



**Commercial Township Board of Education
Meeting**

04/13/2021 07:00 PM

Commercial Township School
1308 North Ave
Port Norris, NJ 08349

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A. PLEDGE TO THE FLAG

B. SUNSHINE LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Commercial Township Board of Education has caused notice of this meeting to be published by having the date, time and place advertised in the Press of Atlantic City and South Jersey Times and posted in the Commercial Township School, District Office and on the District website, and Township Clerk.

C. ROLL CALL

Mr. Darren Harris, Board Secretary, will roll call the attendance:

Beverly Dragotta ____ Sharon Porter ____ Karen Stormes-Rivera ____

Jess Driver ____ Tracy Richardson ____ Ronald Sutton, Jr. ____

Michelle Ronan ____ Stacy Wilson-Smith ____ Carol Perrelli ____

D. CORRESPONDENCE

E. PRESENTATION

F. COMMITTEE REPORTS

- Personnel - 3/26/2021

G. PUBLIC COMMENTS ON AGENDA ITEMS

H. MINUTES

It is recommended the Board of Education approve the minutes from:

- Regular Meeting on March 9, 2021
- Executive Meeting on March 9, 2021

I. ENROLLMENT REPORT

	As of March 3, 2021	As of April 1, 2021
CTS	444	442

J. SUPERINTENDENT'S REPORT

1. HIB Report Approval

It is recommended that the Board of Education approve the Superintendent's monthly Harassment, Intimidation and Bullying Report for February 2021 as presented:

HIB Investigations:

Reported:	0
Completed:	0
Number of incidents ruled as Harassment, Intimidation or Bullying:	0
Number of incidents ruled as not falling under the HIB provisions:	0

2. HIB Acknowledgement

It is recommended that the Board of Education acknowledge the Superintendent's monthly Harassment, Intimidation and Bullying Report for March 2021 as presented:

HIB Investigations:

Reported:	0
Completed:	0
Number of incidents ruled as Harassment, Intimidation or Bullying:	0
Number of incidents ruled as not falling under the HIB provisions:	0

3. Bus Evacuation Drill

It is recommended that the Board of Education approve the District Bus Evacuation Drills that took place on:

Wednesday, 3/10/21 at Commercial Township School. Supervised by Brittany Fisher, Transportation Coordinator, and Alysia Thomson, District Asst. Principal.

4. 2021-2022 School Calendar

It is recommended the Board of Education approve the calendar for the 2021-2022 school year.

5. Extended Day Child Care

It is recommended that the Board of Education approve the extended day childcare contract for the 2021-2022 school year with the YMCA, at no cost to the district.

K. PERSONNEL

1. Summer Literacy Program Coordinators

It is recommended the Board of Education approve Michelle Clark, 2nd grade teacher, and Angelica Lawler, 1st grade teacher, as Summer Literacy Program Coordinators. The stipend will be \$600 each, and \$30/hour for hours worked in the summer. The program is for students PreK to Grade 3.

These positions will be funded with Title I funds.

2. New Hires

It is recommended that the Board of Education approve the following new hires for the 2020-2021 school year:

April Sheppard as a substitute teacher at the rate of \$95/day.

Amanda Ross as Occupational Therapist. Ms. Ross's compensation will be \$55,577 (prorated), Step 1 MA, with a start date of May 3, 2021.

3. New Staff Hires

It is recommended that the Board of Education authorize the Superintendent to hire bus drivers (1 F/T,

1 P/T), and day to day substitutes for the 2020-21 school year, for the months of April and May, between Board of Education meetings, after consultation with the Board President. Formal action will be required at the following Board meeting.

4. Revised Hire Date

It is recommended that the Board of Education approves the revised start date for bus driver Mary Folwell. Ms. Folwell's start date is March 30, 2021, instead of the March 10, 2021 date that was originally approved at the March 9, 2021 Board Meeting.

5. CAR Curriculum Unit Writing Stipend Positions

It is recommended that the Board of Education approve teachers (as per attached list) for CAR Units 3 & 4 at a rate of \$600/per unit and shared if applicable. These stipends will be funded through Title II.

L. POLICY

1. First Reading

It is recommended the Board of Education approve the following new and revised policies for first reading:

0145 - Board Member Resignation and Removal (revised)

0164.6 - Remote Public Board Meeting During a Declared Emergency (new)

1642 - Earned Sick Leave Law (revised)

1643 - Family Leave (new)

5330.01 - Administration of Medical Cannabis (revised)

7425 - Lead Testing of Water in Schools (revised & new)

2. Policy Abolishment

It is recommended the Board of Education abolish the following policies for first reading:

3431.1 - Family Leave (abolished)

4431.1 - Family Leave (abolished)

3431.3 - New Jersey Family Leave Insurance Program (abolished)

4431.3 - New Jersey Family Leave Insurance Program (abolished)

7430 - School Safety (abolished)

M. CURRICULUM

N. TRANSPORTATION

O. FINANCE

1. Technology Services Contract

It is recommended the Board of Education accept the Professional Services proposal from RFP Solutions to provide technology personnel for 5 days a week, 8 hours per day. The cost of the contract is \$94,113 and is through the CCESC Cooperative.

2. Award E-Rate 471

It is recommended the Board of Education award the E-Rate Category 2 Bid to Advanced Computer Solutions Group for Network Infrastructure Equipment and Installation. The cost of the project is \$82,314; the District's cost is \$12,347.10 (15%) and the E-Rate program pays \$69,966.90 (85%).

3. Award Bid

It is recommended the Board of Education accept and award the Commercial Township Elementary School - Parking Lot Expansion Bid.

Ricky Slade Construction-\$173,316 (award)

Landberg Construction- \$248,575

4. Comcast Contract

It is recommended the Board of Education approve the 3-year amended internet contracts, through E-Rate, with Comcast Business Solutions for the Commercial Township School and Port Norris School.

Commercial Township School- 1000Mb- \$1,175.00

Port Norris School- 500Mb - \$736.04

5. Capital Projects

It is recommended the Board of Education approve the Schematic and Final submission to the Department of Education for the Commercial Township School - Various Renovations project, NJDOE Project #11-0950-025-21-3000. The project is "other capital" for which the district is not seeking state funding. The projects included in this are as follows:

2 student & 2 staff bathroom upgrades

Basketball court upgrades

HVAC upgrades in Cafeteria (ESSER II Funding)

6. CMCSSSD Tuition Contracts

It is recommended the Board of Education approve the following 2021-2022 tuition contracts with the Cape May county Special Services School District:

Autism- \$39,500

Multiple Disabled- \$37,750

1:1 Aide- \$27,325

Non-Resident Fee- \$11,000

ESY 1:1 Aide- \$2,700

ESY Tuition- \$2,900

7. YMCA Summer School

It is recommended that the Board of Education approve the summer school tuition contract with the YMCA. The contract is for students in grades 1-4 at a cost of \$175 per week, per student. The program will run for 6 weeks from July 12, 2021, until August 20, 2021. This program is funded through ESSER II Learning Acceleration. The district will provide transportation.

8. iTutor Contract

It is recommended that the Board of Education approve the contract with iTutor to provide credit recovery for students in Grades 5-8 for Math and Language Arts during the summer of 2021, at a cost of \$2,200 per student. The iTutor program is funded through the ESSER II Learning Acceleration.

9. NJSIG School Safety Grant

It is recommended the Board of Education approve the submission of the 2021 NJSIG Safety Grant application in the amount of \$3,638.00, which is to be used to improve school security.

P. UNFINISHED BUSINESS

Q. NEW BUSINESS

1. Bond Referendum Projects

Discussion to take place on the projects to be included in the proposed Bond Referendum.

R. OTHER BUSINESS

1. Board Secretary's Monthly Certification

It is recommended that the Board of Education approve the Board Secretary's Report, pursuant to N.J.A.C. 6A:23A-16.10(c) 2, the Business Administrator/Board Secretary certifies that there are no

changes in anticipated revenue amounts and sources for the month ending February 28, 2021 and pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Business Administrator/Board Secretary certifies that as of February 28,, 2021 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Commercial Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(c)4.

2. Treasurer's Report

Treasurer's Report, is in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2, for the month ending February 28, 2021. The Treasurer's Report and Secretary's Report are in agreement for the month ending February 28, 2021.

3. Bill List/Line Item Transfers

It is recommended that the Board of Education approve the itemized bill pay list for March 31, 2021.

It is recommended that the Board of Education approve the Transfer Status Report for the month of February 28, 2021.

It is recommended that the Board of Education authorize the School Business Administrator to pay bills and make necessary transfers before the next board meeting. A list of all bills and transfers will be provided at the next board meeting.

S. ADDENDUM

1. Leave Requests

It is recommended the Board of Education approve the following leave requests:

Unpaid Leave of Absence for Employee #1046 on April 12, 15, and 16.

T. FOR YOUR INFORMATION

1. End of Year and Summer Updates

The superintendent will provide information on the end of the year and summer programs.

2. School Ethics Disclosure Forms

An email will be sent out with instructions to complete the School Ethics Disclosure Forms. These forms must be completed online no later than April 30, 2021.

3. Public Hearing

The Public Hearing is scheduled for Tuesday, May 4, 2021, in the gymnasium of the Commercial Township School.

4. NJSBA Workshop 2021

NJSBA will hold its annual Workshop virtually on October 26-28, 2021. Registration opens May 17, 2021.

U. PUBLIC COMMENTS

Members of the public are encouraged to speak during the public portion of the meeting. A time limit of three (3) minutes will be given for each audience member. Complaints stated, questions asked, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. Step to the podium.
3. State your full name and address before commenting.
4. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

V. EXECUTIVE SESSION

It is recommended that the Board of Education approve, by Resolution, adjourning into Executive Session.

RESOLVED: At a public meeting of the Board of Education of Commercial Township, held this evening, pursuant to the "Open Public Meetings Act", the following subjects to be discussed in a session of the Board closed to the public:

- Personnel

It is presently anticipated that the items mentioned in the resolution may be disclosed to the public upon final determination of the subject by the Board of Education.

Action (may) or (may not) be taken

W. RESUME PUBLIC MEETING

It is recommended the Board of Education resume Open Session.

X. ADJOURNMENT