of Education approve the following leave requests:

Employee #	Type of Leave	Start Date	End Date	Use of Paid Days
0014	FMLA	11/16/20	12/24/20	11/16/20-12/24/20 - sick days
1050	FFCRA	11/02/20	11/11/20	paid per FFCRA
0234	FFCRA	11/24/20	12/3/20	paid per FFCRA
0043	FFCRA	11/24/20	12/1/20	paid per FFCRA
0030	FFCRA	11/9/20	11/13/20	paid per FFCRA
0064	FLA	2/1/20	2/12/20	unpaid
0196	FFCRA	12/2/20	expires	paid per FFCRA

2. CAR Curriculum Writing-Stipend Positions

It is recommended that the Board of Education approve the attached units for curriculum writing at \$600/per unit. Stipends to be paid from Title II Funds, and shared if applicable.

3. Tuition Reimbursement

It is recommended the Board of Education approve tuition reimbursement for employee #0095 for a Spring 2021 graduate course. Course cost is \$2100.

4. Administrative Assistant to the Superintendent
It is recommended the Board of Education approve Kim Day as Administrative Assistant to the Superintendent effective January 1, 2021. This is a lateral movement with no salary increase.
5. Rate Increase
It is recommended the Board of Education approve the rate increase for part-time bus aides from \$11.00 to \$12.00 effective January 1, 2021 to be compliant with minimum wage laws.

L. POLICY

1. Second Reading
It is recommended the Board of Education approve the following policies for second reading and adoption:

Series 2000 - Program
Series 3000 - Teaching Staff Members
Series 4000 - Support Staff Members
2. First Reading
It is recommended the Board of Education approve the following policies for first reading:

Series 5000 - Students
Series 6000 - Finances
3. Policy Abolishment
It is recommended the Board of Education abolish Policy #0143.1 Board Member Appointment.

M. CURRICULUM

N. TRANSPORTATION

O. FINANCE

1. Accept Safety Grant
It is recommended the Board of Education accept the 2018-2019 Safety Grant in the amount of \$6,194.00
2. Tuition Contract with Sussex-Wantage
It is recommended the Board of Education approve the receiving tuition contract with the Sussex-Wantage Regional Board of Education for one student attending the Commercial Township School for the 2020-2021 school year. The cost of the contract is \$13,160.00.

P. UNFINISHED BUSINESS

Q. NEW BUSINESS

1. Board Self Evaluations

R. OTHER BUSINESS

1. Board Secretary's Monthly Certification

It is recommended that the Board of Education approve the Board Secretary's Report, pursuant to N.J.A.C. 6A:23A-16.10(c) 2, the Business Administrator/Board Secretary certifies that there are no changes in anticipated revenue amounts and sources for the month ending October 31, 2020 and pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Business Administrator/Board Secretary certifies that as of October 31, 2020 no budgetary line item account has obligations and payments (contractual orders)

which in total exceed the amount appropriated by the Commercial Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(c)4.

2. Treasurer's Report

Treasurer's Report, is in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2, for the month ending October 31, 2020. The Treasurer's Report and Secretary's Report are in agreement for the month ending October 31, 2020.

3. Bill List/Line Item Transfers

It is recommended that the Board of Education approve the itemized bill pay list for November 30, 2020.

It is recommended that the Board of Education approve the Transfer Status Report for the month of October 31, 2020.

It is recommended that the Board of Education authorize the School Business Administrator to pay bills and make necessary transfers before the next board meeting. A list of all bills and transfers will be provided at the next board meeting.

S. ADDENDUM

T. FOR YOUR INFORMATION

1. Mandated Trainings

The following Board Members need to complete their NJSBA Mandated Trainings by December 31, 2020.

Sheena Plummer- Governance II
Beverly Dragotta- Governance II

2. Official Election Results

Karen Rivera - 1,397 votes
Stacy Wilson-Smith - 1,445 votes
Michelle Ronan- 1,371 votes
Write-In Votes - 127 Votes

U. EXECUTIVE SESSION

It is recommended that the Board of Education approve, by Resolution, adjourning into Executive Session.

RESOLVED: At a public meeting of the Board of Education of Commercial Township, held this evening, pursuant to the "Open Public Meetings Act", the following subjects to be discussed in a session of the Board closed to the public: It is presently anticipated that the items mentioned in the resolution may be disclosed to the public upon final determination of the subject by the Board of Education.

V. RESUME PUBLIC MEETING

It is recommended the Board of Education that the Commercial Township Board of Education adjourn into Open Session.

W. PUBLIC COMMENTS

Members of the public are encouraged to speak during the public portion of the meeting. A time limit of three (3) minutes will be given for each audience member. Complaints stated, questions asked, or actions requested by the public, will be taken under advisement by the Board for

investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. Step to the podium.
3. State your full name and address before commenting.
4. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

X. ADJOURNMENT